

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, May 24, 2023
4:30 PM**

Present: Mayor Minerva McCourt - presiding
Deputy Mayor Jill MacIsaac
Councillor Elaine Barnes
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Doug Longmoore – Manager of Infrastructure
Tracey MacLean – Community/IT/HR Coordinator

Regrets: Councillor Steven Campbell – attending FCM
Councillor Corey Frizzell – attending FCM
Councillor Judy Herlihy – attending FCM

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm.
Mayor McCourt welcomed the grade five Waterschool art contest winners, family and friends.

LAND ACKNOWLEDGEMENT Read

APPROVAL OF THE AGENDA

Deputy Mayor MacIsaac moved, seconded by Councillor Stevenson, that the agenda be approved as circulated with the addition of Correspondence.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

a) **April 26, 2023, Regular Council Meeting:** Deputy Mayor MacIsaac moved, seconded by Councillor Stevenson that the minutes of April 26, 2023, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

COMMITTEE OF COUNCIL

- a) **Minutes/Reports: April 19, 2023** - included in the package.
- b) **Resolutions:**

COC-14-2023 August Regular Council Meeting

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Cory Stevenson**

Be it Resolved: That the Town of Cornwall regular council meeting for the month of August 2023 is cancelled, if a council meeting for August proves to be necessary a special meeting of council can be called.

Motion Carried

COC-15-2023 PEI Special Olympics, Enriching Lives Gala

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Jill MacIsaac**

Whereas: Special Olympics PEI enriches the lives of Islanders with disabilities through sport;

And Whereas: The Town of Cornwall is a supporter of Special Olympics PEI through, among other things, the annual purchase of tickets to the “Enriching Lives” Gala;

Therefore, Be it Resolved: That the Town of Cornwall purchase two tickets to the Special Olympics PEI 2023 “Enriching Lives” Gala at the cost of one hundred and twenty five dollars each.

Motion Carried

COC-16-2023 Open Door Outreach – Community Changers Breakfast

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Elaine Barnes**

Whereas: Open Door Outreach is an organization with the goal of empowering marginalized women on PEI and assisting them in reaching their full potential;

And Whereas: The Town of Cornwall has been a supporter of Open Door Outreach in pursuit of these goals and desires to continue to do so;

Therefore, Be it Resolved: That the Town of Cornwall donate two hundred dollars to partner with the organization in their Community Chargers Breakfast fundraiser.

Motion Carried

ENVIRONMENT AND SUSTAINABILITY

- a) **Minutes/Reports: April 17, 2023** - included in the package.
 - Councillor Stevenson thanked Town staff, grade 5 students and teachers for making the first Waterschool a huge success.
 - June 11, 2023 there will be a Let's Plant and Tree Giveaway at the Community Gardens 1-3pm.

- b) **Resolutions:** Nil

MUNICIPAL AND EMERGENCY SERVICES

- a) **Minutes/Reports:**
 - i) Minutes – April 5, 2023 – included in the package.

 - ii) NRRFD, RCMP, Bylaw, Humane Society, Transit Reports

- b) **Resolutions:**

MES-11-2023 Evening Transit Services

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Jill MacIsaac**

Whereas: 2023 is the fifteenth anniversary of public transit in the Town of Cornwall and the town is continually seeking to upgrade and enhance the transit service;

And Whereas: The Province of PEI has committed to increased operational funding for the municipal transit service starting this fiscal year and the Town of Cornwall desires to expand the service by offering evening return service from Charlottetown;

Therefore, be it Resolved: That effective June 1, 2023, the Town of Cornwall shall offer evening transit service from Charlottetown to Cornwall in conjunction with T3 transit, such run shall leave from the Royalty Crossing Mall heading to Cornwall at 9:15pm Monday to Friday;

And be it further Resolved: That the cost of this expanded service shall be funded through the increase in operational funds provided by the Province of PEI.

Motion Carried

PARKS AND RECREATION

- a) **Minutes/Reports: Minutes – April 12, 2023** – included in the package.

Councillor Stevenson reported:

- The Events sub committee has several community volunteers that have been working on upcoming events of Bike Rodeo and Canada Day.
- Terry Fox Complex bookings are up significantly over previous years.
- Congratulations to bowler Molly Clements on placing 5th at the Youth Bowling Championships.
- The department continues to look at obtaining additional flyer stands to put at other businesses.

