

**Town of Cornwall
Regular Council Meeting
May 22, 2024, 4:30 PM**

- 1) Call to Order
- 2) Land Acknowledgement
- 3) Approval of Agenda/Additions to Agenda
- 4) Disclosure of Conflict of Interest
- 5) Approval of Previous Minutes
 - a) Regular Meeting April 24, 2024
- 6) Business Arising
- 7) Guests/Presentations/Petitions/Declarations
 - a) Mayor welcomes Water School participants and families
- 8) Committee of Council
 - a) Minutes/Reports - Minutes – April 17, 2024
 - b) Resolutions
 - i) Run for Wishes - Donation
 - ii) Special Olympics PEI – Enriching Lives Gala
 - iii) Vasculitis Awareness Month
- 9) Environment and Sustainability – Councillor Herlihy
 - a) Minutes/Reports
 - b) Resolutions
 - i) Green Lawn Rebate
- 10) Municipal and Emergency Services – Councillor Frizzell
 - a) Minutes/Reports
 - i) Minutes (Draft) – May 1, 2024
 - ii) Transit, NRRFD, RCMP, Bylaw, Humane Society Reports
 - b) Resolutions
- 11) Parks and Recreation – Councillor Stevenson
 - a) Minutes/Reports
 - i) Manager’s Report – May, 2024
 - b) Resolutions
- 12) Planning and Development – Deputy Mayor MacIsaac
 - a) Minutes/Reports – Minutes (Draft) – May 1, 2024
 - b) Resolutions
 - i) Kings Square Affordable Housing Development - HAF Funds
 - ii) Kings Square Affordable Housing Development – Tax Incentives
 - iii) Special Permit Use – Group Home
 - iv) Special Permit Use – 531 Capital Dr. – 24 Unit Apartment
- 13) Public Works – Councillor Campbell
 - a) Minutes/Reports – Minutes (Draft) – April 24, 2024
 - b) Resolutions
- 14) Water/Sewer Utility – Councillor Barnes
 - a) Minutes/Reports – Minutes (Draft) – May 6, 2024
 - b) Resolutions
 - i) Replacement Crane Truck Purchase
- 15) Correspondence
- 16) Other Business
- 17) In Camera
- 18) Adjournment

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, April 24, 2024
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Jill MacIsaac
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator

Regrets: Councillor Corey Frizzell
Councillor Judy Herlihy

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm. There were no members of the public in attendance.

LAND ACKNOWLEDGEMENT Read

APPROVAL OF THE AGENDA

Councillor Stevenson moved, seconded by Deputy Mayor MacIsaac, that the agenda be approved as circulated with the addition of Correspondence items by Councillor Stevenson and Councillor Campbell.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

a) **March 27, 2024, Regular Council Meeting:** Deputy Mayor MacIsaac moved, seconded by Councillor Stevenson that the minutes of March 27, 2024, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

COMMITTEE OF COUNCIL

a) Minutes/Reports:

- i) Minutes – March 20, 2024 - included in the package.

b) Resolutions:

COC-13-2024 Affordable Housing Incentive Program – Evaluation Team

Moved by Councillor Cory Stevenson

Seconded by Councillor Jill MacIsaac

Whereas: The Town of Cornwall implemented an *Affordable Housing Incentive Program* in 2019, and that program requires an “Evaluation Team” to screen and make recommendations to Council pertaining to applications for the various incentives available under the program;

Therefore, Be it Resolved: That the “Evaluation Team” for the Town of Cornwall Affordable Housing Incentive Program is the Committee of Council.

Motion Carried

COC-14-2024 Housing Accelerator Fund Committee

Moved by Councillor Cory Stevenson

Seconded by Councillor Jill MacIsaac

Whereas: The Town of Cornwall was approved for funding under the Government of Canada Housing Accelerator Fund;

And Whereas: The Town, in addition to its own municipal priorities for these funds, has received, and will continue to receive, requests for a portion of these funds;

And Whereas: The Town requires a screening committee to consider all requests for use of the Housing Accelerator Funds and to make recommendations to Council regarding the disbursement of these funds;

Therefore, Be it Resolved: That the Committee of Council be the screening committee for the use of Housing Accelerator Funds

Motion Carried

COC-15-2024 Open Door Outreach - Donation

Moved by Councillor Cory Stevenson
Seconded by Councillor Elaine Barnes

Whereas: Open Door Outreach is a non-profit organization with the goal of empowering marginalized individuals on PEI and assisting them in reaching their full potential;

And Whereas: The Town of Cornwall has been a supporter of Open Door Outreach and its goals, and desires to continue to do so;

Therefore, Be it Resolved: That the Town of Cornwall donate two hundred dollars to partner with the organization in their Community Changers Breakfast fundraiser.

Motion Carried

COC-16-2024 Prostate Cancer Awareness Month

Moved by Councillor Cory Stevenson
Seconded by Councillor Steven Campbell

Whereas: Prostate Cancer is the number one cancer in men in Canada, Prostate Cancer Support Canada has requested that the Town of Cornwall light up the Cornwall Town Hall in blue during the month of September to show support to those afflicted with the disease;

Therefore, Be it Resolved: That the Town of Cornwall light the Cornwall Town Hall in blue for the week of September 1st – 7th 2024.

Motion Carried

ENVIRONMENT AND SUSTAINABILITY

- a) **Minutes/Reports:**
 - i) **Minutes – April 8, 2024 (Draft)** included in the package. Councillor Stevenson provided the following updates:
 - The Earth Day Clean Up and BBQ had great attendance. Councillor Herlihy and staff Billy Ramsay went out prior to the day to identify priority areas.

b) **Resolutions:** Nil

MUNICIPAL AND EMERGENCY SERVICES

- a) **Minutes/Reports:**

- i) **Minutes – April 3, 2024 (Draft)** included in the package. Councillor Barnes provided the following updates:
 - NRRFD Chief Anson Grant and Treasurer Kevin Bernard attended and provided great information on what the department does. There was a discussion on false alarms and although they are time-consuming, you don't know until you get there.
 - Traffic safety – encourage residents to contact the RCMP when issues are spotted.
 - Transit ridership had a 32% increase.
- ii) NRRFD, RCMP, Bylaw, Humane Society, Transit Reports

b) **Resolutions:** Nil

PARKS AND RECREATION

a) **Minutes/Reports:**

- i) **Minutes – April 10, 2024 (Draft)**
- ii) **Manager's Report – April 2024** included in the package. Councillor Stevenson provided the following updates:
 - The Memorial Bench and Tree project is ready to go. Residents can purchase their memorial and the Town will cover the installation.
 - The Spring Guide is available for pick up at the various display stands and Town Hall.
 - Ball Hockey is popular once again with an increase in registrations.
 - Senior's Pickleball is full – staff is exploring other areas to play.
 - The Easter Event had record numbers – staff had prepared 350 treat bags. Thank you to staff, the Event Committee volunteers, Top Hat Party and Councillor Campbell for Eliot River mascots.
 - The Bike Rodeo will take place on May 4, 2024, at the Terry Fox Sports Complex.
 - The Community Yard Sale will take place on May 11, 2024. Tables will be set up at the Cornwall Civic Centre and a map of addresses will be posted online.
 - The Mascot Competition is underway, and the Committee is looking forward to some great submissions.

b) **Resolutions:**

PR--03-2024 Curling Club Lease Extension

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Steven Campbell**

Whereas: The Town of Cornwall leases a portion of the Cornwall Civic Centre to the Cornwall Curling Club for their use during the curling season and the most recent lease expired on December 31 2023;

And Whereas: The Town of Cornwall and the Cornwall Curling Club desire to continue this lease agreement for another five-year term;

Therefore, be it Resolved: That the Town of Cornwall enter a further five-year lease agreement

extension with the Cornwall Curling Club, the extension of which is as considered at the Committee of Council meeting held on April 17, 2024 and is attached to this resolution.

Motion Carried

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) Minutes/Reports:

- i) **Minutes – April 3, 2024** (Draft) included in the package. Deputy Mayor MacIsaac noted that the Public Meeting took place on March 21, 2024, and some of the following resolutions came forward from that meeting.

b) Resolutions:

PL-11-2024 Bylaw 422E – Second Reading

Moved by Councillor Jill MacIsaac
Seconded by Councillor Cory Stevenson

Whereas: Council has received an application to rezone a portion of PID 246090 from Two-Unit Residential (R2) to General Commercial (C1). Said portion of PID 246090 is severed and consolidated with PID 246066, which is zoned General Commercial (C1).

Whereas: Pursuant to Section 2.2.1 and Section 22 of the *Zoning & Subdivision Control (Development) Bylaw #422* (the “Bylaw”) Council may concurrently consider amendment to the Zoning Map, being Schedule “A” to the Bylaw, and the General Land Use Plan, being Part 5, Figure 5 of the *2022 Official Plan* (the “Official Plan”) to ensure consistency where a Zone Boundary is indicated as following Lot or Property Lines.

And Whereas: Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning, and the criteria for concurrent Official Plan and Bylaw amendments under Section 6.4 of the Official Plan and Section 22 of the Bylaw.

And Whereas: the proposed amendment to the designation of said portion of PID 246090 on the Zoning Map and General Land Use Plan were presented to the public at an open meeting held on March 21, 2024.

And Whereas: the proposed amendment to the General Land Use Plan, being OPA-2024-1, was approved at a public meeting of Council on March 27, 2024.

And Whereas: Bylaw #422E, a bylaw to amend the Zoning Map, was read and approved for a first time at a public meeting of Council on March 27, 2024.

Therefore, be it Resolved: that Bylaw #422E, a bylaw to amend the Zoning Map, being Schedule “A” to the *Zoning & Subdivision Control (Development) Bylaw #422*, is hereby read and approved

a second time.

Motion Carried

PL-12-2024 517 Bylaw 422E – Formal Adoption

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Steven Campbell**

Whereas: Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning and developments, and the criteria for concurrent Official Plan and Bylaw amendments under Section 6.4 of the *2022 Official Plan* and Section 22 of the *Zoning & Subdivision Control (Development) Bylaw #422* (the “Bylaw”).

And Whereas: Bylaw #422E, a bylaw to amend the Zoning Map, being Schedule “A” to the Bylaw, was read and approved for the first time at the Town of Cornwall regular council meeting held on March 27, 2024;

And Whereas: Bylaw #422E, a bylaw to amend the Zoning Map, being Schedule “A” to the Bylaw, was read and approved for the second time at the Town of Cornwall regular council meeting held on April 24, 2024;

Therefore, be it Resolved: That Bylaw #422E, a bylaw to amend the *Zoning & Subdivision Control (Development) Bylaw #422*, is hereby formally adopted as a Bylaw of the Town of Cornwall.

Motion Carried

PUBLIC WORKS

- a) **Minutes/Reports:** The Committee will meet tonight, April 24, 2024. Councillor Campbell noted that the graffiti on Town buildings has been reported to the RCMP.
- b) **Resolutions:** Nil

WATER/SEWER UTILITY

- a) **Minutes/Reports:** **April 9, 2024** (draft) included in the package. Councillor Barnes noted that the Committee discussed proposed upcoming bylaw changes and ways to restrict outdoor water usage.
- b) **Resolutions:**

U-01-2024 517 Water Tower Tender Award

Moved by Councillor **Elaine Barnes**

Seconded by Councillor Cory Stevenson

Whereas: The Town of Cornwall Water and Sewer Utility requires a new water tower to provide the Town with increased water storage for the water distribution system allowing for future growth and development of the Town, increased water pressure in the system and increased fire flows;

And Whereas: The Town has been approved for funding under the Green Infrastructure Stream of the Investing in Canada Infrastructure Program;

And Whereas: The Town of Cornwall tendered the project to construct a new water tower with all proposals due by 1:00PM, Friday, March 14, 2024, and all proposals received have been reviewed and verified for compliance with the bidding process by WSP, the Town's Engineers;

And Whereas: One compliant proposal, from Gertario Engineered Systems for the amount of \$3,605,743.35 plus HST, was received;

Therefore, be it Resolved: That the Town accept the proposal from Gertario Engineered Systems to construct a new water tower for the Town in the amount of \$3,605,743.35 plus HST.

Motion Carried

CORRESPONDENCE

- Councillor Stevenson recognized and congratulated Christine MacFadyen for her diligent work on getting "Rare Diseases Day" recognized.
- Councillor Stevenson gave a big shout out to Bluefield Amy MacPherson, Ryan Burhoe, staff, students, and volunteers on the stunning performance of "Mean Girls".
- Councillor Campbell wished Molly Clements good luck as she attends the Youth Bowling Championships in May.
- Councillor Campbell noted that the Citizens on Patrol have been busier as the weather gets nicer. He thanked the volunteers for their commitment and noted that the group is always looking for new volunteers.
- Mayor McCourt thanked staff for cleaning up the garbage that was dumped at East Wiltshire and thanked you to all that came out to help with the Earth Day Clean Up.

OTHER BUSINESS

Nil

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 4:56pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

DRAFT

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
April 17, 2024, 4:30 PM**

Chair **Deputy Mayor Jill MacIsaac**

Present: **Mayor Minerva McCourt
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Judy Herlihy
Councillor Cory Stevenson
Councillor Corey Frizzell**

Also: **Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator**

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm.

There were two members of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Herlihy that the agenda be approved as circulated with the addition of Scholarships by Councillor Herlihy to 7-d.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

March 20, 2024 - It was moved by Councillor Stevenson and seconded by Councillor Campbell that the minutes of March 20, 2024, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

Marie Burge/Wayne Easter – Guaranteed Basic Income – Marie Burge and Wayne Easter thanked Council for being one of five communities to pass a Resolution to support the GBI Benefit for PEI. They reviewed highlights of the program and answered Council questions.

