

**Town of Cornwall  
Cornwall, Prince Edward Island  
Committee of Council  
July 19, 2023, 4:30 PM**

**Chair** Deputy Mayor Jill MacIsaac  
**Present:** Councillor Elaine Barnes  
Councillor Steven Campbell  
Councillor Corey Frizzell  
Councillor Judy Herlihy  
Councillor Cory Stevenson  
**Also:** Kevin Coady – CAO  
Tracey MacLean – Community/IT/HR Coordinator  
Spencer Hay – Manager of Planning and Development  
Wendy MacKinnon – Manager of Corporate Services  
**Regrets:** Mayor Minerva McCourt

**CALL TO ORDER**

Deputy Mayor MacIsaac called the meeting to order at 4:30pm.

There were no members of the public present.

**APPROVAL OF THE AGENDA**

It was moved by Councillor Campbell and seconded by Councillor Stevenson that the agenda be approved as circulated with the following additions:

- Change Program 7e
- Pride Flag section 7f
- New Horizons for Seniors section 10b1
- TFC Fence section 10b2

**Motion Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

Nil

**ADOPTION OF PREVIOUS MINUTES**

It was moved by Councillor Stevenson and seconded by Councillor Stevenson that the minutes of May 17, 2023 be approved as circulated.

**Motion Carried**

**DELEGATIONS/PUBLIC INPUT**

Nil

## **FINANCE/ADMINISTRATION**

- a) Quarter 1 Financial Report - Reviewed
- b) CADC Board Member – It was moved by Councillor Stevenson and seconded by Councillor Frizzell to bring forth a resolution to Council that the Town of Cornwall appoint Tim Hamel to sit on the Board of the CADC for another one year term, commencing the date of this resolution, this appointment may be extended by the Town of Cornwall Council.
- c) Community Fridges – There was discussion on what options are available for residents in need of food. There is a Food Pantry at St Francis Church and a Food Bank pick up point on Thursdays at the Cornwall Lion’s Club. There was discussion on having a community fridge in the Cornwall area and what some of the pros and cons would be. The discussion will be brought back to a future meeting. It was asked that a social media post be done to educate residents on current options.
- d) Arthritis Awareness Month – It was moved by Councillor Campbell and seconded by Councillor Barnes to bring forth a resolution to Council that the Town of Cornwall declare the month of September 2023 to be Arthritis Awareness Month in the Town of Cornwall and that the Cornwall Town Hall be lit up in Blue on Thursday October 12, 2023, in support of World Arthritis Day.
- e) CHANGE Program – It was moved by Councillor Frizzell and seconded by Councillor Barnes to bring forth a resolution to Council that the Town of Cornwall donate the use of space in the Cornwall Civic Centre at dates and times as are mutually agreeable between the Program and the Town, subject to availability, availability is at the sole discretion of the Town.
- f) Pride Flag – Although there was no formal request, the Town will, as in previous years, raise the Pride Flag on July 24 in recognition of PEI Pride Week.

## **ENVIRONMENT and SUSTAINABILITY**

Councillor Herlihy arrived at 4:52pm.

- a) Reports/Minutes
  - (i) Minutes – June 12, 2023:  
Councillor Herlihy reported:
    - The Town applied to the 2 Billion Trees Program.
    - Councillor Herlihy has been speaking with Vesey’s Seeds about ordering branded seed packets for the Town for an Autumn Wildflower campaign. A list of potential wildflowers has been sent to CAWG for feedback.
    - There will not be committee meetings in July and August.
- b) Information Items - Nil
- c) Requests for Decision – Nil

## **MUNICIPAL and EMERGENCY SERVICES**

### **a) Reports/Minutes**

#### **(i) Minutes – June 7, 2023**

Councillor Frizzell reported:

- The Committee continues to work with consultant Aaron Campbell on updating the Emergency Measures Plan. There was discussion on updating the Civic Centre kitchen as well as working with the APM Centre to utilize their space should the need arise.
- The Transit Master Strategy Plan has been awarded.
- The Primrose Point pilot project with T3 Transit has had some good uptake and positive feedback. Councillor Frizzell noted that the users are happy, and he anticipates that in September there will be more people using the service. CAO Coady sent out the evening run statistics that he recently received.
- The Red Cross will be attending the September meeting.
- Councillor Barnes noted concern regarding signs being posted without permits. The issue will be reviewed as part of the bylaw amendments.

### **b) Information Items**

- (i) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) were included in the package.

## **PARKS and RECREATION**

### **a) Reports/Minutes**

#### **(i) Minutes – June 14, 2023**

Councillor Stevenson reported:

- Canada Day was a huge success with many people attending every event and lots of positive feedback. Big thanks to the staff and volunteers for all their work making it happen and to all who attended.
- There will not be a committee meeting in July – the next meeting will take place on August 9, 2023.
- Deputy Mayor MacIsaac raised concerns about staff at the summer camp using their cell phones and would like it reiterated to staff that they are not to be on their phones while at work looking after children.
- Councillor Campbell inquired about the trail walk with Bill Hogg and was advised that Bill was to reach out with potential dates but had not yet.
- Councillor Frizzell expressed concerns that the pool was not open for Canada Day and a couple of other issues. Councillor Stevenson advised that he would take the concerns to the Parks and Recreation Committee meeting.
- Councillor Barnes would send thanks to the Cadets for volunteering at the Canada Day breakfast.
- Councillor Herlihy asked about some items relating to the Just Live Fun Run happening in Cornwall in August. Will need to follow up with Manager Kim Meunier for more information and updates. It was noted that this is not a Town event but will be taking place in the Town. Kim has been in regular contact with the event organizers.

- Councillor Frizzell raised concerns that not all gates at the TFC are being opened at all times. CAO Coady will follow up with staff as a reminder.
- Councillor Frizzell advised of the New Horizon grant – a Service Canada funded program for seniors and urged the Town to submit a proposal which are being accepted from August 1 to September 15.
- Councillor Barnes commented that the Disc Golf course at the TFC needs work and that she does not feel it is in a very good location considering how busy the complex is.

b) Information Items – Nil

c) Requests for Decision - Nil

## **PLANNING**

a) Reports/Minutes

- (i) June 7, 2023 – There was no discussion on the Minutes.

b) Information Items

- (i) Public Meeting – A new date for a public meeting on the proposed bylaw amendments has not been picked yet. The previous date did not work as the amendments had been submitted for review but have not been received back yet.
- (ii) Backyard Chickens – There was some discussion on a request to allow chickens in residential areas. The discussion will be continued at the upcoming Planning Committee meeting in August.

c) Request for Decision

- (i) Sea Can Jessie Street - It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution to Council that should the “Sea Can” Storage Container remain on the Property after August 2, 2023, Council hereby authorizes Town administration to enter onto the property and have the Storage Container removed and stored at the owner’s expense, with either Town or contract resources, bringing the property back into compliance with the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422.

## **PUBLIC WORKS**

a) Reports/Minutes

- (i) Minutes – June 28, 2023

Councillor Campbell reported:

- As a follow up to graffiti issues, offenders have been identified and charges have been laid.
- There will not be a meeting in July or August.
- Work is wrapping up at the Cornwall Civic Centre and staff will be starting work at Town Hall next week.
- Deputy Mayor MacIsaac noted that the new fence at the apartment on John St looks

great and gave kudos to Bill for his work.

b) Information Items – Nil

c) Requests for Decision – Nil

### **WATER/SEWER UTILITY**

a) Reports/Minutes

(i) Minutes – June 5, 2023

Councillor Barnes reported:

- A draft policy on the use of security cameras will be presented at the September meeting.
- Overdue letters for Utility payments have gone out. Residents are asked to contact the Town with a plan for payment.
- The Town has received approval for funding for the new water tower.

b) Information Items

(i) Aeration Reinstallation North River Lagoon Cell 2 – The Town received a quote from Edgeline Construction to reinstall the aeration lines at the North River Lagoon Cell # 2 at a cost of \$13,300.

c) Requests for Decision - Nil

### **CORRESPONDENCE**

Nil

### **IN CAMERA**

Nil

### **ADJOURNMENT**

The meeting was adjourned at 6:35pm.

  
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JILL MACISAAC, CHAIR