

**Town of Cornwall  
Cornwall, Prince Edward Island  
Committee of Council  
September 20, 2023, 4:30 PM**

**Chair** Deputy Mayor Jill MacIsaac  
**Present:** Mayor Minerva McCourt  
Councillor Elaine Barnes  
Councillor Steven Campbell  
Councillor Corey Frizzell  
Councillor Judy Herlihy  
Councillor Cory Stevenson  
**Also:** Kevin Coady – CAO  
Tracey MacLean – Community/IT/HR Coordinator  
Wendy MacKinnon – Manager of Corporate Services

**CALL TO ORDER**

Deputy Mayor MacIsaac called the meeting to order at 4:32pm.

There were two members of the public present.

**APPROVAL OF THE AGENDA**

It was moved by Councillor Stevenson and seconded by Councillor Campbell that the agenda be approved as circulated with the following additions:

- Jason Arsenault Production 14c

**Motion Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

Nil

**ADOPTION OF PREVIOUS MINUTES**

It was moved by Councillor Barnes and seconded by Councillor Stevenson that the minutes of July 19, 2023, be approved as circulated.

**Motion Carried**

**DELEGATIONS/PUBLIC INPUT**

Michelle Burge – MRSB: Michelle Burge from MRSB thanked the Town for the opportunity to once again to be the Town's accountants and provided a review of the Audited Financial statements.

**FINANCE/ADMINISTRATION**

- a) Audited Financial Statements

## **ENVIRONMENT and SUSTAINABILITY**

### **a) Reports/Minutes**

- (i) Minutes – The Committee did not meet in July or August. Councillor Herlihy provided the following updates from the September meeting:
  - Water conservation rebates.
  - Happy National Tree Day.
  - 2 Billion Tree Program – trees being planted at Lacardy Trail and Hyde pond, should be completed by November 1.
  - Wild Flower Campaign – packets should arrive next week.
  - SWITCH program – will be bringing an RFD to Council in October or November.

### **b) Information Items - Nil**

### **c) Requests for Decision – Nil**

## **MUNICIPAL and EMERGENCY SERVICES**

### **a) Reports/Minutes**

- (i) Minutes – The Committee did not meet in July or August. Councillor Frizzell provided the following updates from the September meeting:
  - Discussion on the Red Cross and Aaron Campbell presentations.
  - Transit numbers have been increasing – will have Mike Cassidy out for a future meeting.

### **b) Information Items**

- (i) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) were included in the package.
- (ii) Establish Saturday date to review EM Plan (proposed October 21/23) – October dates do not work, CAO Coady will check with Aaron Campbell to see about dates for November.

### **c) Requests for Decision – Reception Centre Resiliency Fund Application – It was moved by Councillor Frizzell and seconded by Councillor Barnes to bring forth a resolution to Councillor that the Town of Cornwall submit an application to the Province of PEI Reception Centre Resiliency Fund in an amount up to a maximum of \$50,000 dependent upon the kitchen upgrade estimates still to be received.**

## **PARKS and RECREATION**

### **a) Reports/Minutes**

- (i) Minutes – August 9, 2023. Councillor Stevenson provided the following updates:
  - Cornfest September 20 to 24. Lots of great activities planned.
  - Meals on Wheels volunteers will be selling 50/50 tickets throughout the Cornfest event.

**b) Information Items**

- (i) Christmas Banners – Manager Kim Meunier is looking into pricing for banners.
- (ii) Parade Float – There was discussion on having a Town float that can be used for the Town parade as well as for other occasions. There will be further discussion at the upcoming Parks and Recreation Committee meeting.

Councillor Frizzell noted that seagulls have been an issue at the Terry Fox Sports Complex.

Councillor Frizzell noted that the scoreboards have not been working properly. Manager Kim Meunier is looking into getting quotes for other options.