FINANCE/ADMINISTRATION

- a) Affordable Housing Program – It was moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac to bring forth a resolution to Council that the the “Evaluation Team” for the Town of Cornwall Affordable Housing Incentive Program is the Committee of Council, and that the Committee of Council also serve as the screening committee for applications received regarding the Housing Accelerator Fund.
- b) Town Website – Councillor Stevenson requested that a website update/refresh be considered for next year’s budget.
- c) Town Committee Structure – There was discussion on the current committee structure vs the former Committee of Council structure. Some Councillors feel that with the current model, not everyone gets all the information if they do not attend every meeting; CAO Coady noted that the meeting packages for all committees are sent to all Councillors. Some Councillors felt that the previous model made the meetings long and did not allow for time to dig into the more minute details of many items. There were no changes brought forward at this time.
- d) Scholarships – Councillor Herlihy expressed concern that the scholarship applications were not prepared and posted yet as the end of the school year is fast approaching. The Committee will meet to discuss criteria to have ready for early May.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes –
 - (i) April 11, 2024 (Draft) – included in the package. Councillor Herlihy thanked Councillor Stevenson for chairing in her absence and provided the following highlights:
 - The Town was not successful in obtaining funding for an edible orchard.
 - The Earth Day Clean Up and BBQ will take place on Saturday. April 20th 10am – 2pm.
 - Billy and Hannah did an amazing job on the water School. Calendar art submissions will be evaluated at the next Committee meeting.
- b) Information Items – Nil
- c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes
 - (i) Minutes – April 3, 2024 (Draft) – included in the package. Councillor Frizzell provided the following updates:
 - NRRFD Chief Anson Grant and Treasurer Kevin Bernard reviewed the budget in detail which helped give a better understanding of NRRFD priorities. Councillors commented that is very beneficial to have a great working relationship with the NRRFD.

- The consultants for the Transit Strategic Plan will present the report at the next Committee meeting. Mike Cassidy from T3 will attend a subsequent meeting.
 - Transit ridership is up 32% year over year to date.
- (ii) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were in the package.
- b) Information Items - Nil
- c) Requests for Decision - Nil

PARKS and RECREATION

- a) Reports/Minutes
- (i) Minutes – April 8, 2024 (Draft)
- (ii) Manager’s Report – included in the package. Councillor Stevenson provided the following updates:
- The Easter event was very well attended and received lots of great feedback. Thanks to the staff, volunteers, and Top Hat Party for making the event great.
 - The Bike Rodeo will take place May 4, 2024.
 - The Community Yard Sale will take place May 11, 2024. People can register for a table at the Civic Centre or provide their address for the map.
 - Manager Meunier is in the preliminary coordinating stages with the Fun Run event.
 - Councillor Frizzell requested that court rental times not be all booked out for pickleball. Other associations have been reporting issues with getting courts times due to the popularity of pickleball. Manager Meunier is looking into other potential locations for playing.
- b) Information Items - Nil
- c) Requests for Decision
- (i) Extension of Curling Club Agreement – It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall enter a further five-year lease agreement extension with the Cornwall Curling Club, the extension of which is as considered at the Committee of Council meeting held on April 17, 2024 and is attached to this resolution.

PLANNING

- a) Reports/Minutes
- (i) Minutes – April 3, 2024 (Draft) – included in the package. Deputy Mayor MacIsaac provided the following updates:
- The project at 91 Kingston Road is non-compliant. The owners are currently out of the Province. There will be further discussion on the next steps at the next Committee meeting.

- Councillor Campbell requested an update on the removal of 601 Main Street and was advised that things were on hold until the road weight restrictions were lifted. Work should continue soon.
- Councillor Barnes expressed concern that people attending the new mosque on Main Street may be using nearby business parking lots.

b) Information Items - Nil

c) Request for Decision

- (i) Bylaw 422E – It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson to bring forth resolutions that Council give second reading and formal adoption to Bylaw #422E, a bylaw to amend the Zoning Map, being Schedule “A” to the *Zoning & Subdivision Control (Development) Bylaw #422*.

PUBLIC WORKS

a) Reports/Minutes

- (i) Minutes – The Committee will meet April 24, 2024.

b) Information Items – Nil

c) Requests for Decision – Nil

WATER/SEWER UTILITY

a) Reports/Minutes –

- (i) Minutes – April 9, 2024 (Draft) included in the package. Councillor Barnes provided the following updates:
 - There was discussion on bylaw updates regarding water conservation.
 - There was discussion on providing education on water audits and wasteful usage.
 - Two bids were received on the Water Tower project. A resolution will come to Council to award the contract.

b) Information Item –

- (i) Water Tower Tender – It was moved by Councillor Barnes and seconded by Councillor Stevenson to bring forth a resolution to Council that the Town accept the proposal from Greatario Engineered Systems to construct a new water tower for the Town in the amount of \$3,605,743.35 plus HST.

c) Requests for Decisions – Nil

CORRESPONDENCE

- a) Open Door Outreach - It was moved by Councillor Stevenson and seconded by Councillor Barnes to bring forth a resolution to Council that the Town of Cornwall donate two hundred dollars to partner with this organization in their Community Changers Breakfast fundraiser.

- b) Prostate Cancer Awareness Month - It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall light the Cornwall Town Hall in blue for the week of September 1st – 7th 2024 in support of Prostate Cancer Awareness Month.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 7:17pm.

DEPUTY MAYOR MACISAAC, CHAIR



TOWN OF CORNWALL

RESOLUTION

DATE: May 22, 2024

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-17-2024 “Run for Wishes” Campaign

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Elaine Barnes**

Whereas: The crew of His Majesty’s Canadian Ship (HMCS) Charlottetown will, in partnership with the “Make a Wish” Canada Foundation, be hosting the 21st annual “Run for Wishes” fundraising campaign, and the Town of Cornwall has been a past supporter of this fundraiser and desires to continue to continue this support;

Therefore, Be it Resolved: That the Town of Cornwall donate \$250 to the HMCS Charlottetown 2024 “Run for Wishes” campaign.



TOWN OF CORNWALL

RESOLUTION

DATE: May 22, 2024

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-18-2024 Special Olympics Enriching Lives Gala

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Steven Campbell**

Whereas: Special Olympics PEI enriches the lives of Islanders with disabilities through sport;

And Whereas: The Town of Cornwall is a supporter of Special Olympics PEI through, among other things, the annual purchase of tickets to the “Enriching Lives” Gala;

Therefore, Be it Resolved: That the Town of Cornwall purchase five tickets to the Special Olympics PEI 2024 “Enriching Lives” Gala at the cost of one hundred and twenty five dollars each.



TOWN OF CORNWALL

RESOLUTION

DATE: May 22, 2024

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-18-2024 Vasculitis Awareness Month

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Judy Herlihy**

Whereas: Vasculitis refers to a diverse set of conditions characterized by inflammation of blood vessels, which can affect individuals of any age, gender, or ethnicity;

And Whereas: May is Vasculitis Awareness Month in Canada, and a request has been received from the Vasculitis Foundation to have the Cornwall Town Hall lit in red for a day in May to bring awareness to the condition;

Therefore, Be it Resolved: That the Town of Cornwall light the town hall in red for the remainder of the month of May 2024.



TOWN OF CORNWALL

RESOLUTION

DATE: May 22, 2024

DEPARTMENT: Environment and Sustainability

MOTION NUMBER: ES-01-2024 Green Lawn Rebate

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Cory Stevenson**

Whereas: The Town of Cornwall supports various green initiatives for town residents;

And Whereas: The Town of Cornwall Environment and Sustainability Committee has a green lawn care rebate program to encourage natural lawn care and maintenance;

And Whereas: The resolution establishing the program was date limited and the town wishes to extend the program so long as budget funds are allocated;

Therefore, Be it Resolved: That the Town of Cornwall Green Lawn Rebate initiative is extended, and qualifying receipts dated between May 1st to October 31st of any year the rebate has been approved in the budget process are eligible for the rebate, the receipts must be received by the Town by November 30th of the year the receipted expense was incurred to qualify for reimbursement.

TOWN OF CORNWALL
MUNICIPAL AND EMERGENCY SERVICES COMMITTEE
May 1, 2024, at 5:45pm

Attendance: Mayor Minerva McCourt, Corey Frizzell (Chair), Elaine Barnes, Judy Herlihy
Staff: Kevin Coady (CAO) and Emma Hicks (Clerk)
Regrets: Mayor Minerva McCourt
Public: None

1. CALL TO ORDER

Councillor Frizzell chaired the meeting which was called to order at 5:45pm.

2. LAND ACKNOWLEDGEMENT

Councillor Frizzell welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. APPROVAL OF THE AGENDA

It was moved by Councillor Barnes and seconded by Councillor Herlihy that the Agenda be approved as read.

CARRIED

4. APPROVAL OF THE MINUTES

It was moved by Councillor Herlihy and seconded by Councillor Barnes that the Minutes of April 3, 2024, be approved as read.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

NIL

6. PRESENTATIONS: Evan Brown (Left Turn Right Turn Transit Consultants) and Anna Keenan (City of Charlottetown) – Transit Strategic Plan.

Evan Brown and Anna Keenan met with the committee to review the Transit Report prepared by the Left Turn Right Turn Transit Consultants. Mr. Brown provided an overview of the report. He advised that the report covers a 10-year period, and that the main concerns were the run frequency, hours of operation, and service coverage.

This report recommends additional service hours on Saturday, and Sunday service. The report proposes on demand service, two (2) busses running in opposite directions on the Main Street route, and an additional bus line from Meadowbank Road down Ferry Road and York Point road. CAO Kevin Coady advised the Committee that implementation of these services would be a policy decision for council, and Mr. Brown further suggested that implementation is based on Council's priorities. Ms. Keenan provided options for differing methods of service delivery in the transit industry.

7. REPORTS: *No reports received by date of meeting.*

a. T3 Transit

b. North River Fire Department.

- c. RCMP
- d. Bylaw Enforcement
- e. Animal Control

8. ITEMS FOR DISCUSSION

NIL

9. IN CAMERA MGA s.119

NIL

10. OTHER BUSINESS

NIL

11. ADJOURNMENT:

The meeting was adjourned at 6:52pm.

COREY FRIZZELL, Chair
Councillor

KEVIN COADY
Chief Administrative Officer

Kevin Coady

From: Matthew Cassidy <mcassidy@coachatlantic.ca>
Sent: May 8, 2024 10:22 AM
To: Kevin Coady; Lori Bingley
Cc: T3Transit Info
Subject: April Ridership
Attachments: April Accidents.pdf; April Breakdowns.pdf; April Complaints.pdf; April Marketing.pdf; Cornwall April Ridership.pdf

Hello Everyone,

Please find attached our monthly ridership for the Cornwall Transit System for April 2024.

Monthly ridership for April 2024 was 2,878 and for April 2023 was 1,975.

For 2024, we have a total ridership of 10,669 compared to 7,865 in 2023. This is an annual increase of 36% for total ridership in 2024.

Please let me know if you have any questions.

MMC

Matthew Cassidy, CPA, CA | President
Coach Atlantic Transportation Group
m.902.393.5039 | o.902.566.5664 Ext101
a.7 Mount Edward Rd, Charlottetown, PE, C1A 5R7
coachatlantic.ca | maritimebus.com



CORNWALL RIDERSHIP - April 2024

Date	Day	Values			
		Sum of Cornwall U	Sum of Cornwall Ups - 18	Sum of Cornwall Offs	Sum of Cornwall Offs - 18
04/01/2024	Mon	40	2	36	78
04/02/2024	Tue	75	3	65	144
04/03/2024	Wed	60	7	62	130
04/04/2024	Thu	54	4	68	132
04/05/2024	Fri	56	3	43	107
04/06/2024	Sat	12	1	21	40
04/07/2024	Sun				0
04/08/2024	Mon	46	7	58	112
04/09/2024	Tue	52	2	44	99
04/10/2024	Wed	56	8	69	136
04/11/2024	Thu	59	7	58	127
04/12/2024	Fri	47	12	44	106
04/13/2024	Sat	17	7	12	38
04/14/2024	Sun				0
04/15/2024	Mon	62	5	58	129
04/16/2024	Tue	63	8	49	124
04/17/2024	Wed	64	2	53	122
04/18/2024	Thu	58	3	69	131
04/19/2024	Fri	55	13	56	127
04/20/2024	Sat	33	9	24	71
04/21/2024	Sun				0
04/22/2024	Mon	56	6	59	124
04/23/2024	Tue	55	4	67	129
04/24/2024	Wed	58	10	56	129
04/25/2024	Thu	65	3	57	128
04/26/2024	Fri	55	11	54	127
04/27/2024	Sat	25	5	18	49
04/28/2024	Sun				0
04/29/2024	Mon	64	5	55	124
04/30/2024	Tue	48	7	55	115
05/01/2024	Wed				0
Grand Total		1,335	154	1,310	2878

Route # (All)
CORNWALL RIDERSHIP - April 2024

Day	Values	
	Non Paying	Sum of Cornwall Ridership
Sun	0	
Mon	567	
Tue	611	
Wed	517	
Thu	518	
Fri	467	
Sat	198	
Grand Total	2878	

	2024		2023		2022	
	Paying	Non - Paying	Paying	Non - Paying	Paying	Non - Paying
Total Ridership	2,878	1,975	1,975	1,685	1,685	1,456
Monday - Friday	2,680	1,783	1,783	1,456	1,456	-
Saturday	198	192	192	229	229	0
Average	128	85	85	73	73	20
Working Days	21	21	21	20	20	5
Non - Paying Average	4	4	4	4	4	5
Paying Average	50	48	48	46	46	46

NORTH RIVER FIRE DEPARTMENT
Town of Cornwall Statistics
April 2024



Call Type	Number
Medical First Responder	2
Motor Vehicle Accident	2
Fire Alarm	1
Carbon Monoxide Alarm	1

