

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, August 28th, 2024
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Jill MacIsaac
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Tracey MacLean – Community/IT/HR Coordinator
Wendy MacKinnon – Manager of Corporate Services

Regrets: Nil

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm. There were no members of the public in attendance.

LAND ACKNOWLEDGEMENT Read

APPROVAL OF THE AGENDA

Councillor Herlihy moved, seconded by Councillor Barnes, that the agenda be approved as circulated with the addition of Correspondence by Councillor Stevenson.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

a) **July 24, 2024, Regular Council Meeting:** Councillor Barnes moved, seconded by Deputy Mayor MacIsaac that the minutes of July 24, 2024, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

COMMITTEE OF COUNCIL

a) **Minutes/Reports:**

- i) **Minutes – July 17, 2024** - included in the package.

b) **Resolutions:**

Councillor Frizzell brought a motion to the floor seconded by Councillor Campbell that the Long-Term Care Letter of Support Resolution be amended by omitting the last paragraph that included the PID number. The vote on the amending motion was 4-2 against the proposed amendment to the Resolution.

Mayor McCourt and CAO Coady noted after the vote that the developers need to have a PID number in order to apply for the Long Term Care beds. Other concerns can be addressed in the Development Permit and Development Agreement if the beds are approved for the provider in Cornwall.

COC-29-2024 Long Term Care – Letter of Support

Moved by Councillor Jill MacIsaac
Seconded by Councillor Steven Campbell

Whereas: The Town of Cornwall does not currently have a long-term care (LTC) facility of any type within its boundaries; and this lack of facilities necessitates residents having to leave their home community when these services are required;

And Whereas: The Province of Prince Edward Island has issued a Request for Proposals (RFP) for the provision and operation of 175 LTC beds, and the Town of Cornwall has been in ongoing productive discussions with a provider of LTC services (the proponent) regarding locating a number (48) of those beds in the town, should the proponent be successful in the RFP process;

And Whereas: A criterion in the awarding of the LTC beds through the RFP process is the suitability of the proposed location of the facility and the Town of Cornwall has land suitable for the facility;

Therefore, be it Resolved: If the proponent is successful through the provincial RFP process in securing the required long term care beds for Cornwall, the Town of Cornwall is committed to making sufficient land available for the proponent to acquire to develop the LTC facility;

And be it Further Resolved: That such land is to be a portion of PID #444422, the exact amount of land and the terms and conditions of acquisition are to be determined upon a successful award of the LTC beds to the proponent; one condition of acquisition for the proponent will be the reinstatement or relocation of the soccer field on PID #444422, whichever is necessary, should it be disturbed during construction, or if the field needs be relocated on the

property because of construction.

Motion Carried 4-2

COC-30-2024 Kidney Foundation - Sponsorship

Moved by Councillor Cory Stevenson
Seconded by Councillor Steven Campbell

Whereas: The Kidney Foundation is holding its 11th annual PEI Inspiration Dinner which is used to raise critical funds to assist those afflicted by kidney disease;

And Whereas: The Town of Cornwall desires to assist in this endeavour;

Therefore, be it Resolved: That the Town of Cornwall contribute \$500 as a “Gift of Hope” level sponsor to the Kidney Foundation 11th annual PEI Inspiration Dinner.

Motion Carried 6-0

ENVIRONMENT AND SUSTAINABILITY

- a) **Minutes/Reports:** The Committee will resume meetings on September 9, 2024. Councillor Herlihy stated that the Residential Tree Program was a great success, and the Committee will be focusing on the Wildflower Campaign for Fall among other items.
- b) **Resolutions:** Nil

MUNICIPAL AND EMERGENCY SERVICES

- a) **Minutes/Reports:**
 - i) **Minutes** – The Committee will meet on September 4, 2024. Councillor Frizzell provided the following updates –
 - Ridership for July 2024 was 3888 up from 3186 for July 2023.
 - T-3 service provider will be out to the October meeting to discuss potential service expansion in Cornwall.
 - For the September meeting there will be presentations from Brad McConnell on the E-Watch program and the EMO Consultant Aaron Campbell.
 - ii) NRPD, RCMP, Bylaw, Humane Society, Transit Reports are all included in the package.
- b) **Resolutions:** Nil

PARKS AND RECREATION

a) Minutes/Reports:

- i) The Minutes were not available at package time. The Manager's Report was included in the package. Councillor Stevenson provided the following updates -
 - Cornfest will take place September 25 to 29. Events will include senior's lunch, trivia, family fun day, pickleball tournament, farmer's market/yard sale, movie night, dart tournament, washer toss, chocolate bar bingo and more! The signature event for this year's event is Red Rock Wrestling at the APM Centre. Tickets will be sold in advance.
 - August 30th is the tentative date for the turf field replacement completion.
 - The Just Live Fun Run was a great success, and the organizers were very happy and appreciative of Manager Kim Meunier, Council and staff's help with making the event so great.
 - The Fall Program and Event Guide will be available soon online and at various flyer stands.
 - The mascot costume has been narrowed down to two companies. The Committee will review the quotes at the next meeting. The naming process will be a call out for suggestions with voting by Council at a Committee of Council meeting.
 - CAMBA U-18s hosted a fundraising breakfast.
 - Councillor Barnes noted that she was happy to see lifeguard academy programs for all age groups. Kudos to staff on their hard work to make this a well received program.

b) Resolutions: Nil

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) Minutes/Reports: Draft – August 7, 2024

b) Resolutions:

PL-22-2024 Special Permit Use (Block Townhouse) -14-18 MacKinley Crescent (PID 245258)

Moved by Councillor Corey Frizzell
Seconded by Councillor Steven Campbell

Whereas: The Town received a Development Permit Application on June 3, 2024, to construct an addition to the existing Semi-Detached Dwelling at 14-18 MacKinley Crescent (PID 245258) to create a total of five (5) dwelling units. The additional units convert the Semi-Detached Dwelling to a Block Townhouse Dwelling.

And Whereas: Block Townhouse Dwellings up to 6-units are a Special Permit Use in the Multiple

Unit Residential (R4) Zone pursuant to Section 12.3.1 of the *Zoning & Subdivision Control (Development) Bylaw #422*.

And Whereas: Council has considered the Town of Cornwall 2022 *Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*.

Therefore, be it Resolved: That Council grant approval of a Special Permit Use to allow an addition of three (3) units to the existing Semi-Detached Dwelling thereby converting the dwelling to a Block Townhouse, subject to entering into a Development Agreement with the Town.

Motion Carried 6-0

PL-23-2024 H.A.F. – Craneway Properties Inc – 531 Capital Drive

Moved by Councillor Steven Campbell
Seconded by Councillor Cory Stevenson

Whereas: The Town received a proposal for funding under the Housing Accelerator Fund from Craneway Properties Inc. (Craneway) related to the future development of two (2) lots, being a part of PID 758144. The development concept as presented by Craneway is to develop a 24-Unit Apartment Dwelling on each remaining lot over two phases.

And Whereas: Craneway is required by the Department of Transportation, Infrastructure and Energy to construct a public road through PID 758144 to service the development.

And Whereas: Council has considered the Housing Accelerator Fund (HAF) requirements and funding parameters to support housing in the Town.

Therefore, Be it Resolved: That Council grant approval for a commitment of \$125,000.00 of Housing Accelerator Funding to Craneway for the purpose of water and sewer infrastructure installation to be dispersed subject to the following:

- a) Craneway entering into an appropriate funding agreement with the Town;
- b) \$125,000.00 paid to Craneway upon issuance of a Development Permit for the next phase of development (2nd 24-unit building), subject to entering into a Development Agreement with the Town;
- c) Craneway must develop the lands in accordance with any approved Development Permit, and shall be required to return funding should development not proceed; and
- d) Water and sewer installation must be satisfactory to the Cornwall Water and Sewer Utility Corporation.

Motion Carried 6-0

PL-24-2024 Development Officer Appointment

Moved by Councillor Steven Campbell
Seconded by Councillor Cory Stevenson

Whereas: The Town of Cornwall provides development control within the Town boundaries, as such the Planning Department requires Development Officers;

And Whereas: The Town hired Garnet Taylor on contract as a Planning Technician, and he is familiar with the duties of a Development Officer;

Therefore, be it Resolved: That Garnet Taylor be appointed as a Development Officer for the Town of Cornwall, for the remainder of his contract with the town and any extensions thereto.

Motion Carried 6-0

PUBLIC WORKS

- a) **Minutes/Reports:**
 - i) **Minutes:** The Committee is meeting tonight after Council. Agenda items include discussion on the bylaw and the new water tower progress. Staff will get some pictures of the progress to post on social media to let people know what the project is all about.

- b) **Resolutions:** Nil

WATER/SEWER UTILITY

- a) **Minutes/Reports:** The Committee will be meeting on August 26, 2024.

- b) **Resolutions:** Nil

CORRESPONDENCE

- Councillor Stevenson congratulated Ross and Sheila Barnes on their 50th Wedding Anniversary. He attended their celebrations where they noted that they have lived in Cornwall since 1977 and love it here.
- Councillor Stevenson congratulated Gary MacDougall on his new book “Tyne Valley” show casing Island history.
- Councillor Barnes wished students and teachers a great first week back at school.
- Mayor McCourt sincerely thanked all the summer staff for all their hard work. She noted that she continually heard lots of great comments about how much Cornwall does for its residents.

- The annual Cenotaph Service will take place on Sunday, September 22nd at 2pm. The Town will host the post service reception at the Cornwall Civic Centre.

OTHER BUSINESS

IN CAMERA

Per MGA s.119(1)(a), it was moved by Councillor MacIsaac and seconded by Councillor Stevenson to go in camera at 5:04pm.

The meeting resumed regular session at 5:54pm.

After an “in camera” presentation by Epic Electronic Scooters Inc, a motion was brought to the floor by Councillor Frizzell and seconded by Councillor Barnes that the Town would enter into a Parking Lot Usage Agreement with Epic Electronic Scooters Inc to allow scooter parking on three Town locations at the Town Hall, Cornwall Civic Centre and Terry Fox Sports Complex for a trial period. The trial period will run September 15, 2024, to October 31, 2024, and April 1, 2025, to June 30, 2025.

Motion Carried 6-0

ADJOURNMENT

Meeting was adjourned at 5:58pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER