

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, November 22, 2023
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Councillor Elaine Barnes
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator
Paula Griffin – Planning and Development Technician

Regrets: Deputy Mayor Jill MacIsaac
Councillor Steven Campbell

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm. Mayor McCourt passed along condolences to Councillor Steven Campbell, his wife Margo and family on the passing of Margo's grandmother.

There was no public in attendance.

LAND ACKNOWLEDGEMENT Read

APPROVAL OF THE AGENDA

Councillor Stevenson moved, seconded by Councillor Herlihy, that the agenda be approved as circulated with the additions of 15 a and b – Correspondence by Councillor Stevenson.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Councillor Barnes will recuse herself for 8-2-1 due to a family connection.

APPROVAL OF THE MINUTES

- a) **October 25, 2023, Regular Council Meeting:** Councillor Barnes moved, seconded by Councillor Stevenson that the minutes of October 25, 2023, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

COMMITTEE OF COUNCIL

a) **Minutes/Reports:**

- i) **Minutes – October 18, 2023** - included in the package.
- ii) 2nd Quarter Financials

b) **Resolutions:**

Councillor Barnes left the meeting at 4:33pm.

COC-27-2023 – Access 2 Card Program

Moved by Councillor Corey Frizzell
Seconded by Councillor Cory Stevenson

Whereas: The ACCESS 2 Card Program, administered by Easter Seals Canada, was launched in 2004 to help ensure that entertainment, cultural and recreational opportunities are accessible to all;

And Whereas: Through the program, persons with permanent disabilities who require a support person carry a personalized ACCESS 2 card, and upon presentation of the card, participating venues provide a free or discounted admission for the support person while the person that has been issued the card pays the regular admission fee;

Therefore, be it Resolved: That the Town of Cornwall participate in the ACCESS 2 Card Program and provide free admission for a support person, accompanying an ACCESS 2 Card holder, to town entertainment and events that require admission to be paid.

Motion Carried

Councillor Barnes returned to the meeting at 4:35pm.

COC-28-2023 December Meeting Schedule

Moved by Councillor Cory Stevenson
Seconded by Councillor Judy Herlihy

Whereas: Town of Cornwall administration offices are closed on the regularly scheduled date for the December regular meeting;

And Whereas: The *Municipal Government Act* requires that Council shall establish an annual

schedule of meetings;

Therefore, be it Resolved: That the Town of Cornwall regular Council meeting initially scheduled for December 27, 2023, at 4:30pm be rescheduled to December 20 at 4:30pm;

And, be it further Resolved: That Town of Cornwall Council regular scheduled meetings for 2024 be held on the 4th Wednesday of each month at 4:30pm, unless altered in accordance with the Town of Cornwall Procedural Bylaw #2019-01.

Motion Carried

ENVIRONMENT AND SUSTAINABILITY

- a) **Minutes/Reports:** The Committee met November 20; Minutes will be available for the December package. Councillor Herlihy provided the following updates:
- Mind Your Plastics presentation on plastic use reduction in the Town. Councillor Herlihy will arrange a follow-up meeting.
 - The Wildflower Campaign was a great success, and the Committee will look at continuing with it next year.
 - The 2 Billion Trees project is complete with trees being planted at Hyde Pond, Lacardy and Kellow Drives.
 - The Committee is discussing potential water conservation projects.
- b) **Resolutions:** Nil