**c) Requests for Decision –**

- (i) APM Centre – Expansion Support Letter – It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall send a letter of support regarding the proposed expansion of the Centre to the APM Board; this letter will not contain a commitment of funds but will, among other things, emphasize the requirement of support from senior levels of government to bring such a project to fruition.
- (ii) Playground Equipment – MacPhail Park – It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Parks and Recreation Committee having considered three different compositions of playground equipment, all at comparable pricing, recommend the purchase of the Play Structure from Miracle Recreation Equipment with the addition of a further “school bus” component and wood fibre chips base for the price of \$78,126.63 inclusive of Shipping, exclusive of HST.

**PLANNING**

**a) Reports/Minutes**

- (i) Minutes - August 16, 2023

**b) Information Items**

- (i) Backyard Chicken Request - After some discussion it was decided that the matter would be brought to a Sustainability and Environment Committee meeting.

**c) Request for Decision**

- (i) Land Donation to the Town – Byway Avenue - It was moved by Deputy Mayor MacIsaac and seconded by Councillor Campbell to bring forth a resolution to Council that Council grant approval for the acquisition of the Property for the amount of \$1.00 and authorize payment of costs associated with the acquisition including, but not limited to, the survey plans, conveyance documents, and legal fees.
- (ii) Housing Accelerator Fund Application - It was moved by Deputy Mayor MacIsaac and seconded by Councillor Frizzell to bring forth a resolution to Council that Cornwall Town Council fully supports the application to the Housing Accelerator Fund and the implementation of the five initiatives proposed to

address the housing crisis.

- (iii) Public Meeting – Bylaw Amendments - It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson to bring forth a resolution to Council that the proposed Bylaw amendments previously considered, and included in the package be presented at a Public Meeting pursuant to Section 22.2 of the *Zoning and Subdivision Control (Development) Bylaw #422*.

## **PUBLIC WORKS**

- a) Reports/Minutes – The Committee did not meet in July or August. The September meeting will take place on September 27.
  - Councillor Stevenson requested an update on the digital sign proposal. Councillor Campbell advised that it would be discussed at upcoming meeting.
  - Councillor Herlihy noted that Kingston Road has been patched.
  - Councillor Frizzell noted that he has had complaints about speeding on Kingston and Cornwall Roads. CAO Coady will pass along concerns to the RCMP.
- b) Information Items – Nil
- c) Requests for Decision – Nil

## **WATER/SEWER UTILITY**

- a) Reports/Minutes – The Committee did not meet.
- b) Information Items - Nil
- c) Requests for Decision –
  - (i) Portable Radio Purchase - It was moved by Councillor Barnes and seconded by Deputy Mayor MacIsaac to bring forth a resolution to Council that the Town accept the proposal from Spencer Communications to provide the Town with emergency communications equipment, as noted above, in the amount of \$23,182.82 plus HST.
  - (ii) Camera Policy - It was moved by Councillor Barnes and seconded by Councillor Stevenson to bring forth a resolution to Council that the Town of Cornwall adopt the Draft Security Camera Policy.

## **CORRESPONDENCE**

- “Light Up Blue” – Prostate Cancer Awareness Month – It was moved by Councillor Barnes and seconded by Councillor Stevenson to bring forth a resolution to Council that the Town of Cornwall illuminate the Cornwall Town Hall in blue in support of Prostate Cancer Awareness Month until Friday September 29<sup>th</sup>.
- Thank You – Rebecca Ford – Organizers were very happy with the Just Live Fun Run event and thankful to the Town for use of locations and staff assistance. Preparations

are underway for next year's event.

- Jason Arsenault Production – Councillor Frizzell met with Jason Arsenault who is formerly from Cornwall. Jason is planning to do a production in PEI and looking for Town support monetary or “in kind” though no details yet.

**IN CAMERA**

MGA s. 119 (1)(a)(d) It was moved by Councillor Barnes and seconded by Councillor Stevenson that the meeting move “in camera” at 7:06pm.

The meeting resumed regular session at 7:10pm.

**ADJOURNMENT**

The meeting was adjourned at 7:11pm.

  
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JILL MACISAAC, CHAIR