

**Town of Cornwall
Regular Council Meeting
January 29, 2025, 4:30 PM**

- 1) **Call to Order**
- 2) **Land Acknowledgement**
- 3) **Approval of Agenda/Additions to Agenda**
- 4) **Conflict of Interest**
- 5) **Approval of Previous Minutes**
 - a) December 18, 2024
- 6) **Business Arising**
- 7) **Guests/Presentations/Petitions/Declaration**
- 8) **Committee of Council**
 - a) **Minutes/Reports**
 - i) Minutes – December 11, 2024
 - ii) 3rd Quarter Financials
 - b) **Resolutions**
 - i) Council Remuneration Review
 - ii) CADC Board Member
- 9) **Environment and Sustainability – Councillor Herlihy**
 - a) **Minutes/Reports** – Minutes (Draft) January 13, 2025
 - b) **Resolutions**
- 10) **Municipal and Emergency Services – Councillor Frizzell**
 - a) **Minutes/Reports**
 - i) Minutes (Draft) January 8, 2025
 - ii) Transit, NRRFD, RCMP, Bylaw, Humane Society Reports
 - b) **Resolutions**
- 11) **Parks and Recreation – Councillor Stevenson**
 - a) **Minutes/Reports**
 - i) Minutes (Draft) January 15, 2025
 - ii) Manager’s report – January 2025
 - b) **Resolutions**
 - i) Mascot Name
- 12) **Planning and Development – Deputy Mayor MacIsaac**
 - a) **Minutes/Reports**
 - i) Minutes (Draft) January 8, 2025
 - b) **Resolutions**
 - i) Variance – Lot 21 – 19A Samantha Lane
- 13) **Public Works – Councillor Campbell**
 - a) **Minutes/Reports**
 - b) **Resolutions**
- 14) **Water/Sewer Utility – Councillor Barnes**
 - a) **Minutes/Reports** – Minutes (Draft) January 6, 2025
 - b) **Resolutions**
- 15) **Correspondence**
 - a) QEH Foundation – Thank You
 - b) Courageous Companions – Thank You
 - c) Eliot River School – Thank You
- 16) **Other Business**
- 17) **In Camera**
- 18) **Adjournment**

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, December 18, 2024
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Jill MacIsaac
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Lori Bingley – Corporate Services Coordinator
Spencer Hay – Manager of Planning and Development
Paula Griffin – Planning and Development Technician

Regrets: Nil

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm. There were four members of the public in attendance.

LAND ACKNOWLEDGEMENT Read

APPROVAL OF THE AGENDA

Councillor Stevenson moved, seconded by Councillor Frizzell, that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Councillor Herlihy and Councillor Campbell will recuse themselves for the decision on the Conflict-of-Interest complaints brought forward.

APPROVAL OF THE MINUTES

- a) **November 27, 2024, Regular Council Meeting:** Councillor Barnes moved, seconded by Councillor Campbell that the minutes of the November 27, 2024, Regular Council Meeting be approved as amended by the noted additions from Councillor Stevenson regarding Red Rock Wrestling event and the fact that there were scary and family friendly versions of the haunted woods;

Motion Carried

BUSINESS ARISING

Nil

Councillor Herlihy and Councillor Campbell moved from their desks to the public area.

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Bylaw 7.2.b – With two conflict of interest complaints tabled in writing regarding Councillor Herlihy and Councillor Campbell, the residents lodging the complaints were given the opportunity to speak to their complaints. Councillor Herlihy and Councillor Campbell spoke on their own half in response to the complaints.

****Councillor Herlihy and Councillor Campbell left the meeting at 4:44pm**

Council discussed the complaints and voted 4-0 that Councillor Herlihy and Councillor Campbell were not in conflict.

****Councillor Herlihy and Councillor Campbell returned to the meeting at 4:50pm and resumed their seats at their Council desks.**

REPORTS OF COMMITTEES / RESOLUTIONS:

COMMITTEE OF COUNCIL

- a) **Minutes/Reports:**
 - i) **Minutes** – November 20, 2024 - included in the package.
- b) **Resolutions:** Nil

ENVIRONMENT AND SUSTAINABILITY

- a) **Minutes/Reports:**
 - i) **Minutes** – Councillor Herlihy noted that the Committee did not meet in December and will meet again on January 13, 2025. The Committee will be focusing on the Property Maintenance Bylaw and Island Nature Trust will attend.
- b) **Resolutions:** Nil

MUNICIPAL AND EMERGENCY SERVICES

- a) **Minutes/Reports:**
 - i) **Minutes** – Councillor Frizzell noted that the Committee did not meet in December and provided the following updates:
 - T-3 numbers are steadily increasing up 23% for November 2024 over 2023. Mike

Cassidy will speak at a meeting in the New Year regarding transit moving forward.

- The RCMP provided very informative information at the November Committee of Council meeting.
- The Basic Emergency Management course was well attended, congratulations to all attendees.

b) **Resolutions:** Nil

PARKS AND RECREATION

a) **Minutes/Reports:**

- i) **Minutes** – Councillor Stevenson noted that the Committee did not meet and provided the following updates:
 - The Holiday events were busy and well attended. Thanks to staff, volunteers, Committee members, Council and attendees for making everything a success.
 - There was great feedback on the parade and great to partner with the NRPD Santa Tour.
 - The next Committee meeting will take place January 15.

b) **Resolutions:** Nil

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) **Minutes/Reports:**

- i) **Minutes** – The Draft minutes were not available at the time of package.

b) **Resolutions:**

PL-45-2024 Synergy Signs Agreement

Moved by Councillor Corey Frizzell

Seconded by Councillor Elaine Barnes

Whereas: The Town received an application and proposal for an off-premises electronic sign to be situated at PID 245944 Main Street (the “Property”);

And Whereas: The Town is the registered owner of the Property and installation of the electronic sign shall be subject to a lease agreement (the “Lease Agreement”).

And Whereas: The Applicant must also obtain a Development Permit from the Planning Department prior to installation of the electronic sign.

Therefore, Be it Resolved: That Council enter into the Lease Agreement with FORE! Publications Inc., as discussed at the Committee of Council meeting held on December 11, 2024, for a lease price of \$600 per month, three complimentary advertisement spaces displayed full screen for the Town, with the Town retaining authority over what may be deemed an unsuitable advertisement for display on the sign.

Motion Carried 6-0

PUBLIC WORKS

a) Minutes/Reports:

- i) **Minutes:** (Draft) November 27, 2024 – included in the package. Councillor Campbell provided the following updates.
- A letter was sent to Minister McLane for clarifications on safety components in the Town. A response was received from DOT and will be discussed at the January meeting.
 - Councillor Barnes requested that a notice to remind residents that on street parking cannot impede snow removal be put up on the Town sign and social media.

b) Resolutions: Nil

WATER/SEWER UTILITY

a) Minutes/Reports:

- i) **Minutes:** (Draft) December 2, 2024 - Councillor Barnes provided the following updates:
- The department is focusing on enhanced security at sites.
 - There was discussion on changing from a Utility Corporation to a Utility Department.
 - The Committee will be looking at an Inflow and Infiltration Study as part of upcoming budget discussions.
 - The Committee is interested in applying for Canada Housing Infrastructure Fund funding for extending services on Cornwall Road when that agreement has been signed by the province and federal government.

b) Resolutions: Nil

CORRESPONDENCE

- a) Thank You from the Senior's College of Prince Edward Island for the Town's support of programs.

OTHER BUSINES

- Councillor Barnes was honored to attend the Crime Stoppers Law Enforcement

Officers of the Year Awards. Congratulations to Constable Jamie Parsons, Constable Mallory Metallic and Chief Sherrif George Doyle who received awards this year.

- Councillor Barnes was happy that everyone enjoyed the new inflatable dinosaur on her parade entry.
- Councillor Frizzell noted that unfortunately he could not attend the Crime Stopper Awards. Congratulations to everyone, very well deserved.
- Councillor Frizzell wished everyone Merry Christmas and Happy New Year. It was a productive year with great things on the horizon. It is an honor and privilege to work together.
- Councillor Frizzell gave a shout out to the Bluefield AAA basketball team playing against Three Oaks tonight.
- Councillor Stevenson noted that the Holiday Lights Tour has three outings, the Decorating Contest will run until New Year's and the Family Movie Night will take place on Friday.
- Mayor McCourt wished Merry Christmas to the Council, staff and families. Please keep those who have suffered tragedies in your thoughts, bring magic to others and have a safe and healthy holiday.
- Mayor McCourt thanked the Council for a great job over the year. Thanks to staff for their hard work.
- Councillor Campbell noted that it was a great parade. Thanks to staff and volunteers for all the great events.
- Councillor Campbell thanked the Citizen on Patrol volunteers for their dedication over the year and wished Merry Christmas to everyone.
- Mayor McCourt reminded Council of the New Year's Levee from 1:30-3pm.
- Councillor Barnes invited everyone to check out the trees at Town Hall, in particular the Utility and Public Works Trees decorated with toilet paper and tools.

IN CAMERA

Nil

ADJOURNMENT

Meeting was adjourned at 5:23pm

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
December 11, 2024, 2024, 4:30 PM**

Chair: Deputy Mayor Jill MacIsaac

Present: Mayor Minerva McCourt - Deputy Chair
Councillor Elaine Barnes
Councillor Corey Frizzell
Councillor Judy Herlihy (5:57pm)

Regrets: Councillor Steven Campbell
Councillor Cory Stevenson

Also: Kevin Coady - CAO
Tracey MacLean – Community/IT/HR Coordinator
Spencer Hay – Manager of Planning and Development
Wendy MacKinnon – Manager of Corporate Services

CALL TO ORDER

Deputy Mayor MacIsaac called the meeting to order at 4:30pm.

There were 9 members of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Barnes and seconded by Councillor Frizzell that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Councillor Herlihy will recuse herself for section 6-7-c-i.

ADOPTION OF PREVIOUS MINUTES

November 20, 2024 - It was moved by Councillor Barnes and seconded by Councillor Frizzell that the minutes of November 20, 2024, be approved as circulated with clarification on Electoral Ward conversation by Councillor Frizzell.

Motion Carried

GUESTS/PRESENTATIONS

Michelle O'Brien – Michelle had requested to speak on behalf of a group of residents opposed to the development on Park Street. The group is upset that there was no public input prior to the Resolution being passed and would like Council to rescind the Resolution. She discussed various concerns that some residents have with the proposed development. She thanked Council for the opportunity.

There was a lengthy discussion between Council and Ms. O'Brien on various points.

Discussion ended at 5:53pm followed by a three-minute recess.

The meeting resumed at 5:56pm

PLANNING

- a) Reports/Minutes – The Draft Minutes were not available for the December package.
- b) Information Items – Nil
- c) Request for Decision –
 - (i) **35 Park Street** – Councillor Frizzell brought forth a motion to rescind the February Resolution but did not get a seconder to bring it to Council for a vote. The Resolution will stand. Councillor Frizzell noted that although he did vote in favor of the Resolution in February, he should have pushed harder for public consultation.
 - (ii) **Uses in R1 and R2 Zones** – Councillor Frizzell would like to have the term group homes removed from Bylaw. CAO Coady noted that this would have to come forth at future Bylaw amendment discussions.
 - (iii) **Synergy Signs** – CAO Coady has been reviewing the contract for the proposed new digital sign on Jessie Street.

IN CAMERA

MGA s.119(1)(e)(f)- Was moved to Section 7-c-3. It was moved by Councillor Barnes and seconded by Councillor Frizzell that the meeting would move “in camera” at 6:01pm.