MUNICIPAL AND EMERGENCY SERVICES

- a) **Minutes/Reports:**
- i) **Minutes – October 4, 2023** – Included in the package. Councillor Frizzell provided the following updates:
- Presentation from Evan Brown of Left Turn, Right Turn Transit Limited Consulting. The study was initiated by the CATTC to review the regional transit system and make recommendations. The review is done in three stages and is due to be wrapped up by the end of the fiscal year.
 - Council and staff attended a very informative ICS 100 Training on November 8.
 - Council will attend an EMO Plan workshop to review the comprehensive plan draft.
 - Transit rider ship has been showing a significant increase. October 2023 was 2907 up over October 2022 of 2405. There was a significant annual increase of 25433 for 2023 up over 18917 for 2022. The new evening route has been very well received with consistent riders.
 - CAO Coady referenced a letter to the Minister signed by Mayor McCourt, Mayor Brown and Mayor Ogden expressing interest in enhanced Saturday Transit service over the holidays.
- ii) NRRFD, RCMP, Bylaw, Humane Society, Transit Reports

b) **Resolutions:** Nil

PARKS AND RECREATION

a) **Minutes/Reports:**

i) **Minutes – October 11, 2023** – included in the package. Councillor Stevenson provided the following updates:

- The Committee met in November to finalize the Holiday event schedule. The Committee and Sub Committee are working on the Snowfest schedule of events.
- The Holiday schedule includes the following: Tree Lighting and Candy Cane Bingo, Breakfast with Santa and Friends, Holiday Trivia, Christmas Parade & Santa Mingle, Holiday Lights Tour, Senior's Christmas Dinner and Family Christmas Movie Night.
- Halloween events were very successful with lots of people attending the various events. Thanks to the staff and volunteers for all their hard work. Almost \$2000 was raised at the well-attended Haunted Woods to help families at Christmas.
- The rinks at Town Hall and Terry Fox Complex upper grass fields are being set up.
- The Committee is discussing a program for memorial benches, trees and bike racks.
- The Committee will not meet in December.
- Congratulations to the following Bluefield Volleyball teams:
 - o Women's AAA on winning Gold.
 - o Men's AAA on winning Silver.
 - o Women's A on will Gold.
- Councillor Stevenson recently attended the Football PEI Championships at the Terry Fox Sports Complex. He noted there were huge crowds, he heard lots of compliments on the facility and businesses reported being busy. Congratulations to Timberwolves athletes and staff on a successful season and tournament.

ii) **November Manager's Report** - included in the package.

b) **Resolutions:**

PR-06-2023 55+ Games

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Elaine Barnes**

Whereas: The PEI 55+ Games Society approached the Town of Cornwall to host the 2025 PEI 55+ Games as a trial to an agreement to host every 4 years;

And Whereas: Members of the Parks and Recreation Committee met with representatives from the PEI 55+ Games Society to discuss amendments to the requirements of the host community;

And Whereas: The PEI 55+ Games Society have agreed to form the host committee and provide finances to the project that would include clerical assistance to help with the increased workload

for Town staff;

Therefore, be it Resolved: That the Town of Cornwall agrees to host the 2025 PEI 55+ Games, subject to the above conditions, and will evaluate after the event to determine if the Town will commit to hosting every 4 years.

Motion Carried

PR-07-2023 Active Transportation Fund Application

Moved by Councillor **Cory Stevenson**

Seconded by Councillor **Elaine Barnes**

Whereas: The deadline to apply for funding from the Province of PEI Active Transportation Fund for the 2024 construction season is December 1, 2023;

And Whereas: The Parks and Recreation Committee and the Committee of Council have prioritized trail development and improvement for the upcoming year;

And Whereas: The trails prioritized are a connector trail between MacPhail Trail and Tranquility Trail, the connection of the Main Street Active Trail to the Terry Fox Sports Complex trail network, and the paving of the existing trails within the Terry Fox Sports Complex;

And Whereas: The estimated cost to complete this work is \$932,158, and the PEI Active Transportation Fund can provide funding of 50% for approved projects;

Therefore, be it Resolved: That the Town of Cornwall apply to the PEI Active Transportation Fund for the amount of \$466,079.

