

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
May 15, 2024, 4:30 PM**

Chair **Mayor Minerva McCourt**

Present: **Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Judy Herlihy
Councillor Cory Stevenson
Councillor Corey Frizzell**

Regrets: **Deputy Mayor Jill MacIsaac**

Also: **Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator
Wendy MacKinnon – Manager of Corporate Services
Spencer Hay – Manager of Planning and Development**

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm.

There was one member of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Campbell that the agenda be approved as circulated with the following amendments:

- Planning moved to section 7.
- Green Lawn Rebate to section 9-c.
- Lighting request to section 14-d.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

April 17, 2024 - It was moved by Councillor Stevenson and seconded by Councillor Campbell that the minutes of April 17, 2024, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

Provincial Harm Reduction Coordinator – Shawn Martin thanked Council for the invitation to meet to discuss Harm Reduction and its role in Health and Wellness. There was discussion on stigma and discrimination and how it can discourage people from getting help. Council discussed the needle exchange program and expressed concerns on the number of needles that are being discarded unsafely and what can be done to stop this from happening. Shawn noted that the “livewellpei” website has some great information and grant opportunities. There was a fulsome discussion on this topic and the Committee thanked Shawn for attending.

PLANNING

- a) Reports/Minutes
 - (i) Minutes – May 1, 2024 (Draft) – included in the package.
- b) Information Items - Nil
- c) Request for Decision
 - (i) King’s Square Affordable Housing – It was moved by Councillor Frizzell and seconded by Councillor Campbell to being forth a resolution that Council grants approval for an overall commitment of \$500,000.00 of Housing Accelerator Funding to Kings Square for this three-phase project, to be dispersed to Kings Square subject to the following:
 - a) \$7,608.69 for each residential unit in the development, paid per building in the development and, upon issuance of a development permit by the Town for each of the three buildings in the project,
 - b) \$150,000.00 to be paid toward Kings Square’s portion of the cost of the installation of water and sewer infrastructure to service the property; installation must be satisfactory to the Cornwall Water and Sewer Utility and will be paid upon completion, and
 - c) the Developer entering into a development agreement with the Town, and Kings Square entering into an appropriate funding agreement with the Town to be prepared by the Town’s solicitors and approved by Council.
 - (ii) King’s Square Affordable Housing - It was moved by Councillor Frizzell and seconded by Councillor Campbell to being forth a resolution that Council rebate the municipal portion of the property tax for this development to Kings Square for a 10-year period, such period to begin upon occupancy of the first building in the development, under the Affordable Housing Policy upon presentation of the annual property tax statement.

Regarding the Housing Accelerator Fund, Manager Spencer Hay noted that the dollars are not necessarily tied to the number of doors as outlined in the Accelerator Funding. There was discussion on ways the funding could be used.

CAO Coady noted that 20 of the 46 units, in the Kings Square development, have been committed by developers to be “deeply affordable”.

- (iii) Special Permit Use – Group Home, Kingston Road – It was moved by Councillor Campbell and seconded by Councillor Stevenson to bring forth a resolution that Council grant approval of a Special Permit Use to allow a Group Home located on PID 656462, subject to the applicant entering into a Development Agreement with the Town.

Manager Hay noted that the development will take place on a 1-acre parcel on the Kingston Road across from the Jewell Road.

- (iv) Special Permit Use – 531 Capital Drive – 24 Unit Apartment - It was moved by Councillor Campbell and seconded by Councillor Frizzell to bring forth a resolution that Council grant approval of a Special Permit Use to allow a three (3) storey 24-unit Apartment Dwelling at 531 Capital Drive, being a part of PID 758144, subject to entering into a Development Agreement with the Town.

Manager Hay noted that this has been to Council three times to sub divide off the parcel of land – special approval to sub divide and has been formally approved and driveway approval from the Province has been received. The Province is looking at options for the roadway. The Town has all the information that it needs to move forward.

FINANCE/ADMINISTRATION

- a) Auditors June 3rd and 4th – CAO Coady noted that a lot of work has been done to get things ready for audit. Manager MacKinnon noted that there is about 75% of the information ready and that the 1st quarter financials will be available for the July meeting.

There was discussion that the Scholarship applications are out. There was also discussion regarding adding an Arts scholarship and whether that could be done for this year. It was decided that at this in the process should be considered for next year.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – May 13, 2024 - Minutes were not available at the time the packages went out. Councillor Herlihy provided the following updates:
 - The Green Lawn Rebate application has been updated and is coming forward for a Resolution.
 - The water School Art Calendar Awards will be presented at next week's Council meeting. All the artwork was great, and it was tough to pick between them.
- b) Information Items – Nil
- c) Requests for Decision –
 - (i) Green Lawn Rebate – It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution to Council that the Town of Cornwall Green Lawn Rebate initiative be extended, and qualifying receipts dated

between May 1st to October 31st of any year the rebate has been approved in the budget process are eligible for the rebate, the receipts must be received by the Town by November 30th of the year the receipted expense was incurred to qualify for reimbursement.