Fire Calls

	2020	2021	2022	2023	2024
December	6 (6)	6 (6)	7 (7)	4 (4)	9 (9)
January	6 (12)	7 (13)	7 (14)	7 (11)	2 (11)
February	3 (15)	7 (20)	4 (18)	6 (17)	5 (16)
March	4 (19)	3 (23)	9 (27)	3 (20)	5 (21)
April	9 (28)	3 (26)	3 (30)	5 (25)	6 (27)
May	3 (31)	3 (29)	3 (33)	11 (36)	
June	5 (36)	11 (40)	4 (37)	13 (49)	
July	3 (39)	4 (44)	7 (44)	18 (67)	
August	6 (45)	8 (52)	8 (52)	7 (74)	
September	5 (50)	7 (59)	12 (64)	12 (86)	
October	6 (56)	6 (65)	14 (78)	7 (93)	
November	4 (60)	4 (69)	13 (91)	7 (100)	
Cornwall Totals	60	69	91	100	
NRFD Overall Totals	183	186	241	291	

Call Types

	2020	2021	2022	2023	2024
Motor Vehicle Accidents	17	12	16	14	6
Misc. Fire type calls	7	17	28	16	3
Fire Alarms	15	22	19	31	6
Medical First Responder	11	10	19	29	9
Carbon Monoxide Alarms	4	1	3	2	1
Structure Fires	1	1	1	2	
Vehicle Fires	2	2	1	1	
Water Rescue	1	3	0	0	
Off-Road Rescue	0	0	1	0	
Ice Rescue	0	0	0	0	1



L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)
 Current as of: 2024-05-08

Protected "A"

Occurrence Type and Sub-Type	Target Month			Year to Month		
	Apr 2024	Apr 2023	Apr 2022	2024	2023	2022
Crimes Against Persons						
Offences Related to Death	0	0	0	0	0	0
Sexual Offences	0	1	1	1	12	8
Assault	2	1	2	8	28	19
Kidnapping/Hostage/Abduction	0	0	0	0	1	0
Robbery	0	0	0	0	1	0
Extortion / Intimidation	0	0	0	0	2	0
Criminal Harassment	0	1	0	4	5	10
Indecent / Harassing Comm.	5	0	3	10	7	24
Uttering Threats	0	1	1	3	12	10
Property Crime						
Arson	0	0	0	0	1	0
Break and Enter	0	1	0	1	14	4
Unlawfully in a Dwelling House	0	0	0	0	0	1
Theft Over	0	0	0	0	1	2
Theft of Motor Vehicle	0	0	0	1	1	0
Theft of Other MV / Motorcycle	0	1	0	3	2	0
Take MV w/o Consent	0	1	0	0	1	0
Theft Under	3	2	3	13	33	39
Shoplifting	1	2	0	3	4	1
Theft (mail, bicycle, et al)	0	0	0	1	1	2
Theft from Motor Vehicle	0	1	1	1	10	4
Possession of Stolen Goods	0	0	0	0	2	2
Fraud	7	2	1	11	23	17
Identity Theft	0	0	0	0	1	0
Mischief	4	8	6	25	109	72
Drug Enforcement						
Possession	1	0	0	2	0	0
Trafficking	0	2	0	0	5	0
Import/Export	0	0	0	0	0	0
Production	0	0	0	0	0	0
Other	3	0	0	5	7	3
Traffic						
Dangerous Op of MV	0	0	0	0	5	2
Impaired by Alcohol	1	1	1	5	15	20
Impaired by Alcohol & Drug	1	0	0	1	1	1
Impaired by Drug	4	0	1	6	15	8
Failure/Refusal	0	0	0	1	3	2
Driving while Disqualified	0	0	0	3	11	8
Fail to Stop or Remain	0	0	0	2	3	1

Statistics represent 1st line of UCR Scoring.
 Does not include Unfounded/Unsubstantiated Occs unless otherwise stated.
 Prepared by Greg McCormick, Crime Analyst (greg.mccormick@rcmp-grc.gc.ca)
 Page 1 of 2



L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)
 Current as of: 2024-05-08

Protected "A"

	2024	2023	2022	2021	2020	2019
Seatbelt Violation	0	1	7	2	4	15
Intersection Violation	0	1	1	1	4	8
Speeding Violation	29	17	25	84	117	215
Insurance Violation	0	0	0	0	0	0
Road Side Suspension (Alcohol)	0	0	0	0	3	1
Road Side Suspension (Drug)	0	0	1	0	0	2
Collision - Fatal	0	0	0	0	0	0
Collision - Non - Fatal Injury	0	0	0	2	3	0
Collision - Reportable	3	2	2	9	32	21
Collision - Non Reportable	3	0	0	9	39	41
Off-Road Vehicle Collision	0	0	0	0	0	0
Municipal By-laws	0	0	0	0	0	0
Other Traffic Offence/Violation	46	56	29	129	462	325
Other Traffic Related Duties	11	0	0	30	2	2
Checkstop	1	2	1	6	7	7
Other						
911 Call	1	1	2	10	46	30
Breach of Court Order	3	0	0	8	9	10
Liquor Act	0	1	0	0	9	8
Mental Health Act	10	6	7	34	48	56
Missing Person	0	1	3	1	9	7
Municipal Bylaw - Other	0	0	0	0	3	6
¹ Other	32	26	25	89	289	341
Suspicious P V P	0	4	3	0	23	53
Trespass At Night	0	1	0	3	1	1
Total Founded & SU! Occurrences	171	144	126	527	1,446	1,409
Total Occurrences*	179	156	129	559	1,561	1,473

¹ Includes Assistance to General Public, Dog Act, False Alarms, and any occurrence type with "other activities" in the caption.

*Includes Unfounded and Unsubstantiated

Statistics represent 1st line of UCR Scoring.

Does not include Unfounded/Unsubstantiated Occs unless otherwise stated.

Prepared by Greg McCormick, Crime Analyst (greg.mccormick@rcmp-grc.gc.ca)

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RCMP-GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA



For Official Use Only

Monthly Report

April 2024

Town of Cornwall

Greg McCormick, Intelligence Analyst
L Division Criminal Analysis Section
May 8, 2024



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada

Police Activity

Occurrence Summary

- Persons crimes accounted for seven offences in April. Five of the occurrences are indecent/harassing communications while the remaining two were assaults.
- There were 15 property crimes reported in April. Seven of these occurrences were fraud, with four mischief and three theft under \$5,000. None of these occurrences have resulted in charges laid/recommended.
- Four drug enforcement occurrences were recorded, one involving a possession with three "other" offences. Of these two of the "other" investigations and the single possession were both concluded with insufficient evidence to proceed, while the fourth file was concluded as non-criminal in nature.
- Traffic offences increased again in April to 99 occurrences, up from 72 in March. Six impaired drivers were reported, one by alcohol, four by drug and one by a combination of drugs and alcohol. Of these one of the drug-impaired occurrences and the single alcohol-alone occurrence resulted in charges laid/recommended. Speeding violations accounted for 29 occurrences with 46 other traffic violations/offences. One Checkstop was conducted in April.
- Overall, April saw 179 occurrences recorded with 171 of these founded or still under investigation. These numbers are higher than April 2023 (156 occurrences with 144 founded/SUI) and higher than March 2024, with 142 occurrences and 131 founded/SUI.

Policing Initiatives

- April 10th – Cst. Trainor stopped by the after school program to see the kids
- April 11th – The RCMP Provincial Traffic Section conducted a traffic blitz in Cornwall.
- April 17th – Members attended the Cornwall Citizens on Patrol meeting

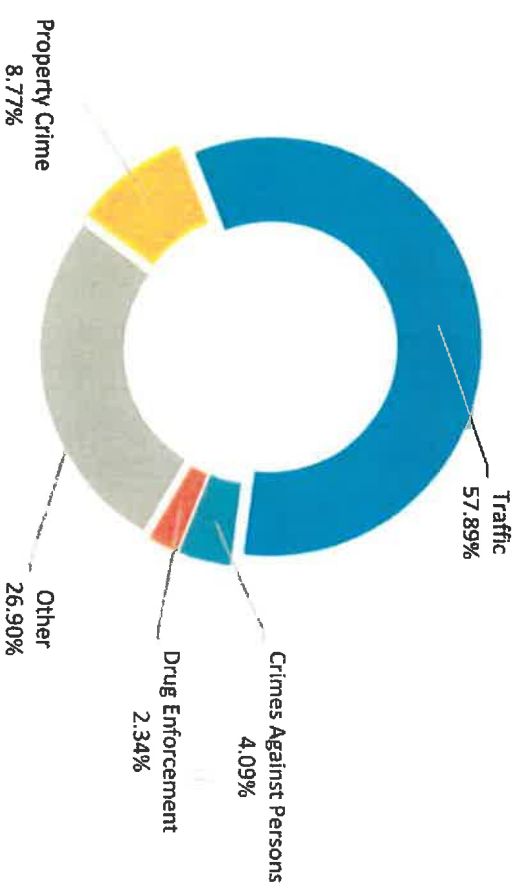


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Occurrences

Occurrences by Category - All Occurrence Types
Queens District RCMP (Cornwall)
April 2024



171 Founded/SUI of 179 Total Occurrences

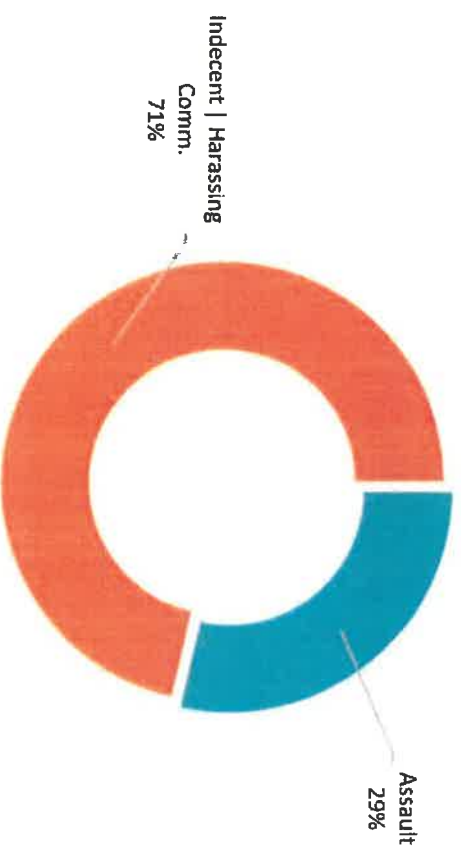


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Occurrences - Person Crimes

Occurrences by Category - Crimes against Persons
Queens District RCMP (Cornwall)
April 2024



7 Founded/SUI of 179 Total Occurrences

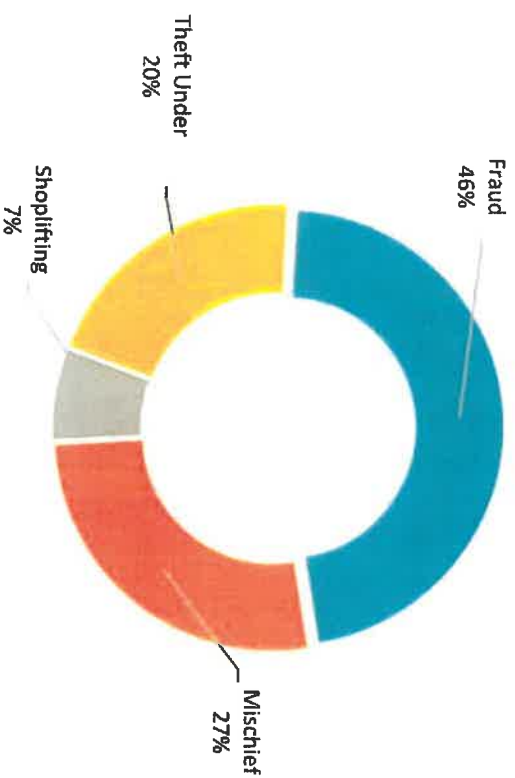


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Occurrences - Property Crime

Occurrences by Category - Property Crime
Queens District RCMP (Cornwall)
April 2024



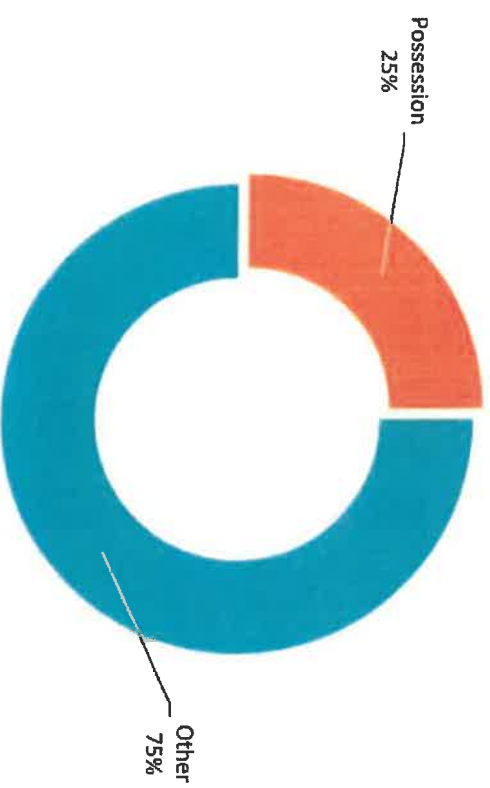
15 Founded/SUI of 179 Total Occurrences



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Occurrences - Drug Enforcement

Occurrences by Category - Drug Enforcement
Queens District RCMP (Cornwall)
April 2024



4 Founded/SUI of 179 Total Occurrences

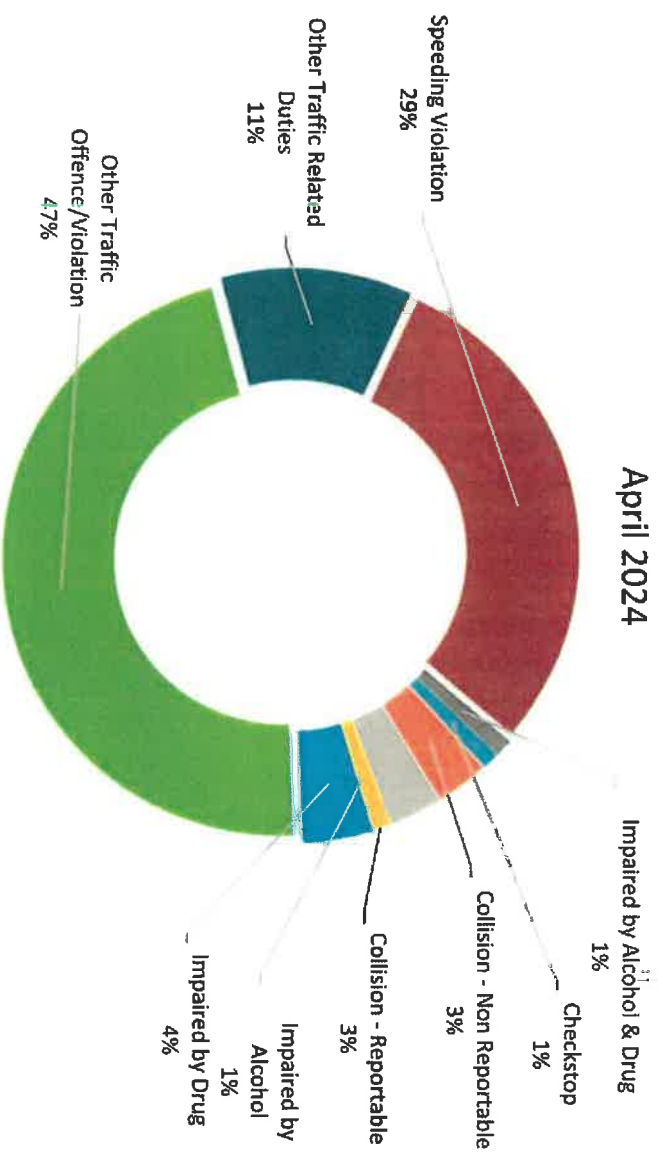


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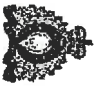
Occurrences - Traffic Occurrences

Occurrences by Category - Traffic Enforcement Queens District RCMP (Cornwall)

April 2024



99 Founded/SUI of 179 Total Occurrences

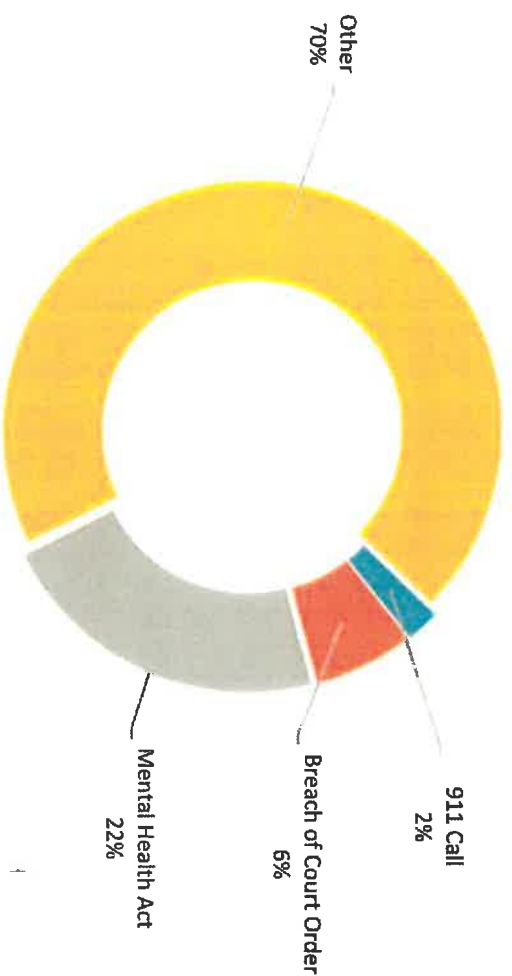


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Occurrences - Other Occurrences

Occurrences by Category - Other Occurrence Types
Queens District RCMP (Cornwall)
April 2024



46 Founded/SUI of 179 Total Occurrences



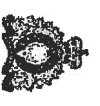
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Summary Offence Tickets / Warnings / Defect Notices

Charge Section & Charge Description	No. Issued	Sum of Fine Amount
Ticket	37	\$6,131.50
11(1)(b) Driving passenger vehicle while registration expired	6	\$1,500.00
176(1)(a) Driving at speed greater than is reasonable and prudent in conditions and with regard to hazards	1	\$150.00
176(3)(b)(i) Speeding: 29 km /hr or less over limit	13	\$1,652.50
176(3)(b)(ii) Speeding from 30-49 km/hr over limit	1	\$229.00
19(1)(a) Operating vehicle with invalid inspection sticker	13	\$1,950.00
271(1) Driving motor vehicle while license suspended or cancelled	1	\$250.00
68 Driving without being licensed to drive or with a license that is expired or invalid	1	\$150.00
69(6) Contravening a condition or restriction prescribed by regulations in subsection 69(1) of the Act respecting newly licensed drivers	1	\$250.00
Warning	33	-
11(1)(a) Driving passenger vehicle not registered	1	-
11(1)(b) Driving passenger vehicle while registration expired	10	-
176(3)(b)(i) Speeding: 29 km /hr or less over limit	15	-
19(1)(a) Operating vehicle with invalid inspection sticker	6	-
92(2) Driver failing to wear seatbelt, as required by subsection 92(4.1)	1	-



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PEI BYLAW ENFORCEMENT

TOWN OF CORNWALL BYLAW REPORT - April, 2023.

- Patrolling and monitoring open files.
- April 12 – NOV issued to 78 Main St to clean up reno debris from the back yard.
- NOV issued to 22/26 Karla Crt. For unsecured garbage on hill towards the water.
- April 19 – Nov issued to 33 LaCardy Dr. for unsightly premises.
- NOV issued to 7 Poplar Dr. (last warning) for unsightly premises.
- April 26 – 7 Poplar no change.
- 33 LaCardy has large dumpster in drive way so cleanup is underway.

Officer - DONNA J JOHNSON - B.Mus.

PEI Bylaw Enforcement

peibylawenforcement@gmail.com

902-218-7045

**Town of Cornwall - Summary of Month & Year to Date
(April 2024 - March 2025)**

Category	Last Month YTD	April	YTD
By-Law Cases - New		0	0
By-Law Cases - Closed		1	1
Humane - New		0	0
Humane - Closed		0	0
Dog Act - New		0	0
Dog Act Closed		0	0
Stray Dogs to Shelter		0	0
Stray Dogs Returned to Owner		0	0
Stray Cats to Shelter		0	0
Stray Cats Returned to Owner		0	0
Community Patrols		18	18
Licenses Issued		1	1
For The Record - New		0	0
For The Record - Closed		0	0
Health & Wellness - New		0	0
Health & Wellness - Closed (bites that break skin)		0	0
Total		20	20

Charges for Boarding of Unclaimed Stray Dogs

Board (5 days, \$26 per day)	0	dogs @ \$130	\$0.00
Euthanasia (\$75 per animal)	0	dogs @ \$75	\$0.00
		Total	<u>\$0.00</u>

**TOWN OF CORNWALL
PARKS & RECREATION DEPARTMENT
- MAY REPORT-**

Camp Update

- **After School Camp**
 - The program currently has 53 children registered.
 - Children are enjoying much more outside time now that the weather is warmer.
 - Children have 3 – 4 daily activities to choose from, which vary with sports, games, arts & crafts, or cooking.
 - The campers took part in an outdoor clean up and craft activities as part of Earth Day on April 22, 2024.
- **Summer Day Camp**
 - The Town launched its full-time registration for residents on April 8th and non-residents on April 12th.
 - Both the Fun in the Sun and Sports & Adventure camp were full by April 24, 2024. We have 13 on the wait list for Fun in the Sun Camp and 3 on the Sports & Adventure wait list.
 - This year the Town will be offering specialty camps in lifeguard academy, soccer, baseball, pickleball, and outdoor nature based. These will be smaller camps, but registrations are going well for most.

Program Update

- **Spring Programming**
 - Spring program registrations have been going very well.
 - This month the Town hosted a Home Alone Course which had 13 registered and we partnered with Island First Aid to host a Babysitting Course which had 12 registered.
 - Senior's programs continue to be successful,
 - Chair Yoga has 45 registered.
 - Ball Exercise has 26 registered.
 - Seniors Lunch is averaging 70 plus with one week we had 83 attending.
 - Dessert Bingo is still averaging 25 each week.
 - This week the Town started the following;
 - Spring Training Baseball Program – we have 47 kids registered in two different sessions.
 - Outdoor Pickleball – 6 registered in the teen program, and 24 registered in the adult which is full.
 - Tennis Program – we have 20 youth registered and 9 adults registered.
 - Youth Dodgeball – starts this week with 19 kids registered.

Events

- **Bike Rodeo**
 - The event was held on May 4, 2024, at the Terry Fox Sports Complex. The location was changed due to large bookings at the APM Centre.
 - There were 25 participants registered for this year's event compared to 19 registered last year.
 - Cycling PEI set up stations for the kids to take part, which included bike checks, helmet safety and the obstacle course.
 - RCMP and the North River Fire Department were there to assist.
 - The Town provided a barbeque, and prizes were donated by MacQueen's Bike Shop and Outer Limit Sports.

Upcoming Events

- **Community Wide Yard Sale**
 - The event will be held on May 11, 2024. The event will run from 8:30am – 12:00pm.
 - All 30 tables available at the Civic Centre are booked.
 - There are 30 community addresses registered.
 - The community map was released on May 8, 2024.

Facilities

Turf Fields

- For the month of April, we have approximately 221 hours booked.

Ball Fields

- Ball fields began being used the week of April 29, 2024. This is approximately 2 weeks prior to other years.
- All fields have been set up for the season.
- The Town received requests for additional field times from both Cornwall & Area Minor Ball and Cornwall Softball Association as well as a couple of adult teams.
- The first tournament of the season is scheduled for May 10 – 12, 2024 at the Terry Fox Sports Complex.

Respectfully Submitted
Kim Meunier

**Town of Cornwall
Planning Committee Meeting
May 1, 2024 at 4:30 PM**

Attendance: Deputy Mayor Jill MacIsaac, Steven Campbell, and Corey Frizzell
Staff: Kevin Coady, Spencer Hay, Emma Hicks
Regrets: Mayor Minerva McCourt
Public: 2

1) CALL TO ORDER

Deputy Mayor MacIsaac chaired the meeting which was called to order at 4:30pm.

2) LAND ACKNOWLEDGEMENT

Chair MacIsaac welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3) APPROVAL OF AGENDA

It was moved by Councillor Frizzell and seconded by Councillor Campbell that the Agenda be approved as read.

CARRIED

4) DISCLOSURE OF CONFLICT OF INTEREST

NIL

5) APPROVAL OF MINUTES

It was moved by Councillor Frizzell and seconded by Councillor Campbell that the Minutes of April 3, 2024, be approved as read.

CARRIED

6) BUSINESS ARISING FROM THE MINUTES

a) Eastlink Cell Tower

Eastlink representative Steven Banks was in attendance to talk to the Committee about installing a telecommunications tower in the W.B. MacPhail Business Park. The Committee has previously discussed that Bylaw #422 permits telecommunications towers in the Business Park (M2) Zone, however not in the W.B. MacPhail Business Park specifically. Planning Manager, Spencer Hay, reminded Committee that the Town has received a legal opinion advising that the regulation of telecommunication towers is under federal jurisdiction. Mr. Banks recalled that when he was in discussion with the town in 2019 there was not much interest in allowing the tower. Mr. Banks advised that the W.B. MacPhail Business Park is the ideal location for service coverage and indicated that many business/industrial parks have telecommunications towers. Mr. Banks advised that the service radius would be approximately 3-6km from the tower, making the business park an ideal location to address servicing concerns in the water tower - York Point Road - Ferry Road area. Councillor Frizzell asked how much land is required to construct the tower, and if Eastlink could approach other providers to connect to the tower. Mr. Banks advised that they require a 10m x 10m area and would contact other service providers once a location has been secured. Councillor Frizzell asked if antennas could be installed on the existing water tower or new water tower. Mr. Hay advised not on the existing tower, and town

communications antennas would be installed on the new tower. The Committee discussed that it would be beneficial to see coverage maps, and Councillor MacIsaac stated that the matter will go to Committee of Council for discussion and see what Council's desire is for a bylaw amendment to remove conditions relating to telecommunications towers. Mr. Banks advised that he would proceed with seeking locations in the business park.

Mr. Banks exited chambers at 5:04pm.

b) 638 Main Street – Access PEI

Staff advised that the Development Permit was issued for the addition to the existing building. Upon signing the Developer expressed that they would prefer to plant trees on the rear property line in-lieu of a privacy fence. Staff explained that there are no windows on the rear of the building on the main floor, but there are second storey windows. An amendment to this condition would require an amendment to the Development Agreement. Councillor Campbell indicated that if they are planning trees, mature trees would be preferred. Councillor MacIsaac asked staff to circle back to the Developer about planting mature trees instead of installing a fence.

c) Lot 21-1 Kingston Road (PID 849885) – Housing Accelerator Fund Proposal

The Developer has provided a further breakdown of their proposal. Of the \$350,000.00, \$250,000.00 is for "soft costs such as engineering, architectural work, legal fees, etc., and the remaining \$100,000.00 would be used as interim financing to begin construction. In addition to the \$350,000.00, the developer has asked for contribution to water, and sewer infrastructure estimated to be \$150,000.00, for a total contribution of \$500,000.00. Staff advised that the funding would be made in installments over the development of the three (3) Multiple Unit Dwellings. Additionally, the Developer has requested a 10-year full exemption on municipal property taxes under the Affordable Housing Incentive Policy. Staff advised that the exemption would only come into effect upon substantial completion of each Multiple Unit Dwelling and the tax assessments assigned to the completed dwelling. Councillor MacIsaac stated the matter will be brought to Committee of Council for further discussion.

7) NEW BUSINESS

a) PID 656462 Kingston Road – Special Permit Application – Group Home

Development Permit Application received for a five (5) bedroom Group Home intended for youth. Councillor Frizzell asked if there are water and sewer services, and staff advised that the development will require it's own well and septic. Councillor Campbell commented that it would be a good location for a group home.