Motion Carried

** Councillor Frizzell left the meeting at 6:01pm and returned to the meeting at 6:38pm.

** Councillor Herlihy left the meeting at 6:39pm.

The meeting returned to regular session at 6:54pm

FINANCE/ADMINISTRATION

- a) **APM Centre Financials** – Included in the package.
- b) **Town of Cornwall Flag** – Councillor Barnes suggested that it might be time for the Town flag and current branding to be updated. This will be brought forward to budget considerations.
- c) **Committee Packages** – Councillor Frizzell would like to see more information for the one-line items where possible and for closer consideration of “in camera” items.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – November 18, 2024 (Draft) – included in the package.
- b) Information Items – Nil
- c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes – The Committee did not meet in December.
 - (i) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were included in the package.
- b) Information Items – Nil
- c) Requests for Decision - Nil

PARKS and RECREATION

- a) Reports/Minutes
 - (i) Minutes – The Committee did not meet **in December**.
- b) Information Items – Nil
- c) Requests for Decision – Nil

PUBLIC WORKS

- a) Reports/Minutes – November 27, 2024 (draft) were included in the package. The Committee discussed additional AT trail on Capital Drive.

- b) Information Items – Nil
- c) Requests for Decision – Nil

WATER/SEWER UTILITY

- a) Reports/Minutes – December 2, 2024 (draft) – included in the package. Councillor Barnes reported that there is a slight delay on the completion of the new water tower.
- b) Information Item – Nil
- c) Requests for Decisions – Nil

CORRESPONDENCE

ADJOURNMENT

The meeting was adjourned at 7:05pm.

Deputy Mayor Jill MacIsaac, Chair

TOWN OF CORNWALL			
Comparitive Income Statement - Budget to Actuals			
As of December 31, 2024			
	Budget 2024-2025 Full Year	Actuals to December 2024	Budget 9/12 or Applicable Portion
REVENUE			
CIVIC CENTRE REVENUE			
Curling Club Rent	15,525.55	0.00	0.00
Other Income(Civic Centre Rental)	3,000.00	4,595.02	2,250.00
TOTAL: CIVIC CENTRE REVENUE	18,525.55	4,595.02	2,250.00
PARKS and RECREATION			
Recreation Programs - Winter	43,000.00	6,136.53	0.00
Recreation Programs - Fall	70,000.00	136,913.08	70,000.00
Recreation Programs - Summer	140,000.00	169,875.49	140,000.00
Recreation Programs - Spring	52,000.00	66,556.24	52,000.00
Events Revenue	15,000.00	26,886.95	15,000.00
Subtotal Programs	320,000.00	406,368.29	277,000.00
Sponsorship	0.00	1,595.00	0.00
Swimming Lessons	7,000.00	7,609.00	7,000.00
Pool Programs	9,000.00	10,788.45	9,000.00
Sub-total: Pool	16,000.00	19,992.45	16,000.00
Ball Field Rentals	9,500.00	8,562.87	9,500.00
Turf Field Rental	35,000.00	34,371.10	35,000.00
High Ropes Lease Rental	3,783.28	3,767.66	3,783.28
Court Rentals	4,000.00	5,292.50	4,000.00
Sub-total: Sport Field Rentals	52,283.28	51,994.13	52,283.28
Grants - Recreation	3,000.00	2,000.00	3,000.00
Grants - Wage Subsidies	50,000.00	80,752.82	50,000.00
Grants- Wage Subsidies Maintenance	35,000.00	30,544.74	26,250.00
Grants - Recreation Leadership	5,000.00	5,000.00	5,000.00
Sub-total: Grants	93,000.00	118,297.56	84,250.00
Miscellaneous revenue	0.00	62.11	0.00
TOTAL PARKS and RECREATION	481,283.28	596,714.54	429,533.28
OTHER REVENUE			
Municipal property taxes	3,199,712.77	2,382,717.24	2,399,784.58
Prov Property Tax Credit	807,991.63	626,360.76	605,993.72
Payment in Lieu of Taxes (PILT)	48,000.00	0.00	36,000.00
Farm Tax Rebate	-4,300.00	-4,662.20	-4,300.00
Equalization Grant	419,028.57	342,147.36	314,271.43
MCEG Grant	351,034.29	206,494.38	263,275.72
Sewer & Water Utility	100,000.00	75,000.00	75,000.00
Investment Income	60,000.00	46,807.87	45,000.00
Investment Income from CADC	21,558.06	0.00	0.00
Building Permits & Subdivision fees	55,000.00	53,771.82	41,250.00
Fines	55,000.00	41,955.07	41,250.00

Charging Stations	1,500.00	1,096.33	1,125.00
Miscellaneous Revenue (Bank)	2,000.00	0.00	2,000.00
Miscellaneous Revenue (Town Hall)	3,000.00	1,065.50	2,250.00
Transit	40,000.00	40,069.00	40,000.00
Gain on Sale of Assets	0.00	0.00	0.00
Government transfer for operations	0.00	383,233.88	0.00
Government transfers for capital	0.00	821,053.49	0.00
Contributions from Developer	0.00	0.00	0.00
Misc Revenue HST refund	0.00	5.00	0.00
Gas Tax Revenue	0.00	0.00	0.00
TOTAL OTHER REVENUE	5,159,525.32	5,017,115.50	3,862,900.45
TOTAL REVENUE	\$ 5,659,334.15	\$ 5,618,425.06	\$ 4,294,683.73

EXPENSE			
SALARIES & BENEFITS			
Salaries - Administration	238,691.71	164,479.70	174,428.56
EI Expense	3,686.61	2,281.70	2,694.06
CPP Expense	11,465.53	7,996.03	8,378.66
WCB Expense	4,107.59	6,063.06	4,107.59
Pension Expense	11,284.59	7,802.20	8,463.44
Medical Expense	7,272.75	4,552.19	5,314.70
Retirement reserve	4,200.00	0.00	0.00
TOTAL SALARIES & BENEFITS	280,708.78	193,174.88	203,387.01
ADMINISTRATION			
Amortization - Admin	49,311.26	0.00	0.00
Amortization Intangible Assets	25,679.61	0.00	0.00
FCM Annual Meeting	17,000.00	20,862.14	17,000.00
Meetings/Events/Newsletter	8,500.00	2,165.34	6,375.00
Council Honorariums	66,264.50	42,198.39	49,698.37
Advertising	8,500.00	1,053.02	6,375.00
Debit Machine Charges	7,000.00	9,545.52	7,000.00
Donations	7,500.00	5,991.45	5,625.00
Scholarships	2,500.00	2,000.00	2,500.00
Insurance	70,000.00	70,052.19	70,000.00
OfficeSupplies/Postage/Photocopying	15,000.00	10,522.06	11,250.00
Telephone / Fax	38,000.00	27,973.58	28,500.00
Training/Development	5,000.00	1,354.83	3,750.00
Travel	2,000.00	798.84	1,500.00
Miscellaneous - Admin.	10,000.00	12,954.53	7,500.00
Staff Fund	1,500.00	1,500.00	1,500.00
Interest on Debt Retirement	79,190.29	24,459.94	59,392.72
Communities 13 Prop Tax	11,148.71	10,669.92	11,148.71
Communities 13 Capital Fund	16,415.00	16,415.00	16,415.00
TOTAL ADMINISTRATION	440,509.37	260,516.75	305,529.80

RECREATION EXPENSE			
Amortization - Recreation	362,298.04	0.00	0.00
Recreation Programs -Winter Expense	7,500.00	441.96	0.00
Recreation Programs - Fall Expense	9,000.00	9,296.92	9,000.00
APM Center Rental	2,500.00	2,280.65	2,500.00
Recreation Programs -Spring Expense	9,000.00	11,267.18	9,000.00
Recreation Programs -Summer Expense	25,000.00	25,181.49	25,000.00
Sub-total: Programs	53,000.00	48,468.20	45,500.00
BallFields	8,000.00	8,806.36	8,000.00
Volleyball/Basketball	4,000.00	0.00	0.00
Parks & Rec Equipment Maintenance	16,000.00	7,148.53	12,000.00
Parks Property Maintenance	17,000.00	11,682.13	12,750.00
Recreation Tools and Supplies	4,000.00	1,269.26	3,000.00
Sub-total: Parks Maintenance	37,000.00	20,099.92	27,750.00
Recreation Activity Credit	1,000.00	380.00	750.00
Events Expense	46,250.00	32,884.17	34,687.50
Pool - Chemicals	6,000.00	3,338.69	6,000.00
Pool - Propane	2,200.00	1,581.89	2,200.00
Pool - Maintenance	2,000.00	1,860.46	2,000.00
Pool - Miscellaneous	400.00	0.00	400.00
Sub-total: Pool	10,600.00	6,781.04	10,600.00
Clubhouse Electricity	9,000.00	6,112.94	6,750.00
Clubhouse Heat	5,500.00	3,014.74	4,125.00
Clubhouse Maintenance and Repairs	18,000.00	11,728.38	13,500.00
Clubhouse Water and Sewer	1,500.00	1,475.29	1,125.00
Subtotal Clubhouse	34,000.00	22,331.35	25,500.00
Terry Fox Sports Complex General	17,200.00	5,645.90	12,900.00
Ballfield Electricity	4,100.00	4,018.22	3,075.00
Turf Field - Electricity	9,200.00	8,863.86	6,900.00
Turf Field - Maintenance & Repair	5,000.00	3,698.82	3,750.00
Sub-Total Fields	35,500.00	22,226.80	26,625.00
Go PEI Grant	3,000.00	1,266.79	2,250.00
Sub-total: Grants	3,000.00	1,266.79	2,250.00
Recreation Training & Development	5,000.00	2,512.56	3,750.00
Recreation Travel	1,500.00	444.58	1,125.00
Salaries - Recreation	854,798.63	669,223.96	673,975.85
Recreation Benefits	132,782.27	90,707.46	97,033.19
Recreation Retirement Reserve	9,900.00	0.00	0.00
Subtotal Salaries and Benefits	997,480.90	759,931.42	771,009.04
Recreation Tractor	0.00	486.70	0.00
Recreation Trailers	1,000.00	11.44	750.00
Van	2,000.00	1,049.89	1,500.00
2011 1 ton Ford Truck	3,000.00	1,432.99	2,250.00
2017 Chevy Silverado Truck	5,500.00	2,397.16	4,125.00
2008 Ford Ranger Truck	4,000.00	261.24	3,000.00
2012 Ford F150 Super Cab	4,300.00	2,097.04	3,225.00

2017 Ford F-150	5,500.00	581.62	4,125.00
ATV	2,000.00	0.00	0.00
Sub-total: Recreation Vehicles	27,300.00	8,318.08	18,975.00
TOTAL: PARKS AND RECREATION	1,625,928.94	934,451.27	976,521.54
TOWN FACILITIES			
Recreation Buildings - Amortization	73,292.52	0.00	0.00
Sub-total Amortization	73,292.52	0.00	0.00
Dry Storage Building Tower Lane	1,500.00	939.45	1,125.00
Sub-total Dry Storage Building	1,500.00	939.45	1,125.00
Civic Centre - Electricity	27,423.79	24,452.55	20,567.84
Civic Centre - Heat	10,000.00	4,816.70	7,500.00
Civic Centre -Maintenance & Repairs	25,000.00	24,102.48	18,750.00
Civic Centre - Taxes, sewer & water	4,839.27	12,970.89	4,839.27
Sub-total Civic Centre	67,263.06	67,282.07	51,657.11
Maint. Building Maint. & Repair	11,000.00	5,013.99	8,250.00
Maint. Building Taxes, Water & Sew.	6,300.00	5,069.02	4,725.00
Maint. Building Heat	6,300.00	1,859.90	4,725.00
Maint. Building Electricity	5,282.89	3,609.47	3,962.17
Maint. Building Subtotal	28,882.89	15,552.38	21,662.17
Town Hall Electricity	23,100.00	15,790.50	17,325.00
Town Hall Maint. & Repair	25,000.00	15,900.55	18,750.00
Town Hall Taxes	21,000.00	24,887.28	21,000.00
Town Buildings Amortization	38,990.54	0.00	0.00
Subtotal Town Hall	108,090.54	56,578.33	57,075.00
TOTAL: TOWN FACILITIES	279,029.01	139,412.78	131,519.28
TOWN SERVICES			
Housing Accelerator Fund	0.00	362,297.21	0.00
Animal Control	12,809.00	9,829.61	9,606.75
Fire Dues	482,792.99	358,329.00	362,094.74
Meals on Wheels	5,000.00	5,000.00	5,000.00
Policing Services	900,000.00	694,354.34	675,000.00
Citizens on Patrol	3,000.00	1,661.38	2,250.00
Charging Stations	2,513.83	1,783.33	1,885.37
Street Lights	111,100.00	78,623.32	83,325.00
Transit Expense	201,876.08	135,425.48	151,407.06
Watershed Group	5,000.00	5,000.00	5,000.00
Pat and the Elephant	10,000.00	10,000.00	10,000.00
Environmental Initiatives	10,000.00	2,257.12	7,500.00
Total Town Services	1,744,091.90	1,664,560.79	1,313,068.93
PLANNING			
Emergency Measures Planning	12,000.00	1,100.00	9,000.00
Annual Conference & Membership	3,000.00	200.00	2,250.00
Affordable Housing	12,000.00	5,825.00	9,000.00
Planning Training & Development	3,000.00	1,462.08	2,250.00
Salaries - Planning	287,758.82	209,789.15	210,285.29
Planning Benefits	50,749.61	36,003.27	37,086.26

