

**Town of Cornwall
Regular Council Meeting
June 26, 2024, 4:30 PM**

- 1) **Call to Order**
- 2) **Land Acknowledgement**
- 3) **Approval of Agenda/Additions to Agenda**
- 4) **Disclosure of Conflict of Interest**
- 5) **Approval of Previous Minutes**
 - a) Regular Meeting May 22, 2024
- 6) **Business Arising**
- 7) **Guests/Presentations/Petitions/Declarations**
 - a) Mayor welcomes Mascot Contest Prize Winners
 - b) Mayor welcomes new Town Scholarship Winners
- 8) **Committee of Council**
 - a) **Minutes/Reports** - Minutes – May 15, 2024
 - b) **Resolutions**
 - i) Cenotaph Sunday Reception
- 9) **Environment and Sustainability – Councillor Herlihy**
 - a) **Minutes/Reports** – Minutes (Draft) – June 10, 2024
 - b) **Resolutions**
- 10) **Municipal and Emergency Services – Councillor Frizzell**
 - a) **Minutes/Reports**
 - i) Transit, NRRFD, RCMP, Bylaw, Humane Society Reports
 - b) **Resolutions**
- 11) **Parks and Recreation – Councillor Stevenson**
 - a) **Minutes/Reports**
 - i) Minutes (Draft) - June 12, 2024
 - ii) Manager's Report – June, 2024
 - b) **Resolutions**
 - i) Canada Games Legacy Fund
 - ii) Andrews "Dream Big Assist Fund" Ball Hockey Tournament
 - iii) Cornwall Curling Club Fee Waiver - Grand Slam of Curling
 - iv) Football PEI Atlantic Bowl Championship - Sponsorship
- 12) **Planning and Development – Deputy Mayor MacIsaac**
 - a) **Minutes/Reports** – Minutes (Draft) – June 3, 2024
 - b) **Resolutions**
 - i) Special Permit Use – Apartment – PID 613174, York Point Road
 - ii) Special Permit Use – Block Townhouse - PID 245258, Mackinley Crescent
 - iii) Clean Up Order - 601 Capital Drive
- 13) **Public Works – Councillor Campbell**
 - a) **Minutes/Reports**
 - b) **Resolutions**
- 14) **Water/Sewer Utility – Councillor Barnes**
 - a) **Minutes/Reports** – Minutes (Draft) – June 3, 2024
 - b) **Resolutions**
- 15) **Correspondence**
- 16) **Other Business**
- 17) **In Camera**
- 18) **Adjournment**

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, May 22, 2024
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Jill MacIsaac
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator
Billy Ramsay – Infrastructure Supervisor

Regrets: Nil

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm.

CAWG Coordinator Hannah MacLean as well as the winning students and families from Westwood School were in attendance for the Water School Calendar Artwork presentation.

LAND ACKNOWLEDGEMENT Read

APPROVAL OF THE AGENDA

Councillor Herlihy moved, seconded by Councillor Barnes, that the agenda be approved as circulated with the addition of:

- East Wiltshire Council Request section 8-b-4.
- FPEIM Updates section “other”.
- Correspondence.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

- a) **April 24, 2024, Regular Council Meeting:** Councillor Stevenson moved, seconded by Councillor Herlihy that the minutes of April 24, 2024, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

- a) Mayor McCourt welcomed the Water School participants and families – Mayor and Council presented framed artwork for the winning submissions for the 2024/2025 Water School Calendar. The meeting was adjourned at 4:44pm for a brief reception with the students and their families.

The meeting resumed at 4:54pm.

REPORTS OF COMMITTEES / RESOLUTIONS:

COMMITTEE OF COUNCIL

- a) **Minutes/Reports:**
 - i) **Minutes – April 17, 2024** - included in the package.
- b) **Resolutions:**

COC-17-2024 Run For Wishes

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Elaine Barnes**

Whereas: The crew of His Majesty’s Canadian Ship (HMCS) Charlottetown will, in partnership with the “Make a Wish” Canada Foundation, be hosting the 21st annual “Run for Wishes” fundraising campaign, and the Town of Cornwall has been a past supporter of this fundraiser and desires to continue to continue this support;

Therefore, Be it Resolved: That the Town of Cornwall donate \$250 to the HMCS Charlottetown 2024 “Run for Wishes” campaign.

Motion Carried

COC-18-2024 Special Olympics – Enriching Lives Gala

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Steven Campbell**

Whereas: Special Olympics PEI enriches the lives of Islanders with disabilities through sport;

And Whereas: The Town of Cornwall is a supporter of Special Olympics PEI through, among other things, the annual purchase of tickets to the “Enriching Lives” Gala;

Therefore, Be it Resolved: That the Town of Cornwall purchase five tickets to the Special Olympics PEI 2024 “Enriching Lives” Gala at the cost of one hundred and twenty five dollars each.

Motion Carried

COC-19-2024 Vasculitis Awareness Month

Moved by Councillor Cory Stevenson

Seconded by Councillor Judy Herlihy

Whereas: Vasculitis refers to a diverse set of conditions characterized by inflammation of blood vessels, which can affect individuals of any age, gender, or ethnicity;

And Whereas: May is Vasculitis Awareness Month in Canada, and a request has been received from the Vasculitis Foundation to have the Cornwall Town Hall lit in red for a day in May to bring awareness to the condition;

Therefore, Be it Resolved: That the Town of Cornwall light the town hall in red for the remainder of the month of May 2024.

Motion Carried

East Wiltshire School Council Request: It was moved by Councillor Herlihy and seconded by Councillor Stevenson that following a request from East Wiltshire student Council that the Town of Cornwall would donate \$250 in gift cards (10 x \$25) and some Town swag to be used as prizes for the end of year school dance.

ENVIRONMENT AND SUSTAINABILITY

a) Minutes/Reports:

i) Minutes – Minutes were not available for the package. Councillor Herlihy provided the following updates:

- The Town received approval for the 2 Billion Trees program and will partner with Doiron’s on the project. There will be 4 options of mature trees available.

b) Resolutions:

ES-01-2024 Green Lawn Rebate

Moved by Councillor Judy Herlihy

Seconded by Councillor Cory Stevenson

Whereas: The Town of Cornwall supports various green initiatives for town residents;

And Whereas: The Town of Cornwall Environment and Sustainability Committee has a green lawn care rebate program to encourage natural lawn care and maintenance;

And Whereas: The resolution establishing the program was date limited and the town wishes to extend the program so long as budget funds are allocated;

Therefore, Be it Resolved: That the Town of Cornwall Green Lawn Rebate initiative is extended, and qualifying receipts dated between May 1st to October 31st of any year the rebate has been approved in the budget process are eligible for the rebate, the receipts must be received by the Town by November 30th of the year the receipted expense was incurred to qualify for reimbursement.

Motion Carried

MUNICIPAL AND EMERGENCY SERVICES

a) Minutes/Reports:

- i) **Minutes – May 1, 2024 (Draft)** included in the package. Councillor Frizzell provided the following updates:
 - Evan Brown from Left Turn Right Turn Transit Consultants presented an overview of the Strategic Transit Report. Anna Keenan presented options for different methods of service delivery. CAO Coady advised that the implementation of the recommended services would be a policy decision for Council.
 - Mike Cassidy (transit operator) will attend a future meeting.
 - Transit numbers have increased 36% year to date over 2023.
 - The RCMP reports format has been updated.
- ii) NRPD, RCMP, Bylaw, Humane Society, Transit Reports

b) Resolutions: Nil

PARKS AND RECREATION

a) Minutes/Reports:

- i) **Manager's Report – May 2024, 2024**, included in the package. Councillor Stevenson provided the following updates:
 - The Bike Rodeo had a record number of attendees. Thanks to Town staff, Cycling PEI, RCMP and NRPD for helping to make this a successful event.
 - The Community Yard Sale had an increased number of participants and a lot of

vistors/traffic. The Civic Centre was full, and thirty homes were signed up. It was very well organized – thanks to staff, participants and shoppers.

- Canada Day is fast approaching, and a lot of great activities are being planned.

b) **Resolutions:** Nil

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) **Minutes/Reports:**

- i) **Minutes – May 1, 2024** (Draft) included in the package.

b) **Resolutions:**

PL-13-2024 Kings Square Affordable Housing Development – HAF Funds

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: The Town received a proposal for funding under the Housing Accelerator Fund, From Kings Square Affordable Housing Corporation (Kings Square) related to the affordable housing development to be constructed pursuant to the Special Permit Use approval granted by Resolution PL-02-2024 on February 28, 2024;

And Whereas: The development concept pursuant to Resolution PL-02-2024 proposes three (3) Multiple Unit Dwellings constructed over three (3) phases, creating 46 affordable, as defined by the Canada Mortgage and Housing Corporation, housing dwelling units; the total request for funding is in the amount of \$500,000 in direct funding and funding for utility infrastructure;

And Whereas: Council has considered the Housing Accelerator Fund (HAF) requirements and funding parameters and the Town, through the HAF, has been funded the highest amount of dollars for affordable housing, and desires to support this non-profit affordable housing initiative;

Therefore, Be it Resolved: That Council grants approval for an overall commitment of \$500,000.00 of Housing Accelerator Funding to Kings Square for this three-phase project, to be dispersed to Kings Square subject to the following:

- a) \$7,608.69 for each residential unit in the development, paid per building in the development and, upon issuance of a development permit by the Town for each of the three buildings in the project,
- b) \$150,000.00 to be paid toward Kings Square’s portion of the cost of the installation of water and sewer infrastructure to service the property; installation must be satisfactory to the Cornwall Water and Sewer Utility and will be paid upon completion, and

- c) the Developer entering into a development agreement with the Town, and Kings Square entering into an appropriate funding agreement with the Town to be prepared by the Town's solicitors and approved by Council.

Motion Carried

PL-14-2024 Kings Square Affordable Housing Development – Tax Incentives

Moved by Councillor Corey Frizzell
Seconded by Councillor Steven Campbell

Whereas: The Town received an affordable housing proposal, from Kings Square Affordable Housing Corporation (Kings Square) for funding under the Town of Cornwall Affordable Housing Incentive Program (2019), related to the affordable housing development granted Special Permit Use Approval by Resolution PL-02-2024 on February 28, 2024.

And Whereas: The Committee of Council, has considered the Town of Cornwall Affordable Housing Incentive Program (2019) and the proposed development to be owned by Kings Square;

And Whereas: This development is considered affordable under Canada Mortgage and Housing Corporation (CMHC) criteria, and is funded in whole or in part by the CMHC;

Therefore, Be it Resolved: That Council rebate the municipal portion of the property tax for this development to Kings Square for a 10-year period, such period to begin upon occupancy of the first building in the development, under the Affordable Housing Policy upon presentation of the annual property tax statement.

Motion Carried

PL-15-2024 Special Permit – Group Home

Moved by Councillor Steven Campbell
Seconded by Councillor Cory Stevenson

Whereas: The Town received a Special Permit Use Application for a Group Home located on PID 656462, which is zoned Agricultural Reserve Zone (A1);

And Whereas: Group Homes are a Special Permit Use in the Agricultural Reserve (A1) Zone pursuant to Section 17.3 of the *Zoning & Subdivision Control (Development) Bylaw #422*;

And Whereas: Council has considered the Town of Cornwall *2022 Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*;

Therefore, be it Resolved: That Council grant approval of a Special Permit Use to allow a Group

Home located on PID 656462, subject to the applicant entering into a Development Agreement with the Town.

Motion Carried

PL-16-2024 Special Permit – 531 Capital Dr – 24 Unit Apartment

Moved by Councillor **Steven Campbell**
Seconded by Councillor **Corey Frizzell**

Whereas: The Town received a Development Permit Application on March 25, 2024, for a three (3) story 24-unit Apartment Dwelling at 531 Capital Drive, being a part of PID 758144, which is zoned General Commercial (C1).

And Whereas: Apartment Dwellings are a Special Permit Use in the General Commercial (C1) Zone pursuant to Section 14.3.1 of the *Zoning & Subdivision Control (Development) Bylaw #422*.

And Whereas: Council has considered the Town of Cornwall 2022 *Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*.

Therefore, be it Resolved: That Council grant approval of a Special Permit Use to allow a three (3) story 24-unit Apartment Dwelling at 531 Capital Drive, being a part of PID 758144, subject to entering into a Development Agreement with the Town.

Motion Carried

PUBLIC WORKS

a) **Minutes/Reports:**

- i) **Minutes: April 24, 2024 (draft)** included in the package. Councillor Campbell provided the following updates:
- The renovations at the Civic Centre should be completed soon.
 - Speed humps, mobile radar unit and cutouts are helping to curb speeding.
 - Street lines have been painted.
 - The Committee discussed pros and cons of contracting out the grass cutting versus having staff do it.

b) **Resolutions:** Nil

WATER/SEWER UTILITY

- a) **Minutes/Reports: May 6, 2024 (draft)** included in the package. Councillor Barnes provided the following updates:

- The Committee discussed the timeline for the Water Tower construction.
- Draft Bylaw amendments have gone to the lawyer for review.

b) Resolutions:

U-02-2024 Replacement Crane Truck Purchase

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall Water and Sewer Utility requires a service (crane) truck to replace the existing 2008 unit, the 2008 unit (purchased used in 2013) is nearing the end of its useful life and is becoming more expensive to maintain in a service ready condition;

And Whereas: The current truck used by the Utility is custom built, and the Utility through the CANOE Procurement Program, has sourced a suitable unit from Commercial Truck Equipment for a price of \$221,922 plus HST;

And Whereas: The price is under the amount budgeted for the truck replacement this fiscal year;

Therefore, be it Resolved: That the Cornwall Water and Sewer Utility purchase the new 2023 Crane Truck as proposed from Commercial Truck Equipment for the price of \$221,922.00 plus HST.

Motion Carried

CORRESPONDENCE

- Councillor Stevenson noted that Cornerstone Church will be providing a free Senior's Lunch on the last Wednesday of each month to the end of the year to help combat food insecurities. Thank you to all organizations for trying to help the less fortunate.
- Councillor Campbell congratulated Molly Clements for her performance placing 6th overall at the National Youth Bowling Championships.
- Councillor Frizzell congratulated all participants at the National Football Championships in Ontario, particularly the Cornwall residents. Kudos to the U19 male team for winning the Bronze medal.
- Mayor McCourt congratulated the recent UPEI and Holland College graduates.
- Mayor McCourt attended the Swearing in of the new RCMP Chief Superintendent Kevin Lewis. CAO Coady noted that Kevin will be attending the June Committee of Council meeting.
- Mayor McCourt congratulated Clarence Frizzell on his retirement from the Town. Clarence was a great addition to the Town for over 13 years and will be missed.
- Mayor McCourt passed along condolences to staff member Stephanie Cairns on the recent passing of her dad, Bob Johnston.

OTHER BUSINESS

- FPEIM Update – Councillor Barnes noted that the new Provincial Rural Infrastructure Fund is administered by the FPEIM. FPEIM has stressed its disappointment to the Province regarding Cornwall, Summerside, Charlottetown, and Stratford being excluded from the fund.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:27 pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
May 15, 2024, 4:30 PM**

Chair **Mayor Minerva McCourt**

Present: **Councillor Elaine Barnes**
 Councillor Steven Campbell
 Councillor Judy Herlihy
 Councillor Cory Stevenson
 Councillor Corey Frizzell

Regrets: **Deputy Mayor Jill MacIsaac**

Also: **Kevin Coady – CAO**
 Tracey MacLean – Community/IT/HR Coordinator
 Wendy MacKinnon – Manager of Corporate Services
 Spencer Hay – Manager of Planning and Development

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm.

There was one member of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Campbell that the agenda be approved as circulated with the following amendments:

- Planning moved to section 7.
- Green Lawn Rebate to section 9-c.
- Lighting request to section 14-d.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

April 17, 2024 - It was moved by Councillor Stevenson and seconded by Councillor Campbell that the minutes of April 17, 2024, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

Provincial Harm Reduction Coordinator – Shawn Martin thanked Council for the invitation to meet to discuss Harm Reduction and its role in Health and Wellness. There was discussion on stigma and discrimination and how it can discourage people from getting help. Council discussed the needle exchange program and expressed concerns on the number of needles that are being discarded unsafely and what can be done to stop this from happening. Shawn noted that the “livewellpei” website has some great information and grant opportunities. There was a fulsome discussion on this topic and the Committee thanked Shawn for attending.

PLANNING

- a) Reports/Minutes
 - (i) Minutes – May 1, 2024 (Draft) – included in the package.
- b) Information Items - Nil
- c) Request for Decision
 - (i) King’s Square Affordable Housing – It was moved by Councillor Frizzell and seconded by Councillor Campbell to being forth a resolution that Council grants approval for an overall commitment of \$500,000.00 of Housing Accelerator Funding to Kings Square for this three-phase project, to be dispersed to Kings Square subject to the following:
 - a) \$7,608.69 for each residential unit in the development, paid per building in the development and, upon issuance of a development permit by the Town for each of the three buildings in the project,
 - b) \$150,000.00 to be paid toward Kings Square’s portion of the cost of the installation of water and sewer infrastructure to service the property; installation must be satisfactory to the Cornwall Water and Sewer Utility and will be paid upon completion, and
 - c) the Developer entering into a development agreement with the Town, and Kings Square entering into an appropriate funding agreement with the Town to be prepared by the Town’s solicitors and approved by Council.
 - (ii) King’s Square Affordable Housing - It was moved by Councillor Frizzell and seconded by Councillor Campbell to being forth a resolution that Council rebate the municipal portion of the property tax for this development to Kings Square for a 10-year period, such period to begin upon occupancy of the first building in the development, under the Affordable Housing Policy upon presentation of the annual property tax statement.

Regarding the Housing Accelerator Fund, Manager Spencer Hay noted that the dollars are not necessarily tied to the number of doors as outlined in the Accelerator Funding. There was discussion on ways the funding could be used.

CAO Coady noted that 20 of the 46 units, in the Kings Square development, have been committed by developers to be “deeply affordable”.

- (iii) Special Permit Use – Group Home, Kingston Road – It was moved by Councillor Campbell and seconded by Councillor Stevenson to bring forth a resolution that Council grant approval of a Special Permit Use to allow a Group Home located on PID 656462, subject to the applicant entering into a Development Agreement with the Town.

Manager Hay noted that the development will take place on a 1-acre parcel on the Kingston Road across from the Jewell Road.

- (iv) Special Permit Use – 531 Capital Drive – 24 Unit Apartment - It was moved by Councillor Campbell and seconded by Councillor Frizzell to bring forth a resolution that Council grant approval of a Special Permit Use to allow a three (3) storey 24-unit Apartment Dwelling at 531 Capital Drive, being a part of PID 758144, subject to entering into a Development Agreement with the Town.

Manager Hay noted that this has been to Council three times to sub divide off the parcel of land – special approval to sub divide and has been formally approved and driveway approval from the Province has been received. The Province is looking at options for the roadway. The Town has all the information that it needs to move forward.

FINANCE/ADMINISTRATION

- a) Auditors June 3rd and 4th – CAO Coady noted that a lot of work has been done to get things ready for audit. Manager MacKinnon noted that there is about 75% of the information ready and that the 1st quarter financials will be available for the July meeting.

There was discussion that the Scholarship applications are out. There was also discussion regarding adding an Arts scholarship and whether that could be done for this year. It was decided that at this in the process should be considered for next year.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – May 13, 2024 - Minutes were not available at the time the packages went out. Councillor Herlihy provided the following updates:
- The Green Lawn Rebate application has been updated and is coming forward for a Resolution.
 - The water School Art Calendar Awards will be presented at next week's Council meeting. All the artwork was great, and it was tough to pick between them.
- b) Information Items – Nil
- c) Requests for Decision –
- (i) Green Lawn Rebate – It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution to Council that the Town of Cornwall Green Lawn Rebate initiative be extended, and qualifying receipts dated

between May 1st to October 31st of any year the rebate has been approved in the budget process are eligible for the rebate, the receipts must be received by the Town by November 30th of the year the receipted expense was incurred to qualify for reimbursement.

