

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
June 21, 2023, 4:30 PM**

Chair Deputy Mayor Jill MacIsaac
Deputy Chair Mayor Minerva McCourt
Present: Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson
Also: Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator
Spencer Hay – Manager of Planning and Development
Wendy MacKinnon – Manager of Corporate Services
Regrets: Councillor Elaine Barnes

CALL TO ORDER

Deputy Mayor MacIsaac called the meeting to order at 4:30pm.

There was one member of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Campbell and seconded by Councillor Stevenson that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Councillor Frizzell will recuse himself for section 7b. His son plays on one of the teams under Football PEI.

ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Stevenson and seconded by Councillor Stevenson that the minutes of May 17, 2023, be approved as circulated.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Maddy Crowell (Town of Stratford SWITCH Program) – Maddy discussed the SWITCH Program and how it was implemented in Stratford. The program offers easy zero percent financing to residents. Maddy stated that the project had good uptake and that PACE Atlantic assists with a lot of the administrative side of things. Stratford will no longer be participating in the program as the zero percent interest funds are no longer available.

FINANCE/ADMINISTRATION

- a) Corporate Services Manager – CAO Coady introduced and welcomed Wendy

MacKinnon as the new Manager of Corporate Services. Wendy worked in the Town of Kensington for 18 years and brings lots of Municipal experience to the position.

Councillor Frizzell left the meeting at 4:54pm.

- b) Football PEI – 2023 Atlantic Bowl Championship Donation Request – It was moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac to bring forth a resolution to Council that the Town of Cornwall be a “Friendship Level” sponsor in the amount of two hundred and fifty dollars for the 2023 Atlantic Bowl Championship.

Councillor Frizzell returned to the meeting at 4:56pm.

- c) Committee of Cornwall Meetings – Summer Months – There will be a Committee of Council meeting in July but will be cancelled for August.

ENVIRONMENT and SUSTAINABILITY

a) Reports/Minutes

- (i) Minutes – May 8, 2023:

Councillor Herlihy reported:

- At the June meeting, the Committee discussed:
 - A wildflower campaign in partnership with Vesey Seeds.
 - The potential for low flow toilet/showerhead rebates.
 - CAWG Hyde Pond Restoration Project.

b) Information Items

- (i) CAWG Annual Report – The Committee reviewed the CAWG Annual Report.

c) Requests for Decision

- (i) CAWG Increase to Operating Grant - It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution to Council that due to an increase in CAWG’s overall operating expenses that the Town of Cornwall increase the CAWG annual operating grant, starting in this current fiscal year by one thousand dollars.

MUNICIPAL and EMERGENCY SERVICES

a) Reports/Minutes

- (i) Minutes – May 3, 2023

Councillor Frizzell reported:

- St Sgt Shane Hubley and Cst Parsons attended the June meeting. There was great discussion on the RCMP building, graffiti, speeding and drugs.
- Aaron Campbell reviewed the NRRFD draft contract.
- T3 Transit new route has started and a report on uptake will be in the next package.

b) Information Items

- (i) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society)

PARKS and RECREATION

a) Reports/Minutes

- (i) Minutes – May 10, 2023
- (ii) May Report

Councillor Stevenson reported:

- The Bike Rodeo and Arsenault Bros Ball Hockey Tournament were very successful events. Thank you to the sponsors and staff for putting these great events together.
- Turf bookings continue to be up.
- The Committee is discussing options for the MacPhail Park upgrades.
- There is a great lineup of activities for the Canada Day celebrations.
- The Committee will not meet in July but potentially in August to discuss the upcoming Cornfest event.
- A flyer stand has been moved from the APM Centre to the Shell.

b) Information Items – Nil

c) Requests for Decision

- (i) Paint Pickleball Lines on Tennis Courts - It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall add Pickleball lines to the tennis courts at the TFSC.

PLANNING

a) Reports/Minutes

- (i) May 3, 2023 – There was no discussion on the Minutes.

b) Information Items

- (i) Development Bylaw Amendments – Public Meeting – Staff will coordinate a Public Meeting to discuss proposed amendments to the Zoning and Subdivision (Development) Bylaw #422. Potential dates will be in the week of July 10, 2023.

c) Request for Decision

- (i) Preliminary Approval – Emerald Heights Subdivision - It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson to bring forth a resolution to Council that Council grant Preliminary Approval of Emerald Heights Subdivision, as depicted in the Preliminary Plan of Survey drawing 22146-2, prepared by Island Survey & Engineering and dated May 15, 2023, subject to the Developer entering into a Subdivision Agreement with the Town.
- (ii) West River Estates Phase 3 Parkland Dedication - It was moved by Deputy Mayor MacIsaac and seconded by Councillor Frizzell to bring forth a resolution to Council that Council approve the proposed Parkland Dedication Agreement for West River Estates Phase 3, as considered (Request for Decision #PC-012-23) at the Committee of Council meeting held June 21, 2023.
- (iii) Subdivision Approval – 35 Park Street - It was moved by Councillor Stevenson

and seconded by Deputy Mayor MacIsaac to bring forth a resolution to Council that Council grant approval of the proposed lot severance to create Lot 23-1 and reduced frontage for PID 771311.

- (iv) Preliminary Approval – Taylor Subdivision - It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution to Council that Council grant Preliminary Approval of Taylor Subdivision, as depicted in the Preliminary Plan of Survey drawing 23047.103, prepared by Morris Geomatics & Engineering Ltd. and dated May 17, 2023, subject to the Developer entering into a Subdivision Agreement with the Town.

PUBLIC WORKS

- a) Reports/Minutes – did not meet.
- b) Information Items - Nil
- c) Request for Decision - Nil

WATER/SEWER UTILITY

- a) Reports/Minutes
 - (i) Minutes – May 1, 2023. There was no discussion on the Minutes.
- b) Information Items – Nil
- c) Requests for Decision
 - (i) ACWWA Sponsorship Request – It was moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac to bring forth a resolution to Council that the Town of Cornwall provide a five hundred dollar sponsorship to the ACWWA 76th annual conference being held October 15-17, 2023.

CORRESPONDENCE

- a) FPEIM RCMP Costs – The Town received a copy of the letter sent by FPEIM to Minister Thompson asking that the Province extend financial support to the Town of Cornwall and Stratford to assist municipalities after receiving a bill for the RCMP retroactive costs. CAO Coady will also reach out to Minister McLane.
- b) PEI Crime Stoppers – The Town received a thank you letter for the recent donation to PEI Crime Stoppers.
- c) Jamaica Day – It was moved by Deputy Mayor MacIsaac and seconded by Councillor Herlihy to bring forth a resolution to Council that the Town of Cornwall raise the Jamaican Flag in honour of Jamaican Independence on August 6th.

IN CAMERA

MGA s. 119 (1)(a) It was moved by Deputy Mayor MacIsaac and seconded by Councillor

Stevenson that the meeting would move “in camera” at 5:57pm.

The meeting resumed regular session at 6:06pm.

ADJOURNMENT

The meeting was adjourned at 6:07pm.


JILLE MACISAAC, CHAIR