It was moved by Councillor Campbell and seconded by Councillor Frizzell that the application be recommended to Council for approval.

b) Scottsview Meadows Phase 2 – Housing Accelerator Fund Proposal

The Developer has submitted a request for funding under the Housing Accelerator Fund. An application for Phase 2 has not been received, however staff advised that Phase 2 would include the extension of Heatherway Drive to Samantha Lane and consist of single-detached dwellings and townhouses, approximately 152 units. Council MacIsaac asked how many units are proposed affordable housing, staff advised that would be dependent on who purchases and develops lots in the subdivision. Staff suggested committing a small

amount of capital funding to contribute to the cost of road and pedestrian walkway infrastructure construction and enter into an agreement with potential for additional funding if other incentives are met. CAO Coady reminded the Committee that the Town has already committed to contributing to the cost of pedestrian walkway infrastructure in Phase 1. Councillor MacIsaac stated that the Committee needs a formal request from the Developer with a dollar figure amount to consider at Committee of Council, and asked staff to discuss further with the Developer and bring to Committee of Council.

c) 7 Poplar Drive (PID 246199)

CAO Coady advised that there have been ongoing property maintenance concerns with the property and notices issued over the years. He has requested permission from the property owner to enter the property to assist with clean up, however he has not heard back and a clean up order from Council may be required.

It was moved by Councillor Frizzell and seconded by Councillor Campbell to recommend the matter to Committee of Council.

8) OTHER BUSINESS

Councillor Campbell asked about the removal/demolition of the dwelling at 601 Capital Drive. Staff advised that the property owner and party moving the dwelling have contacted staff and anticipate receiving an application for removal soon.

9) IN CAMERA

NIL

10) NEXT MEETING

The next Planning Committee meeting will be held Wednesday, June 5, 2024, at 4:30 pm.

11) ADJOURNMENT

Meeting adjourned at 5:41 pm.

Jill MacIsaac, Deputy Mayor
Chair, Planning Committee

Spencer Hay
Manager, Planning & Development



TOWN OF CORNWALL

RESOLUTION

DATE: May 22, 2024
COMMITTEE: Planning Committee
MOTION NUMBER: PL-13-2024
Kings Square Housing Accelerator Fund Proposal
PID 1161314 Kingston Road

MOTION CARRIED _____
MOTION LOST _____
MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**
Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town received a proposal for funding under the Housing Accelerator Fund, From Kings Square Affordable Housing Corporation (Kings Square) related to the affordable housing development to be constructed pursuant to the Special Permit Use approval granted by Resolution PL-02-2024 on February 28, 2024;

And Whereas: The development concept pursuant to Resolution PL-02-2024 proposes three (3) Multiple Unit Dwellings constructed over three (3) phases, creating 46 affordable, as defined by the Canada Mortgage and Housing Corporation, housing dwelling units; the total request for funding is in the amount of \$500,000 in direct funding and funding for utility infrastructure;

And Whereas: Council has considered the Housing Accelerator Fund (HAF) requirements and funding parameters and the Town, through the HAF, has been funded the highest amount of dollars for affordable housing, and desires to support this non-profit affordable housing initiative;

Therefore, Be it Resolved: That Council grants approval for an overall commitment of \$500,000.00 of Housing Accelerator Funding to Kings Square for this three phase project, to be dispersed to Kings Square subject to the following:

- a) \$7,608.69 for each residential unit in the development, paid per building in the development and, upon issuance of a development permit by the Town for each of the three buildings in the project,
- b) \$150,000.00 to be paid toward Kings Square’s portion of the cost of the installation of water and sewer infrastructure to service the property; installation must be



- satisfactory to the Cornwall Water and Sewer Utility and will be paid upon completion, and
- c) the Developer entering into a development agreement with the Town, and Kings Square entering into an appropriate funding agreement with the Town to be prepared by the Town's solicitors and approved by Council.



TOWN OF CORNWALL

RESOLUTION

DATE: May 22, 2024
COMMITTEE: Planning Committee
MOTION NUMBER: PL-14-2024
**Kings Square Affordable Housing Corporation - Affordable Housing Incentive Policy Request
PID 1161314 Kingston Road**

MOTION CARRIED _____
MOTION LOST _____
MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**
Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town received an affordable housing proposal, from Kings Square Affordable Housing Corporation (Kings Square) for funding under the Town of Cornwall Affordable Housing Incentive Program (2019), related to the affordable housing development granted Special Permit Use Approval by Resolution PL-02-2024 on February 28, 2024.

And Whereas: The Committee of Council, has considered the Town of Cornwall Affordable Housing Incentive Program (2019) and the proposed development to be owned by Kings Square;

And Whereas: This development is considered affordable under Canada Mortgage and Housing Corporation (CMHC) criteria, and is funded in whole or in part by the CMHC;

Therefore, Be it Resolved: That Council rebate the municipal portion of the property tax for this development to Kings Square for a 10-year period, such period to begin upon occupancy of the first building in the development, under the Affordable Housing Policy upon presentation of the annual property tax statement.



KINGS SQUARE
Affordable Housing Corporation

P.O. Box 1551
Charlottetown, PE
Canada C1A 7N3
T: (902)-218-8592
E: ksaffordablehousing@gmail.com

April 26, 2024

Spencer Hay
Manager, Planning and Development
Town of Cornwall
15 Mercedes Drive
Cornwall, PE

RE: Cornwall Housing Accelerator Fund

Dear Mr. Hay,

We would like to request funding from the Cornwall Housing Accelerator Fund in the amount of \$350,000. This amount is to cover soft costs (costs for engineering, architecture, cost consultant, energy efficiency consultant, geo-technical consultant, insurance, draw costs, legal, accounting, etc.) of \$250,000 and interim financing of \$100,000 to support the 46-unit housing development Kings Square Affordable Housing Corp. will be building in the Town of Cornwall beginning in May 2024.

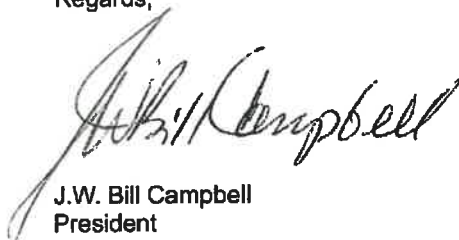
It is our understanding that there is an existing agreement between the previous landowner and the owner of the adjacent property that when a public road is constructed, the placement of water and sewer services would be cost shared between the landowners. The province has agreed to pay for road construction, we are also requesting that the Town pay for our portion of the water and sewer infrastructure. The estimated cost of the portion of water and sewer infrastructure that King Square Affordable Housing Corp. is responsible for is \$150,000. In Addition to the above requests for funding of capital costs through the Housing Accelerator Fund, we are also requesting a 10-year full exemption on the Town's portion of property tax. This tax exemption will help reduce operational costs to ensure the units are as affordable as possible.

The above requested funding and tax exemption will allow King Square Affordable Housing Corp. to develop and maintain forty-six more units solely for affordable housing within the Town. Twenty of which are deeply affordable and twenty-six affordable (compared to comparable other new construction). These units will help the Town achieve milestones set out by CMHC through the Housing Accelerator Fund.

This development will also give the Town the opportunity to be a model to other Towns as to good, sustainable affordable homes. The townhomes will be high quality in design (inside and out) and not look like a typical affordable housing complex. Kings Square intends on developing future projects in the Town which will be a benefit for residents in need of affordable homes (seniors, widows, etc). A new bus stop at our property will highlight the importance of public transport. Public transport will also allow residents who don't have transportation, an easy way to get to their employment.

These 46 units will be a showcase for other communities and non-profits which will hopefully result in a number of additional affordable housing units being built.

Regards,



J.W. Bill Campbell
President



TOWN OF CORNWALL

RESOLUTION

DATE: May 22, 2024
COMMITTEE: Planning Committee
MOTION NUMBER: PL-15-2024
Special Permit Use
Group Home - PID 656462

MOTION CARRIED _____
MOTION LOST _____
MOTION WITHDRAWN _____

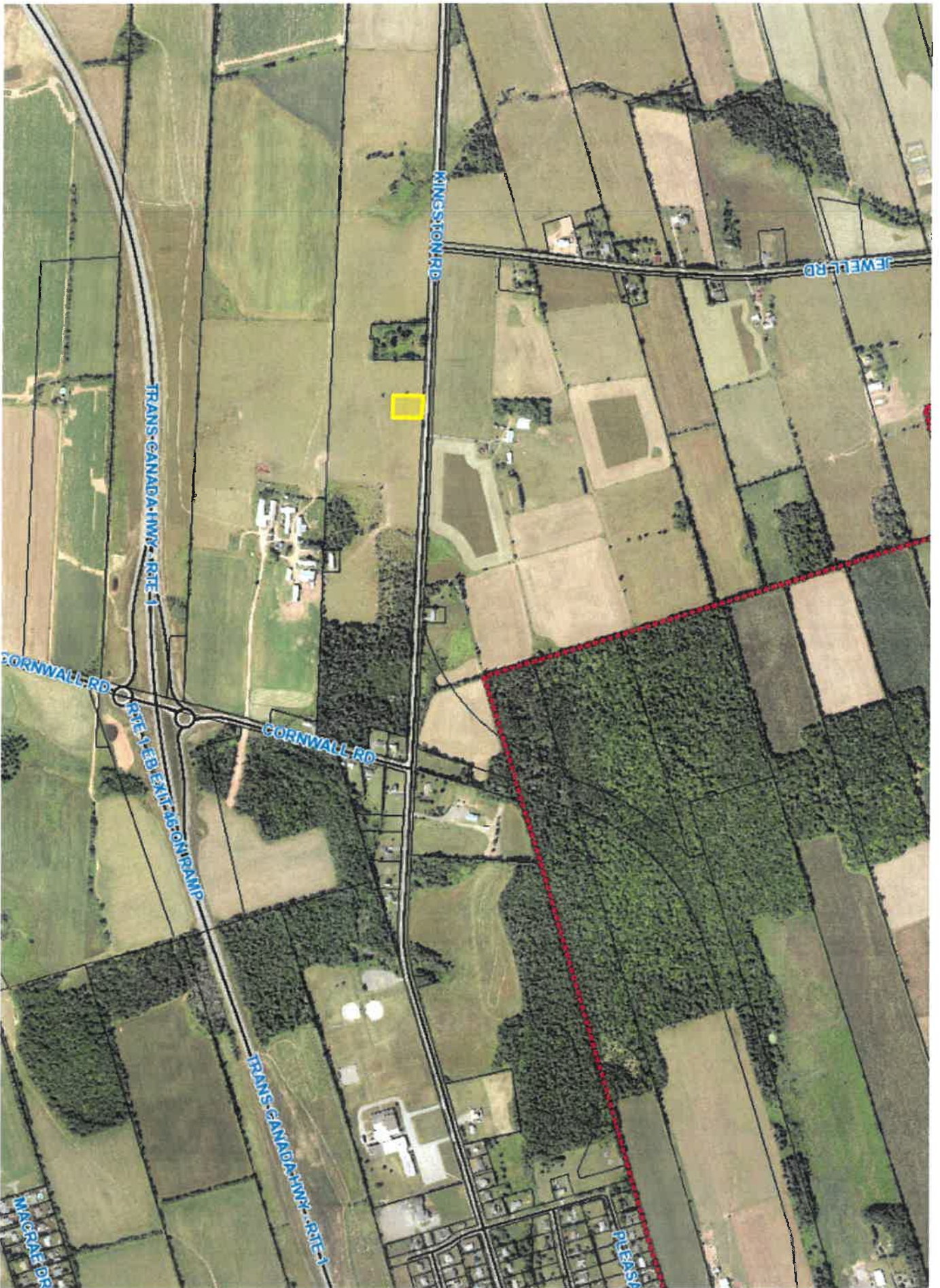
Moved by Councillor _____ **Steven Campbell**
Seconded by Councillor _____ **Cory Stevenson**

Whereas: The Town received a Special Permit Use Application for a Group Home located on PID 656462, which is zoned Agricultural Reserve Zone (A1);

And Whereas: Group Homes are a Special Permit Use in the Agricultural Reserve (A1) Zone pursuant to Section 17.3 of the *Zoning & Subdivision Control (Development) Bylaw #422*;

And Whereas: Council has considered the Town of Cornwall *2022 Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*;

Therefore, be it Resolved: That Council grant approval of a Special Permit Use to allow a Group Home located on PID 656462, subject to the applicant entering into a Development Agreement with the Town.



PID 656462 Kingston Road - Special Permit Application



TOWN OF CORNWALL

RESOLUTION

DATE: May 22, 2024
COMMITTEE: Planning Committee
MOTION NUMBER: PL-16-2024
Special Permit Use – Apartment Dwelling (24-Unit)
531 Capital Drive (part of PID 758144)

MOTION CARRIED _____
MOTION LOST _____
MOTION WITHDRAWN _____

Moved by Councillor _____ **Steven Campbell**
Seconded by Councillor _____ **Corey Frizzell**

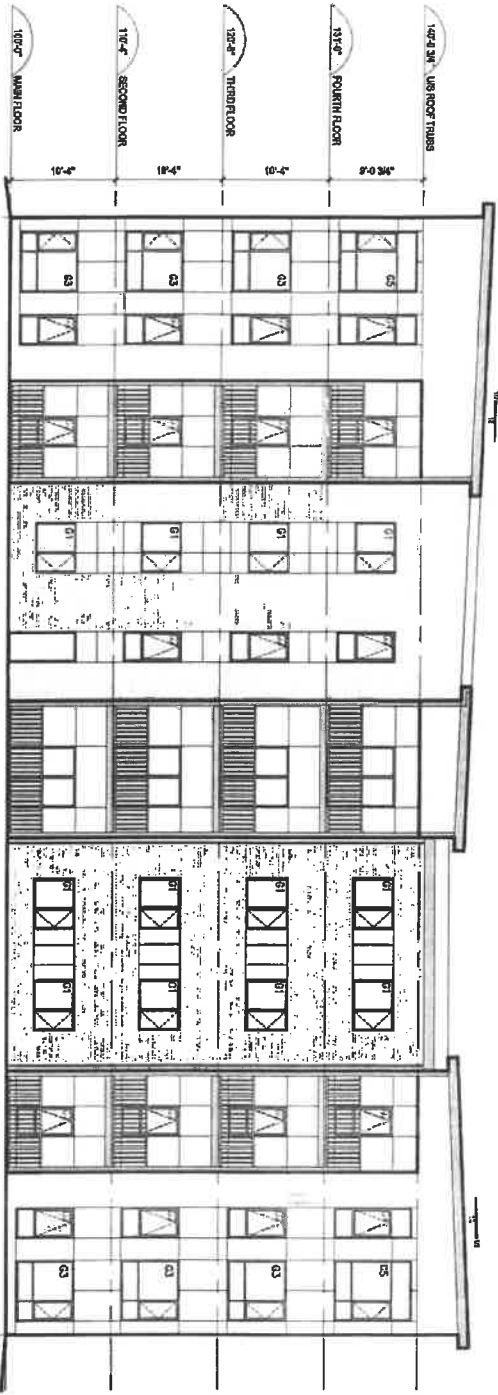
Whereas: The Town received a Development Permit Application on March 25, 2024, for a three (3) storey 24-unit Apartment Dwelling at 531 Capital Drive, being a part of PID 758144, which is zoned General Commercial (C1).

And Whereas: Apartment Dwellings are a Special Permit Use in the General Commercial (C1) Zone pursuant to Section 14.3.1 of the *Zoning & Subdivision Control (Development) Bylaw #422*.

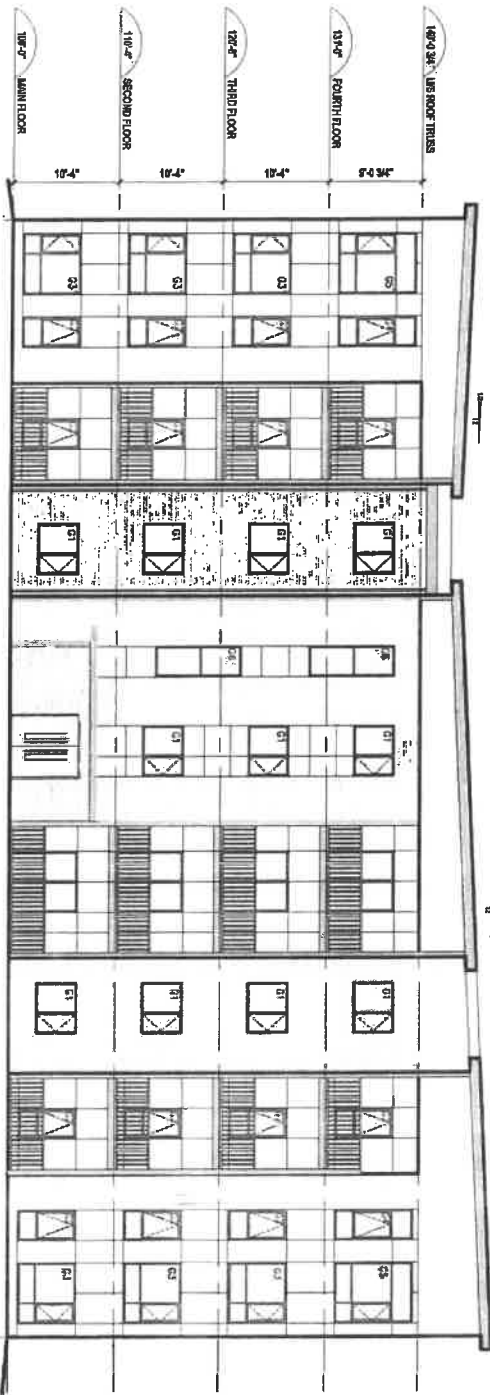
And Whereas: Council has considered the Town of Cornwall *2022 Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*.

Therefore, be it Resolved: That Council grant approval of a Special Permit Use to allow a three (3) storey 24-unit Apartment Dwelling at 531 Capital Drive, being a part of PID 758144, subject to entering into a Development Agreement with the Town.

- 1. WALL
- 2. CORNER WALL
- 3. WINDOW
- 4. DOOR
- 5. GLASS CURTAIN WALL
- 6. GLASS CURTAIN WALL (CORNER)
- 7. GLASS CURTAIN WALL (CORNER, REVERSE)
- 8. CURTAIN WALL



SOUTH ELEVATION
SCALE: 1/8" = 1'-0"



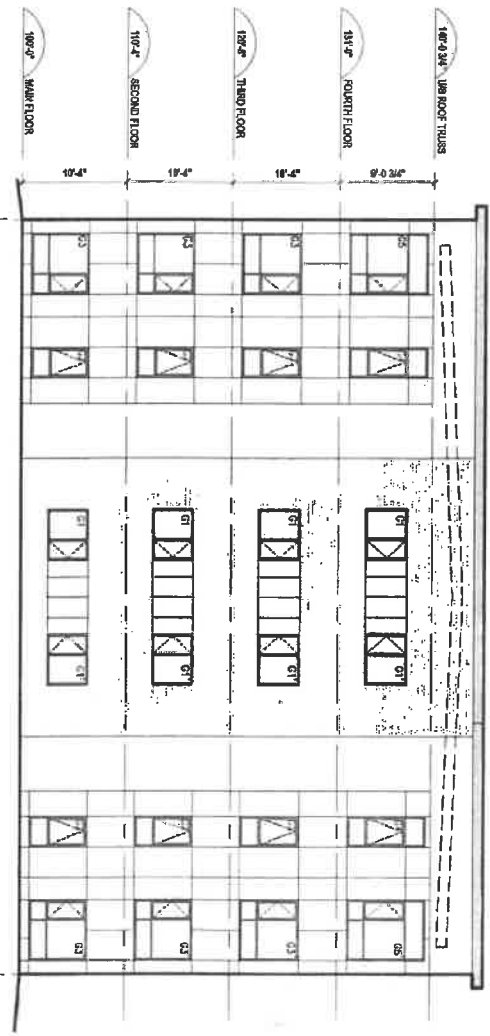
NORTH ELEVATION
SCALE: 1/8" = 1'-0"

architectures 360

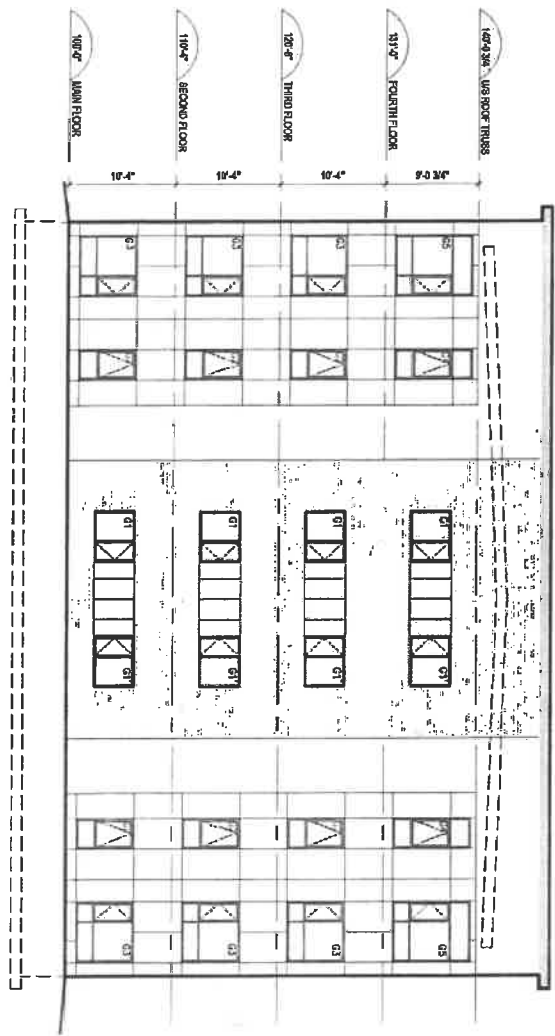
 NORTH RIVER DEVELOPMENT BUILDING #1

PROJECT	SOUTH ELEVATION NORTH ELEVATION BUILDING #1
DATE	11/11/11
SCALE	AS SHOWN
DESIGNED BY	AS
CHECKED BY	AS
DATE	11/11/11
PROJECT NO.	A200

- WALL
- WINDOW
- DOOR
- FLOOR
- CEILING



EAST ELEVATION
Scale: 1/8" = 1'-0"



WEST ELEVATION
Scale: 1/8" = 1'-0"



NORTH RIVER DEVELOPMENT BUILDING #1

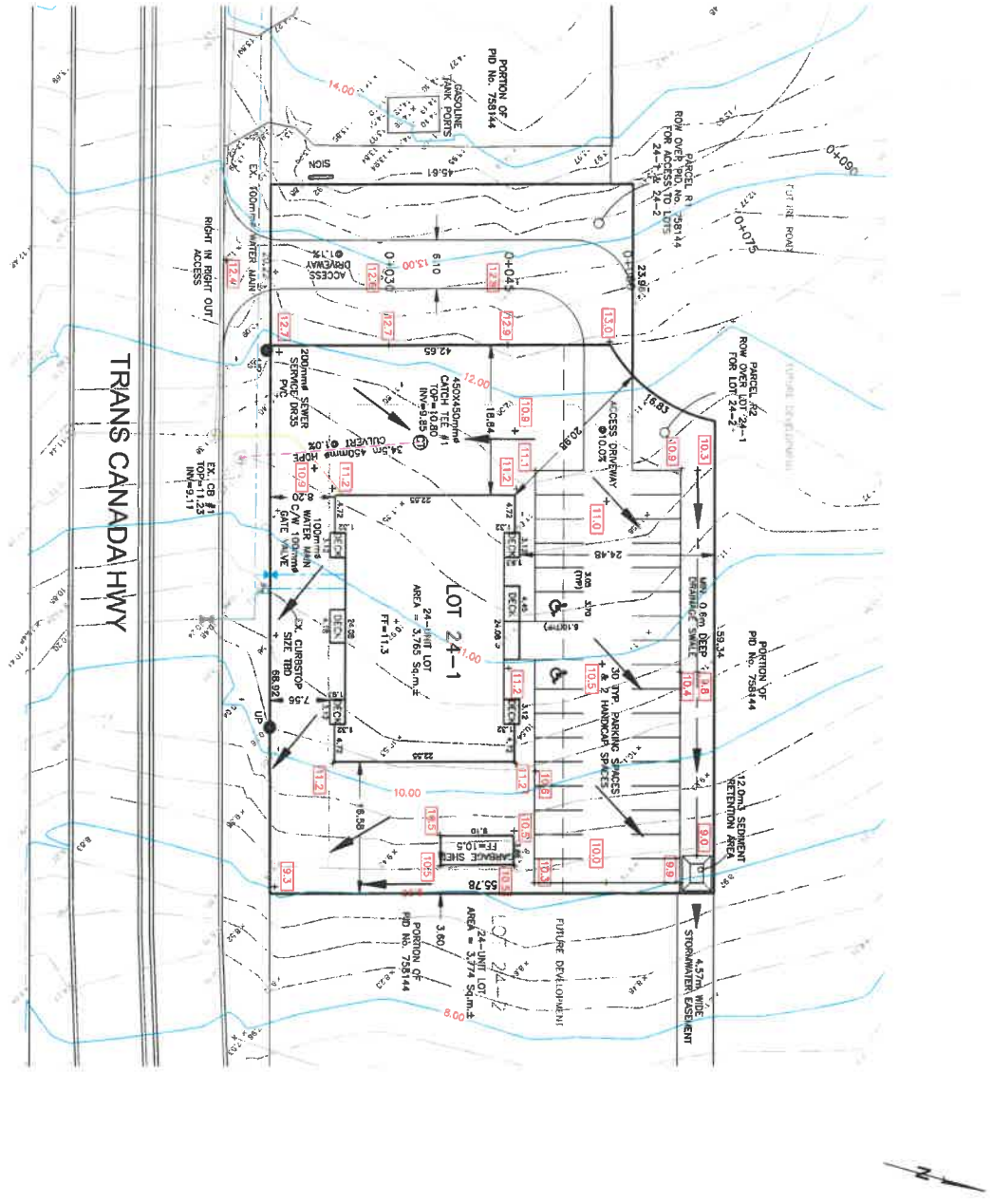


Architecture 360

PROJECT: EAST ELEVATION
WEST ELEVATION

DATE: 10/10/10
SCALE: 1/8" = 1'-0"
PROJECT NO.: A201





LEGEND:

- SUBJECT PROPERTY LINES
- CONTOUR LINES
- PROPERTY LINES
- EX. CULVERT
- EXISTING ELEVATION (IN METRIC)
- UTILITY POLE
- DRAINAGE FLOW DIRECTION
- FINISH FLOOR
- DESIGN ELEVATION
- EX. CURB STOP
- EX. SANITARY MANHOLE
- EX. CATCH BASIN
- SEWER MAIN
- WATER MAIN
- EX. INVERT
- CATCH TIE

NOTES

1. FIELD WORK FOR THIS SANITARY WAS CONDUCTED APRIL 2023 THROUGH MAY 2024.
2. PLAN PREPARED IN METRIC.
3. ELEVATIONS SHOWN IN METRIC.
4. CONTIGUOUS INTERVAL = 0.25m

SCALE 1:400 METRIC



Prepared by:
SANDSTONE
 SURVEYING AND ENGINEERING
 1-800-441-2442
 www.sandstoneengineering.ca

Project Title
Lot 24-1 TCH
 Portion of PID No. 758144
 Craneway Ventures

Plan Title
Drainage Plan

Date Printed: April 24, 2024	Drawn By: JJB
Job No. 23089	Plan No. 23089-DP

**TOWN OF CORNWALL
PUBLIC WORKS COMMITTEE MEETING
Wednesday, April 24, 2024, at 5:30 PM**

Chair: Councillor Steven Campbell
Present: Councillor Elaine Barnes
Mayor Minerva McCourt

Also: Doug Longmoore – Infrastructure Manager

Regrets: Councillor Corey Frizzell

CALL TO ORDER

The meeting was called to order at 5:27 p.m. by Chair Steven Campbell.

LAND ACKNOWLEDGEMENT

The Chair read the land acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF THE AGENDA

It was moved by Mayor McCourt and seconded by Councillor Elaine Barnes that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Councillor Elaine Barnes, seconded by Mayor McCourt that the Public Works Committee minutes of January 24th, 2024, be approved as circulated.

Motion Carried

BUSINESS ARISING

PUBLIC WORKS UPDATE

Kitchen Civic Center

The remodel of the kitchen in the Civic Centre has been progressing very well. It is expected that all work should be completed around the 2nd week of May.

SPEED HUMPS

Speed hump policy was distributed in the package along with a list of 25 locations that speed humps are reinstalled annually. Speed humps will be installed in Primrose subdivision this year; last year speed humps were not installed in Primrose due to scheduled road resurfacing.

Application requests for speed humps are on the Town's website as well as installation requirements. Speed humps will be installed starting May 1, 2024.

MOBILE RADAR/CUTOUTS

The mobile radar sign and cutouts are moved around each week to various subdivisions. The kid cutouts can only be placed on residential roads and the office cutout cannot be placed near any road. Any request for mobile radar sign can be forwarded to staff.

STREET LIGHT REQUEST

Request have been made in have more sidewalk/trail lighting on York Point Road. Currently, the existing sidewalk is quite dark in the evenings and the existing streetlights are to few and to far away to light the sidewalk. In some areas along the sidewalk there are no poles to attach a streetlight to increase lighting. For the June Public Works meeting, staff are going to assess the area and provide a diagram of the area with options for either increased number of streetlights or other trail lighting to address the issue.

MACRAE DRIVE

The Committee reviewed a number of requests from residents in MacRae Drive area. Residents had requested that old Aliant poles in the provincial right away be removed, and tree are trimmed around electrical poles and wires, and a crosswalk be marked across Main Street to active transportation trail. The installation of a crosswalks is unlikely to be approved by Department of Highways until such time as a sidewalk or trail system is developed off MacRae Drive Street. The Town can forward requests to Bell, Maritime Electric and Highways to have these residents' concerns addressed.

GRAFFITI/ SECURITY TOWN BUILDINGS

This spring there has been an increase in graffiti on town buildings and private property in the North River area. Additional cameras are being installed at the East Wiltshire pumphouse and staff are looking at options at improving the lighting around the lagoon buildings. Staff are also moving forward with the install of intrusion alarms for additional security at various utility buildings.

All reports of vandalism and suspicious activity are reported to the RCMP.

GRASS CONTRACT

The Committee has requested a cost analysis of bringing all the grass cutting back in house for the Town of Cornwall. Bringing services inhouse has been a great way to ensure a consistent level of service for the residents, however, the committee is also committed to providing services at reasonable budget. Analysis shall be completed by staff and presented at the Public Works Committee meeting scheduled for June.

LINE PAINTING – SCHOOL ZONES

A request will be forwarded to Department of Highways to have the markings for School Zones and crosswalks be refreshed as soon as provincial line crews are rehired for the summer.

IN CAMERA MGA

Nil

MEETING TIME

The next meeting time is Wednesday, June 26th, 2024, at 5:30p.m. at the Town Hall.

MEETING ADJOURNED AT 6:50 p.m.

STEVEN CAMPBELL
CHAIR

DOUG LONGMOORE
INFRASTRUCTURE MANAGER

**TOWN OF CORNWALL
UTILITY COMMITTEE MEETING
Monday, May 6th, 2024, at 4:30 PM**

Chair: Councillor Elaine Barnes
Present: Councillor Cory Stevenson
Deputy Mayor Jill MacIsaac (Phone)

Also: Doug Longmoore – Infrastructure Manager

CALL TO ORDER

The meeting was called to order at 4:33 p.m. by Chair Barnes.

LAND ACKNOWLEDGEMENT

The Chair read the Land Acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Barnes that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Councillor Stevenson and seconded by Councillor Barnes that the Minutes of April 9th, 2024, be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

Water Tower Construction Schedule

The Utility is waiting on an updated construction schedule from Greatario Storage systems. In the tender proposal it was scheduled to start May 1, however, the tender closing was delayed due to requests from the parties bidding on the project requested extensions on the closing and the project was not awarded by the Town until April's Council meeting. As soon as the updated schedule of work is available, it will be circulated to the Committee and Council.

NEW CRANE TRUCK

The Utility reviewed the quote received for the purchase of a new crane truck and agreed that the truck is within the proposed budget and met the specifications and needs of the Utility.

Commercial Truck equipment, through the Canoe Procurement Program, provided a quote of

\$221,922 plus HST to build and ship a truck meeting the Utilities needs and specifications with an anticipated delivery of July/August 2024. The Canoe Procurement Program, is a national municipal purchasing program which fulfills all of the Town's legal tendering requirements.

It was moved by Councillor Stevenson and seconded by Chair Barnes that the Utility recommend the purchase of new crane truck to Council.

Motion Carried.

UTILITY BYLAW/CAPITAL CONTRIBUTION BYLAW

The Utility bylaw hasn't been updated since 2004 and needs to be refined to meet current standards for clear language and updated to reference the current Municipal Government Act. The Utility has received recommendations on updating various language and clauses as part of the Utility Master Plan completed by exp. as well as notes from previous Council discussions. A draft copy of the Utility Bylaw and new Capital Contribution Bylaw has been circulated to the Committee and will be to the Town's solicitor for review with recommendations for additional changes to be discussed at the June Utility Committee meeting.

PUBLIC INPUT

Nil.

OTHER

With the Utility Master Plan completed and final report to be available shortly, the Committee wishes to invite exp. to make a presentation to the Committee about the Utility Master Plan findings and recommendations at the June Utility Committee meeting.

MEETING ADJOURNED

Meeting adjourned at 4:44 p.m.

ELAINE BARNES
CHAIR

DOUG LONGMOORE
INFRASTRUCTURE MANAGER



TOWN OF CORNWALL

RESOLUTION

DATE: May 22, 2024

COMMITTEE: UTILITY (U)

MOTION NUMBER: U 02-2024 ~ New Crane Truck Purchase

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Elaine Barnes**

Seconded by Councillor _____ **Cory Stevenson**

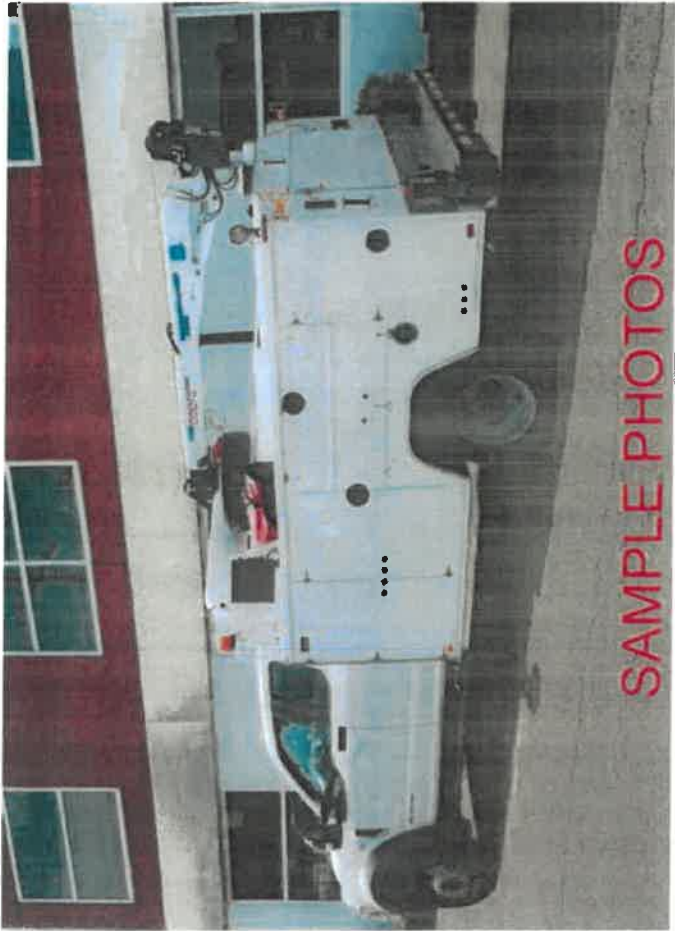
RESOLVED:

Whereas: The Town of Cornwall Water and Sewer Utility requires a service (crane) truck to replace the existing 2008 unit, the 2008 unit (purchased used in 2013) is nearing the end of its useful life and is becoming more expensive to maintain in a service ready condition;

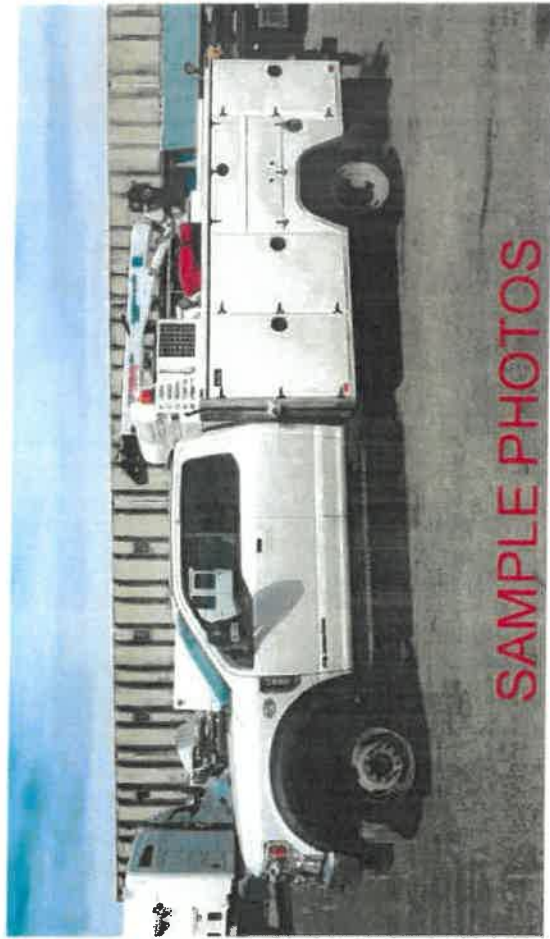
And Whereas: The current truck used by the Utility is custom built, and the Utility through the CANOE Procurement Program, has sourced a suitable unit from Commercial Truck Equipment for a price of \$221,922 plus HST;

And Whereas: The price is under the amount budgeted for the truck replacement this fiscal year;

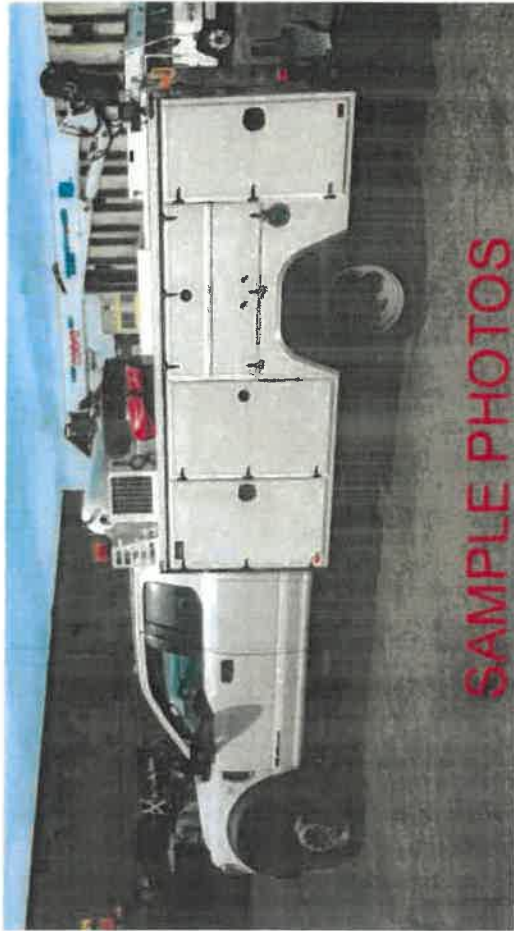
Therefore, be it Resolved: That the Cornwall Water and Sewer Utility purchase the new 2023 Crane Truck as proposed from Commercial Truck Equipment for the price of \$221,922.00 plus HST.