Planning Retirement Reserve	2,100.00	0.00	0.00
Sub-total Salaries & Benefits	340,608.43	245,792.42	247,371.55
Planning Travel	500.00	247.72	375.00
Planning Vehicle	3,000.00	1,405.80	2,250.00
Planning Vehicle Amortization	2,432.49	0.00	0.00
Planning Tools/Equipment	2,500.00	220.00	1,875.00
TOTAL: PLANNING	379,040.92	256,253.02	274,371.55
PROFESSIONAL SERVICES			
Fed.Cdn. Municipalities	2,241.71	0.00	0.00
Fed. PEI Municipalities	13,000.00	13,246.31	13,000.00
Professional Fees -audit/accounting	15,000.00	10,374.82	11,250.00
Professional Fees - engineering	4,000.00	2,303.85	3,000.00
Professional Fees – legal	30,000.00	29,616.09	22,500.00
Professional Fees - Planning	5,000.00	3,500.99	3,750.00
Professional Fees - other	5,000.00	10,751.28	5,000.00
Information Technology	35,000.00	36,158.09	26,250.00
Engagement	5,000.00	0.00	3,750.00
Bylaw Enforcement	6,240.00	4,320.00	4,680.00
Fiona	0.00	20,057.17	0.00
TOTAL: PROFESSIONAL SERVICES	120,481.71	130,328.60	93,180.00
PUBLIC WORKS			
Amortization - Public Works	119,546.02	0.00	0.00
PW Maintenance and repairs	25,000.00	23,725.85	18,750.00
Sidewalk Maintenance	15,000.00	9,726.61	11,250.00
Grass Cutting Contract	26,378.00	27,025.50	26,378.00
PW Tools and Supplies	5,000.00	5,689.05	3,750.00
Custodial Supplies	10,000.00	9,129.00	7,500.00
Salaries - Maintenance	368,557.29	271,631.20	269,330.33
Maintenance Benefits	61,438.86	42,035.03	44,897.63
Salaries-Retirement Reserve	7,100.00	0.00	0.00
Sub-total: Salaries & benefits	437,096.15	313,666.23	314,227.96
Taxes	2,022.00	1,739.01	2,022.00
Tractor & trailer operating	6,500.00	8,798.83	4,875.00
Snow Removal Equipment	12,000.00	8,784.82	9,000.00
Snow Blower	500.00	0.00	500.00
2015 Chev Silverado	6,000.00	309.69	491.00
2015 Lamar Dump Trailer	0.00	38.72	0.00
Fuel Tanks - Bulk Fuel	3,500.00	4,281.39	2,625.00
Sub-total: vehicle operating	28,500.00	22,213.45	17,491.00
TOTAL: PUBLIC WORKS	668,542.17	412,914.70	401,368.96
TOTAL EXPENSE			
	\$ 5,538,332.81	\$ 4,011,669.79	\$ 3,698,947.06
INCOME INCLUDING CAPITAL FUNDING			
	\$ 121,001.35	\$ 1,606,755.27	\$ 595,736.67

Capital Funded From Operations - Budgeted		538,719.00	391,112.90	
Funds Remaining	-\$	417,717.65	\$ 1,215,642.37	
Amortization Funds		671,550.48	0.00	
Used for Capital Debt Repayment	\$	245,233.84	\$ 162,432.17	
Capital Reserve Funding		426,316.64	-162,432.17	
Gov't Transfers for Capital			821,053.49	
Total Capital Reserve Funding	\$	8,598.99	\$ 232,156.71	

CORNWALL WATER AND SEWER CORPORATION

Comparative Income Statement - Budget to Actuals

As of December 31, 2024

	Budget 2024-2025 Full Year	Actuals to Dec 31, 2024	Budget 9/12 or Applicable Portion
REVENUE			
CURRENT REVENUE			
Rate - Sewer	931,760.81	715,120.29	698,820.61
Rate - Water	863,722.57	645,674.29	647,791.93
Frontage - Sewer & Water	9,500.00	9,786.72	7,125.00
Interest - Sewer & Water	35,453.21	27,446.10	26,589.91
Total Sewer & Water Revenues	1,840,436.59	1,398,027.40	1,380,327.44
Sewer & Water Inspections	1,000.00	760.00	750.00
Investment Income	1,000.00	3,688.58	750.00
Misc. Income	1,000.00	194.26	750.00
Government transfers for capital	0.00	0.00	0.00
Gain on Sale of Assets	20,000.00	0.00	0.00
Contributions for Capital	0.00	284,211.52	0.00
MCEG Grant	430,259.00	192,442.23	322,694.25
TOTAL OTHER REVENUE	453,259.00	481,296.59	324,944.25
TOTAL REVENUE	\$ 2,293,695.59	\$ 1,879,323.99	\$ 1,705,271.69
EXPENSE			
ADMINISTRATION			
Administrative Fee	100,000.00	75,000.00	75,000.00
Council Honorarium Allocations	33,000.00	20,784.27	24,750.00
Salaries	481,420.12	313,704.24	361,065.09
Benefits	77,042.79	52,455.80	57,782.09
Amortization	615,000.00	0.00	0.00
Amortization - Intangible Assets	4,200.00	0.00	0.00
Debit Machine Charges	7,000.00	5,293.67	5,250.00
Insurance	60,000.00	62,874.16	60,000.00
Memberships	1,500.00	0.00	1,125.00
Equipment	4,500.00	3,966.36	3,375.00
Interest on Debt Retirement	179,893.01	91,516.35	134,919.76
Sewer Maintenance	45,000.00	40,608.42	33,750.00
Lagoon Maintenance	15,000.00	6,991.25	11,250.00
Water Maintenance	50,000.00	46,386.47	37,500.00
Water Conservation Program	5,000.00	0.00	3,750.00
Water tests & Inspections	18,000.00	19,477.40	13,500.00
Water School	10,000.00	3,886.00	7,500.00
Property Taxes	4,500.00	4,573.42	4,500.00
Power - Sewer	109,390.11	82,278.44	82,042.58
Power - Water	89,769.64	57,362.99	67,327.23
Sub-total: Power	199,159.75	139,641.43	149,369.81

Uniforms	2,500.00	2,480.08	1,875.00
Office Supplies	5,500.00	3,515.45	4,125.00
Postage	13,000.00	5,872.68	9,750.00
Professional Fees -audit/accounting	11,000.00	7,150.00	8,250.00
Professional fees - legal	2,000.00	1,925.44	1,500.00
Professional fees - engineering	9,000.00	0.00	6,750.00
Professional fees - other	2,000.00	0.00	1,500.00
Information Technology	12,000.00	10,946.58	9,000.00
Professional fees - subtotal	36,000.00	20,022.02	27,000.00
Training & Development	7,500.00	14,809.85	7,500.00
Telephone & Pager	6,500.00	4,639.68	4,875.00
2017 GMC Sierra	5,000.00	5,080.55	3,750.00
2008 Victor Cargo Trailer	500.00	997.02	375.00
2012 Blower	500.00	0.00	375.00
2012 Bushhog	500.00	0.00	375.00
2008 4X4Chev Truck(purch. 2013)	13,000.00	1,229.28	9,750.00
2018 Ram Truck	7,500.00	1,988.04	5,625.00
2014 Magnum Mobile Generator	2,700.00	2,839.73	2,025.00
Subtotal Vehicles	29,700.00	12,134.62	22,275.00
Fuel Tanks - Bulk Fuel	3,500.00	4,281.39	2,625.00
TOTAL ADMINISTRATION	2,014,415.67	954,915.01	1,064,411.75
TOTAL EXPENSE	\$ 2,014,415.67	\$ 954,915.01	\$ 1,064,411.75
INCOME INCLUDING CAPTIAL FUNDING	\$ 279,279.92	\$ 924,408.98	\$ 640,859.94
Capital Funded From Operations - Budgeted	518,400.00	288,557.37	
Funds Remaining	-\$ 239,120.08	\$ 635,851.61	
Amortization Funds	619,200.00	0.00	
Used for Capital Debt Repayment	366,710.23	194,205.34	
Capital Reserve Funding	252,489.77	194,205.34	
Gov't Transfers for Capital		284,211.52	
Total Capital Reserve Funding	13,369.69	157,434.75	



TOWN OF CORNWALL

RESOLUTION

DATE: January 29, 2025

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-01-2025 Independent Review Council Remuneration

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Elaine Barnes**

Whereas: Pursuant to the Town of Cornwall Council Remuneration Bylaw, Cornwall Council commissioned an independent review of remuneration and expenses by consultant Jack Novak;

And Whereas: The independent review report has been received and considered by Council;

Therefore, be it Resolved: That the independent review report be adopted in principle and the remuneration recommendations contained therein be implemented for the 2025 – 2026 fiscal year.



TOWN OF CORNWALL

RESOLUTION

DATE: January 29, 2025

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-02-2025 CADC Board Member

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____

Seconded by Councillor _____

Whereas: The Town of Cornwall is a member of the Charlottetown Area Development Corporation (CADC) and through this membership is entitled to appoint one Director to represent Cornwall on the Board of Directors of the CADC;

And Whereas: The Town of Cornwall put out a public call for residents interested in this appointment and have considered all such applications that have been received;

Therefore, be it Resolved: That the Town of Cornwall Council appoints Josh Beaton to sit on the Board of the CADC as the representative of the Town of Cornwall.

**TOWN OF CORNWALL
ENVIRONMENT AND SUSTAINABILITY COMMITTEE MEETING
Monday, January 13th, 2025, at 5:00 PM**

Chair: Councillor Judy Herlihy
Present: Mayor Minerva McCourt
Councillor Cory Stevenson

Also: Billy Ramsay – Infrastructure Supervisor
Stephen O’Shea – Utility Operator

Four Community Members

Regrets: Deputy Mayor Jill MacIsaac

CALL TO ORDER

The meeting was called to order at 5:04 p.m. by Chair Judy Herlihy.

LAND ACKNOWLEDGEMENT

The Chair read the land acknowledgement; that the land we gather on is the ancestral land of the Mi’kmaq and we respect the Mi’kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF THE AGENDA

Moved by Mayor McCourt Seconded by Chair Herlihy that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Mayor McCourt seconded by Chair Herlihy that the Environment and Sustainability Committee minutes of November 18th, 2024, be approved as circulated with a correction of a spelling error.

Motion Carried

BUSINESS ARISING

Fireworks

Chair Herlihy will send along the email from the fireworks company that was circulated to the Parks and Rec Committee regarding fireworks for Canada Day celebrations.

Nature Smart Climate Solutions Fund

The Nature Smart Climate Solutions Fund was mentioned but the Town would have to match a minimum of 1 million dollars to have priority for the fund. The Town does not have a project or the funds that would be suitable to apply for this funding stream at this time.

PRESENTATION – ISLAND NATURE TRUST – JENNA CAHILL

Jenna Cahill and Simon Andrea were in attendance and did a presentation about the Island Nature Trust. The Island Nature Trust has been protecting natural areas and wildlife since 1979. The presentation included information on the benefits of donating or selling land to the Island Nature Trust and included information on their efforts to prevent development and maintain properties in their natural condition.

The presentation also included information on some endangered species such as the bank swallow of which they have authored a book called “Filtt’s Call”. The Committee is going to try to acquire copies of the books for the instructors of the WaterSchool program.