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes
 - (i) Minutes – May 1, 2024 (Draft) – included in the package. Councillor Frizzell provided the following updates:
 - The Left Turn Right Turn consultants in addition to Anna Keenan from the City of Charlottetown presented the Transit Plan and a great discussion followed. CAO Coady noted that there is a push to have 3 Councils approve the plan in principle, but more information is needed before making that decision. The cost is high, and it might be beneficial to look at other alternatives.
 - The new RCMP Chief Superintendent Kevin Lewis will attend the next Committee of Council meeting.
 - (ii) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were in the package.
- b) Information Items - Nil
- c) Requests for Decision - Nil

PARKS and RECREATION

- a) Reports/Minutes
 - (i) May Manager's Report – included in the package. Councillor Stevenson provided the following updates:
 - The Bike Rodeo and Community Yard Sale were very successful events. The Bike Rodeo was very well attended with lots of great feedback. People liked the change of location to the Terry Fox Sports Complex. It was a beautiful day for the Yard Sale – lots of tables at the Civic Centre and numerous locations throughout the Town.
 - Summer Camps are full.
 - The Mascot contest will be going out to schools on May 22nd. The Committee will meet on May 26th to shortlist the entries.
 - The Just Live Run group are still planning to use Cornwall Rd – more information as it becomes available.
 - Councillor Frizzell asked if visitors were still being tracked at the Terry Fox Sports Complex. Councillor Stevenson will check with Manager Meunier.
 - Councillor Herlihy noted that the Girl Guides were unable to access their booking at the Civic Centre as the building was locked. Councillor Stevenson will follow up with Manager Meunier.

- b) Information Items - Nil
- c) Requests for Decision - Nil

PUBLIC WORKS

- a) Reports/Minutes
 - (i) Minutes – April 24, 2024 (Draft) included in the package. Councillor Campbell provided the following updates:
 - The Civic Centre renovations are near completion.
 - Speed Humps are in progress with most having been installed. Councillor Frizzell inquired about a request from a resident to have a speed hump installed on Osprey first, but it still wasn't done. He asked what the criteria was for the installation schedule.
 - The mobile speed radar unit is being moved throughout the Town.
 - Maritime Electric is looking into lighting options for York Point Rd.
 - Graffiti issues have been reported to the RCMP.
 - The Committee discussed the pros and cons of contracting grass cutting versus doing it in house.
 - Line painting requests were submitted for school zones and intersections.
 - Next meeting will take place June 26, 2024.
- b) Information Items – Nil
- c) Requests for Decision – Nil

WATER/SEWER UTILITY

- a) Reports/Minutes –
 - (i) Minutes – May 6, 2024 (Draft) included in the package. Councillor Barnes provided the following updates:
 - The Committee reviewed the crane truck tender. Councillor Herlihy requested the “environmental impact” be removed from the Request for Decision form as in most cases it is left blank.
- b) Information Item – Nil
- c) Requests for Decisions –
 - (i) Replacement Crane Truck Purchase – It was moved by Councillor Barnes and seconded by Councillor Stevenson to bring forth a resolution to Council that the Cornwall Water and Sewer Utility purchase the new 2023 Crane Truck as proposed from Commercial Truck Equipment for the price of \$221,922.00 plus HST.

CORRESPONDENCE

- a) HMCS Charlottetown “Run for Wishes” – It was moved by Councillor Herlihy and

seconded by Councillor Barnes to bring forth a resolution to Council that the Town of Cornwall donate \$250 to the HMCS Charlottetown 2024 “Run for Wishes” campaign.

- b) Special Olympics PEI – Enriching Lives Gala - It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall purchase five tickets to the Special Olympics PEI 2024 “Enriching Lives” Gala at the cost of one hundred and twenty-five dollars each.
- c) Lion’s Foundation of Canada – Council decided not to move forward with this request.
- d) Lighting Request - It was moved by Councillor Stevenson and seconded by Councillor Herlihy to bring forth a resolution to Council that the Town of Cornwall light the town hall in red for the remainder of the month of May 2024 for Vasculitis Awareness Month.

IN CAMERA

MGA s.119(d) It was moved by Councillor Stevenson and seconded by Councillor Campbell the meeting would move “in camera” at 6:46pm.

Motion Carried

ADJOURNMENT

The meeting returned to resumed at 7:19pm and was adjourned at 7:20pm.

Mayor Minerva McCourt, Deputy Chair



TOWN OF CORNWALL

RESOLUTION

DATE: June 26, 2024

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-20-2024 Cenotaph Sunday Reception

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Jill MacIsaac**

Seconded by Councillor _____ **Cory Stevenson**

Whereas: The Town of Cornwall has received a request from the Cenotaph Committee to host a reception following the annual Cenotaph Sunday service, to be held this year on Sunday September 22nd;

And Whereas: The Town has previously hosted this reception and would be honoured to do so again;

Therefore, Be it Resolved: That the Town of Cornwall host the reception following the annual Cenotaph Sunday service at the Cornwall Civic Centre as in previous years.

TOWN OF CORNWALL
ENVIRONMENT AND SUSTAINABILITY COMMITTEE MEETING
Monday, June 10th, 2024, at 5:00 PM

Chair: Councillor Cory Stevenson
Present: Councillor Judy Herlihy (On Zoom Video Call)
Deputy Mayor Jill MacIsaac

Also: Kevin Coady - Chief Administrative Officer
Billy Ramsay – Infrastructure Supervisor

Three Community Members
Three Guests from IWMC

Regrets: Mayor Minerva McCourt
Stephen O’Shea – Utility Operator

CALL TO ORDER

The meeting was called to order at 5 p.m. by Chair Cory Stevenson.

LAND ACKNOWLEDGEMENT

The Chair read the land acknowledgement; that the land we gather on is the ancestral land of the Mi’kmaq and we respect the Mi’kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF THE AGENDA

It was moved by Chair Councillor Stevenson seconded by Councillor Herlihy.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Councillor MacIsaac, seconded by Councillor Herlihy that the Environment and Sustainability Committee minutes of May 13th, 2024, be approved as circulated.

Motion Carried

BUSINESS ARISING

Three IWMC Representatives, Karen MacDonald (CEO), Molly Pendergast (Communication) and Tracey Campbell (Customer Service) attended the meeting upon receiving an invitation from the Environment Committee in hopes of bringing insight and possible solutions regarding numerous issues regarding garbage in Cornwall.

A slideshow of photos was shown to the IWMC representatives of various sites and occurrences such as illegal dumping of garbage, ditches littered and storage areas that fail to contain the garbage.

The CEO addressed the committee with an overview of responsibility. The onus is on the residents to properly sort their own garbage. It is up to the owner of the property to report any damaged bins, IWMC drivers do not report or replace cans.

Karen MacDonald discussed the commitment to the environment and to recycling as much waste as possible. She discussed the number of cans for apartment buildings (1 can per unit). It is up to the Landlord to ensure that their tenants know how to properly sort and store their garbage. Any apartment owner can book a training session from IWMC, and they will come onsite and work with the Landlord and the tenants.

IWMC tracks properties that are in violation, the driver documents and reports tagged bins. Waste Management should be part on any new building application.

If the town has any future illegal dumping it is recommended that the Town call the Provincial Environment Office to report it.

RESIDENT ENGAGEMENT

2-BILLION TREES PROGRAM 2024

The 2-Billion Tree Program application has been created and the program is near ready to roll out. Trees are ordered and will arrive at the end of June. The program advertising will begin soon on social media, Town website and possibly a press release.

Wildflower Campaign

The Committee is waiting on a response from MacPhail Woods on pricing for creating the wildflower seed packets. Once pricing is confirmed the committee will decide how many packages of seeds to order.

Muskrats (added to the agenda)

There are concerns regarding the muskrats in Hyde Pond and when the pond is drained that the muskrats will end up moving to the Towns sewage lagoons nearby. Residents want them humanely trapped and if possible, to relocate the muskrats. There are concerns either way. Muskrats are hard to keep in captivity and by relocating them may cause issues at another location. Candi Gallant from the Miscouche Wildlife Centre has been contacted for advice and the committee will follow up with her.

It was also discussed that a town staff member or a committee member could be trained in trapping so we could have in-house options when trapping needs to occur.

CAWG UPDATES

HYDE POND RESTORATION PROJECT

The permit for the project has been approved through the province. A gate will be installed to allow access through the lagoon property. C.A.W.G. is waiting on the contractor to finalize project dates. An information package will be sent out before the project begins to notify the public, and signs will be located at the site.

Buffer Zones

CAWG is looking into concerns surrounding mowing within buffer zones. The province defines a buffer zone as any area that is within 15 meters from any watercourse. The Town by-law encourages residents to keep their grass cut to a certain height and this would include any grass within a buffer zone that is part of the owner's property. The Town would have to make a change in the bylaw to allow grass in buffer zones to remain uncut.

IN CAMERA

NIL

CORRESPONDENCE

NIL

MEETING DATE

The next meeting time is Monday, September 9th, 2024, at 5:00p.m. at the Town Hall.

MEETING ADJOURNED AT 6:44 p.m.

JUDY HERLIHY
CHAIR

BILLY RAMSAY
INFRASTRUCTURE SUPERVISOR

Kevin Coady

From: Matthew Cassidy <mcassidy@coachatlantic.ca>
Sent: June 7, 2024 8:08 AM
To: Kevin Coady; Lori Bingley
Cc: T3Transit Info
Subject: May Ridership
Attachments: Cornwall Ridership.pdf; May Accidents.pdf; May Breakdowns.pdf; May Complaints.pdf; May Marketing.pdf

Hello Everyone,

Please find attached our monthly ridership for the Cornwall Transit System for May 2024.

Monthly ridership for May 2024 was 3,054 and for May 2023 was 2,231.

For 2024, we have a total ridership of 13,723 compared to 10,096 in 2023. This is an annual increase of 36% for total ridership in 2024.

Please let me know if you have any questions.