SAMPLE PHOTOS



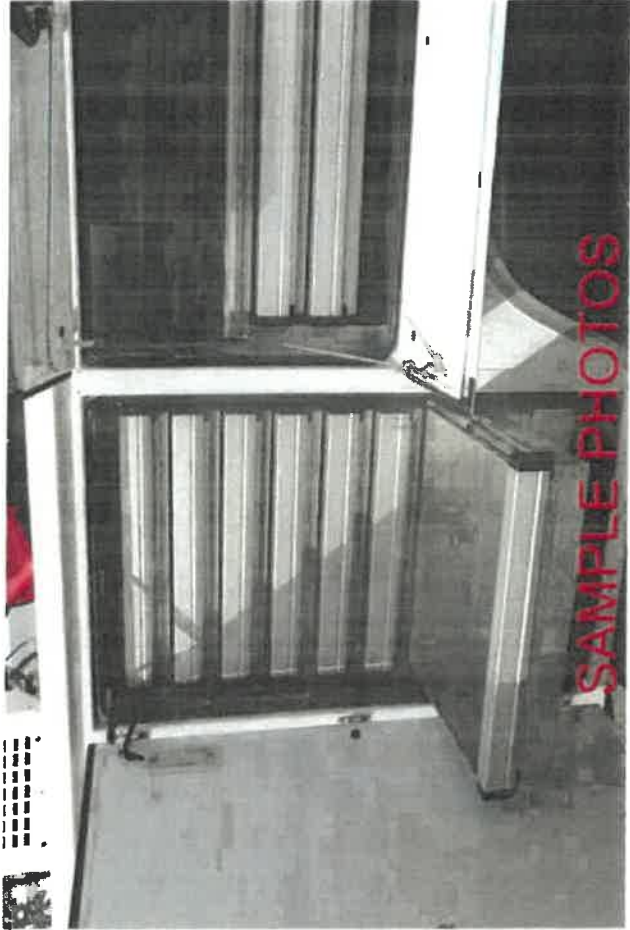
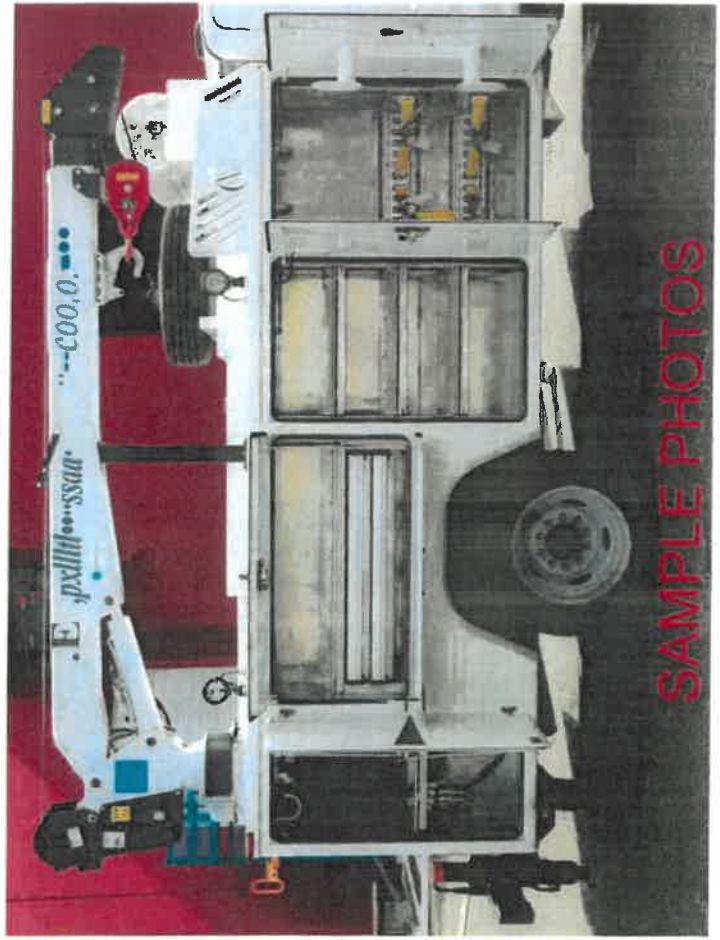
SAMPLE PHOTOS



SAMPLE PHOTOS



SAMPLE PHOTOS





Commercial Truck Equipment
 1005 Pattullo Avenue
 Woodstock, Ontario N4V 1C8
 Phone: (519) 421-4488
 Fax: (519) 421-2120

Quotation

Customer: Town Of Cornwall
 Cornwall, PEI

Quote Date: Jan 17/2024
Revised: April 23/2024
Revised: April 20/2024

Contact: Doug Longmoore

Salesperson: Bill Burt

QTY	DESCRIPTION	Quote Number: BB1520R2
	<p>Material Specifications For Aluminum Service Bodies:</p> <ul style="list-style-type: none"> - Compartments fabricated from 1/8 in aluminum, stitch welded inside and out - 3" aluminum cross sills on 16" centers - 3" x 3" aluminum tubing long sills - 3/16" aluminum checkerplate floor inside body center <p>Standard Body Features:</p> <ul style="list-style-type: none"> - Heavy duty rolled edge shelving with safety hem - Extruded aluminum wheel well edge moldings - 1/8" aluminum checkerplate stone guards installed on both front corners of body - Heavy duty rear bumper mounted dependent of body - Fuel spouts are recessed as per Federal safety laws - One (1) set of rear mud flaps - All welds and edges are cleaned and dressed to remove weld spatter, sharp edges, etc. - All bolts used are cadmium plated or stainless steel, all nuts are nylock style <p>Compartment Doors:</p> <ul style="list-style-type: none"> - 1/8" aluminum double panel compartment doors fabricated from 5052 aluminum alloy - Extruded aluminum frames - Hollow bulb, automotive style, snap-in rubber door seals - Gas cylinder door checks - Stainless steel hinges on all compartment doors - Black 3-point "Whale Tail" handle door locks with lock cylinders and rattle proof rods - All doors are keyed alike - Integral full length drip moldings above compartment doors <p>Lighting:</p> <ul style="list-style-type: none"> - Tail, stop, signal, back-up, and license lights complete with reflectors to comply with Federal/Canada Motor Vehicle Safety Standard 108 - Clearance lights on separate circuit - Tail lights are to be LED (Tail lights and license plate to be located as high as possible) - Clearance lights are to be LED - Backup lights are to be LED 	

QTY	DESCRIPTION	Quote Number: BB1520R2
	<ul style="list-style-type: none"> - One (1) Jetco (#127-66703-3) LED light installed on each compartment door with cab mounted switch - Two (2) Jetco LED work lights mounted on top of compartments at front of service body - Two (2) Jetco LED work lights mounted on top of compartments at rear of service body - 4000W sine wave inverter Changed to 3000W - Supply and Install outside plug with waterproof cover outside at rear curbside bin - Install supplied OEM backup camera in rear skirt - Supply and install 7-pin RV plug - Backup alarm - All electrical connections are soldered and enclosed in heat shrink - All wiring is concealed and enclosed in split loom - Supply & install Two (2) strobe lights in grille - Supply and install two (2) strobe lights at rear on body to activate with beacon - Supply and install One (1) LED beacon mounted on DS sidepack at front <p>Paint:</p> <ul style="list-style-type: none"> - Complete body is treated for dissimilar metals - Complete body is phosphatized (metal etching and phosphate coating process) - Body exterior is primed and painted one color with two (2) coats of plastic urethane paint - Compartment interiors of aluminum service bodies are left in natural unpainted finish - Wheel wells are undercoated - All seams are caulked - Body is to be painted Hornet white <p>Installation:</p> <ul style="list-style-type: none"> - Complete installation in Edmonton on customer supplied suitable clean cab and chassis - One (1) year warranty on materials and workmanship - Five (5) year warranty on rust through of body panels - CMVSS safety sticker installed on driver's side door jamb <p>Compartment Configuration:</p> <ul style="list-style-type: none"> - Overall length: 134" - Overall width: 96" - Overall height: 57" <ul style="list-style-type: none"> - Drivers side front compartment - Single door - One fixed shelf - Four (4) 4" drawers on rollout slides - Two (2) 6" drawers on rollout slides - One (1) 8" drawer on rollout slides <ul style="list-style-type: none"> - Drivers side second compartment - Single door - One fixed shelf - Six (6) 4" drawers on rollout slides - One (1) 6" drawers on rollout slides - One (1) 8" drawers on rollout slides 	

QTY	DESCRIPTION	Quote Number: BB1520R2
	<ul style="list-style-type: none"> - Drivers side horizontal compartment - Split doors with lower door reinforced to be used as work surface - One (1) fixed shelf - Two (2) 4" drawers on rollout slides c/w adjustable dividers front to back - Drivers side rear compartment - Single door - Three (3) adjustable shelves - Passengers side front compartment - Single door - Oxy/Acet compartment vented as per Alberta government regulations - Two (2) j-hooks - Two rows of E-Tracking on all walls - Rear of cabinet notched for DEF tank - Passengers side second compartment - Single door - Three (3) adjustable shelves - Passengers side horizontal compartment - Split doors with lower door reinforced to be used as work surface - One (1) fixed shelf - Two (2) 4" bolt bins with adjustable dividers on roll out slides - Passengers side rear compartment - Single door - Four j-hooks - Reinforced for crane - One fixed shelf - Cargo area - Three piece sliding roof DELETED – UNABLE TO REMOVE SLIDE RAILS FOR SLIDING ROOF - 26" Changed to 18" high rear tailgate, formed from one (1) piece with dual check chains to hold tailgate in open or closed position - Four (4) folding d-rings spaced evenly in cargo area floor (2 per side) - Stainless steel master lock system - Supply and install two (2) stainless steel grab handles 12" (682-1980). One on each side of tailgate - 2" hitch receiver tube - Overhead spare tire carrier Internal spare tire carrier to be mounted to one of the cargo area walls - Supply and install 35 gallon air receiver tank across front of body DELETED Supply and Install the following safety items - Fire Extinguisher (20lb) c/w cover and Bracket (PN: HDVB-3, STFE-FEC20NW and WBDLABC20WH) - First Aid Kit - Alberta #2 (PN: FAKALT2BM) - Triangle/Flare Kit (PN: 71422) 	

QTY	DESCRIPTION	Quote Number: BB1520R2
	<p>Supply and install one (1) Maxilift Cobra Model 5500RSH Service Crane</p> <p>Specifications:</p> <ul style="list-style-type: none"> - Hydraulic planetary gear winch, high speed and efficiency - Unlimited continuous slewing system - Two fully hydraulically telescoping boom sections - 100 ft. of 5/16" 13,300 lbs. breaking strength cable, non twisting type. - Radio Remote control with handheld ergonomic and light control box - Fully digital proportional controls enable fast smooth precise operation. - Easy upgrading from wired to radio remote - Digital processor, LED display, water proof casing. - Solenoid operated valves with emergency manual override - Painted Cobra white with epoxy primer and fade resistant polyurethane enamel <p>Technical data:</p> <ul style="list-style-type: none"> - Crane rating: 25,000 ft. lbs. - Horizontal reach: 20' - Slewing angle: continuous unlimited - Boom elevation angle: -5 to +72 degrees - Winch capacity single line: 2640 lbs. - Winch line speed: 33 ft./minute - Crane weight: 1140 Lbs. <p>Crane Lifting Capacities:</p> <p>Feet Pounds</p> <p>3' 5100</p> <p>9' 8" 2700</p> <p>15' 1650</p> <p>20' 1200</p> <p>Installation:</p> <ul style="list-style-type: none"> - Supply and install oil and all required fittings, hoses etc. - Install crane and do all necessary hydraulic and electrical hook ups - Hydraulics are to be hooked to Pto/pump option selected below - Add extra springs to chassis to accommodate weight of crane - Supply and install boom rest - Test crane for stability and proper operation of all functions - Perform NDT test on crane <p>Graco Air Hose Reel: DELETED</p> <ul style="list-style-type: none"> - Graco HSL6DB XD series Air hose reel mounted on DS of cargo area near front - 50' of cold weather hose - Fairlead near rear opening - Conduit for hose between reel and fairlead <p>Graco #217-072 FRL system DELETED</p> <ul style="list-style-type: none"> - Air filter - Air regulator to reduce the air supply pressure to a specified, constant pressure 	

QTY	DESCRIPTION	Quote Number: BB1520R2
	<p>Lubricator to meter oil into the moving air stream to lubricate air operated motors</p> <p>VMAC Eliminator 70-DELETED This lightweight and compact system eliminates up to 80% of moisture from your air lines and is rated for air systems up to 70 cfm. Equipped with a powerful 12 volt fan, a moisture filter assembly and housed in a compact package, the ELIMINATOR70 Air Aftercooler is the perfect compliment for your air compressor. Weighs only 35 lbs Measures 17.0" (l) x 8.0" (w) x 14.5" (h) Maximum air flow is 70 cfm</p> <p>Grace #158-990 air fitting manifold-DELETED One (1) 1/2" NPT inlet port Four (4) 3/8" NPT outlet ports Mount on DS cargo area wall at rear</p> <p>6" Record Vice Mounted on PS of tailgate-CHANGED Mounted on rear bumper with removable bracket</p> <p>Hydraulic Outriggers: - Bumper Alum. with Hydraulic in/out and Hydraulic Up/Down Riggers (Maxilift 6-F-ELHO-K(In/out only on Crane side)</p> <p>Supply and install One (1) VMAC DTM-H Rotary Screw Air Compressor-DELETED PTO driven, direct transmission mounted, 100% duty cycle, VMAC oil injected rotary screw compressor Up to 70 CFM @ 100 psi (175 psi max) CHELSEA® 249 Series PTO, electrically actuated, PTO indicator lamp (Ford) Hydraulic pump to power Cobra crane Approximately 150 lbs (68 kg) Variable speed; adjusts truck engine speed automatically to match air demand Automatic compressor heater function compressor over-temp sensor Automatic rapid blow-down valve on tank 200 psi pressure relief valve Truck drive disable circuit on throttle control Truck park brake safety shut-off switch on control box.</p> <p>- Supply and install oil reservoir for hydraulic crane (Cobra p/n 09.5.501, 8 gallon)</p> <p>- 2023 Ford F550 4x4 super cab / chassis and as per attached specification. - DRW - Super cab - Single fuel tank - 84" cab-to-axle / Wheelbase 192" - 6.7L diesel engine - Automatic transmission - Paint: White</p>	

QTY	DESCRIPTION	Quote Number: BB1520R2
		Net price per unit: \$221,922.00

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. number:	

- ◆ Quote is valid for 15 days from date of quote.
- ◆ All prices are in Canadian Funds.
- ◆ Terms: Due prior to shipping from Edmonton
(Unless alternate payment arrangements made prior to shipping)
- ◆ FOB: Woodstock, Ontario
- ◆ Delivery: July – August 2024 (Pending chassis delivery)
- ◆ Quoted subject to prior sale (Stock units only)
- ◆ Customer responsible for license

PLEASE NOTE: Due to the unprecedented global supply chain challenges, Commercial reserves the right to pass on future price increases or surcharges from any chassis, equipment, and body suppliers prior to completion, these will be presented and added to the sell price.

Commercial Utility Equipment Corp provides all chassis as a convenience to the customer with no additional fees. Should the chassis be subject to any adjustment in final cost, the adjustment may be passed onto the customer at the time of invoicing. Supporting documentation may be provided when requested by the customer.