- b) **Resolutions:**

PR-02-2023 Senior's College – Rental Fee Waiver

Moved by Councillor **Corey Stevenson**

Seconded by Councillor **Jill MacIsaac**

Whereas: Seniors College is a not for profit organization affiliated with the University of PEI that offers courses in Kings, Queens and Prince Counties free of charge to anyone over fifty years of age;

And Whereas: The Town of Cornwall has waived facility fees for this organization in order to assist in keeping the cost to be free of charge in previous years;

Therefore, be it Resolved: That the Town of Cornwall waive the fee for the use of the community room at town hall from September 1, 2023 – March 31, 2024 for use on Thursdays each week from 1:00pm-3:00pm.

Motion Carried

Councillor Barnes noted that she would like to ensure that there is consistency when fee waiver requests are received and being approved.

PLANNING AND DEVELOPMENT

Reports & Resolutions:

- a) **Minutes/Reports: April 5, 2023** – included in the package.

b) **Resolutions –**

PL-12-2023 WR Estates Phase 1 Drainage Rectification

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town’s Planning and Development Department have identified deficiencies with the implementation of stormwater and drainage management in portions (between Mill Pond Lane and Waters Edge Lane) of Phase 1 of the West River Estates Subdivision;

And Whereas: The Town has consulted affected residents, land surveyors and engineers, and the subdivision developer to determine the best course of action to rectify these issues;

And Whereas: The developer has reconstructed the berm in the affected portion of Phase 1 to aid in the mitigation of the overall drainage deficiencies;

Therefore, be it Resolved: That the Town reconstruct the deficient drainage swales in the affected portion of Phase 1 of the West River Estates Subdivision.

Motion Carried

PL-13-2023 Housing Development Challenge – Support Letters

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Cory Stevenson**

Whereas: The Province has created a Housing Development Challenge program that is intended to provide funding and assist approved developers/contractors/landlords increase the housing inventory on Prince Edward Island.

And Whereas: The application criteria for the Housing Development Challenge includes a Letter of Support from the local Municipality.

And Whereas: Council has considered the current housing climate and the need for additional housing options in the Town of Cornwall and supports the increase of housing inventory in the Town of Cornwall as a general proposition;

Therefore, be it Resolved: That should a developer/property owner request a letter in support of an application to the Housing Development Challenge, the Town shall provide a general letter of support, while providing no support to any specific housing proposal except as shall be done through the normal Town of Cornwall development processes at the appropriate time.

Motion Carried

PUBLIC WORKS

a) **Minutes/Reports:** April 26, 2023

Councillor Barnes reported:

- The Committee has been reviewing a potential contract for a new digital sign.
- The Committee reviewed the speed hump policy. A copy can be found on the Town's website and will be shared to social media.
- The radar signs and "slow down" kids are being moved around the Town.
- Councillor Stevenson would like another post to advise people that slow down signs can be picked up at Town Hall.

b) **Resolutions:** Nil

WATER/SEWER UTILITY

a) **Minutes/Reports:** April 3, 2023

- Councillor Barnes reported that staff are working on a tender for a new back up generator.

b) **Resolutions:**

U-05-2023 Utility Master Plan – Tender Award

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Elaine Barnes**

Whereas: The Town of Cornwall Water and Sewer Utility infrastructure requires significant upgrades; and the utility needs to do a Water and Sewer Utility Master Plan to evaluate the existing systems and make short- and long-term recommendations for improvements of the Utility systems based on growth and development, and climate change,

And Whereas: The Town has been approved for 75% funding under the MSC portion of the Gas Tax for this project and the Town had approved a budget of \$132,000 in the 2023 Utility Capital Budget to complete the Utility Master Plan,

And Whereas: Town of Cornwall put out a Request for Proposals that closed on April 14, 2023, and 3 bids were received: exp. \$126,548.00 plus HST; Stantec \$129,597.00 plus HST; CBCL \$138,350.00 plus HST.

And Whereas: All proposals received were independently reviewed and scored by the review committee.

Therefore, be it Resolved: That the Town upon, and pursuant to, the recommendation of the Town's review committee, accept the proposal from exp. to complete the Utility Master Plan in the amount of \$126,548.00 plus HST.

Motion Carried

CORRESPONDENCE

- Councillor Stevenson passed along congratulations and thanks to Bill Hogg, Ron MacKinley and Sam MacPhail for donating \$8000 raised from book sales to the Breakfast Programs.
- Councillor Stevenson congratulated Nadine Deroches from Englewood School on receiving the Golden Apple Award.

OTHER BUSINESS

Waterschool Art Contest Winners: Mayor, Council, Billy Ramsay and Karalee McAskill presented a framed copy of the winning artwork to the grade five Eliot River students. The winning submissions will be featured in a school/Town calendar. Every grade five student will receive a calendar. Congratulations to all winners and special thanks to Billy, Karalee and everyone that helped make the first Waterschool a huge success.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:02pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER