

**Town of Cornwall
Regular Council Meeting
February 26, 2025, 4:30 PM**

- 1) Call to Order**
- 2) Land Acknowledgement**
- 3) Approval of Agenda/Additions to Agenda**
- 4) Conflict of Interest**
- 5) Approval of Previous Minutes**
 - a) January 29, 2025
- 6) Business Arising**
- 7) Guests/Presentations/Petitions/Declaration**
- 8) Committee of Council**
 - a) **Minutes/Reports**
 - i) Minutes – January 22, 2024
 - b) **Resolutions**
 - i) Council Remuneration Bylaw – 1st Reading
 - ii) Support Letter – City Turf Fields
 - iii) PEI Legion Command – Ad Purchase.
- 9) Environment and Sustainability – Councillor Herlihy**
 - a) **Minutes/Reports**
 - b) **Resolutions**
- 10) Municipal and Emergency Services – Councillor Frizzell**
 - a) **Minutes/Reports**
 - i) Transit, NRRFD, RCMP, Bylaw, Humane Society Reports
 - b) **Resolutions**
- 11) Parks and Recreation – Councillor Stevenson**
 - a) **Minutes/Reports**
 - i) Manager’s Report – February 2025
 - b) **Resolutions**
 - i) Island Pride Curling - Donation
- 12) Planning and Development – Deputy Mayor MacIsaac**
 - a) **Minutes/Reports**
 - b) **Resolutions**
- 13) Public Works – Councillor Campbell**
 - a) **Minutes/Reports** – Minutes (Draft) January 29, 2025
 - b) **Resolutions**
- 14) Water/Sewer Utility – Councillor Barnes**
 - a) **Minutes/Reports** – Minutes (Draft) February 3, 2025
 - b) **Resolutions**
- 15) Correspondence**
- 16) Other Business**
- 17) In Camera**
- 18) Adjournment**

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, January 29, 2025
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Jill MacIsaac
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Cory Stevenson (4:34pm)

Also: Kevin Coady – CAO
Tracey MacLean – Community/HR/IT Coordinator
Wendy MacKinnon – Manager of Corporate Services

Regrets: Councillor Judy Herlihy

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm. There was one member of the public in attendance.

LAND ACKNOWLEDGEMENT Read

APPROVAL OF THE AGENDA

Councillor Stevenson moved, seconded by Councillor Frizzell, that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

a) **December 18, 2024, Regular Council Meeting:** Deputy Mayor MacIsaac moved, seconded by Councillor Barnes that the minutes of the December 18, 2024, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

COMMITTEE OF COUNCIL

a) Minutes/Reports:

- i) **Minutes** – December 11, 2024 - included in the package.
- ii) **3rd Quarter Financials** – Councillor Frizzell thanked Manager MacKinnon on her work on the Financial Statements.

b) Resolutions:

COC-01-2025 Council Remuneration Review

Moved by Councillor Corey Frizzell
Seconded by Councillor Elaine Barnes

Whereas: Pursuant to the Town of Cornwall Council Remuneration Bylaw, Cornwall Council commissioned an independent review of remuneration and expenses by consultant Jack Novak;

And Whereas: The independent review report has been received and considered by Council;

Therefore, be it Resolved: That the independent review report be adopted in principle and the remuneration recommendations contained therein be implemented for the 2025 – 2026 fiscal year.

Motion Carried 3-1

COC-02-2025 CADC Board Member

Moved by Councillor Jill MacIsaac
Seconded by Councillor Corey Frizzell

Whereas: The Town of Cornwall is a member of the Charlottetown Area Development Corporation (CADC) and through this membership is entitled to appoint one Director to represent Cornwall on the Board of Directors of the CADC;

And Whereas: The Town of Cornwall put out a public call for residents interested in this appointment and have considered all such applications that have been received;

Therefore, be it Resolved: That the Town of Cornwall Council appoints Josh Beaton to sit on the Board of the CADC as the representative of the Town of Cornwall.

Motion Carried 5-0

ENVIRONMENT AND SUSTAINABILITY

a) Minutes/Reports:

- i) **Minutes** – January 13, 2025 (draft) – included in the package. In Councillor Herlihy’s absence, Councillor Stevenson noted that the Committee is working on the upcoming Dandelion Festival.

b) Resolutions: Nil

MUNICIPAL AND EMERGENCY SERVICES

a) Minutes/Reports:

- i) **Minutes** – January 8, 2025 (draft) – included in the package. Councillor Frizzell provided the following updates:
 - Consultant Aaron Campbell and Phil Woodworth from Cornerstone Church presented the plans for renovations to make the church a comfort zone in the EMO Plan.
 - Transit continues to grow with numbers increasing continually. Mike Cassidy will attend a meeting in early 2025 to discuss proposed enhancements to the Transit services.
 - Epic Scooter’s report showed promising numbers, and they are looking forward to returning in the Spring.
 - There will be budget discussions on having the E-Watch program expand to Cornwall.

b) Resolutions: Nil

PARKS AND RECREATION

a) Minutes/Reports:

- i) **Minutes** – January 15, 2025 (draft) – included in the package. Councillor Stevenson provided the following updates:
 - Christmas events were overall a huge success. Thank you to staff, volunteers, Evens Committee and Council for their hard work bringing it all together. The tree lighting and bingo saw over one hundred participants. Thank you to all the wonderful performers. There were over four hundred people served at the Pancake Breakfast. Thank you to the Lion’s Club, Cadets, Charlottetown Islanders, Mayor McCourt, Councillors Barnes and Campbell, NRRFD’s Grinch and Eliot River mascots for all their help. The Senior’s Dinner had 140 people

served a delicious turkey dinner prepared by Sam's Restaurant. Thanks to volunteers, staff, Mayor McCourt, Councillors Stevenson and Barnes, MLA McLane and Premier King for stopping by to assist. Greg Lucas, as always, put on a great Trivia. Great feedback was received on the Parade. Thank you to all the great entries. There were three full buses for the Holiday Lights Tour to see houses in the Decorating Contest.

- Congratulations to the winners of the decorating contest: Jeremy MacLeod, Charlie Pye and Gerard Arsenault.
- Thank you to Smith's Trees for the donation of the 12 Days of Trees and to everyone that decorated.
- The 55+ Games will be coming in February.
- The Snowfest schedule of events is now available.
- A Park Survey will be sent to Lowther Park residents for input on park upgrades.
- Councillor Frizzell requested an update on his concerns of field hockey being played on the new turf. Manager Meunier is in talks with the manufacturer for clarification.
- Mayor McCourt noted that Dave Stewart did a great job on the article about the Mini Stick League.

ii) **Manager's Report** – January 2025.

b) Resolutions:

PR-01-2025 Mascot Name "MAIZEY"

Moved by Councillor Cory Stevenson
Seconded by Councillor Steven Campbell

Whereas: The Town of Cornwall is currently having a new mascot created, the Parks and Recreation Committee have recommended the name of MAIZEY for the new mascot;

Therefore, be it Resolved: That the Town of Cornwall mascot will be known as MAIZEY.

Motion Carried 5-0

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) **Minutes/Reports:**

- i) **Minutes** – January 8, 2025 (draft) – included in the package.

b) **Resolutions:**

PL-01-2025 Variance – Lot 21 – 19A Samantha Lane

Moved by Councillor: Corey Frizzell
Seconded by Councillor: Steven Campbell

Whereas: The Town received a Development Permit Application for a Single-family Dwelling located at Lot 21-19A Samantha Lane, being a part of PID 1149626 (the “Property”).

And Whereas: A subsequent Variance Application was received requesting an 8.7% side-yard setback Variance for the location of the proposed Single-family Dwelling.

And Whereas: Council considered the 2022 *Official Plan* and the Town of Cornwall *Zoning and Subdivision Control (Development) Bylaw #422*, including Section 21.

Therefore, be it Resolved: That Council grant approval to allow an 8.7% side-yard setback Variance, relating to Development Permit Application C-252-24 at Lot 21-19A Samantha Lane, being part of PID 1149696, subject to entering into a Development Agreement with the Town.

Motion Carried 5-0

PUBLIC WORKS

- a) **Minutes/Reports:**
 - i) **Minutes:** The Committee will meet following the Council meeting.
- b) **Resolutions:** Nil

WATER/SEWER UTILITY

- a) **Minutes/Reports:**
 - i) **Minutes:** January 6, 2025 (draft) – included in the package. Councillor Barnes provided the following updates:
 - The Committee discussed progress on the new water tower.
 - WSP will present the Cornwall Road design at the next committee meeting.
 - There was discussion on the water hydrant maintenance plan.
- b) **Resolutions:** Nil

CORRESPONDENCE

- a) QEHL Foundation – Thank You
- b) Courageous Companions – Thank You.
- c) Eliot River School – Thank You.

OTHER BUSINESS

- Councillor Frizzell passed along deepest condolences to family and friends on the

loss of Stu MacFadyen, former City Councillor, Deputy Mayor and teacher. He was a great man who was a strong advocate for sports and recreation and a great mentor.

- Mayor McCourt also passed along condolences for Stu MacFadyen's family noting that he was always very encouraging and cared for everyone.

IN CAMERA

Nil

ADJOURNMENT

Meeting was adjourned at 5:11pm

MAYOR

CHIEF ADMINISTRATIVE OFFICER

DRAFT

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
January 22, 2025, 4:30 PM**

Chair: Deputy Mayor Jill MacIsaac

**Present: Mayor Minerva McCourt - Deputy Chair
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy (via Zoom)
Councillor Cory Stevenson**

Regrets: Nil

**Also: Kevin Coady - CAO
Tracey MacLean – Community/IT/HR Coordinator
Spencer Hay – Manager of Planning and Development
Wendy MacKinnon – Manager of Corporate Services**

CALL TO ORDER

Deputy Mayor MacIsaac called the meeting to order at 4:30pm.

