

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
February 21, 2024, 4:30 PM**

Chair Deputy Mayor Jill MacIsaac

Present: Mayor Minerva McCourt
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Judy Herlihy
Councillor Cory Stevenson
Councillor Corey Frizzell

Also: Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator
Wendy MacKinnon – Manager of Corporate Services
Spencer Hay – Manager of Planning and Development

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm.

There were three members of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Herlihy that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

January 17, 2024 - It was moved by Councillor Barnes and seconded by Councillor Stevenson that the minutes of January 17, 2024, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

Nil

FINANCE/ADMINISTRATION

- a) Public Budget Meeting Date – There was discussion on a potential date for the Public Budget Consultation, March 4, 2024, will be the date of the consultation.

- b) Application to Provincial Community Revitalization Fund – Turf Field – It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution

to Council that the Town of Cornwall apply to the Province of Prince Edward Island, Community Revitalization Program, for fifty percent of the eligible costs of the artificial football turf field to assist with the Terry Fox Sports Complex artificial football turf replacement project; these costs to be determined per the close of the tender call for the project on February 29, 2024.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – February 12, 2024 (Draft) – included in the package. Councillor Herlihy provided the following highlights:
 - The Committee discussed upcoming recurring events and have set the date for Water School for the week of April 8th to 12th there will be a general Open House included with this year’s Water School; Earth Day is April 22 this year, the Committee will again host a community clean up.
- b) Information Items – Nil
- c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes
 - (i) Minutes – February 7, 2024 (Draft) – included in the package. Councillor Frizzell provided the following updates:
 - RCMP Sgt Nick Doyle was in to speak on the E-Watch program and the possibilities of cameras in Cornwall. There may be funding available.
 - There was discussion on speeding concerns especially in school zones. CAO Coady noted that the RCMP dropped in to visit the After School Camp on a couple of occasions.
 - CDA Consulting – the draft EMO Plan will be presented to Council for approval.
 - T3 Ridership continues to increase. The Transit Master Plan consultants will be back to present their recommendations, an updated draft of the plan will be circulated to council members for further comment before the presentation. There was discussion on increasing routes within the Town in the future to accommodate resident’s needs.
 - (ii) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were in the package.
- b) Information Items - Nil
- c) Requests for Decision
 - (i) Municipal Emergency Measures Plan Adoption – It was moved by Councillor Frizzell and seconded by Councillor Barnes to bring forth a resolution to Council that the Town of Cornwall Formally approve the revised Emergency Measures Plan for the Town of Cornwall.

PARKS and RECREATION

- a) Reports/Minutes

- (i) Minutes – The committee did not meet in February; Councillor Stevenson provided noted that Snowfest was very successful, and he will provide more details at Council.

b) Information Items - Nil

c) Requests for Decision – Nil

PLANNING

a) Reports/Minutes

- (i) Minutes – February 7, 2024 (Draft) – included in the package.

b) Information Items

- (i) PID 758144 Capital Drive – Subdivision, Height Variance – There was discussion on an application to subdivide two lots and for a height variance from 40ft to max of 50ft for PID 758144 on Capital Drive. The developers would like to construct 24-unit apartment buildings. Councillor Barnes asked if there was consideration for ground floor commercial space but was advised by the developers that after years of trying to move the land for commercial use without success and the number of empty commercial spaces in the surrounding area that they are not considering commercial. Councillor Barnes also noted that the current apartments along Capital Drive in the area had initially brought complaints regarding the lighting off the buildings impacting other homes in the area, she wanted this to be kept in mind for this proposed development. Staff will advise residents in the area of the application and the matter will be brought back to the March meeting.

IN CAMERA

MGA s.119(1)(b) – Item 11(c) It was moved by Councillor Stevenson and seconded by Councillor Campbell to move in camera at 5:02pm.

The meeting resumed regular session at 5:17pm.

c) Request for Decision

- (i) 35 Park Street – PID 771311 – Special Permit Use – Group Home – It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution that Council grant approval of a Special Permit Use to allow a Group Home located on PID 771311, subject to the applicant entering into a Development Agreement with the Town.
- (ii) 638 Main Street (Access PEI) – Width Variance – There was discussion on an application received for an 8.9% width variance for the expansion project. Council had concerns that the width variance would affect the existing treeline. Staff will discuss concerns with developers and bring the matter back for the March meeting.
- (iii) Lot 21 – 1 Kingston Road (PID 1161314) Special Permit Use – Affordable Housing – It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution that Council grant approval of a Special

Permit Use allowing development of the first building, being an 18-Unit Multiple Unit Dwelling at PID 1161314 Kingston Road, subject to the Developer entering into a Development Agreement with the Town.

PUBLIC WORKS

- a) Reports/Minutes
 - (i) Minutes – The Committee will meet in April.
- b) Information Items – Nil
- c) Requests for Decision - Nil

WATER/SEWER UTILITY

- a) Reports/Minutes –
 - (i) Minutes – The Committee did not meet due to a storm cancellation.
 - (ii) Information Items – Nil
 - (iii) Requests for Decision – Nil

CORRESPONDENCE

- a) Organ & Tissue Donation – It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that April 7, 2024, is declared as “Green Shirt” Day in the Town of Cornwall and that April 21-27, 2024 is declared as National Organ and Tissue Donation Awareness week in the Town of Cornwall
- b) Meals on Wheels Donations – This donation request will be moved to 2024-2025 budget discussions.
- c) Heart & Stroke Foundation Edge Fund – Donation - It was moved by Councillor Stevenson and seconded by Councillor Barnes to bring forth a resolution to Council that the Town of Cornwall donate three hundred dollars to the Heart and Stroke Foundation “Edge Fund”.
- d) Fibromyalgia Association – Lighting Request - It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall illuminate the Cornwall Town Hall in purple in recognition of Fibromyalgia Awareness Day on May 12, 2024.
- e) QEH Foundation – The Town received a Thank You from the QEH Foundation for donation received.

IN CAMERA

See above - MGA s.119(1)(b) – Planning Item (c)

ADJOURNMENT

The meeting was adjourned at 6:17pm

DEPUTY MAYOR MACISAAC, CHAIR