

**/Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
June 19, 2024, 4:30 PM**

Chair **Deputy Mayor Jill MacIsaac**

Present: **Mayor Minerva McCourt
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Cory Stevenson
Councillor Corey Frizzell**

Regrets: **Councillor Judy Herlihy**

Also: **Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator
Spencer Hay – Manager of Planning and Development**

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm.

There were two members of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Campbell that the agenda be approved as circulated with the following amendments:

- Donation request section 10-d

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

- Councillor Frizzell will recuse himself for section 10-d.
- Councillor Campbell will recuse himself for the in-camera Mascot Contest section.

ADOPTION OF PREVIOUS MINUTES

May 15, 2024 - It was moved by Councillor Campbell and seconded by Councillor Stevenson that the minutes of May 15, 2024, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

RCMP Chief Superintendent Kevin Lewis – Chief Superintendent Kevin Lewis thanked Mayor and Council for the invitation to speak. He provided updates on:

- The financial plan and contract discussions.
- There will be a roll out of ninety body cams in the fall of 2024.
- The new detachment is currently looking at a winter completion. There was discussion on Council and Citizens on Patrol having a walk through of the facility.
- A new police dog named Nitro is transferring in.
- Montague High School has a pilot project going which has an officer on site 5 days/week for 8-hour days with hopes to expand to other schools.
- With Staff Sergeant Shane Hubley retiring, the RCMP will be looking to fill the District Commander position permanently. Nick Doyle is currently acting Staff Sergeant.
- There was discussion on the concerns of drugs and discarded needles in the Town. The Chief Supt advised that the RCMP can be contacted to come pick up discarded needles if staff are not available or comfortable doing so.

FINANCE/ADMINISTRATION

- a) Audit Update – MRSB conducted the Town’s audit. The Draft audit is completed and the finances are in good shape. CAO Coady will have Michelle Burge out to present the audit to Council in August.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – May 13, 2024 (Approved) - included in the package. Councillor Stevenson provided the following updates:
 - The Committee had a great discussion with IWMC at the last meeting.
 - Applications for the Personal Property Tree Project will be released soon.
- b) Information Items – Nil
- c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes – The Committee did not meet. -
 - (i) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were in the package. Councillor Frizzell provided the following updates:
 - Transit ridership is up 36% over 2023 numbers.
 - Councillor Frizzell requested that staff keep track of the number of needles that are being picked up.
 - Councillor Campbell noted that the NRPD will be hosting the 2024 Atlantic Vehicle Rescue Challenge on Saturday, June 29 at 9am.

b) Information Items - Nil

c) Requests for Decision - Nil

PARKS and RECREATION

a) Reports/Minutes

- (i) Minutes – June 12, 2024 (Draft) – included in the package.
- (ii) May Manager’s Report – included in the package. Councillor Stevenson provided the following updates:
 - The new soccer dugouts are now operational.
 - The Community Yard Sale was a big success.
 - The Ball Hockey Tournament had 39 teams this year.
 - Full line up of family friendly events for Canada Day including Pancake Breakfast, Circle of Peace Ceremony, Official Opening with games and cake, Family Swim and BBQ, Music with Campfire Dave, and Fireworks.
 - Extra signage needed to remind residents that dogs need to be on leashes.

b) Information Items - Nil

c) Requests for Decision –

- (ii) Canada Games Legacy Fund Application – It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall apply to the 2023 Canada Games Legacy Fund for the amount of \$200,000 to assist in the cost of the installation of field lighting at the second ball field at the TFSC.
- (iii) Andrews Hockey – Ball Hockey Tournament – Facility Donation - It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall provide a location for the Andrews Hockey “Big Dream Assist Fund” charity ball hockey tournament and waive the fees that are normally required for the rental of that space.
- (iv) Curling Club – Grand Slam – Extra Costs - It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall waive the extra rental and electricity fees regarding the early installation of the ice and use of the facility by the Cornwall Curling Club in order to accommodate the Grand Slam of Curling events at the club.
- (v) Football PEI Donation Request - It was moved by Councillor Barnes and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall purchase a “Community” Level Sponsorship for the 2024 Atlantic Bowl Football Championship at a cost of \$300.

PLANNING

- a) Reports/Minutes
 - (i) Minutes – May 1, 2024 (Draft) – included in the package.
- b) Information Items –
 - (i) Brookside Drive Childcare – the applicant withdrew their application.
- c) Request for Decision
 - (i) Special Permit – Apartment PID# York Point Road – It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution that Council grant approval of a Special Permit Use to allow a three (3) storey Apartment Dwelling, with up to 85 units, at Lot 23-1 York Point Road, being PID 613174, subject to the Town receiving plans that meet all requirements of *Zoning & Subdivision Control (Development) Bylaw #422* and the developer entering into a Development Agreement with the Town.

Manager Hay noted that the number of units on the application is ambitious considering the parking requirements. The developer noted that their other property close by has been quite successful and that many residents do not use the parking lot. He suggested that perhaps a percentage of the parking that does not get used could be considered for the new development since it is close and can be made easily accessible. The developer will put together a revised plan referencing the excess parking at Riverland Estates.

- (ii) Special Permit – Multiple Unit Dwelling – MacKinley Crescent - It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution that Council grant approval of a Special Permit Use to allow a two (2) storey 6-unit Block Townhouse Dwelling at 10-12-14-18 MacKinley Crescent, being PID 245258, subject to entering into a Development Agreement with the Town.

Manager Hay noted that the developers site plan for the 6-unit block townhouse meets the setback and bylaw requirements for the Multiple Unit Residential zoning,

- (iii) 610 Capital Drive – Clean Up - It was moved by Councillor Campbell and seconded by Councillor Frizzell to bring forth a resolution that if the Building is not demolished or removed and the foundation filled in by 4:00pm on July 29, 2024, Town of Cornwall Council shall authorize entrance onto the property for the purpose of carrying out the terms of the *Notice*.

The owner is waiting on permits from the Province to move the building.

PUBLIC WORKS

- a) Reports/Minutes
 - (i) Minutes – The Committee will meet on Wednesday, June 26, 2024. Councillor Barnes expressed concerns over handwritten notes being left on signage that do not adhere to the Signage Bylaw. Would like something more professional done than an unsigned, handwritten note.
- b) Information Items – Nil
- c) Requests for Decision – Nil

WATER/SEWER UTILITY

- a) Reports/Minutes –
 - (i) Minutes – June 3, 2024 (Draft) included in the package. Councillor Barnes noted that it was a short meeting due to the scheduled presenter (exp. Engineering) having to reschedule to June 24, 2024.
- b) Information Item – Nil
- c) Requests for Decisions – Nil

CORRESPONDENCE

- a) Cenotaph Sunday Reception Request - It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson to bring forth a resolution that the Town of Cornwall host the reception following the annual Cenotaph Sunday service at the Cornwall Civic Centre as in previous years.
- b) Thank You – Meals on Wheels –
- c) Thank You – MADD Canada -

IN CAMERA

MGA s.119(d) Mascot Contest - It was moved by Councillor Frizzell and seconded by Councillor Stevenson the meeting would move “in camera” at 6:02pm.

Motion Carried

ADJOURNMENT

The meeting returned to resumed at 6:40pm and was adjourned at 6:42pm.

Deputy Mayor Jill MacIsaac, Chair