

TOWN OF CORNWALL
PARKS & RECREATION COMMITTEE MEETING
Wednesday, November 8th, 2023, at 4:30 p.m.
~ A G E N D A ~

1. Call to Order
2. Land Acknowledgement
3. Approval of Agenda/Additions to Agenda
4. Disclosure of Conflict of Interest
5. Approval of Minutes –October 11th, 2023
6. Business Arising from the minutes.
 - a) Commemorative Bench / Tree Plaque Program.
7. New Business
 - a) Grants
 - i. New Horizons for Seniors Program: Pan-Canadian Stream
 - ii. Youth Employment and Skills Strategy Program: Youth Focused Projects
 - b) Programs (Manager’s Report)
 - i. Afterschool Program
 - ii. Fall Programs
 - c) Events
 - i. Event Recap
 1. Cornball Tournament
 2. Halloween Event
 - ii. Upcoming Events
 1. Christmas Events
 - iii. Winter Wonderland Concept
 - d) Facilities
 - i. Facility Bookings Update
 - ii. Terry Fox Sports Complex Outdoor Rink Relocation
 - iii. Soccer Dugouts
8. Other Business
 - i. Request to reconsider 55+ Games.
 - ii. Active Transportation Trail Application
9. Adjournment

**TOWN OF CORNWALL
PARKS & RECREATION COMMITTEE MEETING
Wednesday October 11th, 2023, at 4:30 PM**

Attendance: Chair Cory Stevenson, Steven Campbell, Judy Herlihy
Staff: Kevin Coady, Kim Meunier, and Jennifer Hanus
Regrets: Mayor Minerva McCourt
Public: Chantal Batchilder

1) Call to Order

Councillor Cory Stevenson called the meeting to order at 4:30 pm.

2) Land Acknowledgement

Chair Cory Stevenson welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3) Approval of Agenda

Councillor Herlihy mentioned the Scholarship to Communities program and that it would be moved to the agenda for the November Council meeting.

It was moved by Councillor Campbell and seconded by Councillor Herlihy that the agenda be approved as submitted.

CARRIED

4) Disclosure of Conflict of Interest

NIL

5) Approval of Minutes

After a few grammatical corrections to the minutes of September 13th, 2023, it was moved by Councillor Herlihy and seconded by Councillor Campbell that those minutes be approved.

CARRIED

6) BUSINESS ARISING FROM THE MINUTES

- a) Councillor Stevenson asked Chantal Batchilder if she had reached out to any junior high schools yet about the Exploratory Volunteerism Program for grade 9 students. Chantal responded that the Events Committee had been focusing on reaching out to Bluefield High School first and was then going to touch base with East Wiltshire about the program.
- b) Commemorative Bench/Tree Program
 - i. Kim Meunier provided the committee with examples of memorial programs in other municipalities including Charlottetown, Sussex, Fredericton, and others.
 - ii. Chair Stevenson noted that it was nice to see the variety of memorials available from other municipalities including trees and shrubs.

- iii. Kim will follow up with Charlottetown to see about the price of their benches. The cost noted as \$2,000.00/bench.
- iv. It was noted by Councillor Herlihy that the town of Sussex also offers a Bike Rack option.
 - v. Many of the municipalities offered maintenance and replacement of the bench or tree for a 10 year period
 - vi. Councillor Campbell mentioned that the cost of the program would depend on the cost of the bench we choose to offer to potential donors.
- vii. Kim will compile a list of benches with photos and prices for the committee to review so the committee can decide on the bench and possibly the charge for each bench.
- viii. Councillor Herlihy asked if the cost of the bench/tree would include the plaque as well and it was noted that the cost would include the bench, and pad to secure it to if needed, and the plaque.
- ix. The timeline for installation/planting was discussed in regards to the Town laying out the time of year that installation of the benches or tree plantings would take place and the lead out time for installation/planting would be 10-12 weeks from the time they decided what they want to when it is installed.
- x. Councillor Herlihy noted that some municipalities had wording on the placement of benches and such to limit the number of benches in locations around the Town
- xi. It was noted that a tax receipt could be given to people who purchase a bench or a tree.
- xii. Kim noted that there are bike racks at various locations throughout the Town including Town Hall, Murphy's Pharmacy, & the Independent Grocer.
- c) Cornwall Area Minor Ball Association (CAMBA) Batting Cage
 - i. Kim reached out to Sydney from CAMBA following the September 13th meeting to provide the update that the Town would be willing to support the batting cage if it was placed on Town property at the Terry Fox Complex.
 - ii. Representatives from CAMBA visited the Terry Fox Complex to suggest a location for the batting cage. CAMBA suggested the area adjacent to the first base line of the upper field at the Terry Fox Complex would be a good location for the batting cage and Kim agreed with that location.
 - iii. Chair Stevenson asked if CAMBA had searched out any other donors. Kim responded that they had not, but they are part of the Hi5forKids 50/50 draw.
 - iv. Councillor Herlihy wondered if we would be able to book the batting cage out to other organizations and it was confirmed that we would be able to book it out to organizations.
 - v. Kim will reach back to CAMBA to confirm that they understand that the Town is willing to consider the donation if CAMBA agrees that it would be located on Town property at the Terry Fox Sport Complex and that the Town would be able to book it out to groups other than CAMBA. With these conditions in place, the committee would consider a donation of \$10,000.00 towards a new batting cage.
 - vi. It was noted by Kim that CAMBA could seek sponsorship by selling sign space on the outside of the batting cage to local businesses.
 - vii. There was discussion about the replacement of the scoreboards at the Terry Fox Complex

7) NEW BUSINESS

Kim provided an update to all committee members with information related to the below subjects in the form of the October Manager's Report

A. Programs Update

- i. The recent PD Day on October 27th had 33 children registered.
- ii. All fall programs are now running with something on 5 nights of the week.
- iii. Ball Fitness and Chair Yoga continue to be popular with Cornwall seniors with about 25 people in each class.
- iv. There are 21 people registered in the Line Dancing class at the Civic Centre on Thursdays
- v. Seniors Lunch on Thursdays is continuing to grow. Staff is finding it difficult to cook in the current kitchen at the Civic Centre for the large number of seniors (50-65 seniors attending).
- vi. It was noted that for the Kids in the Kitchen class, three small burner units were purchased as there was not enough space at the stove for all the kids to have a turn cooking.
- vii. Councillor Herlihy asked where the indoor pickleball was taking place, and that class is in the Westwood school gym. This program is aimed at the beginner level as opposed to the more advanced level. The Indoor program does not run in January and February as we do not have access to the Westwood Gym in those months. Kim is reaching out to Donna at the APM Centre to possibly arrange to have the program run at the APM Centre. Local players are also looking to play during the day as opposed to the evening. Youth and teens are also picking up pickleball and we have enough in the program to run the fall session.
- viii. It was noted that the lines for pickleball had not yet been painted on the tennis courts as there were cracks in the surface of the courts that had to be filled and sealed. Once that was done, the tennis courts then had to be painted. The paint had to be ordered from Greece and will not arrive until November or December. The cost to pain the lines on the tennis courts was quoted \$12,000.00 and does not include the paint. It was noted that this cost will need to be carried to the next years budget. Once the paint arrives, it may be possible to have Town staff paint the tennis courts.
- ix. Councillor Campbell mentioned that the Cornwall Comets were using the Eliot River Gym again and wondered if the Eliot River Gym was an option for us.
- x. Councillor Herlihy asked if it would be possible to use the APM Centre for some time slots during the day and Kim noted it would be easier to get time during the day for pickleball than the evening time slots.
- xi. Kim noted that the APM Centre books up pretty fast and that we were not able to book it for the Breakfast with Santa this year, however, it is booked for next year.

B. Events

i. Event Recap

1. Cornfest

- The Seniors Lunch was well attended with approximately 60 in attendance.
- The youth dance was also well attended with 60 youth in grades 3 – 6.
- Dessert BINGO was a well attended with more adults than usual due to the prizes being desserts. The Desserts were purchased from Mary's Cornwall Bakery. It was noted that following the BINGO there were

several people who went to Mary's to purchase pies, so it was a good boost for them.

- The yard sale saw all 30 tables at the Civic Centre booked for vendors to use. Despite it being the same weekend as the 70 Mile Yard Sale, there was a steady flow of people at the Cornwall Yard Sale. There were no individual home addresses registered for the yard sale.
- The Sunday afternoon Fun on the Hill event was a big success, with approximately 500 people attending.
- The family movie night location was moved to Town Hall and some families did not know but were directed to the new site. Families seemed happy with the timing for the Family Movie Night as it did not interfere with weekend plans or work.
- The Cornball Tournament is scheduled for October 14-15 with 11 teams currently registered
- Meal on Wheels sent their thanks for being included in the Cornfest advertising and shared that \$700 was raised through a 50/50 draw for the Cornwall Meals on Wheels program.
- Citizens on Patrol had a booth set up at the Fun on the Hill and gave away chips, juice, and water.
- There were some events that did not go ahead due to low registration numbers and technical difficulties. It was discussed that the Thursday and Friday events be switched, with the trivia being on Thursday.
- The Tie Dye Station was a new addition to the event and was very popular, recommend doing it again.
- Kim noted that we were not expecting that many people and it was almost too busy, it was difficult to get breaks for the people working and volunteering.
- Councillor Campbell mentioned that we should up the budget for Cornfest by 10 – 15%. Councillor Herlihy agreed and suggested that we should increase the budget for all events as the population of the Town has grown quite a bit.
- it was suggested that the events on Saturday and Sunday be condensed in to one day to make a Fall Fair feel to the day as well as for volunteers who are able to make one day but not the other.
- Erin Court was closed to vehicle to prevent parking along the street. This kept the street clear allow for emergency vehicles if they needed to get in or out if needed.
- Councillor Campbell suggested that we fill in the ditch along Erin Court by the tennis courts and add additional parking to that area. It was noted by Kim that the area in question is problematic during the spring thaw season as there are drainage issues between Town property and the residents on Erin Court.
- Chair Stevenson noted that the blue Cornwall shirts were great, making volunteers and staff visible to the public.

ii. Upcoming Events

1. Halloween

- Two big events scheduled for Halloween – the Youth Dance on Friday October 27th, and the Haunted Trail on Saturday October 28th.
- The Children’s Event will be from 4-5:30pm, and the scary Haunted Trail will be from 6:30 – 8pm. Entry for both will be by donation.
- Eliot River Scream Park (put on by the school) is scheduled for October 25th, this is the first one since COVID.
- These events will not conflict as there is a big draw for Halloween events.
- Citizens on Patrol will be set up for the Halloween events on October 28th as security and volunteers to hand out glow sticks and such.
- Chair Stevenson will reach out to council members to see if they can help out with the Haunted Trails.

2. **Veteran’s Dinner**

- The dinner will be in person this year.
- Scheduled for November 4th, 2023 at 2pm at the Kingston Legion.
- Arrangements will be made for those who are not able to attend to receive a meal through delivery once the in person meal is over.
- Councillor Herlihy wondered about the capacity for the Legion, which is 150. In 2022, we delivered 125 meals to veterans.
- Veterans are invited via a phone call from Jenn Hanus
- Kim will send an email to Town Councillors to invite them to the dinner.
- The guest speaker for the dinner this year will be LtCol Jennifer Arsenault.
- Each veteran will receive one drink ticket, and the Town will pay for it.
- Funding for the event is through Veterans Affairs.

3. **Staffing update**

- Jenna Deighan (Programs and Events Coordinator) has left the Town to work with the Provincial government and we wish her well in her new position.
- The position will be advertised soon.
- Chair Stevenson passed along his thank you to the staff and Events Committee for all the hard work out into the events.

C. **Facilities**

i. **Fall Ball**

1. This is an extension of CAMBA’s ball season past the end of the summer. This is great for the athletes but does add a strain to the staff as it a time when we don’t normally have the ball fields open.
2. The weather is not the best for the fall season keeping people off the fields.

ii. **Football booking**

1. The most recent Timberwolves football booking went over time until 11:45. This was their last booking of the season. In the future, the timing of their bookings will be looked at closer as they scheduled a game for each age group all on the same night with the start time for the first group at 4:30 and the last game starting at 9. This is not ideal as other games before that may run over, pushing the start time for the last game to after 9pm.
2. Councillor Campbell observed staff at the facility at 11:50pm still moving things to the clubhouse to store. It was noted that the staff member would need to be at the facility for 30-45 minutes after a game to clean up and put things

away. This extends their hours for the day by quite a bit. This extra time will be billed to the club.

3. Kim will follow up with the General Manager of the football club about the use of the locker rooms in the club house. The teams were not to be using the locker rooms, however, they did access them and left them in a mess. A few things noted were that Hall of Fame shadow boxes were taken down and placed on the floor,
4. The football club was advertising a game on Facebook for Saturday morning, this was not on the schedule at the end of day Thursday. Kim contacted the General Manager and they told her they thought it had been booked. Kim had to call in a staff member to be onsite for that game.
5. Kim will follow up with the General Manager for the Timberwolves to provide feedback to them about making the schedule and taking in to account the need for extra time between games or scheduling fewer games in one booking as the field closes at 11pm
6. It was noted that there are no more home games for the Cornwall teams this season.
7. Charlottetown Privateers will be using the field on Sundays from 10-6.
8. Councillor Herlihy asked what we charged the team for the time over their booked times. Kim responded that there is no exact cost for any over time they have on the field as it is based on average hours.

8) OTHER

i. Parade Float

- a) Chair Stevenson reached out to the rest of the councillors for ideas for the parade float. He received one response with a vote of support for whatever the committee decides to do, but no suggestions for the theme.
- b) There was a discussion on what we would like to see on the float. Suggestions included
 - i. Chair Stevenson - showcase Terry Fox and the Sport Complex as the best in Atlantic Canada. Including the trails around the Terry Fox Sport Complex in some way
 - ii. Councillor Herlihy – Push the active trails in Cornwall as well as the naturalization of the trails. Show how active Cornwall is
 - iii. Councillor Herlihy – promote Cornfest as a signature event with a giant corn mascot.
 - iv. Kim noted that we have a Town Mascot – Newton the Fox which was created when the Town amalgamated. It was also suggested that we should get a new mascot with the corn theme.
 - v. Councillor Campbell noted that the float can not be 100 things and that we would need to narrow it down to something specific, current and captivating.
 - vi. Chair Stevenson will bring the notes forward to the rest of the council to let them know we are working on getting some ideas.
 - vii. There was discussion at the Event Committee meeting of offering a Halloween Decorating Contest.

ii. Holiday Event List

- a) The tentative list for the Christmas events is:
 - i. December 1st – Tree Lighting and chocolate bar BINGO

- ii. December 2nd – Breakfast with Santa – the Lions Club has purchased an additional grill to help with the speed of service for the breakfast
- iii. December 7th – Seniors Christmas Dinner – Turkey dinner provided by Sam’s Family Restaurant
- iv. December 8th – Holiday Trivia
- v. December 9th (rain date December 10th) – Christmas Parade. Kim has contacted the Police Academy to provide security at street closure locations for this event. If we are not able to get the Police Academy we will hire a security company to help. We are coordinating with North River Fire Hall to have them finishes their Christmas Tour with the parade.
- vi. December 12th – Christmas Light Tour – the committee discussed changing it up this year to have two different times for the tour (6-7 & 7:30-8:30) to allow more people to join in. The suggestion was to have the tour around Cornwall only and use it as a way to judge part of the Holiday Decorating Contest.
- vii. December 19th – Family Movie Night
- viii. All month - Holiday Decorating – Chair Stevenson asked if the categories were settled for this year and that it is individual homes and not entire streets that are entered.
- ix. Possibility of a Family Skate in December. The cost for the 2 hours is \$300.

9) **IN CAMERA**

NIL

10) **NEXT MEETING**

The next Parks and Recreation Committee meeting will be held Wednesday, November 8th at 4:30 pm.

11) **ADJOURNMENT**

Meeting adjourned at 6:15pm

Cory Stevenson, Councillor
Chair, Parks and Recreation Committee

Kim Meunier
Manager, Parks and Recreation

Commemorative Tree and Bench Policy

1. PURPOSE

- 1.1 This policy was established to provide community members, organizations, clubs, or groups in the Town of Cornwall with the opportunity to purchase commemorative benches, bike racks and/or trees on Town property.

2. VALUE

- 2.1 The Town of Cornwall invites individuals, organizations, or service clubs to give a legacy by installing a bench, bike rack or planting a tree at a park or trail in the Town. The gift may honor a loved one, a deceased animal, an experience, an organization, or perhaps to recognize an important event. Some may also wish to honour an important event for the planet, such as Earth Day, or National Truth & Reconciliation Day. Whatever the reason, the contribution will be recognized and appreciated by all Town park visitors/users.

3. SCOPE

- 3.1 The policy applies to tree planting, bike rack and park bench commemoration. The policy applies to all parks and open spaces owned by the Town of Cornwall. The policy does not apply to lands leased from others for municipal purposes.
- 3.2 Limitations to the sites for trees and benches are provided in recognition of the fact that such installations can interfere with active sport facilities, design parameters intended to reduce crime, affect the growth habit of trees, create, or augment accessibility concerns and interfere with maintenance operations.

4. RESPONSIBILITY

- 4.1 Administration of this policy is delegated to the **Manager of Parks & Recreation** or designation.
- 4.2 Execution is delegated to the **Manager Parks & Recreation** (or designate), subject to all conditions of the policy being satisfied.
- 4.3 **The Manager of Parks & Recreation** (or designate) shall be responsible for coordinating the installation of a bench, bike rack or the planting of a tree.

5. APPLICATION PROCESS

- 5.1** The Manager of Parks and Recreation (or designate) serves as the primary point of contact and will accept and review applications throughout the year.
- 5.2** Those wishing to install a commemorative bench, bike rack and/or plant a commemorative tree must apply in writing, using the application form herein.
- 5.3** Trees will be offered at the discretion of the Manager based on supplier availability and native tree compatibility to the selected planting location. Applicants can identify preferred tree species within the application.
- 5.3.1** Approved Native Tree Species are:
- Red Maple...
 - Red Oak
 - White Birch
 - Yellow Birch
 - Eastern White Pine...
 - Red Pine
 - Sugar Maple...
 - White Ash....
 - Black Spruce
 - Red Spruce.....
 - Balsam Fir Hemlock...
- 5.4** The application form is available on the Town of Cornwall website at www.cornwallpe.ca.
- 5.4.1** Commemorative trees, bike racks and/or benches will not be confirmed until payment is received, and all approvals are obtained as applicable.

6. PLAQUE & QR CODE

- 6.1** A commemoration is a form of remembrance of a loved one, a celebration of a birth or anniversary, or to honour others' personal and/or professional contributions to the community.
- 6.2** The Town will use a standard plaque to promote consistency in cost, size, type, and mounting. The commemorative plaque will be made with a standard font and colour that adheres to accessibility requirements. The plaque text template is available in the application form.
- 6.3** Applicants will be provided the opportunity to have a QR Code placed on the plaque which will provide a brief bio of the person. Those submitting the application will be required to complete the bio as part of the application.

7. FEES

- 7.1 The fees to install a new commemorative bench, bike rack or plant a new commemorative tree are outlined in the General Fees and Rates By-law, as amended.
- 7.2 The fees associated with installing a bench, bike rack or planting a tree include the full costs to order, install/plant and add signage.
- 7.3 The complete fee payment must be received before the process is initiated. The applicant will pay the full costs of the fees as outlined in the General Fees and Rates By-law. The schedule of costs shall be established based upon the Town of Cornwall providers and may be updated according to cost purchasing increases.
 - 7.3.1 Payments can be made by cheque or credit card.
 - 7.3.2 Please make cheque payable to the Town of Cornwall and submit with a completed application.

8. LOCATION

- 8.1 The Town has many parks, trails, and green spaces available for commemorative benches, bike racks and trees. The applicant may identify up to two (2) locations, listed in preferential order on the application.
- 8.2 The Town is responsible for the installation of a new bench, bike rack and/or planting of a new tree on any municipal property.

9. MAINTENANCE

- 9.1 The Town shall provide routine maintenance of the bench, bike rack or tree and its surroundings during its useful life.

10. DURATION

- 10.1 The Town will be responsible for the replacement of a commemorative bench, bike rack, and tree for up to a 10-year period. The Town of Cornwall cannot guarantee the survivability of the tree due to external impacts (i.e. climate, wildlife).

11. RESTRICTIONS

- 11.1 The Town understands that the bench, bike rack or tree may have sentimental value; however, it is not to be considered a memorial or shrine. For that reason, the Town will not permit the placement of flowers, wreaths, pictures, etc. at the site or the addition of fixtures to or around the bench/tree.

12. INSTALLATION TIMES

- 12.1 Tree planting will be scheduled in either:
 - 12.1.1 **May** (spring planting season)
 - 12.1.2 **September** (fall planting season)

12.2 Bench installation will take place throughout the Spring, Summer and Fall

seasons on a day that is favourable for installation.

DRAFT

COMMEMORATIVE TREE, BIKE RACK OR BENCH APPLICATION

Please return completed application form with associated payment to:

Manager of Parks and Recreation
15 Mercedes Dr, Cornwall, PE C0A 1H0
By email to: kmeunier@cornwallpe.ca

APPLICANT INFORMATION			
Name of Applicant:			
Street Address:			
City:	Province:	Postal Code:	
Phone Number:			
Email:			
SECONDARY CONTACT			
Name of Secondary Contact:			
Phone Number:		Email:	
COMMEMORATIVE BENCH OR TREE INFORMATION			
<input type="checkbox"/>	I would like to purchase a Commemorative Bench with a plaque. I have read the Policy and I agree to the terms and conditions therein.		
<input type="checkbox"/>	I would like to purchase a Commemorative Tree with a plaque. I have read the policy and I agree to the terms and conditions therein.		
<input type="checkbox"/>	I would like to purchase a Commemorative Bike Rack with a plaque. I have read the policy and I agree to the terms and conditions therein.		

LOCATION

List your two (2) location choices in preferential order. While every effort will be made to accommodate applicant preferences, the final decision on location rests with the Manager of Parks & Recreation (or designate).

1. _____
2. _____

COMMEMORATIVE BENCH PLAQUE INSCRIPTION (9x3" Plaque)

Maximum four (4) lines with forty (40) characters each, including spaces (Sentence Case).

COMMEMORATIVE TREE PLAQUE INSCRIPTION (6x9" Plaque)

Maximum six (6) lines with twenty-six (26) characters, including spaces (Sentence Case).

PROCEDURE

1. Complete and submit the required application form and provide method of payment.
2. Application is reviewed and either the:
 - Request is approved, including confirmation of the preferred location; or
 - Applicant is contacted with an offer of an alternate location; or
 - Request is denied, upon which the fee will not be processed.
3. Upon successful application process, the bench, bike rack or tree and accompanying plaque will be ordered. A receipt of payment will be provided to the applicant.
4. Planting/Installation will take place as per the policy.
5. If a QR Code is requested, a bio must be completed.
6. Applications are received on an ongoing basis.

APPLICANT COMMENTS / NOTES

I have read the policy in its entirety, and I agree to comply with all Town by-laws, rules and regulations as they relate to my application.

Applicant Name: _____ Date: _____

Applicant Signature: _____

OFFICE USE ONLY

Date Application Received: _____

Staff: _____

COMMEMORATIVE TREE, BIKE RACK, BENCH – Request Details:

- COMMEMORATIVE TREE**
- COMMEMORATIVE BIKE RACK**
- COMMEMORATIVE BENCH**

Payment Date: _____

Method: _____

Confirmed Location: _____

Date of Installation / Planting: _____

Tree Species (if applicable): _____

MUNICIPAL STAFF SIGNATURE

Staff Name: _____ **Date:** _____

Staff Signature: _____

COMMEMORATIVE BENCH PROGRAM



COMPANY	BENCH	SIZE	COST	SHIPPING	TOTAL
ULINE	PLAZA BENCH	72 x 24 x 30"	\$ 1,382.00	\$ 255.51	\$ 1,637.51



ULINE	COURTYARD	71 x 26 x 32"	\$ 1,723.00	\$ 875.75	\$ 2,598.75
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ULINE	TERRACE	72 x 25 x 37"	\$ 1,480.00	\$ 619.61	\$ 2,099.61
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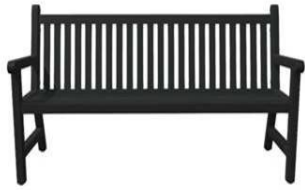
PLAYGROUND PLANNERS	GREEN VALLEY		\$ 2,030.58	\$ 884.66	\$ 2,915.24
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PLAYGROUND PLANNERS	PLAQUE BENCH		\$ 1,990.00	\$ 850.00	\$ 2,840.00
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PLAYGROUND PLANNERS	PLAZA BENCH		\$ 1,680.00	\$ 780.00	\$ 2,460.00
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PLAYGROUND PLANNERS

YORKTON

\$ 2,210.00 \$ 885.58 \$ 3,095.58



GLOBAL INDUSTRIAL

96" L X 17" W X 31" H

\$ 1,238.00 \$ 147.99 \$ 1,385.99



GLOBAL INDUSTRIAL

73" L x 22-3/4" W x 30-3/4" H

\$ 811.00 \$ 147.99 \$ 958.99

**TOWN OF CORNWALL
PARKS & RECREATION DEPARTMENT
- NOVEMBER REPORT-**

Camp Update

• **After School Camp**

- Children have been given time for homework, as well as active games and arts/crafts. Children also had a dance party on October 30th as a Kids choice request.
- A new gaga ball pit has been installed at the Civic Centre. The money raised from the youth ball hockey tournament offset the cost of this. The children are very excited about this.
- To assist with behaviour control a new reward system has been developed. The children have punch cards and can earn 3 punch points per day. When they get to 30, they get to choose a treat out of our prize bin. Children earn points by helping clean up, being helpful to other campers.
- The baking club began at the end of October with a small group doing a weekly baking lesson.
- Pd day Oct 27th had 33 children registered. A group of children made cookies for the group to have after lunch. Children requested to do the beep test and thought it was great. Those who chose not to participate in that activity did Halloween coloring sheets and crafts in the front room.

• **Fall Programs Update**

- Fall programs have been running smoothly.
- New programs starting.
 - Yoga with Karina starts November 6th.
 - Kids in Kitchen starts November 7th.
 - Cookies for Santa – starts November 8th
 - Holiday Art Program – November 4th.
- Staff are currently reviewing winter programs and will hopefully have a schedule out mid-December.

Events

Cornball Tournament

- The annual Cornball tournament was held on Sunday October 15 due to the weather on Saturday.
- There were 10 teams registered and all games were played at East Wiltshire and Terry Fox Sports Complex.
- The fields were a little messy but ended up being a great wrap up event.

Halloween Recap

Youth Halloween Dance

- The youth Halloween dance was held on October 27th and the Cornwall Civic Centre.

- There were approximately 60 children in attendance.
- Food donations were collected for the annual Cornwall Food Drive.

Haunted Woods Event

- This year's event was held on October 28th at the Hyde Park Trail.
- The first event was geared toward youth under 12 years of age from 4:00pm – 6:30pm. This portion of the event included children's games, sensory table, non-scary walk through the trail and a scavenger hunt. Treat bags were given to the children at the end of the trail.
- The second portion of the event ran from 6:30pm – 8:00pm and included a variety of scary scenes as well as many jump scares throughout the trail.
- This year we had volunteers from Bluefield High School, Peewee Hockey Team, and a few community members. Chantal and Brennan represented the events Committee.
- Citizens on Patrol volunteered at the event, they handed out glow sticks and the Town's treat bags.
- This year the total amount raised to support families in need was \$ 1,933.00, last year the amount raised was \$ 825.00.

Up Coming Events

Veterans Dinner

- The committee has decided to do an in-person event this year.
- The event will be held on November 4, 2023, at the Kingston Legion.
- Staff have applied for funding through Commemorative Partnership Program to support this event.
- The plan for the event includes sit down meal, entertainment, and a guest speaker.

Facilities

- The facility will be finished for the year on November 6th, 2023.
- The Town hosted the PEISAA Soccer Championships on October 27 and October 28th.
- The Town will be hosting the football championships on Sunday November 5th.

Annual Usage

Terry Fox Sports Complex

- Usage comparison at the Terry Fox for the season is:

2023	2022
Soccer Turf: 880hrs.	Soccer Turf: 796hrs.
Football Turf: 748 hrs.	Football Turf: 725hrs
Beach Volleyball: 275.5hrs.	Beach Volleyball: 287

Ball Fields

- Usage at all ball fields from April 1 – September 30th, is:

2023	2022
TFSC Upper: 555 hrs.	TFSC Upper: 360.5hrs.
TFSC Lower: 395.5 hrs.	TFSC Lower: 302.75hrs
East Wiltshire: 584.5 hrs.	East Wiltshire: 502hrs
York Point: 435.25 hrs.	York Point: 462hrs

Respectfully Submitted
Kim Meunier

Tracey

From: spdalziel@pei.sympatico.ca spdalziel@pei.sympatico.ca
<spdalziel@pei.sympatico.ca>
Sent: October 29, 2023 2:44 PM
To: Kim Meunier
Subject: 55+ Games

Kim Meunier,

Manager Parks and Recreation,

Town of Cornwall

Dear Kim,

Thank you for hosting a very productive meeting with representatives of the PEI 55+ Games Society last Tuesday, October 23, 2023.

As a result of that meeting, we would propose that the Town of Cornwall commit to hosting the PEI 55+ Winter Games every fourth year beginning in 2025. This commitment would be subject to mutually satisfactory arrangements with regard to forming a host committee and finances that would include clerical assistance to help with the increased workload for the Town staff.

Communication between the Town and the PEI 55+ Games Society would begin approximately one year prior to the hosting date.

Yours truly,

Susan Dalziel

President , PEI 55+ Games Society