MMC

Matthew Cassidy, CPA, CA | President
Coach Atlantic Transportation Group
m.902.393.5039 | o.902.566.5664 Ext101
a.7 Mount Edward Rd, Charlottetown, PE, C1A 5R7
coachatlantic.ca | maritimebus.com



CORNWALL RIDERSHIP - MAY 2024

Date	Day	Values				
		Sum of Cornwall	Sum of US8 ups	Sum of Cornwall Offs	Sum of US8 offs	Sum of Cornwall Ridership
05/01/2024	Wed	59	6	64	0	129
05/02/2024	Thu	62	6	65	3	136
05/03/2024	Fri	44	15	52	6	117
05/04/2024	Sat	17	8	9	1	35
05/05/2024	Sun					0
05/06/2024	Mon	46	2	55	2	105
05/07/2024	Tue	56	6	56	1	119
05/08/2024	Wed	60	4	63	2	129
05/09/2024	Thu	52	9	58	1	120
05/10/2024	Fri	44	6	51	2	103
05/11/2024	Sat	23	8	11	3	45
05/12/2024	Sun					0
05/13/2024	Mon	55	3	68	2	128
05/14/2024	Tue	48	6	64	5	123
05/15/2024	Wed	59	6	57	5	122
05/16/2024	Thu	65	7	60	5	137
05/17/2024	Fri	56	12	63	11	142
05/18/2024	Sat	17	6	15	2	40
05/19/2024	Sun					0
05/20/2024	Mon	26	2	23	4	51
05/21/2024	Tue	69	12	55	4	140
05/22/2024	Wed	63	9	50	5	127
05/23/2024	Thu	38	8	76	6	125
05/24/2024	Fri	62	8	51	1	122
05/25/2024	Sat	29	10	19	7	65
05/26/2024	Sun					0
05/27/2024	Mon	49	10	55	2	116
05/28/2024	Tue	76	8	62	3	149
05/29/2024	Wed	62	12	65	3	142
05/30/2024	Thu	64	9	70	2	145
05/31/2024	Fri	70	7	62	3	142
Grand Total		1,371	202	1,399	82	3054

Route # (All)
CORNWALL RIDERSHIP - MAY 2024

Day	Values	
	Non Paying Ridership	Sum of Cornwall
Sun	0	
Mon	400	
Tue	531	
Wed	649	
Thu	663	
Fri	626	
Sat	185	
Grand Total	3054	

	2024	2023	2022
Total Ridership	3,054	2,231	2,007
Monday - Friday	2,869	2,025	1,780
Paying			
Non - Paying	23	21	22
Average	125	96	81
Saturday	185	206	227
Paying			
Non - Paying	4	4	4
Average	46	51.5	57

NORTH RIVER FIRE DEPARTMENT
Town of Cornwall Statistics
May 2024



Call Type	Number
Medical First Responder	1
Fire Alarm	1

Fire Calls

	2020	2021	2022	2023	2024
December	6 (6)	6 (6)	7 (7)	4 (4)	9 (9)
January	6 (12)	7 (13)	7 (14)	7 (11)	2 (11)
February	3 (15)	7 (20)	4 (18)	6 (17)	5 (16)
March	4 (19)	3 (23)	9 (27)	3 (20)	5 (21)
April	9 (28)	3 (26)	3 (30)	5 (25)	6 (27)
May	3 (31)	3 (29)	3 (33)	11 (36)	2 (29)
June	5 (36)	11 (40)	4 (37)	13 (49)	
July	3 (39)	4 (44)	7 (44)	18 (67)	
August	6 (45)	8 (52)	8 (52)	7 (74)	
September	5 (50)	7 (59)	12 (64)	12 (86)	
October	6 (56)	6 (65)	14 (78)	7 (93)	
November	4 (60)	4 (69)	13 (91)	7 (100)	
Cornwall Totals	60	69	91	100	
NRFD Overall Totals	183	186	241	291	

Call Types

	2020	2021	2022	2023	2024
Motor Vehicle Accidents	17	12	16	14	6
Misc. Fire type calls	7	17	28	16	3
Fire Alarms	15	22	19	31	7
Medical First Responder	11	10	19	29	10
Carbon Monoxide Alarms	4	1	3	2	1
Structure Fires	1	1	1	2	
Vehicle Fires	2	2	1	1	
Water Rescue	1	3	0	0	
Off-Road Rescue	0	0	1	0	
Ice Rescue	0	0	0	0	1

RCMP-GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA



For Official Use Only

Monthly Report

May 2024

Town of Cornwall

Greg McCormick, Intelligence Analyst
L Division Criminal Analysis Section
June 4, 2024



Royal Canadian Mounted Police
Gendarmerie royale du Canada

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Police Activity

Occurrence Summary

- Persons crimes accounted for 11 offences in May. Assaults account for two of the occurrences, with uttering threats (3), indecent/harassing communications (4) and criminal harassment (1), and extortion/intimidation (1).
- There were 13 property crimes reported in May. Mischief was the most frequent occurrence, with 10 recorded for the month. Theft under \$5000 (2) and fraud (1) made up the remaining activity.
- A single drug enforcement occurrence was reported in May.
- Traffic offences increased again in May, with 133 occurrences, up from 107 in April. A single impaired driving by drug occurrence was reported, which ultimately ended up being cleared by charge/charge laid. Speeding violations accounted for 57, followed by other traffic offence/violation with 42. There were 18 STEP files (most on Osprey Avenue, Cornwall) and five Checkstops completed in May. There were no fatal or injury collisions in May.
- Overall, May saw 211 occurrences recorded with 193 of these founded or still under investigation. These numbers are higher than May 2023 (146 occurrences with 135 founded/SUI) and higher than April 2024, with 184 occurrences and 177 founded/SUI.



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Mounted Police du Canada

Canada

Community Policing

Policing Initiatives

- May 4th – Cst. Hodder attended the Cornwall Bike Rodeo
- May 7th, Cst. Pett provided standard use application training on tourniquets to the Cornwall Citizens on Patrol
- May 14th – Cst. Pett attended the Silent Walk for Family Violence in Cornwall
- May 15th – Cst. Beatty attended the Citizens on Patrol meeting



Selective Traffic Enforcement Program

- May 2nd – Meadowbank Road at Westwood Primary – school zone speed enforcement – One warning issued.
- May 4th (2x) – Cornwall (random streets) speed enforcement. No offences observed.
- May 6th (2x) – Main Street and Terry Fox Place, Cornwall – speed enforcement, no offences observed.
- May 7th – Main Street and Terry Fox Place, Cornwall – speed enforcement, no offences observed.
- May 10th – Main Street, Cornwall – speed enforcement, no offences observed.
- May 14th – Main Street, Cornwall – speed enforcement, no offences observed.
- May 15th – Main Street, Cornwall – speed enforcement, no offences observed.
- May 20th – Main Street, Cornwall – speed enforcement, no offences observed.
- May 21st – Osprey Avenue – no offences observed
- May 22nd – Osprey Avenue – no offences observed
- May 23rd – Checkpoint (Osprey Avenue) – Members advised motorist to abide by speed limits. No offences observed
- May 26st – Osprey Avenue – no offences observed
- May 27st – Osprey Avenue – no offences observed
- May 29st – Osprey Avenue – no offences observed

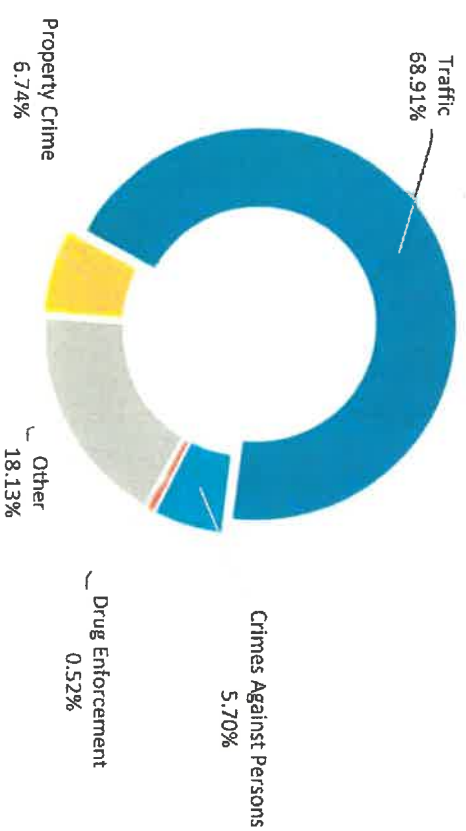


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du Canada

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Occurrences

Occurrences by Category - All Occurrence Types
Queens District RCMP (Cornwall)
May 2024



193 Founded/SUI of 211 Total Occurrences

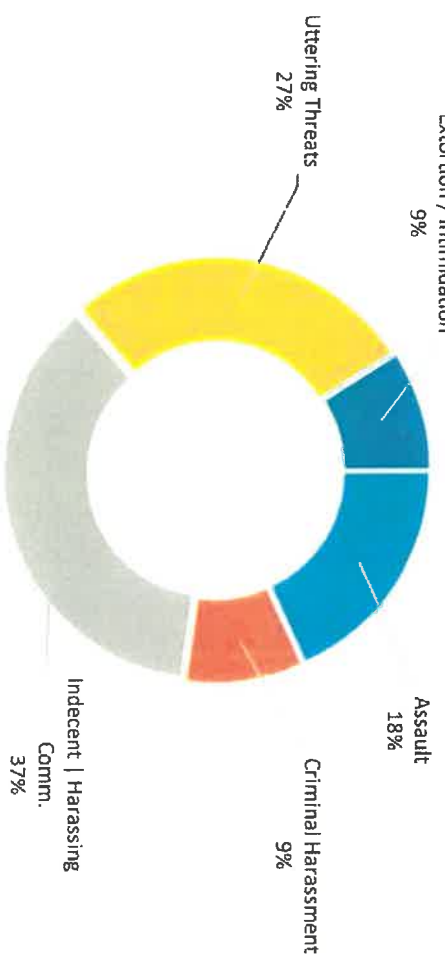


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Occurrences - Person Crimes

Occurrences by Category - Crimes against Persons
Queens District RCMP (Cornwall)
May 2024



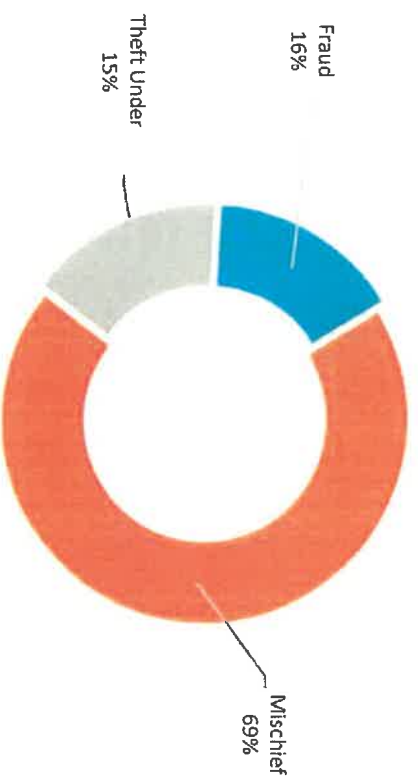
11 Founded/SUI of 211 Total Occurrences



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Occurrences - Property Crime

Occurrences by Category - Property Crime
Queens District RCMP (Cornwall)
May 2024



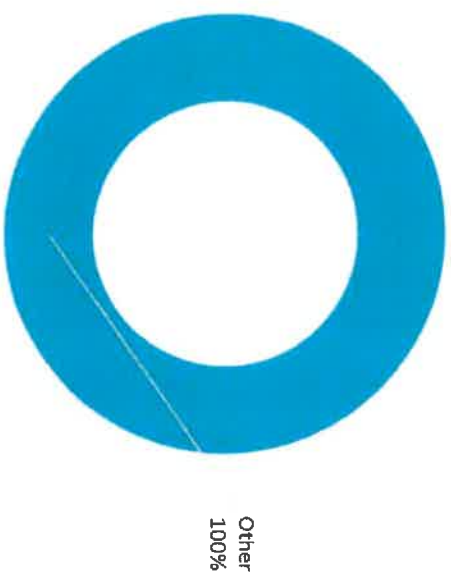
13 Founded/SUI of 211 Total Occurrences



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Occurrences - Drug Enforcement

Occurrences by Category - Drug Enforcement
Queens District RCMP (Cornwall)
May 2024



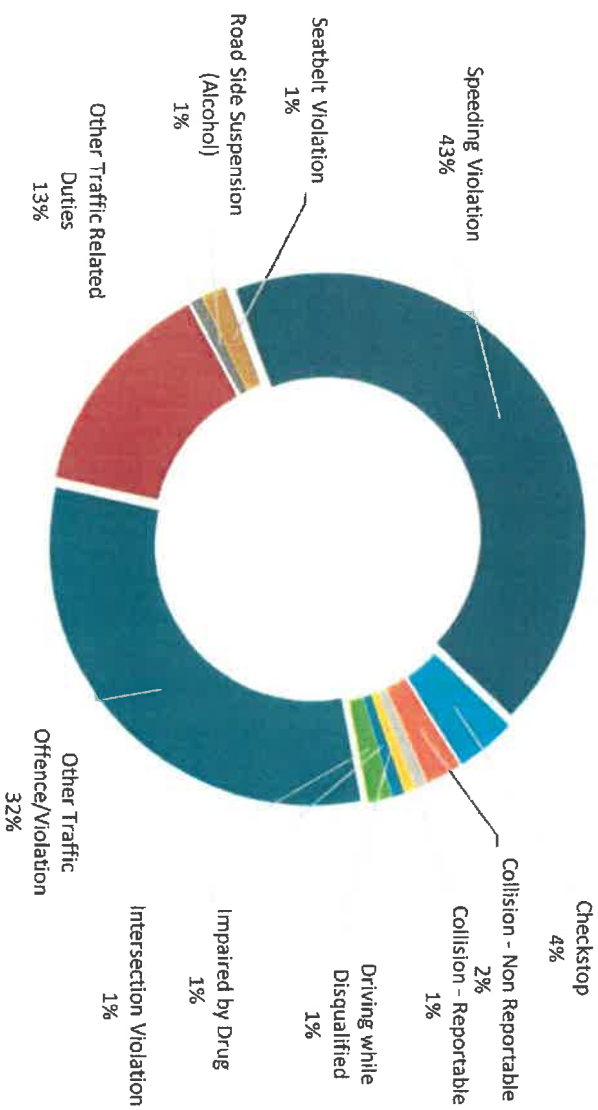
1 Founded/SUI of 211 Total Occurrences



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Occurrences - Traffic Occurrences

Occurrences by Category - Traffic Enforcement
Queens District RCMP (Cornwall)
May 2024



133 Founded/SUI of 211 Total Occurrences

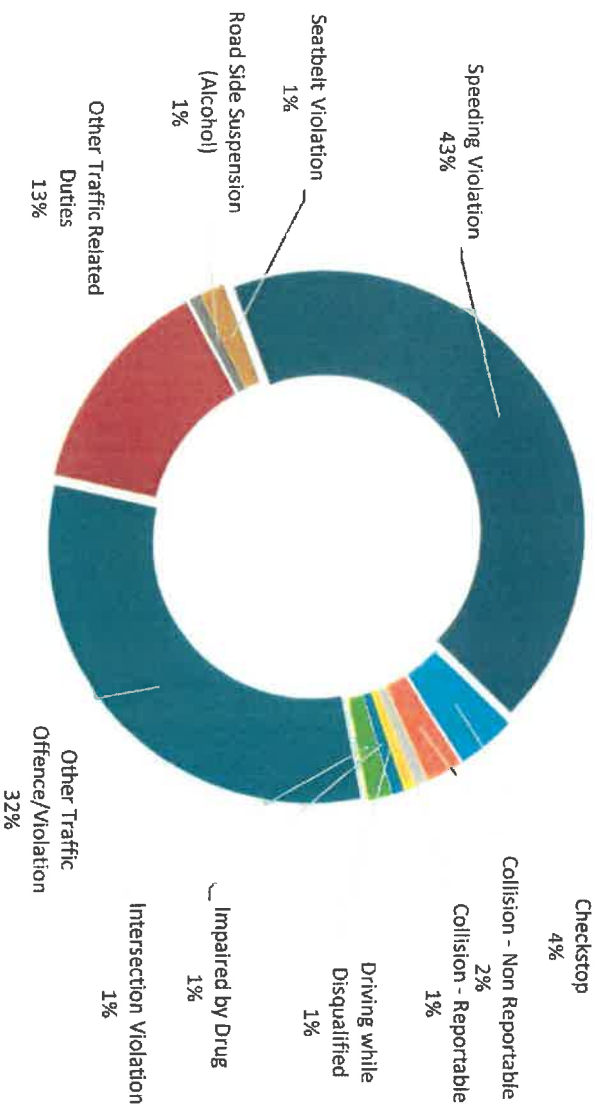


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Occurrences - Other Occurrences

Occurrences by Category - Traffic Enforcement
Queens District RCMP (Cornwall)
May 2024



35 Founded/SUI of 211 Total Occurrences



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Summary Offence Tickets / Warnings / Defect Notices

Charge Section & Charge Description	No. Issued	Sum of Fine Amount
Ticket	37	\$8,143.50
19(1)(a) Operating vehicle with invalid inspection sticker	11	\$1,650.00
176(3)(b)(i) Speeding: 29 km/hr or less over limit	8	\$1,032.50
11(1)(b) Driving passenger vehicle while registration expired	6	\$1,500.00
324(4) Failing to carry and produce valid insurance card to peace officer when requested	2	\$1,300.00
92(2) Driver failing to wear seatbelt, as required by subsection 92(4.1)	2	\$500.00
10(1.2) Failing to produce driver's license, registration permit, and to submit to an inspection	2	\$500.00
176(3)(b)(i) Speeding from 30-49 km/hr over limit	1	\$211.00
138(6) Operating motor vehicle with improper glazing (tinting)	1	\$250.00
92(4) Passenger failing to wear seatbelt, as required by subsection 92(4.1)	1	\$250.00
271(1) Driving motor vehicle while license suspended or cancelled	1	\$250.00
291.1(1) Driver driving while holding or using hand-held communication device capable of receiving or transmitting phone calls, electronic data, email or text message	1	\$550.00
20(5)(a) Operating vehicle on a highway which does not display a valid number plate	1	\$150.00
Warning	61	-
176(3)(b)(i) Speeding: 29 km/hr or less over limit	45	-
19(1)(a) Operating vehicle with invalid inspection sticker	4	-
11(1)(b) Driving passenger vehicle while registration expired	3	-
324(4) Failing to carry and produce valid insurance card to peace officer when requested	3	-
21(3.1) Operating vehicle with all or part of number plate concealed or rendered illegible by a covering, device, sticker, inscription, sign or other thing	2	-
78 Driving other than class of vehicles specified in license	1	-
68 Driving without being licensed to drive or with a license that is expired or invalid	1	-
167(3)(a) Entering intersection on yellow or amber light	1	-
176(3)(b)(ii) Speeding from 30-49 km/hr over limit	1	-
Grand Total	98	\$8,143.50



Royal Canadian Mounted Police
Gendarmerie royale
du Canada





L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)
 Current as of: 2024-06-21