RESIDENT ENGAGEMENT

DANDELION FESTIVAL

The Committee is reaching out to the Events Committee to see what they were hoping for with this festival. The Committee is continuing to work on setting a date for the festival in either late April or early May, and they don’t want the festival to conflict with any other events put on by the Town.

PROPERTY MAINTENANCE BYLAW REVIEW

The Committee agreed to defer the discussion on the Property Maintenance Bylaw until the next meeting.

WATER CONSERVATION

Staff are working in confirming the dates for Cornwall WaterSchool, waiting to hear from Charlottetown and Stratford on their schedule for WaterSchool as Cornwall is set to do ours after the other communities.

The Committee discussed promoting water conservation through a water audit program. The committee feels that the Town could benefit from this sort of program, but the town would need to hire an additional staff member to run the water audit program. This could be a good opportunity for a university student to run the program and going out to do the water audits in resident’s homes. Chair Herlihy suggested that the Utility Committee should be involved as well. This job would need to be posted no later than late February and Chair Herlihy will talk to CAO Kevin Coady about the process of getting the funding for a student worker.

CORNWALL AREA WATERSHED GROUP (CAWG) UPDATES

CHRISTMAS ACTIVITIES

Members of CAWG were invited to participate in the Cornwall Christmas parade and members that were able to attend enjoyed being part of the event.

CAWG also decorated a mini tree at Town Hall with the 12 trees of Christmas. The decorations used to decorate the tree were collected and can be used again next year.

HYDE POND SIGNAGE

CAWG is in the process of purchasing new signage to be installed at Hyde Pond and at the lookouts overlooking the pond. There will be three signs installed in total, and the signs will have facts and the history of the pond.

IN CAMERA

NIL

CORRESPONDENCE

NIL

NEXT MEETING DATE

The next meeting is scheduled for Monday February 10th, 2025, at 5:00p.m. at the Town Hall.

MEETING ADJOURNED AT 6:55 p.m.

JUDY HERLIHY
CHAIR

BILLY RAMSAY
INFRASTRUCTURE SUPERVISOR

TOWN OF CORNWALL
MUNICIPAL AND EMERGENCY SERVICES COMMITTEE
Wednesday, January 8, 2025, at 5:45pm

Attendance: Corey Frizzell (Chair), Mayor Minerva McCourt, Judy Herlihy, Elaine Barnes
Staff: Kevin Coady (CAO) and Emma Hicks (Clerk)
Regrets: N/A
Others: Steven Campbell, Cory Stevenson

1. CALL TO ORDER

Councillor Frizzell chaired the meeting which was called to order at 5:31pm

2. LAND ACKNOWLEDGEMENT

Councillor Frizzell welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. APPROVAL OF THE AGENDA

It was moved by Councillor Barnes and seconded by Councillor Herlihy that the Agenda be approved as distributed.

CARRIED

4. APPROVAL OF THE MINUTES

Councillor Herlihy requested amendments to the minutes of November 6, 2024, to correct the name "Morrison". It was moved by Councillor Barnes and seconded by Councillor Herlihy that the Minutes be approved as amended.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

NIL

6. PRESENTATIONS

a. EMO - Aaron Campbell (CDA Consulting), Phil Woodworth (Cornerstone)

Councillor Frizzell welcomed Aaron Campbell and Phil Woodworth to the meeting to discuss the upgrades and renovations planned for Cornwall Cornerstone Baptist Church. As discussed at previous meetings, Cornerstone's church/facility has been included as a reception/comfort centre under the Town's Emergency Measures Plan; planned upgrades to the facility will benefit the Town and community should a reception centre be required. Mr. Woodworth explained that during the response and recovery from hurricane Fiona they opened their doors to assist any way they could, primarily access to water and for the social aspect. Cornerstone's congregation has a large volunteer base willing to assist should something like Fiona happen again. Currently, there is no back up power, and upgrades include addition of generator, washrooms/showers and gymnasium renovations. Mr. Woodworth advised that architectural drawings are almost ready. The organization hopes to request tenders early February with construction beginning in April.

Councillor Herlihy asked for an update on the emergency kits. Mr. Campbell advised that the province does not have the kits at this point in time, but will be allocated once received. Once allocated, kits may be moved around depending on need.

Councillor Frizzell thanked Mr. Campbell and Mr. Woodworth for meeting with the Committee

Mr. Campbell and Mr. Woodworth exited chambers at 6:05pm

Upgrades were done to the Town's Civic Centre kitchen under the provincial Reception Centre Resiliency Fund. Councillor Barnes commented that there are no designated breastfeeding areas, and Councillor Stevenson commented that changing tables have been installed.

7. REPORTS: (Transit Report received, no other reports received as of date of meeting)

- a. T3 Transit: Ridership is up 7,000 from last year. Councillor Herlihy commented that the ridership numbers exceed population growth.
- b. North River Fire Department: no comment
- c. RCMP: no comment.
- d. Bylaw Enforcement: no comment.
- e. Animal Control: no comment.

8. ITEMS FOR DISCUSSION

a. Transit – Enhanced Transit Service

CAO Coady provided the Committee with the proposed plan from Mike Cassidy (T3 Transit). Councillor Frizzell commented that residents want better transit system in Town and asked the Committee if Council is going to go another year without increased service. The increased service, proposed routes, and extra bus could cost an additional \$332,000. Councillor Herlihy asked what the current transit cost is per year, CAO Coady advised it is approximately \$185,000. Councillor Frizzell proposed proceeding with this plan as a pilot for the year, while working on plan with Provincial partners. The CATCC continues to review and negotiate the transit plan and contracts. CAO Coady advised he will convey the Town's intention at the upcoming transit meeting.

b. Epic Electric Scooters – Annual Summary:

Councillor Herlihy and Councillor Barnes commented that the ridership statistics are good for a very short season. CAO Coady advised that the program started late in the year and will have more months in the spring. Mayor McCourt asked about the use of helmets with the scooters. Councillor Frizzell commented that the Town cannot enforce helmets as that falls under the Highway Safety Act. Councillor Herlihy further commented that helmets are made available with the scooters and it is up to individuals to use them. Councillor Barnes advised it is about education and putting the information out there and suggested a spring promotional draw for helmets integrated with Parks and Rec's spring programming.

c. E-Watch Cameras

CAO Coady advised the item is here to keep on the Agenda. There will be a budget discussion, and the intention is to purchase two cameras to start. Councillor Herlihy asked about the cost, CAO Coady advised it is approximately \$15,000 per camera. Councillor Barnes asked CAO Coady if department managers can attend the budget discussions for a more holistic conversation

d. Safe Public Places Policy:

CAO Coady advised the item is here to keep on the Agenda, the policy is not drafted yet. Councillor Frizzell thanked Councillor Barnes for initially bringing the item to the Committee.

9. IN CAMERA MGA s.119

NIL

10. OTHER BUSINESS

NIL

11. ADJOURNMENT:

The meeting was adjourned at 6:53pm.

COREY FRIZZELL, Chair
Councillor

KEVIN COADY
Chief Administrative Officer

Kevin Coady

From: Matthew Cassidy <mcassidy@coachatlantic.ca>
Sent: January 3, 2025 11:02 AM
To: Keenan, Anna; Kevin Coady; Jeremy Pierce; Corkum-Gorrill, Jessika; MacEwen, Richard; Jeremy Crosby
Cc: sgillis@charlottetown.ca; Melanie Stetson
Subject: December Ridership
Attachments: Charlottetown 2024 Annual Ridership.pdf; Charlottetown December Ridership.pdf; Cornwall 2024 Annual Ridership.pdf; Cornwall December Ridership.pdf; December Accidents.pdf; December Breakdowns.pdf; December Complaints.pdf; December Marketing.pdf; Stratford 2024 Annual Ridership.pdf; Stratford December Ridership.pdf

Hello All,

Attached you will find our ridership report for all three Municipalities for the month of December and our Annual Summary showing all months since the start of the systems.

We are happy to report the growth of the system in 2024 and reach the milestones we did. We are hoping we will continue to see growth in the system in 2025!

	December 2024	December 2023	% change	YTD 2024	YTD 2023	% change
Charlottetown	109,256	108,067	1%	1,505,812	1,315,683	14%
Cornwall	2,564	2,281	11%	37,415	30,552	22.5%
Stratford	4,834	5,091	-5%	78,022	62,397	25%

Please let me know if you have any questions or concerns.

MMC

Matthew Cassidy, CPA, CA | President
Coach Atlantic Transportation Group
m.902.393.5039 | o.902.566.5664 Ext101
a.7 Mount Edward Rd, Charlottetown, PE, C1A 5R7
coachatlantic.ca | maritimebus.com



CORNWALL RIDERSHIP - DECEMBER 2024

Route #	Day	Values	Sum of Cornwall U18 Ups	Sum of Cornwall Offs	Sum of Cornwall U18 Offs	Sum of Cornwall Ridership
	12/01/2024 Sun	59	4	63	3	0
	12/02/2024 Mon	60	9	72	4	129
	12/03/2024 Tue	55	7	66	6	145
	12/04/2024 Wed	48	12	55	2	134
	12/05/2024 Thu	56	4	59	1	117
	12/06/2024 Fri	21	5	20	5	120
	12/07/2024 Sat	50	6	60	2	51
	12/08/2024 Sun	54	2	70	1	0
	12/09/2024 Mon	63	7	61	2	118
	12/10/2024 Tue	63	6	64	2	127
	12/11/2024 Wed	63	6	64	2	133
	12/12/2024 Thu	59	5	54	5	128
	12/13/2024 Fri	37	8	27	4	133
	12/14/2024 Sat	55	2	56	5	77
	12/15/2024 Sun	52	4	41	4	0
	12/16/2024 Mon	53	4	59	2	117
	12/17/2024 Tue	54	4	59	2	99
	12/18/2024 Wed	57	7	49	2	118
	12/19/2024 Thu	22	5	50	2	112
	12/20/2024 Fri	47	7	44	2	114
	12/21/2024 Sat	29	12	23	2	38
	12/22/2024 Sun	46	16	51	1	0
	12/23/2024 Mon	30	10	27	5	104
	12/24/2024 Tue	45	20	50	8	52
	12/25/2024 Wed	35	9	32	7	0
	12/26/2024 Thu	1,150	171	1,161	7	118
	12/27/2024 Fri				8	75
	12/28/2024 Sat				7	0
	12/29/2024 Sun				7	122
	12/30/2024 Mon				7	83
	12/31/2024 Tue				82	83
Grand Total						2564

CORNWALL RIDERSHIP - DECEMBER 2024

Route #	Day	Values	Sum of Cornwall
	Sun	Non	0
	Mon	Paying	590
	Tue	Non	506
	Wed	Paying	385
	Thu	Non	357
	Fri	Paying	485
	Sat	Non	241
Grand Total			2564

	2024	2023	2022
Total Ridership	2,805	2,281	1,948
Monday - Friday	2,564	2,013	1,753
Saturday	241	268	195
Paying	20	21	21
Non - Paying	128	96	83
Average	60	67	39
Paying	4	4	5
Non - Paying	4	4	5
Working Days	60	67	39
Average	60	67	39

Corwall Passenger Totals Per Month

	January	February	March	April	May	June	July	August	September	October	November	December	Total
2008	-	-	-	-	-	-	-	-	-	-	-	-	-
2009	865	760	886	827	852	1070	1043	1038	762	983	911	724	3,380
2010	1621	1489	1620	1340	1352	1439	1553	1333	1416	1619	1620	1285	13,481
2011	1478	1351	1802	1258	1357	1543	1620	1367	1706	1776	1732	1193	18,154
2012	1582	1418	1496	1128	1300	1260	1601	1416	1580	1534	1684	1186	17,760
2013	1312	1112	1150	1239	1181	988	1178	1093	1291	1480	1387	1159	16,518
2014	1168	948	904	883	782	820	1183	1071	1276	1424	1254	877	14,084
2015	786	648	985	857	839	895	1471	1025	1051	1107	907	782	11,794
2016	813	726	862	801	825	844	1067	1216	1034	994	992	734	11,368
2017	970	691	937	749	937	1049	1080	1160	1084	1071	961	750	10,893
2018	898	742	773	665	883	962	1108	1249	1283	1401	1173	752	11,453
2019	1038	976	1226	1186	1375	1186	1112	1225	3457	4183	3377	2231	11,908
2020	3969	3303	2214	604	541	911	1030	1040	879	950	802	560	22,572
2021	775	687	887	981	1088	1217	1281	1243	1578	1665	1560	1182	16,683
2022	828	845	1569	1685	2007	2195	2466	2846	2,271	2405	2494	1948	14,142
2023	1958	1789	2144	1,974	2231	2551	3186	3201	3,492	2907	2638	2281	23,359
2024	2804	2335	2652	2,878	3,054	2,977	3888	4177	3,323	3622	3,141	2,564	30,552
	43.2%	37.1%	32.3%	35.7%	35.9%	32.0%	30.0%	30.1%	24.7%	24.7%	23.3%	22.5%	37,415

NORTH RIVER FIRE DEPARTMENT

Town of Cornwall Statistics

November 2024



Call Type	Number
Medical First Responder	1
Motor Vehicle Collision	1

Fire Calls

	2020	2021	2022	2023	2024
December	6 (6)	6 (6)	7 (7)	4 (4)	9 (9)
January	6 (12)	7 (13)	7 (14)	7 (11)	2 (11)
February	3 (15)	7 (20)	4 (18)	6 (17)	5 (16)
March	4 (19)	3 (23)	9 (27)	3 (20)	5 (21)
April	9 (28)	3 (26)	3 (30)	5 (25)	6 (27)
May	3 (31)	3 (29)	3 (33)	11 (36)	2 (29)
June	5 (36)	11 (40)	4 (37)	13 (49)	9 (38)
July	3 (39)	4 (44)	7 (44)	18 (67)	10 (48)
August	6 (45)	8 (52)	8 (52)	7 (74)	12 (60)
September	5 (50)	7 (59)	12 (64)	12 (86)	9 (69)
October	6 (56)	6 (65)	14 (78)	7 (93)	4 (73)
November	4 (60)	4 (69)	13 (91)	7 (100)	2 (75)
Cornwall Totals	60	69	91	100	75
NRFD Overall Totals	183	186	241	291	222

Call Types

	2020	2021	2022	2023	2024
Motor Vehicle Collisions	17	12	16	14	14
Misc. Fire type calls	7	17	28	16	11
Fire Alarms	15	22	19	31	23
Medical First Responder	11	10	19	29	22
Carbon Monoxide Alarms	4	1	3	2	1
Structure Fires	1	1	1	2	
Vehicle Fires	2	2	1	1	2
Water Rescue	1	3	0	0	
Off-Road Rescue	0	0	1	0	
Ice Rescue	0	0	0	0	1

NORTH RIVER FIRE DEPARTMENT

Town of Cornwall Statistics

December 2024



Call Type	Number
Medical First Responder	4
Fire Alarms	2
Motor Vehicle Collision	1
Power lines down	1
Furnace issues	1

Fire Calls

	2020	2021	2022	2023	2024	2025
December	6 (6)	6 (6)	7 (7)	4 (4)	9 (9)	9 (9)
January	6 (12)	7 (13)	7 (14)	7 (11)	2 (11)	
February	3 (15)	7 (20)	4 (18)	6 (17)	5 (16)	
March	4 (19)	3 (23)	9 (27)	3 (20)	5 (21)	
April	9 (28)	3 (26)	3 (30)	5 (25)	6 (27)	
May	3 (31)	3 (29)	3 (33)	11 (36)	2 (29)	
June	5 (36)	11 (40)	4 (37)	13 (49)	9 (38)	
July	3 (39)	4 (44)	7 (44)	18 (67)	10 (48)	
August	6 (45)	8 (52)	8 (52)	7 (74)	12 (60)	
September	5 (50)	7 (59)	12 (64)	12 (86)	9 (69)	
October	6 (56)	6 (65)	14 (78)	7 (93)	4 (73)	
November	4 (60)	4 (69)	13 (91)	7 (100)	2 (75)	
Cornwall Totals	60	69	91	100	75	
NRRFD Overall Totals	183	186	241	291	222	

Call Types

	2020	2021	2022	2023	2024	2025
Motor Vehicle Collisions	17	12	16	14	14	1
Misc. Fire type calls	7	17	28	16	11	2
Fire Alarms	15	22	19	31	23	2
Medical First Responder	11	10	19	29	22	4
Carbon Monoxide Alarms	4	1	3	2	1	
Structure Fires	1	1	1	2		
Vehicle Fires	2	2	1	1	2	
Water Rescue	1	3	0	0		
Off-Road Rescue	0	0	1	0		
Ice Rescue	0	0	0	0	1	



L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)
 Current as of: 2025-01-11

UNCLASSIFIED

Occurrence Type and Sub-Type	Target Month			Year to Month		
	Dec 2024	Dec 2023	Dec 2022	2024	2023	2022
Crimes Against Persons						
Offences Related to Death	0	0	0	0	0	0
Sexual Offences	2	1	0	11	12	8
Assault	6	0	2	34	28	19
Kidnapping/Hostage/Abduction	0	0	0	1	1	0
Robbery	0	0	0	0	1	0
Extortion / Intimidation	0	0	0	1	2	0
Criminal Harassment	0	0	0	6	5	10
Indecent Harassing Comm.	2	0	4	33	7	24
Uttering Threats	1	2	0	17	12	10
Property Crime						
Arson	0	0	0	1	1	0
Break and Enter	0	0	0	7	14	4
Unlawfully in a Dwelling House	0	0	0	1	0	1
Theft Over	1	0	0	2	1	2
Theft of Motor Vehicle	2	0	0	4	1	0
Theft of Other MV / Motorcycle	0	0	0	4	2	0
Take MV w/o Consent	0	0	0	0	1	0
Theft Under	3	1	1	32	33	39
Shoplifting	1	0	0	5	4	1
Theft (mail, bicycle, et al)	0	0	0	2	1	2
Theft from Motor Vehicle	0	1	0	7	10	4
Possession of Stolen Goods	0	0	0	1	2	2
Fraud	3	1	1	31	23	17
Identity Theft	0	0	0	0	1	0
Mischief	5	8	7	98	109	72
Drug Enforcement						
Possession	0	0	0	4	0	0
Trafficking	0	1	0	2	5	0
Import/Export	0	0	0	0	0	0
Production	0	0	0	1	0	0
Other	1	1	1	11	7	3
Traffic						
Dangerous Op of MV	0	0	0	1	5	2
Impaired by Alcohol	1	1	0	19	15	20
Impaired by Alcohol & Drug	0	0	0	3	1	1
Impaired by Drug	0	2	0	10	15	8
Failure/Refusal	0	0	0	3	3	2
Driving while Disqualified	0	0	2	11	11	8
Fail to Stop or Remain	0	3	0	6	3	1

Statistics represent 1st line of UCR Scoring.
 Does not include Unfounded/Unsubstantiated Occs unless otherwise stated.
 Prepared by Greg McCormick, Crime Analyst (greg.mccormick@rcmp-grc.gc.ca)
 Page 1 of 2



L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)

UNCLASSIFIED

Current as of: 2025-01-11

	2024	2023	2022	2021	2020	2019
Seatbelt Violation	0	0	1	6	4	15
Intersection Violation	0	0	0	6	4	8
Speeding Violation	11	6	17	345	117	215
Insurance Violation	0	0	0	0	0	0
Road Side Suspension (Alcohol)	0	0	0	4	3	1
Road Side Suspension (Drug)	0	0	0	0	0	2
Collision - Fatal	0	0	0	0	0	0
Collision - Non - Fatal Injury	0	1	0	7	3	0
Collision - Reportable	2	2	0	29	32	21
Collision - Non Reportable	6	4	1	37	39	41
Off-Road Vehicle Collision	0	0	0	0	0	0
Municipal By-laws	0	0	0	0	0	0
Other Traffic Offence/Violation	26	23	29	409	462	325
Other Traffic Related Duties	19	0	0	137	2	2
Checkstop	2	2	1	26	7	7
Other						
911 Call	1	0	4	26	46	30
Breach of Court Order	1	0	0	23	9	10
Liquor Act	0	1	1	3	9	8
Mental Health Act	5	3	3	80	48	56
Missing Person	1	0	0	10	9	7
Municipal Bylaw - Other	0	0	0	2	3	6
¹ Other	30	26	22	394	289	341
Suspicious P V P	0	0	1	1	23	53
Trespass At Night	1	0	1	7	1	1
Total Founded & SUI Occurrences	133	90	99	1,921	1,446	1,409
Total Occurrences*	142	98	102	2,056	1,561	1,473

¹ Includes Assistance to General Public, Dog Act, False Alarms, and any occurrence type with "other activities" in the caption.

*Includes Unfounded and Unsubstantiated

Statistics represent 1st line of UCR Scoring.

Does not include Unfounded/Unsubstantiated Occs unless otherwise stated.

Prepared by Greg McCormick, Crime Analyst (greg.mccormick@rcmp-grc.gc.ca)

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Royal Canadian Mounted Police / Gendarmerie royale du Canada

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RCMP-GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA



Monthly Report December 2024 Town of Cornwall

Greg McCormick, Intelligence Analyst
L Division Criminal Analysis Section
January 9, 2025



Royal Canadian Mounted Police
Gendarmarie royale
du Canada

Canada

Police Activity

Occurrence Summary

- Persons crimes for December rose to 11, up from five in November. Assaults accounted for six of these occurrences, with charges laid/recommended in three. Sexual offences and harassing communications accounted for two each.
 - Property crime accounted for 15 occurrences, down two from the 15 observed in November. The single theft over \$5000 resulted in no charges laid; a youth had taken money from his family, which was recovered and returned. Mischief accounted for five occurrences, and all were concluded with insufficient evidence to proceed. There were no break and enters, and the two theft of motor vehicles resulted in both vehicles being recovered, and charges laid/recommended in one of the two occurrences.
 - The single drug enforcement occurrence in December was non-criminal in nature.
 - Traffic continues to account for the bulk of the activity in Cornwall, with 67 occurrences in December, down from 90 in November. A single impaired driving occurrence was recorded (by alcohol) and concluded with charges laid/recommended. There were two Checkstops documented, along with 11 speeding violations and 26 other traffic offences/violations.
- Overall, December 2024 recorded 142 occurrences with 133 founded or still under investigation. This is lower than November 2024 (170 occurrences with 159 founded/SUI) and higher than December 2023, when 98 occurrences were recorded, with 90 founded/SUI.



Community Policing

Policing Initiatives

- Two members attended the Cornwall Christmas Parade.

Selective Traffic Enforcement Program

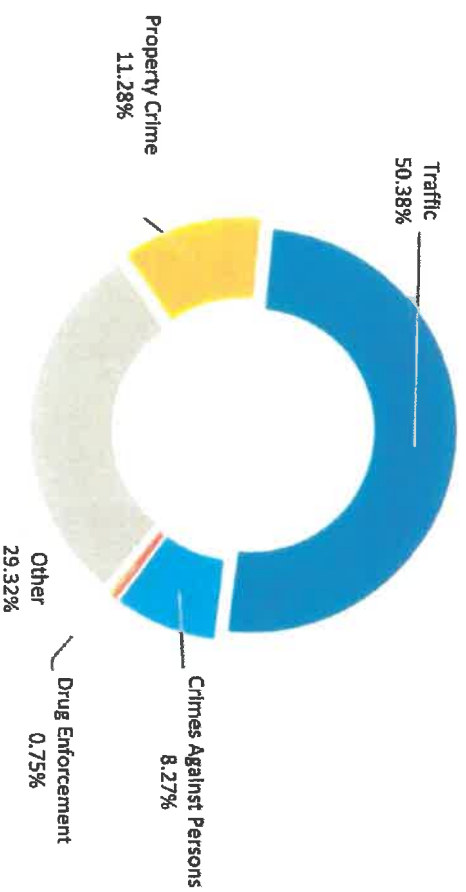
- Members conducted 17 STEP files in the Town of Cornwall:
 - Three on Route 1
 - Eight on Main Street
 - Two on Meadowbank Road
 - Two on Warren Grove Road
 - Two on Kingston Road



Royal Canadian Mounted Police
Gendarmerie royale
du Canada

Occurrences

Occurrences by Category - All Occurrence Types
Queens District RCMP (Cornwall)
December 2024



133 Founded/SUI of 142 Total Occurrences

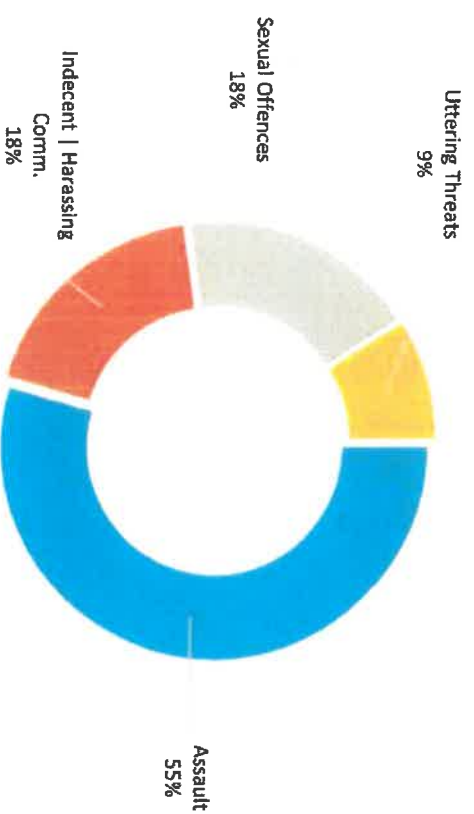


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Occurrences - Person Crimes

Occurrences by Category - Crimes against Persons
Queens District RCMP (Cornwall)
December 2024



11 Founded/SUI of 142 Total Occurrences

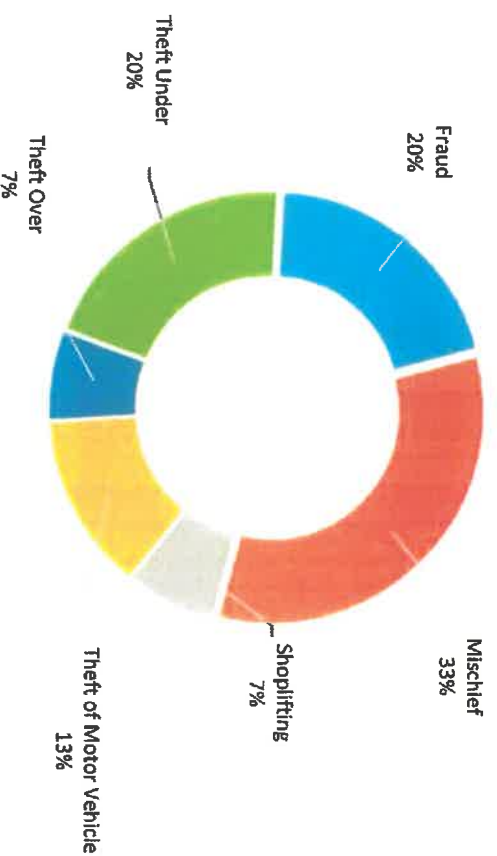


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Occurrences - Property Crime

Occurrences by Category - Property Crime
Queens District RCMP (Cornwall)
December 2024



15 Founded/SUI of 142 Total Occurrences



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Occurrences - Drug Enforcement



Occurrences by Category - Drug Enforcement
Queens District RCMP (Cornwall)
December 2024



1 Founded/SUI of 142 Total Occurrences

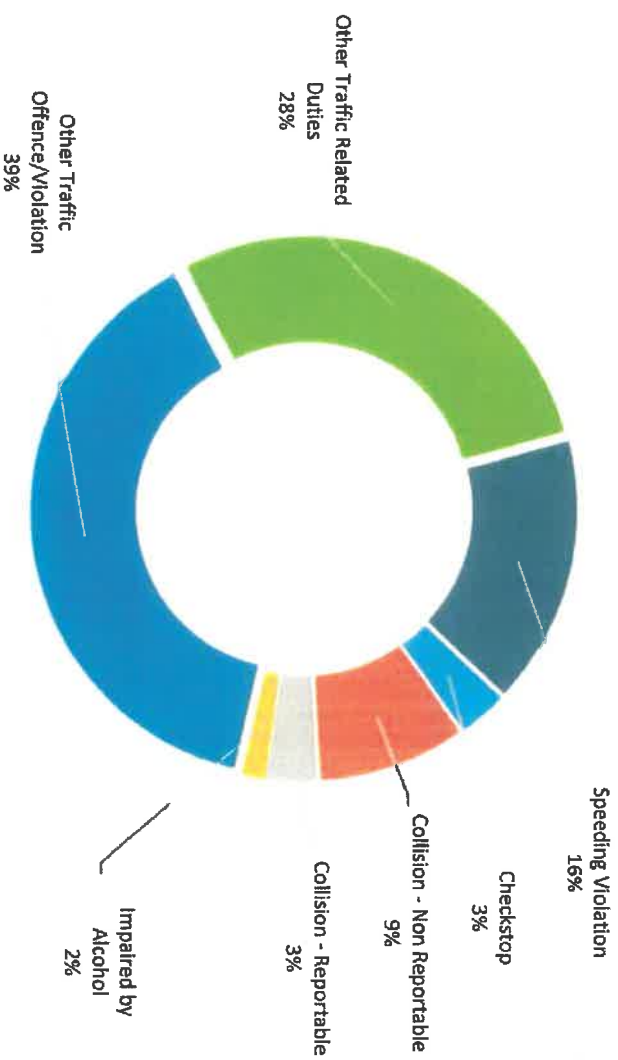


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Gendarmerie royale du Canada



Occurrences - Traffic Occurrences

Occurrences by Category - Traffic Enforcement
Queens District RCMP (Cornwall)
December 2024



67 Founded/SUI of 142 Total Occurrences

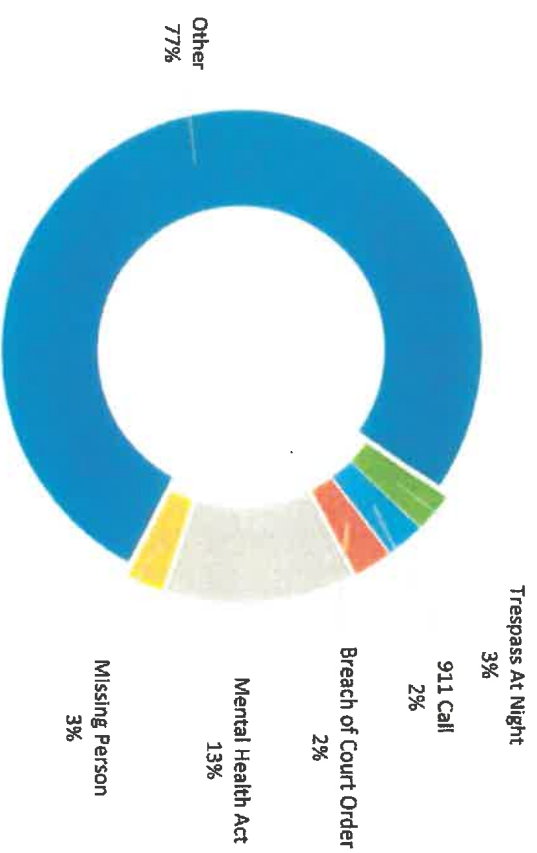


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Occurrences - Other Occurrences

Occurrences by Category - Other Occurrence Types
Queens District RCMP (Cornwall)
December 2024



39 Founded/SUI of 142 Total Occurrences



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du Canada



Summary Offence Tickets / Warnings / Defect Notices

Type	Sum of Fines	Count
Ticket	\$625.00	4
138(6) Operating motor vehicle with improper glazing (tinting)	\$250.00	1
176(3)(b)(i) Speeding: 29 km /hr or less over limit	\$375.00	3

Type	Count
Warning	11
11(1)(a) Driving passenger vehicle not registered	1
176(3)(b)(i) Speeding: 29 km /hr or less over limit	5
19(1)(a) Operating vehicle with invalid inspection sticker	2
324(4) Failing to carry and produce valid insurance card to peace officer when requested	1
68 Driving without being licensed to drive or with a license that is expired or invalid	1
76(2) Licensee failing to produce license upon request	1



PEI BYLAW ENFORCEMENT

TOWN OF CORNWALL BYLAW REPORT December 2024.

- Patrolling and monitoring open files.
- Dec 06 – No new files.
- Called 298 Main St. Owner again about damaged shelves in front lawn to be removed.
- Sizzler is staying clean.
- Dec 13 – No new files.
- Furniture removed front 298 Main St.
- Dec 20 – No new files.
- Dec 27 – Office closed for Holidays.

Officer - DONNA J JOHNSON - B.Mus.

PEI Bylaw Enforcement

peibylawenforcement@gmail.com

902-218-7045

Town of Cornwall - Summary of Month & Year to Date (April 2024 - March 2025)

Category	Last Month YTD	December	YTD
By-Law Cases - New	9	0	9
By-Law Cases - Closed	8	0	8
Humane - New	12	1	13
Humane - Closed	9	1	10
Dog Act - New	5	0	5
Dog Act Closed	5	0	5
Stray Dogs to Shelter	0	0	0
Stray Dogs Returned to Owner	0	0	0
Stray Cats to Shelter	7	0	7
Stray Cats Returned to Owner	3	0	3
Community Patrols	138	6	144
Licenses Issued	7	0	7
For The Record - New	0	0	0
For The Record - Closed	0	0	0
Health & Wellness - New	1	0	1
Health & Wellness - Closed (bites that break skin)	0	0	0
Total	204	8	212

Charges for Boarding of Unclaimed Stray Dogs

Board (5 days, \$26 per day)	0 dogs @ \$130	\$0.00
Euthanasia (\$75 per animal)	0 dogs @ \$75	\$0.00
	Total	\$0.00

**TOWN OF CORNWALL
PARKS & RECREATION COMMITTEE MEETING
Wednesday January 15, 2025, at 4:30 PM**

Attendance: Chair Cory Stevenson, Councillor Steven Campbell, Mayor Minerva McCourt, Councillor Judy Herlihy

Staff: Manager Kim Meunier, Jennifer Hanus, CAO Kevin Coady

Regrets:

Council:

1) Call to Order

Chair Cory Stevenson called the meeting to order at 4:30pm.

2) Land Acknowledgement

Chair Stevenson welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3) Approval of Agenda

It was moved by Councillor Campbell and seconded by Councillor Herlihy that the agenda be approved. With the addition of the following:

8. vi. Dandelion Festival

vii. Budget request/information from Councillor Frizzell

CARRIED

4) Disclosure of Conflict of Interest

NIL

5) Approval of Minutes

It was moved by Councillor Herlihy and seconded by Councillor Campbell that the minutes of November 13, 2024, be approved.

CARRIED

6) BUSINESS ARISING FROM THE MINUTES

a) Councillor Herlihy followed up with input from the Environment Committee on the topic of the Canada Day Fireworks. It was noted that the Committee would work with Fireworks FX to design a show that was reduced in noise. It was suggested that we request a list of the fireworks available and the decibel level for them and choose to have fireworks that are rated below a certain decibel rating. Councillor Herlihy noted that we may draw more people to watch if we market it as a noise reduced display. Kim will reach out to the company to see if they have a list of the decibel ratings for the fireworks they use.

7) NEW BUSINESS

a) Events

Chair Initials

- i. Holiday Events Recap
 1. Chair Stevenson conveyed his thanks to the staff and volunteers for their hard work on the events and making them a success.
 2. Some event highlights:
 - a. The numbers for the breakfast were down, this may have been due to an event that was taking place in the community but not related to the Town. Councillor Campbell asked if an official thank you had been sent to Eliot River School for their role in the Pancake Breakfast at the Civic Centre. Kim noted that there was a Facebook post thanking those involved, and Eliot River had been tagged in it. Kim will follow up with another more direct thank you.
 - b. The Christmas parade had 24 entries, which was up from 2023 (22 entries). Overall, the parade went well with staff watching parking lots of local businesses to control traffic, the RCMP at each end of Main Street, and Go With the Flow at key intersections along the route. One access noted to watch for 2025 was the entrance on to Main Street from the Sunny King Parking Lot.
 - c. The Santa Mingle following the parade had 50 – 70 people in attendance and soup, cookies and hot chocolate were served. The North River Fire Department continued to Meadowbank and the Town had their own Santa at the mingle. Councillor Campbell suggested that with the low attendance rate at the Santa Mingle, is it worth holding the event next year. A suggestion was made to offer soup to the parade participants while they wait for the parade to start instead of after the parade.
 - d. The 12 days of trees went well. It was noted that 12 trees are the best manageable number for the space and staff time as well as having businesses/organizations decorating them. The trees were donated to CAWG for them to use in their projects in 2025. Kim mentioned that it might be worth working with Smiths Christmas Trees to have the main tree at the front of Town Hall replaced as the tree that is there now needs replacing.
- ii. PEI 55+ Winter Games
 1. The Games are slated to take place from February 22 – 28, 2025 with events happening in and around Cornwall.
 2. Greg has been the main lead on the event and has been putting in more work than was originally thought it would take. The Town took on the 55+ games with the understanding that the PEI 55+ Games Society Council had funding to hire someone to handle the main planning.
 3. Kim noted that the funding amount they had was \$5,000.00 which was not enough to hire someone. Kim was able to get some funding through other grants and was able to hire Dylan Cameron to take the lead role in the Town part of the 55+ Games.
 4. Each event requires a chair to run the event, and it has been difficult to find a chair for each event.
 5. Registration for the event will start soon.
- iii. Snowfest
 1. The Committee was supplied with a draft schedule of events for Snowfest happening February 5 – 9, 2024.

2. The most pressing decision was what the title event would be on Saturday night.
3. Kim was contacted by Hockey Canada to see if the Town was interested in hosting a watch party for the women's Canada vs USA game being played in Summerside on February 8. The Committee agreed to have the Watch Party Saturday and a magician on Friday February 8 after the youth dance.
4. The cost for the magician is \$600 for the evening and the show would be from 8:30-10pm.

b) **Programs Updates**

- i. **Holiday Camps**
 1. The camps this year were busier than previous years.
- ii. **Winter Program Updates**
 1. The Ball Fitness and Chair Yoga programs continue to be popular with seniors with high enrollment in both programs.
 2. New this season is the 50+ Fitness with 29 people enrolled in it. Matt Landry is leading the program.
 3. It was mentioned that the Time for Tech in the Fall had been a popular program with the seniors in the area. Kim noted that staff are working on a new program for seniors called Navigating for Seniors. This would be a program geared toward finding programs for seniors and helping them to register for them online. The information would then be consolidated in a booklet for seniors to use to find programs in the area.

c) **Facilities**

- i. **Outdoor Rinks**
 1. The rinks have been installed at the Terry Fox Complex and Town Hall.
 2. The liner has been installed in one rink at Terry Fox, and that rink was flooded, however the weather has not been cold enough to freeze the rink.
 3. The liner was installed and the rink flooded at Town Hall on Monday January 13.
 4. There were 32 days in 2024 that the rinks were open.
- ii. **Field Hockey Turf Usage**
 1. A concern was raised regarding the use of the new turf field for field hockey would damage the turf. Kim contacted the company who installed the turf to see if it was damaging.
 2. The email response mentioned that the surface was not ideal for field hockey citing differences in the pile, underpad and infill used. There was no mention of whether it would be damaging to the turf.
 3. Kim will touch base with the company again to get full clarification on the issue.

8) **OTHER**

- i. **Mascot Name**
 1. Each committee member presented their top 3 or 5 names for the mascot.
 2. After some discussion, the name MAIZEY was chosen for the new mascot and will be forwarded to the Committee of Council.
- ii. **Batting Cage**
 1. The batting cage location has been decided; however, construction has not started yet. The funding CAMBA received through the Rotary Club will carry over to

- 2025 for use in the spring. Cornwall and Area Softball will contribute \$2000 for the batting cage.
2. The Town is committed to building a second batting cage. It was noted that the funds budgeted for it in 2024-25 will have to be carried to the 2025-26 year.
- iii. Park Upgrade Consideration –
1. After a brief discussion, the Committee chose Lowther Park as the next park to receive upgrades.
 2. The issue of parking was brought up and it was decided that the survey that will go out to residents in the area will include a question about the creation of a parking area for the park users.
 3. Kim will send out a survey to the residents in the Spring to gauge the main needs of the park and if the residents in the area would be in favour of a parking area.
- iv. Solar Lights at Parks –
1. Councillor Barnes reached out to Kim to see if it would be possible to add solar lights in the parks for the safety of park users as well as to deter poor behaviour in the parks.
 2. After some discussion, the committee decided that they would explore the option of using solar lights on the park signs that state the park is only open from dawn to dusk daily.
- v. Request from Michelle Hughes – Journey to Just Live Fun Run
1. Michelle Hughes reached out to Kim to let her know that the event coordinator Rebecca will no longer be working with the Fun Run Committee to plan the event.
 2. Michelle asked if the Town could partner with the Fun Run to help in organizing the event including permit applications, road closures, RCMP contact, etc.
 3. The committee discussed what that might mean for the Town and the staff involved as there was a lot of staff involvement in the previous events. It was decided that the Town would not be able to take on that role, however, the Town could donate to the event that would help to fund the hiring of someone to fill the coordinator role. This would be added to the budget.
- vi. Dandelion Festival
1. Councillor Herlihy noted that the Sustainability and Environment Committee intends to host a Dandelion Festival in May. This will not be a Parks and Recreation event; the Sustainability & Environment Committee want to work with Parks and Recreation to schedule the Festival for a time that will not conflict with any Spring events that will be happening.
 2. It was noted that May 3, 24, or 31 would be the best option for an afternoon festival.
- vii. Budget request/information from Councillor Frizzell
1. Councillor Frizzell requested that the Parks and Recreation Committee consider increasing the fee for groups located outside of Cornwall.
 2. It was noted that the current fee for minor sport organizations is based on their registration. The fees are \$10 for resident and \$15 for non resident. The hourly rate for adult groups is \$60/hr compared to \$87/hour at the UPEI Fields. We also offer off peak rates of \$45/hour.
 3. Councillor Herlihy asked if there was a document that has a summary of the fees charged for field use as well as the hourly rate for field use as well as the last time the fees were raised. Kim will create one.

4. It was noted that the fields are available to book on most weekends, but that the times during the week from 5pm – 10pm are normally booked. Kim will share a spreadsheet with the hours booked per organization with the committee.
5. A raise in fees for minor sport was discussed (\$15 resident and \$20 for non resident).

9) **IN CAMERA**

NIL

10) **NEXT MEETING**

The next Parks and Recreation Committee meeting will be held Wednesday, February 12th, 2025, at 4:30 pm.

11) **ADJOURNMENT**

Meeting adjourned at 6:58pm

Cory Stevenson, Councillor
Chair, Parks and Recreation Committee

Kim Meunier
Manager, Parks and Recreation

**TOWN OF CORNWALL
PARKS & RECREATION DEPARTMENT
- JANUARY REPORT-**

Events.

- **Holiday Events Recap**
 - **Tree Lighting & Candy Cane Bingo Christmas Tree Lighting:**
 - The event was held on December 6th at 6:00pm at the Town Hall.
 - There were 90 -100 people in attendance, braving the very cold temperatures.
 - Hot chocolate and cookies were provided. This year we had local seniors make homemade cookies for the event.
 - Performances this year included St Francis of Assisi Youth Choir, Cornwall Afterschool Day camp, Bluefield Bobcat Pep Band, UPEI Multicultural Choir, and step dancing and fiddling by Grace Sulis and Flora MacLaine.
 - Bringing greetings were MP Heath MacDonald, MLA Mark MacLane, Mayor Minerva McCourt, and Chair Parks & Recreation Cory Stevenson.
 - After the outdoor activities, we hosted candy cane bingo in Town Hall with around 40 people attending,
 - **Breakfast with Santa & Friends:**
 - The breakfast was held on December 7, 2024, beginning at 8:30am and running until 11am at the Cornwall Civic Centre.
 - There were roughly 400 people in attendance. This was lower than in previous years but could have been due to other events happening at the same time.
 - The total amount in donations this year was \$ 875.00 compared to \$ 1,130.00 in 2024.
 - The Lions Club prepared breakfast this year, but the Town was responsible for making the food purchases. This was an additional \$ 800.00 that had not been factored into budget.
 - This year's servers were the Royal Canadian Army Cadets, 107 New Haven, 3 players from Charlottetown Islanders, Councillor Elaine Barnes, Councillor Steven Campbell, Chair Cory Stevenson, and Parks & Recreation staff. The seating and service ran very smoothly.
 - The North River Fire Department provided Santa and Grinch. Eliot River School provided Ozzy and Daisy, volunteers dressed as Olaf, Cookie Monster and Kung Fu Panda.
 - **Seniors Christmas Lunch:**
 - The event was held on December 12th at 12:00pm.
 - This was the largest senior's lunch we've had with over 140 in attendance.
 - The 50+ room was used to accommodate the overflow and worked out very well.
 - The food and dessert were provided by Sam's restaurant and as always did not disappoint.
 - MLA McLane and his staff came to help, along with Mayor McCourt, Councillor Stevenson, and Councillor Barnes. Parks and Recreation staff and Event Committee members Chantal Batchilder and Janice Martell and other

volunteers helped make the event run smoothly. The place looked great with decorations, nice tablecloths and music in the background.

-
- The cost of the event was \$ 10.00, with the remaining portion being subsidized by New Horizons funding grant that the Town received.
- MP Heath MacDonald was unable to attend, but did send along chocolates for all those in attendance.
- Seniors began arriving at 9:30am, and Santa arrived made a small visit at the end with candy canes.
- **Christmas Trivia:**
 - The event was held on December 13th at Sam's Restaurant beginning at 8:00pm.
 - There were ten teams registered with roughly 50 people. This may have been lower than in previous years.
 - Staff Greg Lucas was the host of the event,
 - The event ran smoothly, and all in attendance enjoyed their evening.
- **Santa Clause Parade:**
 - This event was held on Saturday December 14th beginning at 6:30pm.
 - There were 27 entries compared to 22 entries in 2023.
 - Main Street was closed from 5:45 – 7:45pm. Highway signage was put in place on Tuesday December 10th.
 - Parade entries began arriving at 4:00pm in the upper parking lot.
 - Road closure support staff were provided by RCMP at the east and west end of the Town with 10 additional resources being provided by Go with the Flow Traffic Control, to control roads that feed onto Main Street. We also had Parks & Recreation staff supervise the parking lots of Esso and Murphy's Pharmacy where there were issues last year. One additional area that was noted was the Sunny King Motel parking lot, this will be addressed next year.
 - The parade route was from the Terry Fox Sports Complex to the Town hall down Main Street. The route took approximately 40 minutes.
 - After the parade, the Town offered bonfires, hot chocolate, soup, cookies and music outdoors with a Santa meet and greet.
 - The parade and the after event were well attended, even with the colder temperatures. There was lots of great feedback from attendees along the route as well as on the Town's social media platforms.
- **Christmas Lights Tour:**
 - This event took place on December 18th with three different trips being offered at 5:30pm, 6:30pm and 7:30pm.
 - All trips were full, with the second trip requiring the use of the Town van to accommodate those who were registered.
 - Each trip was approximately 55 minutes long, with the bus travelling to all the homes that were registered in our Home Decorating Contest. The groups voted on their top three homes.
 - There was music, hot chocolate, cookies, apples and oranges available at the Civic Centre while groups waited.
- **Christmas Movie:**

- This was the final event for the holiday season being held on December 20th, 2024.
- The movie was a new Netflix release “That Christmas”, there were approximately 13 people in attendance.
- We supplied popcorn and juice for the movie goers, with chairs and mats available.
- **Home/ Business Decorating Contest:**
 - There were only 7 homes registered this year compared to 14 in 2023.
 - Voting took place from December 17th – January 1st, 2025, and we received approximately 110 votes.
 - The winners were.
 - 1st Place - 15 LaCardy Dr - Jeremy MacLeod
 - 2nd Place - 41 Eagle Dr - Charlie Pye
 - 3rd Place - 27 Jake Dr - Kevin Arsenault
- **12 Days of Trees**
 - This year we had 12 groups secured to decorate the trees, they included: GoPEI, MacInnis Express, Cornwall After School Camp, CHANCES, Knights of Columbus, Eliot River School, Cornwall & Area Minor Ball Association, Cornwall & Area Watershed Group, Town of Cornwall Events Committee, Top Hat Party & Events, Westwood School – In Memory Violet Aubertin, and the Water & Sewer Committee.
 - The event ran from Dec 7 – Dec 19, 2025.
 - This year’s event was again sponsored by Smith’s Christmas Trees.
- **55 Plus Winter Games**
 - The event is taking place from February 24 – February 28th, 2025.
 - Greg has been working trying to secure event chairs for the event.
 - There are a total of 16 different competitions being held throughout the week.
 - The celebration lunch will be held on February 27, 2025, at the Kingston Legion.
- **2025 Snowfest**
 - The event is scheduled for February 5 – 9th, 2025
 - Staff are currently working on the schedule of events.

Camps Update

Holiday Camp

- The holiday camp ran from December 23 – January 3rd, 2025.
- The attendance seen anywhere from 35 – 50 children attending each day. This was one of our highest attended holiday camps with last year averaging about 20 – 35.
- Each day of the camp was themed Christmas PJ Day, Christmas Sweater Day, Crazy Hair Day, etc. This was optional and children could participate if they liked.
- Other events included sledding, skating and gym time at the APM Centre, themed crafts, Christmas cookie baking and decorating, New Years Dance Party, mini stick tournament, and lots of outdoor games.
- Overall, great feedback from parents on the program.

Afterschool Camp

- Our numbers have dropped slightly losing about 5 children, this is typical this time of year,

Winter Programs

- The Winter program schedule was released on December 18th, and the guides have been placed at the stands around the various businesses.
- Most new programs began or will begin the week of Jan 11th, 2025. We are limited to what can be offered due to the lack of indoor facility space in January and February.
- To date, the seniors' programs continue to be very successful with the following
 - Chair Yoga – 60 registered (FULL)
 - Ball Fitness – 48 registered
 - NEW 50+ Fitness – 25 registered
 - Senior Indoor Pickleball – Both sessions 24 participants (FULL)
- Other programming highlights include.
 - Adult Co ed Volleyball – 28 (FULL)
 - Wee Sports – 8 participants
 - Children Silly Crafts & Games – 6 participants
 - Around the World Cooking Program – 9 participants
 - Pilates – 10 registered
 - Yoga with Karina – 10 registered
- Other programs scheduled
 - Outdoor Learn to Skate Program – dependent on outdoor rinks
 - Shiny Hockey for youth and teens – dependent on outdoor rinks.
 - Learn to Play Outdoor Hockey – dependent on outdoor rinks
 - Teen Chef
 - Mini Stick Hockey Program
 - Family Night – starts this Friday
 - Snowshoeing for the family

Facilities

Outdoor Rinks

- The liner has been installed at one of the rinks at the Terry Fox Sports Complex.
- Weather has not been ideal for freezing, therefore there are not currently any opened.
- The yard hydrant has now been installed in the upper field at the Terry Fox Sports Complex, this will assist with the flooding process, and we will no longer require the tank to flood the rinks.

Respectfully Submitted
Kim Meunier



TOWN OF CORNWALL

RESOLUTION

DATE: January 24, 2025

DEPARTMENT: Parks and Recreation

MOTION NUMBER: PR-1-2025 Mascot Naming - "MAIZEY"

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town of Cornwall is currently having a new mascot created, the Parks and Recreation Committee have recommended the name of MAIZEY for the new mascot;

Therefore, be it Resolved: That the Town of Cornwall mascot will be known as MAIZEY.

**Town of Cornwall
Planning Committee Meeting
January 8, 2025, at 4:30 PM**

Attendance: Mayor Minerva McCourt, Deputy Mayor Jill MacIsaac, Corey Frizzell, Steven Campbell
Staff: CAO Kevin Coady, Spencer Hay, Emma Hicks
Other: Elaine Barnes
Regrets: None
Public: None

1) CALL TO ORDER

Deputy Mayor MacIsaac chaired the meeting which was called to order at 4:30pm.

2) LAND ACKNOWLEDGEMENT

Chair MacIsaac welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3) APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor Frizzell that the Agenda be approved as read.

CARRIED

4) DISCLOSURE OF CONFLICT OF INTEREST

NIL

5) APPROVAL OF MINUTES

It was moved by Councillor Frizzell and seconded by Councillor Campbell that the Minutes of December 4, 2024, be approved as read.

CARRIED

6) BUSINESS ARISING FROM THE MINUTES: NIL

7) NEW BUSINESS

a) York Point Meadows – Housing Accelerator Fund Proposal

Staff advised that the Applicant has submitted a letter requesting Housing Accelerator Funding to cover cost of water and sewer infrastructure, which their engineers have estimated to be approximately \$1.2m. The applicant advised that due to additional engineering and construction costs the project is not financially feasible and they are looking for a purchaser or partner to develop the lands and hopes that this funding could make development palatable. The Committee discussed that the development of this property could create an opportunity to develop surrounding land connecting roads and infrastructure. The subdivision received Preliminary Approval in September 2022, and again in September 2024 when the concept was amended to include multiple unit dwelling lots. Councillor MacIsaac asked for additional information regarding the timeline for development. Staff advised that engineering drawings are almost complete, and proceeding with construction is dependant on the applicant finding development partners and financing. The letter identified that if the Town covers the cost of water and sewer

infrastructure construction could commence in 2025. Councillor MacIsaac requested the item be brought to Committee of Council for further discussion.

b) PID 1148626 – Lot 21-19A Samantha Lane – Variance Application

Staff advised that a Development Permit Application and subsequent Variance Application was received for a Single-Family Dwelling. The property is located at the end of Samantha Lane on the corner where a future road will be constructed. Staff further advised that the corner lot requires a 20ft Flankage yard setback on the west side, which results in the dwelling being moved into the Side Yard setback on the east side. Councillor Frizzell asked how much closer the dwelling will be to the property line. Staff advised The Side Yard setback requirement is 7.5ft and the proposed setback is 6.85ft, resulting in an 8.7% Variance.

It was moved by Councillor Frizzell and seconded by Councillor Campbell that the Variance Application be recommended for Council approval.

8) OTHER BUSINESS

NIL

9) IN-CAMERA

It was moved by Councillor Campbell and seconded by Councillor Frizzell that the meeting move in camera MGA s.119(1)(b) – In Camera 4:59pm.

The meeting resumed regular session at 5:20pm

10) NEXT MEETING

The next Planning Committee meeting will be held Wednesday, January 8, 2024, at 4:30 pm.

11) ADJOURNMENT

Meeting adjourned at 5:20pm.

Jill MacIsaac, Deputy Mayor
Chair, Planning Committee

Spencer Hay
Manager, Planning & Development



TOWN OF CORNWALL

RESOLUTION

DATE: January 29, 2025
COMMITTEE: Planning Committee
MOTION NUMBER: PL-01-2025
Variance Application
Lot 21-19A Samantha Lane (part of PID 1149626)

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town received a Development Permit Application for a Single-family Dwelling located at Lot 21-19A Samantha Lane, being a part of PID 1149626 (the “Property”).

And Whereas: A subsequent Variance Application was received requesting an 8.7% side-yard setback Variance for the location of the proposed Single-family Dwelling.

And Whereas: Council considered the 2022 *Official Plan* and the Town of Cornwall *Zoning and Subdivision Control (Development) Bylaw #422*, including Section 21.

Therefore, be it Resolved: That Council grant approval to allow an 8.7% side-yard setback Variance, relating to Development Permit Application C-252-24 at Lot 21-19A Samantha Lane, being part of PID 1149696, subject to entering into a Development Agreement with the Town.

**TOWN OF CORNWALL
UTILITY COMMITTEE MEETING
Monday, January 6th, 2025, at 4:30 PM**

Chair: Councillor Elaine Barnes
Present: Deputy Mayor Jill MacIsaac
Councillor Cory Stevenson
Mayor Minerva McCourt

Also: Doug Longmoore, Manager of Infrastructure
Kevin Coady – Chief Administrative Officer

CALL TO ORDER

The meeting was called to order at 4:31 p.m. by Chair Barnes.

LAND ACKNOWLEDGEMENT

The Chair read the Land Acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF AGENDA

It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson that the Minutes of December 2nd, 2024, be approved.

Motion Carried

PROJECT UPDATES

New Water Tower

The pipework for the valve chamber to setup new high pressure water zones within the Town has been completed and the valve chamber will be installed in the spring. The Chamber will be installed in the green space on Main Street west of Cornwall Road.

Cornwall Road Design

WSP is completing the design for Phase 1 of Cornwall Road water and sewer service extension. The tender documents will be ready to go within the next few weeks. Among other potential sources of funds, the Town is waiting for the Canada Housing Infrastructure Fund (CHIF) funding agreement to be finalized between the Federal Government and the Provincial Government and a formal call for applications for funding from that fund to be put out.

BUDGET UTILITY RATE REVIEW

The Committee reviewed and compared the current rates of the Town of Cornwall Utility with those of rates charged around PEI. The review found that the rates currently charged are on the low end of the reviewed rates.

Staff have completed a 5-year outlook of expected budget expenditures for the utility and recommend increasing the rates due to the increase in spending on the expansion of the utility system as well as annual inflationary operational costs. Further discussion will be had as budget deliberations proceed with the full council.

HYDRANT MAINTENANCE SOP

The Committee reviewed a draft for Hydrant Maintenance standard operating procedures (SOP). The SOP outlines standard practices and procedures as well as safety measures that must be followed when doing hydrant maintenance.

It was also suggested that the Town use social media to regularly remind residents that there is no parking in front of fire hydrants.

PUBLIC INPUT

Nil.

OTHER

Nil.

IN CAMERA

Nil.

NEXT MEETING

Next meeting is scheduled for Monday February 3rd at 4:30pm at Town Hall.

MEETING ADJOURNED

Meeting adjourned at 5:25.

ELAINE BARNES
CHAIR

DOUG LONGMOORE
MANAGER OF
INFRASTRUCTURE

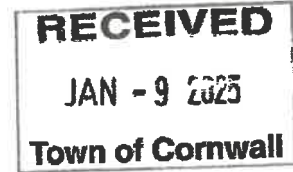


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December 19, 2024

Mrs. Minerva McCourt
Town of Cornwall
PO Box 430
15 Mercedes Drive
Cornwall, PE COA 1H0



Dear Mrs. McCourt,

Your kindness has the power to change lives! With your generous gift of \$500.00 to our Friends for Life Campaign, you're not only supporting the QEHL Foundation—you're bringing cutting-edge technology to the heart of healthcare, at the QEHL. This year, your contribution will support medical equipment priorities, such as a vital operating table for Cystoscopy services, ensuring that our hospital is prepared to meet the essential needs of those we serve, right here, at home, in PEI.

Because of you, the dedicated team at the QEHL will have the tools they need to deliver life-changing care to Island families. Thank you for being an integral part of this journey.

With gratitude,

MaryEllen Hughes

Thank you!

MaryEllen Hughes, Director, Philanthropy
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Town of Cornwall

2024

for supporting Courageous Companions with your ad in Courageous K9 Magazine

Thank You!

Courageous Companions is a registered charity which provides quality trained certified Service Dogs to Military Veterans and First Responders who suffer with physical and/or psychological operational injuries as a result of their service.



THANK
YOU!

Dear Town of Cornwall.

Thank you so much for
your donation to our
Christmas Family Fund.
Your support makes the
holiday season a little
brighter.

Happy Holidays ♡ Eliot River
Elementary