Motion Carried

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) **Minutes/Reports:**

i) **October 4, 2023** – included in the package.

ii) **Public Meeting** – October 19, 2023 - included in the package.

b) **Resolutions:**

PL-30-2023 – Development Bylaw Amendment #422D – 1st Reading

Moved by Councillor **Corey Frizzell**

Seconded by Councillor Cory Stevenson

Whereas: Council has undertaken a review of the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422 (the “Bylaw”) and considered several amendments for the Bylaw, including amendment to Schedule A (Zoning Map) of the Bylaw, concurrently with amendment to the Official Plan, General Land Use Plan being OPA-2023-1;

And Whereas: the proposed amendments to the Bylaw and Official Plan were presented to the public at an open meeting held on October 19, 2023.

And Whereas: Council has given consideration to the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning and developments and the criteria for Official Plan and Bylaw amendments under Section 22 of the Development Bylaw, including comments from the Public;

Therefore, be it Resolved: that Bylaw #422D, a bylaw to amend the Town of Cornwall’s Zoning and Subdivision Control (Development) Bylaw #422, is hereby read and approved a first time.

Motion Carried

PL-31-2023 - General Land Use Plan Amendment

Moved by Councillor Corey Frizzell
Seconded by Councillor Cory Stevenson

Whereas Council has proposed amendments to the Zoning Map (Schedule “A” to the *Zoning and Subdivision Control (Development) Bylaw #422*) and such amendments will require a concurrent amendment to the General Land Use Plan (Figure 5 to the *2022 Official Plan*).

And Whereas the proposed amendments will bring the Zoning Map into compliance with Section 2.2.1(b) of the *Zoning and Subdivision Control (Development) Bylaw #422*.

And Whereas the proposed amendments to the Zoning Map and General Land Use Plan were presented to the public at an open meeting held on October 19, 2023;

And Whereas Council has given consideration to the appropriateness of amending the General Land Use Plan concurrently with the Zoning Map.

And Whereas Council has given consideration to the Town of Cornwall Official Plan policy statements regarding commercial and residential zoning and developments;

Therefore, be it Resolved that the amendments to the General Land Use Plan (Figure 5 to the *2022 Official Plan*), being OPA-2023-1, be hereby approved and adopted.

Motion Carried

PL-32-2023 – Preliminary Approval – Primrose Point Phase 1

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Elaine Barnes**

Whereas: The Town received an application on November 10, 2023 (the “Application”), to subdivide and develop PID 702266 and PID 746347 (collectively the “Property”) situate on Ferry Road, known as Phase 1A of the Primrose Point Subdivision Extension.

And Whereas: Preliminary Approval is subject to further review and document submissions including but not limited to legal survey plans and engineered drawings, to finalize development and subdivision conditions and grant Final Approval.

And Whereas: Council has considered the Town of Cornwall Official Plan and Zoning and Subdivision Control (Development) Bylaw #422.

Therefore, be it Resolved: That Council grant Preliminary Approval of Phase 1A, as depicted in the Preliminary Plan of Survey drawing 22036-L1A, prepared by Derek A. French Professional Services Inc. and dated October 23, 2023, subject to the Developer entering into a Subdivision Agreement with the Town.

Motion Carried

PL-33-2023 – Preliminary Approval – Primrose Point Phase 2

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Judy Herlihy**

Whereas: The Town received an application on November 26, 2020 (the “Application”), to subdivide and develop PID 246553 (the “Property”) situate on Osprey Avenue, known as Phase 1B of the Primrose Point Subdivision Extension.

And Whereas: Preliminary Approval is subject to further review and document submissions including but not limited to legal survey plans and engineered drawings, to finalize development and subdivision conditions and grant Final Approval.

And Whereas: Council has considered the Town of Cornwall Official Plan and Zoning and Subdivision Control (Development) Bylaw #422.

Therefore, be it Resolved: That Council grant Preliminary Approval of Phase 1A, as depicted in the Preliminary Plan of Survey drawing 22036-L1B, prepared by Derek A. French Professional Services Inc. and dated October 23, 2023, subject to the Developer entering into a Subdivision Agreement with the Town.

