

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
August 21, 2024, 4:30 PM**

Chair **Deputy Mayor Jill MacIsaac**

Present: **Councillor Judy Herlihy
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Cory Stevenson**

Regrets: **Mayor Minerva McCourt
Councillor Elaine Barnes**

Also: **Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator
Paula Griffin – Planning and Development Technician**

CALL TO ORDER

Deputy Mayor MacIsaac called the meeting to order at 4:30pm.

There were no members of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Frizzell that the agenda be approved as circulated with the following amendment:

- Move section 1.7.a to “in camera”.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

ADOPTION OF PREVIOUS MINUTES

July 17, 2024 - It was moved by Councillor Frizzell and seconded by Councillor Stevenson that the minutes of July 17, 2024, be approved as circulated. Councillor Stevenson requested an update on the brain injury awareness event. Manager Kim Meunier is following up on this.

Motion Carried

GUESTS/PRESENTATIONS

Nil

FINANCE/ADMINISTRATION

- a) Cornwall CADC Board Member – moved “in camera”

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – The Committee did not meet. Councillor Herlihy provided the following updates:
- The next meeting will take place on September 9.
 - CAWG reported that the Hyde Pond restoration is complete and that they are very happy with the results and to have finished ahead of schedule. There was discussion that if there is an announcement on the project that Council should be involved as the project was partially funded by the Town.
 - Councillor Herlihy is waiting to hear back on pricing of seeds for the fall wildflower campaign.
 - Councillor Campbell noted that he has heard great feedback on the residential tree program. Councillor Herlihy commented that it has been going very well and that there are not very many trees left.
- b) Information Items – Nil
- c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes – The Committee did not meet. Councillor Frizzell provided the following updates:
- Councillor Frizzell will be meeting with Logan from The Guardian to do an interview on Transit.
 - Transit numbers to date for 2024 are 20588 versus 15833 for the same period in 2023.
 - There have been some Bylaw concerns about a local business. Staff have been in contact with the business as well as Environmental Health on the issues.
 - Deputy Mayor MacIsaac asked if driveways had to be paved within a certain period of the development. Staff will look into Provincial requirements.
 - Councillor Frizzell noted that a property on Osprey has a deck that is falling off. Staff advised that the owner has been contacted and given notice to fix it. The owner is out of Province and tproperty is vacant. Councillor Frizzell would like to have a timeline for the repairs.
 - Next meeting Charlottetown Police Chief Brad MacConnell will present on the E-Watch camera program.

- (i) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were in the package.

b) Information Items - Nil

c) Requests for Decision – Nil

PARKS and RECREATION

a) Reports/Minutes

- (i) Minutes – August Minutes were not available at package time. Councillor Stevenson provided the following updates:
 - The APM Board met and will be seeking Federal funding for the rink expansion.
 - The second Park Party will take place August 23rd at Poolside Park.
 - The Just Live Fun Run will take place on August 25th with a new route on Cornwall Road. Their numbers have doubled, and things are very well organized.
 - The turf field upgrades are running a little behind with estimated completion by the end of August. There was discussion that the Town should celebrate the accomplishment of projects such as this with a press release and photos. If teams are having events, the Town should be involved.
 - Cornfest planning is underway with lots of great family friendly, diverse activities for all ages. One of the highlight events will be Red Rock Wrestling at the APM Centre.
 - Staff have cleared up the water access on Marion Drive.
 - The Committee has had some concerns raised regarding Canada Day fireworks being harmful to the wildlife populations and will look into alternative possibilities.
 - The Mascot has been narrowed down to two companies and the Committee will review the quotes at the next meeting. Naming for the Mascot will be by suggestions and the Committee will vote on the entries.
 - There was a meeting with CAMBA regarding the new batting cage. With CAMBA's fundraising and a previous grant received, there may be enough for two cages.

b) Information Items – TFSC Naturalization Gallery – June Sanderson has raised concerns about the condition of some of the trees. The previous CAWG Coordinator, Karalee MacAskill, would look after the trees. Staff have been in touch with the current Coordinator, Hannah MacLean.

c) Requests for Decision – Nil

PLANNING

a) Reports/Minutes

- (i) Minutes – Draft Minutes – August 7, 2024
- b) Information Items – Nil
- c) Request for Decision
- (i) Special Permit (Block Townhouse) 14-18 MacKinley Crescent (PID 245258) –

Planning & Development Technician Paula Griffin noted to the Committee that the Town had obtained a professional planning report on the addition of three units to the semi-detached building and that it was included in the package. The report is in favour of granting the special permit. The developer will address any drainage issues.

It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution that Council grant approval of a Special Permit Use to allow an addition of three (3) units to the existing Semi-Detached Dwelling thereby converting the dwelling to a Block Townhouse, subject to entering into a Development Agreement with the Town.

PUBLIC WORKS

- a) Reports/Minutes
 - (i) Minutes – The Committee did not meet, the next meeting is August 28, 2024 after the regular monthly council meeting.
- b) Information Items – Security Cameras – Councillor Campbell advised that manager Doug Longmoore is compiling information on security camera options for the Committee to review.
- c) Requests for Decision – Nil

WATER/SEWER UTILITY

- a) Reports/Minutes –
 - (i) Minutes – The Committee did not meet, there was no update provided.
- b) Information Item – Nil
- c) Requests for Decisions – Nil

CORRESPONDENCE

- a) Sponsorship Request – Kidney Foundation - It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson to bring forth a resolution that to bring forth a

resolution that the Town of Cornwall contribute \$500 as a “Gift of Hope” level sponsor to the Kidney Foundation 11th annual PEI Inspiration Dinner.

IN CAMERA

MGA s.119(1)(b)(d)(e)- It was moved by Councillor Stevenson and seconded by Councillor Campbell that the meeting would move “in camera” at 5:56pm.

Motion Carried

ADJOURNMENT

The meeting resumed in open session at 6:59pm and was adjourned at 7:00pm.

Deputy Mayor Jill MacIsaac, Chair