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes
 - (i) Minutes – May 1, 2024 (Draft) – included in the package. Councillor Frizzell provided the following updates:
 - The Left Turn Right Turn consultants in addition to Anna Keenan from the City of Charlottetown presented the Transit Plan and a great discussion followed. CAO Coady noted that there is a push to have 3 Councils approve the plan in principle, but more information is needed before making that decision. The cost is high, and it might be beneficial to look at other alternatives.
 - The new RCMP Chief Superintendent Kevin Lewis will attend the next Committee of Council meeting.
 - (ii) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were in the package.
- b) Information Items - Nil
- c) Requests for Decision - Nil

PARKS and RECREATION

- a) Reports/Minutes
 - (i) May Manager's Report – included in the package. Councillor Stevenson provided the following updates:
 - The Bike Rodeo and Community Yard Sale were very successful events. The Bike Rodeo was very well attended with lots of great feedback. People liked the change of location to the Terry Fox Sports Complex. It was a beautiful day for the Yard Sale – lots of tables at the Civic Centre and numerous locations throughout the Town.
 - Summer Camps are full.
 - The Mascot contest will be going out to schools on May 22nd. The Committee will meet on May 26th to shortlist the entries.
 - The Just Live Run group are still planning to use Cornwall Rd – more information as it becomes available.
 - Councillor Frizzell asked if visitors were still being tracked at the Terry Fox Sports Complex. Councillor Stevenson will check with Manager Meunier.
 - Councillor Herlihy noted that the Girl Guides were unable to access their booking at the Civic Centre as the building was locked. Councillor Stevenson will follow up with Manager Meunier.

b) Information Items - Nil

c) Requests for Decision - Nil

PUBLIC WORKS

a) Reports/Minutes

- (i) Minutes – April 24, 2024 (Draft) included in the package. Councillor Campbell provided the following updates:
- The Civic Centre renovations are near completion.
 - Speed Humps are in progress with most having been installed. Councillor Frizzell inquired about a request from a resident to have a speed hump installed on Osprey first, but it still wasn't done. He asked what the criteria was for the installation schedule.
 - The mobile speed radar unit is being moved throughout the Town.
 - Maritime Electric is looking into lighting options for York Point Rd.
 - Graffiti issues have been reported to the RCMP.
 - The Committee discussed the pros and cons of contracting grass cutting versus doing it in house.
 - Line painting requests were submitted for school zones and intersections.
 - Next meeting will take place June 26, 2024.

b) Information Items – Nil

c) Requests for Decision – Nil

WATER/SEWER UTILITY

a) Reports/Minutes –

- (i) Minutes – May 6, 2024 (Draft) included in the package. Councillor Barnes provided the following updates:
- The Committee reviewed the crane truck tender. Councillor Herlihy requested the “environmental impact” be removed from the Request for Decision form as in most cases it is left blank.

b) Information Item – Nil

c) Requests for Decisions –

- (i) Replacement Crane Truck Purchase – It was moved by Councillor Barnes and seconded by Councillor Stevenson to bring forth a resolution to Council that the Cornwall Water and Sewer Utility purchase the new 2023 Crane Truck as proposed from Commercial Truck Equipment for the price of \$221,922.00 plus HST.

CORRESPONDENCE

a) HMCS Charlottetown “Run for Wishes” – It was moved by Councillor Herlihy and

seconded by Councillor Barnes to bring forth a resolution to Council that the Town of Cornwall donate \$250 to the HMCS Charlottetown 2024 “Run for Wishes” campaign.

- b) Special Olympics PEI – Enriching Lives Gala - It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall purchase five tickets to the Special Olympics PEI 2024 “Enriching Lives” Gala at the cost of one hundred and twenty-five dollars each.
- c) Lion’s Foundation of Canada – Council decided not to move forward with this request.
- d) Lighting Request - It was moved by Councillor Stevenson and seconded by Councillor Herlihy to bring forth a resolution to Council that the Town of Cornwall light the town hall in red for the remainder of the month of May 2024 for Vasculitis Awareness Month.

IN CAMERA

MGA s.119(d) It was moved by Councillor Stevenson and seconded by Councillor Campbell the meeting would move “in camera” at 6:46pm.

Motion Carried

ADJOURNMENT

The meeting returned to resumed at 7:19pm and was adjourned at 7:20pm.

Mayor Minerva McCourt, Deputy Chair