UNCLASSIFIED

Occurrence Type and Sub-Type	Target Month			Year to Month		
	May 2024	May 2023	May 2022	2024	2023	2022
Crimes Against Persons						
Offences Related to Death	0	0	0	0	0	0
Sexual Offences	0	2	0	1	12	8
Assault	2	2	1	10	28	19
Kidnapping/Hostage/Abduction	0	0	0	0	1	0
Robbery	0	0	0	0	1	0
Extortion / Intimidation	1	0	0	1	2	0
Criminal Harassment	1	0	0	4	5	10
Indecent Harassing Comm.	4	2	3	14	7	24
Uttering Threats	3	1	2	6	12	10
Property Crime						
Arson	0	0	0	0	1	0
Break and Enter	0	0	0	1	14	4
Unlawfully in a Dwelling House	0	0	0	0	0	1
Theft Over	0	0	0	0	1	2
Theft of Motor Vehicle	0	0	0	1	1	0
Theft of Other MV / Motorcycle	0	0	0	3	2	0
Take MV w/o Consent	0	0	0	0	1	0
Theft Under	2	1	7	15	33	39
Shoplifting	0	0	0	3	4	1
Theft (mail, bicycle, et al)	0	0	1	0	1	2
Theft from Motor Vehicle	0	1	2	1	10	4
Possession of Stolen Goods	0	0	2	0	2	2
Fraud	2	1	0	12	23	17
Identity Theft	0	1	0	0	1	0
Mischief	9	6	7	34	109	72
Drug Enforcement						
Possession	0	0	0	2	0	0
Trafficking	0	0	0	0	5	0
Import/Export	0	0	0	0	0	0
Production	0	0	0	0	0	0
Other	1	0	0	6	7	3
Traffic						
Dangerous Op of MV	0	2	1	0	5	2
Impaired by Alcohol	0	0	3	5	15	20
Impaired by Alcohol & Drug	0	0	0	1	1	1
Impaired by Drug	1	2	0	6	15	8
Failure/Refusal	0	0	0	1	3	2
Driving while Disqualified	1	1	1	4	11	8
Fail to Stop or Remain	0	0	0	2	3	1

Statistics represent 1st line of UCR Scoring.
 Does not include Unfounded/Unsubstantiated Occs unless otherwise stated.
 Prepared by Greg McCormick, Crime Analyst (greg.mccormick@rcmp-grc.gc.ca)
 Page 1 of 2



L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)

UNCLASSIFIED

Current as of: 2024-06-21

Offence Sub-Type	2024	2023	2022	2024	2023	2022
Seatbelt Violation	2	0	1	4	4	15
Intersection Violation	2	0	1	3	4	8
Speeding Violation	57	7	34	145	117	215
Insurance Violation	0	0	0	0	0	0
Road Side Suspension (Alcohol)	1	0	1	1	3	1
Road Side Suspension (Drug)	0	0	0	0	0	2
Collision - Fatal	0	0	0	0	0	0
Collision - Non - Fatal Injury	0	0	0	3	3	0
Collision - Reportable	1	4	2	8	32	21
Collision - Non Reportable	3	4	3	12	39	41
Off-Road Vehicle Collision	0	0	0	0	0	0
Municipal By-laws	0	0	0	0	0	0
Other Traffic Offence/Violation	42	48	34	174	462	325
Other Traffic Related Duties	18	0	2	48	2	2
Checkstop	5	2	2	13	7	7
Other						
911 Call	3	7	1	12	46	30
Breach of Court Order	2	1	1	10	9	10
Liquor Act	1	0	1	1	9	8
Mental Health Act	8	5	5	39	48	56
Missing Person	0	0	1	1	9	7
Municipal Bylaw - Other	0	0	0	0	3	6
¹ Other	20	27	40	111	289	341
Suspicious P V P	0	8	3	0	23	53
Trespass At Night	1	0	0	4	1	1
Total Founded & SUI Occurrences	193	135	162	722	1,446	1,409
Total Occurrences*	211	146	167	770	1,561	1,473

¹ Includes Assistance to General Public, Dog Act, False Alarms, and any occurrence type with "other activities" in the caption.

*Includes Unfounded and Unsubstantiated

PEI BYLAW ENFORCEMENT

TOWN OF CORNWALL BYLAW REPORT - May, 2023.

- Patrolling and monitoring open files.
- May 03 – NOV issued to 17 Seymour Dr. for property maintenance.
- NOV issued to 78 Main for Property maintenance.
- NOV issued to 633 Main to clean up tree line garbage.
- May 10 – NOV issued to 8 Barbara Dr. for clean up
- 33 LaCardy has been cleaned up.
- May 17 – 31 Ferry Rd. all cleaned up.
- Checked and monitoring 84 Miah.
- May 24 – 51 Lakeview was all good after a complaint received.
- 8 Barbara cleaned up with full dumpster in driveway.
- 78 Main St. all cleaned up.
- 7 Poplar looks good but still derelict vehicle in driveway. CAO has spoken to them. He is waiting on parts.
- Body shop by Robins all cleaned up. Looks great.
- May 31 – NOV issued to 37 Ferry Rd. for car being on very high jacks and left.
- 23 John St. is ok.

Officer - DONNA J JOHNSON - B.Mus.

PEI Bylaw Enforcement

peibylawenforcement@gmail.com

902-218-7045

**Town of Cornwall - Summary of Month & Year to Date
(April 2024 - March 2025)**

Category	Last Month YTD	May	YTD
By-Law Cases - New	0	1	1
By-Law Cases - Closed	1	1	2
Humane - New	0	0	0
Humane - Closed	0	1	1
Dog Act - New	0	0	0
Dog Act Closed	0	1	1
Stray Dogs to Shelter	0	0	0
Stray Dogs Returned to Owner	0	0	0
Stray Cats to Shelter	0	0	0
Stray Cats Returned to Owner	0	0	0
Community Patrols	18	15	33
Licenses Issued	1	1	2
For The Record - New	0	0	0
For The Record - Closed	0	0	0
Health & Wellness - New	0	0	0
Health & Wellness - Closed (bites that break skin)	0	0	0
Total	20	20	40

Charges for Boarding of Unclaimed Stray Dogs

Board (5 days, \$26 per day)	0 dogs @ \$130	\$0.00
Euthanasia (\$75 per animal)	0 dogs @ \$75	\$0.00
	Total	\$0.00

**TOWN OF CORNWALL
PARKS & RECREATION COMMITTEE MEETING
Wednesday June 12, 2024, at 4:30 PM**

Attendance: Chair Cory Stevenson, Councillor Steven Campbell
Staff: Manager Kim Meunier, CAO Kevin Coady, Jennifer Hanus
Regrets: Councillor Judy Herlihy, Mayor Minerva McCourt
Public:

1) Call to Order

Chair Cory Stevenson called the meeting to order at 4:30 pm.

2) Land Acknowledgement

Chair Stevenson welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3) Approval of Agenda

Additions to the Agenda:

8.iv. Trails

8.v. Curling Club Request

It was moved by Chair Stevenson and seconded by Councillor Campbell that the agenda be approved with the noted additions.

CARRIED

4) Disclosure of Conflict of Interest

NIL

5) Approval of Minutes

It was moved by Chair Stevenson and seconded by Councillor Campbell that the minutes of May 8, 2024, be approved.

CARRIED

6) BUSINESS ARISING FROM THE MINUTES

- a. Dugouts at the Soccer Field have been received and assembled, the final step is installing the roof on them. Kevin Coady will prioritize having that completed before June 14, 2024
- b. Dodgeball program – it was noted by Councillor Campbell that the Dodgeball Program seemed to have been merged to one program with all the kids playing together. The older kids did not want to play against the younger children. Kim Meunier will reach out to the instructors to find out the reason behind this.

7) NEW BUSINESS

- a) Events

- i. Yard Sale – this event was a great success. There was some concern from a resident around the Civic Centre about the parking situation for the Yard Sale. Kim has addressed these with the resident.
- ii. Ball Hockey Tournament – the tournament took place May 25, 2024. There were 39 teams (an increase over 2024 when there was 25 teams) with many teams attending from outside of Cornwall.
 1. It was noted that there were some minor issues with the bouncy castles that were hired. The company used was different than previous the year.
 2. Chair Stevenson noted that the staff did a great job in presenting a successful event.
 3. Parking in the surrounding neighbourhoods was an issue and will need to be addressed in the future.
 4. There was an increase in the number of female participants.
- iii. Canada Day
 1. It was discussed and decided that the location for the afternoon events would be moved to the Town Hall to alleviate issues with parking around the Civic Centre. The following events will take place at Town Hall from 1:00pm-3:30pm
 - Official Opening
 - Entertainment – Boney Oaks
 - Children & Family Fun Games
 - Top Hat Parties Balloon Animals
 - Inflatables
 - Canada Day Cake and Ice Cream
 - C.A.W.G community engagement booth
 2. The following events will take place at the Civic Centre from 4:00pm – 6:00pm
 - Family Swim and Barbecue
 3. Other events that will be held are the Pancake Breakfast, Healing Ceremony (pending confirmation), Jam Session at Westwood School, and Fireworks display.
 4. Kim will reach out to a few community members to see if they will be willing to volunteer throughout the day.
 5. The location of the fireworks display was discussed. It was confirmed that the location will remain the same, subject to Fire Marshall approval, as the company presenting the fireworks were engaged and confirmed that it is in a safe location and meets all distance requirements from residences.

b) Programs Updates (Manager's Report)

- i. The last Senior's Lunch for the season is the Lobster Lunch and will be held June 13. There are currently 108 seniors registered.
- ii. All full-time summer camps are full, and the new Specialty Sport Camps are also filling up quickly.
- iii. New this year, we are working with the Life Saving Society to present the Lifeguard Academy. Youth will be able to earn their Bronze Medallion and Bronze Cross as well as learning First Aid and CPR. This will allow them to work as Junior lifeguards until they are old enough to take the full course.
- iv. It was noted that Matthew Landry has been hired to fill the position of Camp and Programs Coordinator.

c) **Facilities**

- i. Terry Fox Sports Complex – Turf replacement is scheduled to start on June 27, 2024.
- ii. Pickleball lines will be painted on the Basketball courts to start as there is still work to do on the Tennis courts. It was noted that there was a tennis group that was concerned about painting the pickleball lines on the tennis courts as it may confuse players just learning the game. The line for tennis will be painted white and the lines for pickleball will be painted yellow to help avoid confusion.

8) **OTHER**

- i. Canada Games Legacy Fund – Kevin Coady noted his intention to apply for the funds available. The money would be used to help fund the installation of lights on the lower ball field at the Terry Fox Sport Complex. Chair Stevenson moved to apply for the funding of \$200,000.00 and Councillor Campbell seconded the motion.
- ii. Mascot Contest update – Regular updates on the votes have been provided. Voting closes on June 14 at 11:59pm. The winners will be shared at Committee of Council Meeting on June 19th, 2024, and officially announced at the Full Council Meeting on June 26th, 2024. The 5 finalists will be invited to the Full Council meeting for the announcement and awarding of prizes.
- iii. Andrews Dream Big Ball Hockey Tournament – this is proposed to take place on August 4th, 2024. It is a charity Ball Hockey tournament. The organizers are proposing to have the event at the Terry Fox Sport Complex. It was moved by Chair Stevenson that the Town would approach the organizers with the proposal to waive the fees for renting the space in return for an organized time to for the public to meet and greet some of the NHL players that will be attending. Councillor Stevenson second the motion.
- iv. Trails – a concern was brought to the committee about the use of the trails at the Terry Fox Complex following an incident with an off-leash dog (the owner stated it had an e-collar) and a class from Eliot River School. It was noted that the trails on the land from Main Street to Rise and Climb is Town land and for public use. It was also noted that the Animal Control Bylaw states that a dog must be on a leash. This is interpreted as a physical leash, so the owner has control of the animal at all times. Kim will order some new signs stating that all dogs must be on a leash.
- v. Curling Club Request – the Cornwall Curling Club is providing practice space for curling teams taking part in the Grand Slam of Curling scheduled for October 1-6, 2024, at UPEI. This will require them to start making ice earlier in the year than they normally would. The curling club is requesting the Town waive the rent and electricity for September 7-October 16, 2024 (an estimate of \$3,300). It was moved by Chair Stevenson that the Committee waive the fees for the noted period for the Curling Club. Councillor Campbell seconded the motion.
- vi. Summer meeting schedule – Chair Stevenson moved to cancel the Parks and Recreation meeting in July and meeting again on August 14th, 2024. Councillor Campbell seconded the motion.

9) **IN CAMERA**

NIL

10) **NEXT MEETING**

The next Parks and Recreation Committee meeting will be held Wednesday, August 14th, 2024, at 4:30 pm.

11) **ADJOURNMENT**

Meeting adjourned at 6:23pm

Cory Stevenson, Councillor
Chair, Parks and Recreation Committee

Kim Meunier
Manager, Parks and Recreation

DRAFT

**TOWN OF CORNWALL
PARKS & RECREATION DEPARTMENT
- JUNE REPORT-**

Camp Update

- **After School Camp**
 - The program currently has 55 children registered.
 - Children have 3 – 4 daily activities to choose from, which vary with sports, games, arts & crafts, or cooking.
 - The children have been going to Terry Fox Sports complex to take part in a variety of games and activities. Last week the children took part in a large facility scavenger hunt.
 - Camp finishes on June 26, 2024, with some fun activities taking place during the last week.
- **Summer Day Camp**
 - Fun in the Sun and Sports Camp are both full for the summer.
 - The Town is offering one week specialty camps this year and they include.
 - Lifeguard Academy
 - Soccer
 - Baseball Skills & Drills
 - Tennis Camp
 - Pickleball Camp
 - Nature & Outdoor Camp
 - The Town has partnered with Lifesaving PEI to offer swimming lessons to children attending our Fun in the Sun Camp and Sports & Adventure camps.

Program Update

- **Spring Programming**
 - Spring programs are near completion, overall, our numbers were great.
 - Dodgeball started on May 9, 2024, and runs until June 13, 2024, there are 23 youth registered.
 - Youth Ball Hockey program finished on May 18.
 - Spring Training Ball Program was held during the month of May with 47 children participating.
 - Most senior programs have been completed; we have a couple that will run over the summer months.
 - Tennis lessons ran for the month of May, we had 27 people registered for the session.
 - Seniors Lobster Dinner will be held on June 13, 2024. There are 100 sit downs and 10 take outs.

- Summer program guide was released on June 3, 2024. Program registrations have been coming in.

Events

- **Community Yard Sale**
 - The event was held on May 11, 2024
 - There were 39 houses registered and 30 tables were booked at the Civic Centre.
 - A community map was created and released the week of the event. This was posted online and handed out at the Civic Centre.
 - Great feedback was received, minor parking issue at the Cornwall Civic Centre.
- **Annual Youth Ball Hockey Tournament**
 - This event was held on May 25, 2024, at the Terry Fox Sports Complex.
 - There were 39 teams registered this year compared to 25 teams registered last year.
 - In total there were more than 500 people around throughout the day.
 - The Town operated a canteen selling generating approximately \$ 900.00.
 - Parking on residential streets was a large issue, we will need to revisit the structure maybe 2-day event, different location, etc.

Upcoming Events

- **Canada Day**
 - Staff have been working on a plan for Canada Day events; To date we have confirmed the following.
 - Pancake Breakfast – 9:00am – 11:00am
 - Official Opening / Family Fun Event – 1:00pm – 3:00pm
 - Family Swim & Barbeque – 3:00pm – 5:00pm
 - Campfire Dave Entertainment: 7:30pm – 9:45pm
 - Fireworks: 10:00pm

Facilities

Turf Fields

- For the month of May, we have approximately 236 hours booked which is on par with last year.

Ball Fields

- Ball fields usage at Terry Fox Sports Complex

Respectfully Submitted
Kim Meunier



TOWN OF CORNWALL

RESOLUTION

DATE: June 26, 2024

DEPARTMENT: Parks and Recreation

MOTION NUMBER: PR-04-2024 2023 Canada Games Legacy Fund Application

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The 2023 Canada Games left a substantial legacy fund which will be distributed through an application process that will support sport programs and facilities throughout the province;

And Whereas: The demand for usage on Town of Cornwall sports fields has risen to record levels and the Town is considering the installation of field lighting at the second ball field at the Terry Fox Sports Centre (TFSC) to gain further available hours for that field;

Therefore, be it Resolved: That the Town of Cornwall apply to the 2023 Canada Games Legacy Fund for the amount of \$200,000 to assist in the cost of the installation of field lighting at the second ball field at the TFSC.



TOWN OF CORNWALL

RESOLUTION

DATE: June 26, 2024

DEPARTMENT: Parks and Recreation

MOTION NUMBER: PR-05-2024 Andrews Big Assist Ball Hockey Tournament

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Steven Campbell**

Whereas: Andrews Hockey “Big Dream Assist Fund” is holding a charity ball hockey tournament, in Cornwall on August 4, 2024, in conjunction with their annual “Dream Big Benefit Game” the proceeds of these events go towards easing barriers to physical activity and promoting health in the community;

And Whereas: Andrews Hockey has requested that the Town of Cornwall provide a location for the ball hockey tournament to take place and waive any rental fee that may be required for the use of the provided location;

Therefore, be it Resolved: That the Town of Cornwall provide a location for the Andrews Hockey “Big Dream Assist Fund” charity ball hockey tournament and waive the fees that are normally required for the rental of that space.



TOWN OF CORNWALL

RESOLUTION

DATE: June 26, 2024

DEPARTMENT: Parks and Recreation

MOTION NUMBER: PR-06-2024 Curling Club (Fees Waiver) “Grand Slam of Curling”

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The “Grand Slam of Curling” is an international event being hosted at UPEI from October 1st – 6th 2024, and the Cornwall Curling Club will be hosting teams participating in the Grand Slam for practice sessions and the provision of skills clinics for youth curlers;

And Whereas: To accommodate these activities the Curling Club will need to have the ice installed, and have use of the facility approximately a month earlier than is usually the case; this will result in an extra cost from the Town of approximately \$3,300 in rent and electricity charges;

And Whereas: To have world class curlers in Cornwall is a benefit to the community, bringing numerous visitors to Town, allowing our residents to view world class curlers and enabling our junior curlers to benefit through the provision of clinics and the Town would like to support this initiative;

Therefore, be it Resolved: That the Town of Cornwall will waive the extra rental and electricity fees regarding the early installation of the ice and use of the facility by the Cornwall Curling Club in order to accommodate the Grand Slam of Curling events at the club.



TOWN OF CORNWALL

RESOLUTION

DATE: June 26, 2024

DEPARTMENT: Parks and Recreation

MOTION NUMBER: PR-07-2024 Football PEI – Atlantic Bowl

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Elaine Barnes**

Seconded by Councillor _____ **Steven Campbell**

Whereas: Football PEI is hosting the 2024 Atlantic Bowl Football Championship which will include teams from Prince Edward Island, Nova Scotia, New Brunswick and Newfoundland and showcase the best of the region’s U16 and U18 athletes;

Be it Resolved: That the Town of Cornwall purchase a “Community” Level Sponsorship for the 2024 Atlantic Bowl Football Championship at a cost of \$300.

**Town of Cornwall
Planning Committee Meeting
June 3, 2024 at 5:30 PM**

Attendance: Mayor Minerva McCourt, Deputy Mayor Jill MacIsaac, Steven Campbell, and Corey Frizzell
Staff: Kevin Coady, Spencer Hay, Emma Hicks
Regrets: None
Public: 3

1) CALL TO ORDER

Deputy Mayor MacIsaac chaired the meeting which was called to order at 5:10pm.

2) LAND ACKNOWLEDGEMENT

Chair MacIsaac welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3) APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor Frizzell that the Agenda be approved as read.

CARRIED

4) DISCLOSURE OF CONFLICT OF INTEREST

NIL

5) APPROVAL OF MINUTES

It was moved by Councillor Campbell and seconded by Councillor Frizzell that the Minutes of May 1, 2024, be approved as read.

CARRIED

6) IN-CAMERA

MGA s.119(1)(f) – It was moved by Councillor Campbell and seconded by Councillor Frizzell that the meeting would move in-camera at 5:11pm.

The meeting resumed regular session at 5:28pm.

7) BUSINESS ARISING FROM THE MINUTES

a) Scottsview Meadows Phase 2 – Housing Accelerator Fund Proposal

The Developer has submitted a proposal requesting \$1.64m, calculated at approximately \$7k per unit, for 152 units. Staff advised that there is no commitment from the Developer at this time when they intend to move forward with development. Councillor MacIsaac suggested that once there is a commitment for doors/units, the Committee would be able to consider the request. The Committee did not want to commit funds to a development which is not going ahead at this time. Councillor MacIsaac requested that staff discuss timelines with the developer.

b) Craneway Ventures – Housing Accelerator Fund Proposal

The Committee discussed requiring timelines for development, as discussed with Scottsview Meadows. Staff advised that the work which would necessitate funding will not be going ahead for some time. The Developer is presently constructing an apartment building on Lot 1, and intends to continue development on Lots 2, 3, and 4, however not until the first building is complete and occupied.

c) Primrose Point Subdivision Extension – Parkland

Two (2) representatives for the Developer were in attendance. The Committee previously agreed to defer parkland dedication to a later phase. The Developer has requested to provide security for the parkland dedication amount in the form of a secured mortgage on the land. Staff advised that the application was submitted under the previous bylaw which requires 7% total land area or cash in-lieu. Councillor Frizzell stated that there is not a need for a third park/open space in the neighbourhood and would be in favour of cash-in-lieu. This mortgage provides security to the Town for the parkland dedication requirements, and the developer understands the Town will likely require cash for the parkland dedication at the appropriate time.

The Committee agrees to accept a mortgage on the lands described as “proposed open space”, on the Plan of Survey Showing Primrose Point, Phase 1A, prepared by Derek A. French Professional Services Inc. as Drawing No. 22036-L1A and dated October 23, 2023, for security for the parkland dedication.

d) 601 Capital Drive – Unsightly Property

Staff advised that the permit was issued to remove the derelict dwelling, however the owner of the dwelling is awaiting inspection approval from the Province to move the dwelling on the road. CAO Coady stated that an order may be required from Council to remove the dwelling, should there be much further delay.

It was moved by Councillor Campbell and seconded by Councillor Frizzell to recommend Council issue a clean up order to remove the derelict dwelling from this property.

8) NEW BUSINESS

a) Bylaw #422 Suggested Amendments

Staff provided the Committee with a list of Housing Accelerator Fund related amendments, as well as miscellaneous items for amendment which have been requested by Council, such as temporary advertisement signage. Staff have engaged the planning consultant to review the amendments and will be scheduling a public meeting to move forward with the amendments once drafts are received.

b) 10-12-14-18 MacKinley Crescent – Special Permit Application

The property owner has applied to develop a 6-unit Townhouse and construct an addition to an existing semi-detached dwelling to create an additional three (3) units. Staff reminded the Committee that the previous property owner applied to construct an addition to the semi-detached and was denied by council. Council had concerns about the retention pond, and adequate parking. Staff advised that notification letters were sent out, however this was not required under the bylaw at the time and is not a requirement under the current bylaw.

At this time, staff will request a planning opinion regarding the addition to the semi-detached. Councillor MacIsaac stated that the Planning Committee and Council should

review the planning opinion before making a decision on the semi-detached addition. Councillor Campbell asked about how parking would be affected. Staff advised that the applicant intends to revise the parking lot to accommodate parking stalls required for the additional units. The Committee agreed that the 6-Unit Townhouse be recommended for approval.

It was moved by Councillor Frizzell seconded by Councillor Campbell to recommend the 6-Unit Townhouse to Council for approval.

c) PID 249102 York Point Road – Preliminary Subdivision Approval

Staff advised that this item is provided to the Committee for information. The property owner has applied to subdivide eight (8) lots from the parent parcel, which will require the installation of a central water service. The Committee discussed the Farm Lane and Riverpoint subdivisions, and that this subdivision may be able to assist in servicing the existing area which is in need of new wells and services. Staff will continue discussions with the property owner on servicing and will bring back to committee as further information is received.

d) PID 613174 York Point Road – Special Permit Application

A representative for the Developer was in attendance. An application has been received for an apartment building at this location. The property is zoned General Commercial (C1), and apartments are a special permit use in the C1 Zone. Councillor Frizzell commented that Council has recently approved two (2) apartment buildings in C1 Zones and is concerned that the Town's commercially zoned land is taken up with residential development. The Developer has requested 85 Units, however, plans still require further review by staff to determine how many units the property could facilitate.

It was moved by Councillor Frizzell and seconded by Councillor Campbell to recommend the application for Council approval.

9) OTHER BUSINESS

NIL

10) NEXT MEETING

The next Planning Committee meeting will be held Wednesday, July 3, 2024, at 4:30 pm.

11) ADJOURNMENT

Meeting adjourned at 6:46pm.

Jill MacIsaac, Deputy Mayor
Chair, Planning Committee

Spencer Hay
Manager, Planning & Development



TOWN OF CORNWALL

RESOLUTION

DATE: June 26, 2024
COMMITTEE: Planning Committee
MOTION NUMBER: PL-17-2024
Special Permit Use – Apartment Dwelling
Lot 23-1 York Point Road (PID 613174)

MOTION CARRIED _____
MOTION LOST _____
MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**
Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town received a Development Permit Application on June 3, 2024, for a three (3) storey 85 unit Apartment Dwelling at Lot 23-1, being a PID 613174, which is zoned General Commercial (C1).

And Whereas: Apartment Dwellings are a Special Permit Use in the General Commercial (C1) Zone pursuant to Section 14.3.1 of the *Zoning & Subdivision Control (Development) Bylaw #422*.

And Whereas: Council has considered the Town of Cornwall *2022 Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*.

Therefore, be it Resolved: That Council grant approval of a Special Permit Use to allow a three (3) storey Apartment Dwelling, with up to 85 units, at Lot 23-1 York Point Road, being PID 613174, subject to the Town receiving plans that meet all requirements of *Zoning & Subdivision Control (Development) Bylaw #422* and the developer entering into a Development Agreement with the Town.



TOWN OF CORNWALL

RESOLUTION

DATE: June 26, 2024
COMMITTEE: Planning Committee
MOTION NUMBER: PL-18-2024
Special Permit Use – Block Townhouse
10-12-14-18 MacKinley Crescent (PID 245258)

MOTION CARRIED _____
MOTION LOST _____
MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**
Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town received a Development Permit Application on June 3, 2024, for a two (2) storey 6-unit Block Townhouse Dwelling at 10-12-14-18 MacKinley Crescent, being a PID 245258, which is zoned Multiple Unit Residential (R4).

And Whereas: Block Townhouse Dwellings up to 6-units are a Special Permit Use in the Multiple Unit Residential (R4) Zone pursuant to Section 12.3.1 of the *Zoning & Subdivision Control (Development) Bylaw #422*.

And Whereas: Council has considered the Town of Cornwall *2022 Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*.

Therefore, be it Resolved: That Council grant approval of a Special Permit Use to allow a two (2) storey 6-unit Block Townhouse Dwelling at 10-12-14-18 MacKinley Crescent, being PID 245258, subject to entering into a Development Agreement with the Town.



TOWN OF CORNWALL

RESOLUTION

DATE: June 26, 2024
COMMITTEE: Planning Committee
MOTION NUMBER: PL-19-2024
**Demolition – Dilapidated Building and Unsightly Property
601 Capital Drive (PID 245332)
Property Maintenance Bylaw #221**

MOTION CARRIED _____
MOTION LOST _____
MOTION WITHDRAWN _____

Moved by Councillor _____ **Steven Campbell**
Seconded by Councillor _____ **Corey Frizzell**

Whereas: The Single-Detached Dwelling (the Building) situate at 601 Capital Drive (PID 245323) (the “Property”) is a Dilapidated Building and the Property remains unsightly;

And Whereas: Council has considered the Town of Cornwall *Property Maintenance Bylaw #221*;

And Whereas: Pursuant to Section 21 of the *Property Maintenance Bylaw #221*, Council may order a property Owner to demolish any Dilapidated Building or part thereof and the Owner has been requested to have the building demolished or removed and the foundation filled in;

And Whereas: The Building situate at 601 Capital Drive remains Dilapidated and unsightly;

Therefore, be it Resolved: That Town of Cornwall Council hereby authorizes Town of Cornwall Administration to issue a *Notice*, containing all necessary particulars pursuant to s.21 of the *Property Maintenance Bylaw #221*, to the Owner requiring the Building to be demolished or removed and the foundation filled in, by no later than 4:00pm on July 29, 2024;

And be it further Resolved: That if the Building is not demolished or removed and the foundation filled in by 4:00pm on July 29, 2024, Town of Cornwall Council shall authorize entrance onto the property for the purpose of carrying out the terms of the *Notice*.

**TOWN OF CORNWALL
UTILITY COMMITTEE MEETING
Monday, June 3rd, 2024, at 4:30 PM**

Chair: Councillor Elaine Barnes
Present: Councillor Cory Stevenson
Deputy Mayor Jill MacIsaac

Also: Doug Longmoore – Infrastructure Manager
Kevin Coady – Chief Administrative Officer
Steven Campbell – Councillor
Spencer Hay – Planning & Development Manager
Stephanie Cairns – Town/Water & Sewer Clerk

CALL TO ORDER

The meeting was called to order at 4:34 p.m. by Chair Barnes.

LAND ACKNOWLEDGEMENT

The Chair read the Land Acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF AGENDA

It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson that the agenda be approved with the removal of the agenda item of guest speaker from exp. Gordon Wasson from exp. was unavailable to attend the meeting as planned due to illness.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac that the Minutes of May 6th, 2024, be approved as circulated.

Motion Carried

PUBLIC INPUT

Nil.

MEETING TIME

In lieu of the July Utility meeting, the Committee would like to reschedule the meeting to Monday June 24, 2024, and invite exp. to make their presentation as they were unable to attend this evening.

UTILITY BYLAW

A brief discussion was held regarding the updated draft of the utility bylaws specifically

regarding adding an acknowledgement that water is a human right and discussion around section 3.11 for water restrictions regulations that would accompany the bylaw. Further discussion will be held at the next committee meeting.

WATER TOWER

Staff noted the groundwork and tree clearing for the new water tower should begin the third week of June.

IN CAMERA

It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson to go In Camera at 4:39pm (MGAs.119(1)(b), Item 7(d)).

The meeting resumed open session at 4:56 pm.

MEETING ADJOURNED

Meeting adjourned at 4:57 p.m.

ELAINE BARNES
CHAIR

DOUG LONGMOORE
INFRASTRUCTURE MANAGER