Motion Carried

PL-34-2023 – Development Bylaw #422C Second Reading

Moved by Councillor Corey Frizzell
Seconded by Councillor Cory Stevenson

Whereas: Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning and developments and the criteria for Official Plan and Bylaw amendments under Section 22 of the Development Bylaw, including comments from the Public;

And Whereas: Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422C, a Bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422, was read and approved for the first time at the Town of Cornwall regular council meeting held on October 25, 2023;

Therefore, be it Resolved: That the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422C, a Bylaw to Amend the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw, is hereby read and approved a second time.

Motion Carried

PL-35-2023 – Development Bylaw #422C Formal Adoption

Moved by Councillor Corey Frizzell
Seconded by Councillor Cory Stevenson

Whereas: Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning and developments and the criteria for Official Plan and Bylaw amendments under Section 22 of the Development Bylaw, including comments from the Public;

And Whereas: Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422C, a Bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422, was read and approved for the first time at the Town of Cornwall regular council meeting held on October 25, 2023;

And Whereas: Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422C, a Bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422, was read and approved a second time at the Town of Cornwall regular council meeting held on November 22, 2023;

Therefore, be it Resolved: That the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422C, a Bylaw to Amend the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw, is hereby formally adopted as a Bylaw of the Town of Cornwall.

Motion Carried

PUBLIC WORKS

a) Minutes/Reports:

- i) **Minutes – September 27, 2023**, included in the package. The Committee did not meet in October. Councillor Campbell provided the following updates:
 - The new crosswalk has been completed at Main Street and Centennial Drive. It is a great addition to increase safety for our residents.
 - Councillor Stevenson raised concerns about the narrow turn coming off of the Ferry Road on to Hillside Meadows and would like a request to go into the Province to have it looked into and widened. Councillor Barnes, Deputy Chair of Public Works, noted that it would be added to a Public Works agenda.
 - The Synergy Sign will be discussed at the Public Works meeting. Councillor Stevenson would like the Committee to consider having a Town of Cornwall topper should Council move forward with the sign installation.

b) Resolutions: Nil

WATER/SEWER UTILITY

- a) **Minutes/Reports:** The Committee did not meet. Councillor Barnes noted that the Water Tower funding has been approved in partnership with the Federal and Provincial Governments. The new Water Tower will be a great addition to ensure safe drinking water for the Town's increasing population.

b) Resolutions: Nil

CORRESPONDENCE

- Councillor Stevenson passed on condolences to Councillor Campbell, his wife Margo and extended family on the passing of Margo's grandmother Margaret.
- Councillor Stevenson congratulated the Bluefield band on a very successful Craft Fair. This is a student run event and takes a lot of work to make happen.
- Mayor McCourt thanked staff and volunteers for putting together a hugely attended, successful Veteran's Dinner. She congratulated Levi Barnes on receiving the Quilt of Valor. Councillor Barnes noted that it was a very emotional presentation to see the impact that such a career has on people and a great honor for her dad.
- Mayor McCourt congratulated Brandon MacDougall on winning the MacLaughlin Prize for Effective Writing at UPEI. Brandon wrote the story when he was a student at Eliot River School and is one of the Town event volunteers.
- Councillor Frizzell also noted that Football PEI had a great wrap up session following a great season. He noted that looking forward to next season the scoreboard and turf are in need of replacement. The Timberwolves held their wrap up banquet that recognizes top players with awards for their achievements. Although he did not list all the recipients, he wanted to say special congratulations to his daughter Carmella for getting Centre of the Year for the U12s and his son Cohen for getting Defensive Player of the Year for the U16s.

- Councillor Frizzell also passed along condolences to Councillor Steven Campbell Margo and family on the loss of Margo's grandmother.
- Councillor Frizzell passed along condolences to the family including Norman, Joyce, Andrew and Billy on his cousin Freddy Frizzell who passed quite suddenly. Freddy was a great guy and always had a smile on his face. He will be deeply missed.

OTHER BUSINESS

Nil

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:22pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER