

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, June 28, 2023
4:30 PM**

Present: Mayor Minerva McCourt - presiding
Deputy Mayor Jill MacIsaac
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Wendy MacKinnon – Corporate Services Manager
Doug Longmoore – Manager of Infrastructure
Tracey MacLean – Community/IT/HR Coordinator

Regrets: Councillor Elaine Barnes

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm.
There were four members of the public present.

LAND ACKNOWLEDGEMENT Read

APPROVAL OF THE AGENDA

Deputy Mayor MacIsaac moved, seconded by Councillor Stevenson, that the agenda be approved as circulated with the addition of additional Correspondence items.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Councillor Frizzell will recuse himself for section 8-b-1 Football PEI Sponsorship. His son plays on a football team.

APPROVAL OF THE MINUTES

a) **May 24, 2023, Regular Council Meeting:** Councillor Stevenson moved, seconded by Deputy Mayor MacIsaac that the minutes of May 24, 2023, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

COMMITTEE OF COUNCIL

- a) **Minutes/Reports: May 17, 2023** - included in the package.
- b) **Resolutions:**

Councillor Frizzell left the meeting at 4:33pm

COC-17-2023 Football PEI – Atlantic Bowl Sponsorship

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Jill MacIsaac**

Whereas: Football PEI is hosting the 2023 Atlantic Bowl Championship for U16 and U18 tackle football from July 12 – July 15th;

And Whereas: Athletes from all four Atlantic provinces will be attending the tournament and the Town of Cornwall is desirous of assisting with this event by being a tournament sponsor;

Therefore, Be it Resolved: That the Town of Cornwall be a “Friendship Level” sponsor in the amount of two hundred and fifty dollars.

Motion Carried

Councillor Frizzell returned the meeting at 4:34pm

COC-18-2023 Jamaica Day

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Judy Herlihy**

Whereas: Jamaican Independence Day is August 6th;

And Whereas: The Town of Cornwall has received a request to raise the Jamaican flag to recognize this important date;

Therefore, Be it Resolved: That the Town of Cornwall raise the Jamaican Flag in honour of Jamaican Independence on August 6th.

Motion Carried

ENVIRONMENT AND SUSTAINABILITY

a) **Minutes/Reports: May 8, 2023** - included in the package.

b) **Resolutions:**

ES-4-2023 Cornwall Area Watershed Group (CAWG) Grant Increase

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

Whereas: The Cornwall Area Watershed Group (CAWG) partners with the Town of Cornwall in various environmental initiatives throughout the town;

And Whereas: CAWG provides education and leadership regarding environmental initiatives and watershed management, and organizes various environmental events in the town;

And Whereas: The Town supports CAWG through, among other things, a four thousand dollar annual grant, and this grant has not increased in many years;

And Whereas: Costs have increased for all components of CAWG's expenses in the past several years and the Town wishes to assist CAWG in sustaining their much appreciated work in the town;

Therefore, be it Resolved: That the Town of Cornwall increase the CAWG annual operating grant, starting in this current fiscal year by one thousand dollars.

Motion Carried

MUNICIPAL AND EMERGENCY SERVICES

a) **Minutes/Reports:**

i) Minutes – May 3 – included in the package.

Councillor Frizzell reported:

- The Committee continues to review the Emergency Plan and hopes to have a draft for Council by September.
- Mike Cassidy from T3 Transit was in to present to the Committee. There was great discussion on evening routes, Park & Ride and expanded bus routes.

ii) NRPD, RCMP, Bylaw, Humane Society, Transit Reports

b) **Resolutions:** Nil

PARKS AND RECREATION

- a) **Minutes/Reports: Minutes – May 10, 2023** – included in the package.

Councillor Stevenson reported:

- The facility rentals hours for users are up.
- Summer Camps are filling up.
- The 2nd Annual Bike Rodeo in partnership with Cycle PEI was a great success.
- Congratulations to the Parks & Recreation Manager on achieving 25 years permanent employment with the Town.
- The Committee is reviewing the Event Master list for the next fiscal year. One event the Committee is looking to add is the Community Yard Sale which was a great success last year.
- Congratulations to East Wiltshire Warriors and Bluefield Bobcats on receiving several medals for rugby and track and field.
- Canada Day flyers are available throughout the Town including the flyer stand locations.
- Thank you to all staff, sponsors and the Events Committee for a great Canada Day lineup.
- There will not be a Parks & Recreation meeting in July.

- b) **Resolutions:**

PR-03-2023 Pickleball Lines

Moved by Councillor Corey Stevenson
Seconded by Councillor Steven Campbell

Whereas: Pickleball is a very popular and fast growing sport in Cornwall and Prince Edward Island and Cornwall currently lacks Pickleball courts;

And Whereas: A group of Pickleball players have requested that Pickleball courts be added to the Terry Fox Sports Complex (TFSC), and the fastest and most economical method to accomplish this in the short term is to paint the Pickleball lines on the existing tennis courts;

Therefore, be it Resolved: That the Town of Cornwall add Pickleball lines to the tennis courts at the TFSC.

Motion Carried

PLANNING AND DEVELOPMENT

Reports & Resolutions:

- a) **Minutes/Reports: May 3, 2023** – included in the package.

b) **Resolutions –**

PL-14-2023 Emerald Heights Subdivision – Preliminary Approval

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town received an application on April 4, 2023 (the “Application”), to subdivide and develop PID 684639 (the “Property”) situate at the end of Sunshine Meadows Drive, known as Emerald Heights;

And Whereas: The Development Concept was presented at a Public Meeting on May 18, 2023;

And Whereas: Preliminary Approval is subject to further review and document submissions including but not limited to legal survey plans and engineered drawings, to finalize development and subdivision conditions and grant Final Approval;

And Whereas: Council has considered the Town of Cornwall Official Plan and Zoning and Subdivision Control (Development) Bylaw #422;

Therefore, be it Resolved: That Council grant Preliminary Approval of Emerald Heights Subdivision, as depicted in the Preliminary Plan of Survey drawing 22146-2, prepared by Island Survey & Engineering and dated May 15, 2023, subject to the Developer entering into a Subdivision Agreement with the Town.

Motion Carried

PL-15-2023 West River Estates Phase 3 – Parkland Dedication

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Corey Frizzell**

Whereas: Parkland Dedication and associated agreements are a requirement of phased Subdivision Development;

And Whereas: Revisions have been made to finalize the Parkland Dedication Agreement with respect to reclamation and reinstatement of the Parkland in Phase 3 of West River Estates;

Therefore, be it Resolved: That Council approve the proposed Parkland Dedication Agreement for West River Estates Phase 3, as considered (Request for Decision #PC-012-23) at the Committee of Council meeting held June 21, 2023.

Motion Carried

PL-16-2023 Lot Severance – PID 771311 (35 Park Street)

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Jill MacIsaac**

Whereas: A Subdivision Application was received to sever Lot 23-1 from PID 771311, being 35 Park Street.

And Whereas: The proposed severance creating Lot 23-1 leaves PID 771311 with reduced frontage.

And Whereas: Council may approve a lot with reduced frontage subject to the General Provisions for Subdividing Land, being Section 23 of the *Zoning and Subdivision Control (Development) Bylaw #422*.

Therefore, be it Resolved: That Council grant approval of the proposed lot severance to create Lot 23-1 and reduced frontage for PID 771311.

Motion Carried

PL-17-2023 Taylor Subdivision – Farm Lane (PID 627999) – Preliminary Approval of Development Concept

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town received an application on June 19, 2023 (the “Application”), to subdivide and develop PID 624999 (the “Property”) situate on Farm Lane, known as Taylor Subdivision.

And Whereas: Preliminary Approval is subject to further review and document submissions including but not limited to legal survey plans and engineered drawings, to finalize development and subdivision conditions and grant Final Approval.

And Whereas: Council has considered the Town of Cornwall Official Plan and Zoning and Subdivision Control (Development) Bylaw #422.

Therefore, be it Resolved: That Council grant Preliminary Approval of Taylor Subdivision, as depicted in the Preliminary Plan of Survey drawing 23047.103, prepared by Morris Geomatics & Engineering Ltd. and dated May 17, 2023, subject to the Developer entering into a Subdivision Agreement with the Town.

Motion Carried

PUBLIC WORKS

- a) **Minutes/Reports:** Did not meet.
- b) **Resolutions:** Nil

WATER/SEWER UTILITY

- a) **Minutes/Reports:** May 1, 2023
- b) **Resolutions:**

U-06-2023 ACWWA Annual Conference Sponsorship

Moved by Councillor Cory Stevenson
Seconded by Councillor Jill MacIsaac

Whereas: The Atlantic Canada Water and Wastewater Association (ACWWA) is a local section of the American Water and Wastewater Association committed to the improved operation of water and wastewater treatment facilities;

And Whereas: The ACWWA is holding its 76th annual conference in 2023 in the City of Charlottetown and has requested sponsorship support from its Prince Edward Island members to conduct this conference;

And Whereas: The Town of Cornwall is a member of the ACWWA and Cornwall Utility staff will be attending this conference as part of their continuing education requirements, the Town desires to contribute to the cost of the conference;

Therefore, be it Resolved: That the Town of Cornwall provide a five hundred dollar sponsorship to the ACWWA 76th annual conference being held October 15-17, 2023.

Motion Carried

CORRESPONDENCE

- Councillor Stevenson congratulated all staff and students on a great academic year and wished everyone a great summer.
- Councillor Stevenson attended the Island Literary Awards recently. The Town sponsored 2nd place award went to Gavin Laird for his story "Well Grounded".
- Councillor Stevenson recently attended the Knights of Columbus Community Appreciation event. The KofC are very appreciative of the Town's support and for the promotion of their events through the Town sign, social media and website.
- Mayor McCourt congratulated all students and graduates on a great school year. She noted that

she was at Westwood School at the end of the last day and there was a big water fight to celebrate.

- Mayor McCourt congratulated Owen Livingstone for raising over \$1000 for Air Hope.
- Mayor McCourt congratulated Westwood School and everyone that contributed to making the new playground happen.
- Mayor McCourt welcomed Wendy MacKinnon as the new Manager of Corporate Services.
- Councillor Campbell congratulated all students and graduates.
- Councillor Campbell congratulated his son and Councillor Barnes' son on their grade 6 graduation.
- Councillor Campbell congratulated his son and teammates on making it to the semi finals for Lacrosse.
- Councillor Frizzell congratulated the Timberwolves U14 Navy team on getting gold for their flag football division. He noted that flag football is the fastest growing sport in Canada. He also thanked Coach Chris Smith for his time and hard work. Chris also did a lot of work in the Town to assist with Fiona cleanup.
- Councillor Frizzell recently attended the First Nations Pow Wow at Scotchfort and noted that it was a great event celebrating the culture.
- Deputy Mayor MacIsaac congratulated Marcus Conroy on getting the winning touchdown in the Flag Football game Councillor Frizzell referenced.

OTHER BUSINESS

Nil

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 4:57pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER