

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
April 17, 2024, 4:30 PM**

Chair **Deputy Mayor Jill MacIsaac**

Present: **Mayor Minerva McCourt
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Judy Herlihy
Councillor Cory Stevenson
Councillor Corey Frizzell**

Also: **Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator**

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm.

There were two members of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Herlihy that the agenda be approved as circulated with the addition of Scholarships by Councillor Herlihy to 7-d.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

March 20, 2024 - It was moved by Councillor Stevenson and seconded by Councillor Campbell that the minutes of March 20, 2024, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

Marie Burge/Wayne Easter – Guaranteed Basic Income – Marie Burge and Wayne Easter thanked Council for being one of five communities to pass a Resolution to support the GBI Benefit for PEI. They reviewed highlights of the program and answered Council questions.

FINANCE/ADMINISTRATION

- a) Affordable Housing Program – It was moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac to bring forth a resolution to Council that the the “Evaluation Team” for the Town of Cornwall Affordable Housing Incentive Program is the Committee of Council, and that the Committee of Council also serve as the screening committee for applications received regarding the Housing Accelerator Fund.
- b) Town Website – Councillor Stevenson requested that a website update/refresh be considered for next year’s budget.
- c) Town Committee Structure – There was discussion on the current committee structure vs the former Committee of Council structure. Some Councillors feel that with the current model, not everyone gets all the information if they do not attend every meeting; CAO Coady noted that the meeting packages for all committees are sent to all Councillors. Some Councillors felt that the previous model made the meetings long and did not allow for time to dig into the more minute details of many items. There were no changes brought forward at this time.
- d) Scholarships – Councillor Herlihy expressed concern that the scholarship applications were not prepared and posted yet as the end of the school year is fast approaching. The Committee will meet to discuss criteria to have ready for early May.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes –
 - (i) April 11, 2024 (Draft) – included in the package. Councillor Herlihy thanked Councillor Stevenson for chairing in her absence and provided the following highlights:
 - The Town was not successful in obtaining funding for an edible orchard.
 - The Earth Day Clean Up and BBQ will take place on Saturday. April 20th 10am – 2pm.
 - Billy and Hannah did an amazing job on the water School. Calendar art submissions will be evaluated at the next Committee meeting.
- b) Information Items – Nil
- c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes
 - (i) Minutes – April 3, 2024 (Draft) – included in the package. Councillor Frizzell provided the following updates:
 - NRRFD Chief Anson Grant and Treasurer Kevin Bernard reviewed the budget in detail which helped give a better understanding of NRRFD priorities. Councillors commented that is very beneficial to have a great working relationship with the NRRFD.

- The consultants for the Transit Strategic Plan will present the report at the next Committee meeting. Mike Cassidy from T3 will attend a subsequent meeting.
 - Transit ridership is up 32% year over year to date.
- (ii) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were in the package.
- b) Information Items - Nil
- c) Requests for Decision - Nil

PARKS and RECREATION

- a) Reports/Minutes
- (i) Minutes – April 8, 2024 (Draft)
- (ii) Manager’s Report – included in the package. Councillor Stevenson provided the following updates:
- The Easter event was very well attended and received lots of great feedback. Thanks to the staff, volunteers, and Top Hat Party for making the event great.
 - The Bike Rodeo will take place May 4, 2024.
 - The Community Yard Sale will take place May 11, 2024. People can register for a table at the Civic Centre or provide their address for the map.
 - Manager Meunier is in the preliminary coordinating stages with the Fun Run event.
 - Councillor Frizzell requested that court rental times not be all booked out for pickleball. Other associations have been reporting issues with getting courts times due to the popularity of pickleball. Manager Meunier is looking into other potential locations for playing.
- b) Information Items - Nil
- c) Requests for Decision
- (i) Extension of Curling Club Agreement – It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall enter a further five-year lease agreement extension with the Cornwall Curling Club, the extension of which is as considered at the Committee of Council meeting held on April 17, 2024 and is attached to this resolution.

PLANNING

- a) Reports/Minutes
- (i) Minutes – April 3, 2024 (Draft) – included in the package. Deputy Mayor MacIsaac provided the following updates:
- The project at 91 Kingston Road is non-compliant. The owners are currently out of the Province. There will be further discussion on the next steps at the next Committee meeting.

- Councillor Campbell requested an update on the removal of 601 Main Street and was advised that things were on hold until the road weight restrictions were lifted. Work should continue soon.
- Councillor Barnes expressed concern that people attending the new mosque on Main Street may be using nearby business parking lots.

b) Information Items - Nil

c) Request for Decision

- (i) Bylaw 422E – It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson to bring forth resolutions that Council give second reading and formal adoption to Bylaw #422E, a bylaw to amend the Zoning Map, being Schedule “A” to the *Zoning & Subdivision Control (Development) Bylaw #422*.

PUBLIC WORKS

a) Reports/Minutes

- (i) Minutes – The Committee will meet April 24, 2024.

b) Information Items – Nil

c) Requests for Decision – Nil

WATER/SEWER UTILITY

a) Reports/Minutes –

- (i) Minutes – April 9, 2024 (Draft) included in the package. Councillor Barnes provided the following updates:
 - There was discussion on bylaw updates regarding water conservation.
 - There was discussion on providing education on water audits and wasteful usage.
 - Two bids were received on the Water Tower project. A resolution will come to Council to award the contract.

b) Information Item –

- (i) Water Tower Tender – It was moved by Councillor Barnes and seconded by Councillor Stevenson to bring forth a resolution to Council that the Town accept the proposal from Greatario Engineered Systems to construct a new water tower for the Town in the amount of \$3,605,743.35 plus HST.

c) Requests for Decisions – Nil

CORRESPONDENCE

- a) Open Door Outreach - It was moved by Councillor Stevenson and seconded by Councillor Barnes to bring forth a resolution to Council that the Town of Cornwall donate two hundred dollars to partner with this organization in their Community Changers Breakfast fundraiser.

- b) Prostate Cancer Awareness Month - It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall light the Cornwall Town Hall in blue for the week of September 1st – 7th 2024 in support of Prostate Cancer Awareness Month.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 7:17pm.

DEPUTY MAYOR MACISAAC, CHAIR