There were no members of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Barnes and seconded by Councillor Stevenson that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

December 11, 2024 - It was moved by Councillor Barnes and seconded by Councillor Frizzell that the minutes of December 11, 2024, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

Nil

PLANNING

- a) Reports/Minutes –January 8, 2025 (Draft) - included in the package.
- b) Information Items – Nil
- c) Request for Decision –
 - (i) **Variance – Samantha Lane** – It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution to Council that Council grant approval to allow an 8.7% side-yard setback Variance, relating to Development Permit Application C-252-24 at Lot 21-19A Samantha Lane, being part of PID 1149696, subject to entering into a Development Agreement with the Town.
 - (ii) **H.A.F. Request – York Point Meadows** – Property owners are looking to develop fourteen acres of land and inquiring about assistance from the HAF Funding. The owners are not developers and are looking to sell the property or take on partners. After some discussion Council felt that with things unsettled it might not be best to give HAF funding until a more solid plan was in place for the property.

FINANCE/ADMINISTRATION

- a) **3rd Quarter Financials** – Included in the package. Corporate Services Manager MacKinnon reviewed the report. There was discussion on the date for Public Budget Consultation.
- b) **“Wards v. At Large” Municipal Elections** – Councillor Frizzell would like further research carried out into the pros and cons of “Wards vs At Large” elections; and that consideration be given to having a plebiscite question on the matter at the next municipal election. This will be brought back to a future Committee of Council meeting for further discussion.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – January 13, 2025(Draft) – included in the package. Councillor Herlihy provided the following updates:
 - Island Nature Trust presented at the meeting regarding a possible forestry management plan. There was conversation on endangered species and a book called “Filtt’s Call”. The Town will obtain 12 copies to be used at Water School.
 - May 24 has been determined for the Dandelion Festival. Working on detail

with the Parks and Recreation Committee.

- There was discussion on working with the Utility Committee on a water audit.

b) Information Items – Nil

c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

a) Reports/Minutes – January 8, 2025 (Draft) – included in the package. Councillor Frizzell provided the following updates:

- EMO Plan consultant Aaron Campbell and Phillip Woodworth attended and discussed planned upgrades to Cornerstone Church to be able to add the church as a “comfort zone” in the EMO Plan.
- Mike from T3 Transit will attend the February meeting to discuss potential route expansion within the Town.
- The Committee reviewed the usage report for Epic Electric Scooters and was impressed by the numbers for the short period of time in use.
- The E-Watch system will be brought to budget discussions.
- A Safe Places Policy will be brought to future meetings for discussion.

(i) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were included in the package.

b) Information Items – Nil

c) Requests for Decision - Nil

PARKS and RECREATION

a) Reports/Minutes

(i) Minutes – Manager’s Report – January 2025. Councillor Stevenson provided the following updates:

- The rinks at Town Hall are now open and staff are still working on the ones at Terry Fox Complex.
- There was discussion about Councillor Frizzell’s concern of field hockey being played on the turf and causing damage. Councillor Stevenson advised that Manager Meunier is in discussions with the installers to get more information.
- The Committee will bring forth an RFD for the naming of the new Town mascot.
- Funding has been approved for the new batting cages.
- There will be a survey sent to residents for input on park upgrades at Lowther Park.
- Manager Meunier will be meeting with organizers of the Journey to Just Live

organizers. They have lost their coordinator and are looking to discuss the Town having a bigger role in the event.

- The Committee will be working with the Environment Committee on the Dandelion Festival.
- There was discussion on the pros and cons of lighting at Town parks o allow for later use.

b) Information Items – Nil

c) Requests for Decision –

a) **Mascot Name -**

PUBLIC WORKS

a) Reports/Minutes – The Committee will meet on January 29.

b) Information Items – Nil

c) Requests for Decision – Nil

WATER/SEWER UTILITY

a) Reports/Minutes – January 6, 2025 (draft) – included in the package. Councillor Barnes provided the following updates:

- The Cornwall Road design will be presented at the February meeting.
- The Committee reviewed and compared Town utility rates and rates charged around the Island. The current rates are on the lower end of the reviewed rates.

b) Information Item – Nil

c) Requests for Decisions – Nil

CORRESPONDENCE

a) PEI Symphony Orchestra – After discussion on a request for support, Council determined that the Town would support the PEI Symphony Orchestra by promoting their upcoming concerts.

b) QEH Foundation – A Thank You was received for the Town’s donation.

c) Courageous Companions – A Thank You was received for the Town’s donation.

d) Eliot River Elementary – A Thank You was received for the Town’s donation to the school’s Christmas family’s campaign.

IN CAMERA

MGA s.119(1)(d)(e)- It was moved by Councillor Stevenson and seconded by Councillor Campbell that the meeting would move “in camera” at 6:24pm.

ADJOURNMENT

The meeting was adjourned at 7:02pm.

Deputy Mayor Jill MacIsaac, Chair



TOWN OF CORNWALL

RESOLUTION

DATE: February 26, 2025

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-03-2025 **Council Remuneration and Expenses Bylaw**

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

Whereas: Pursuant to the Town of Cornwall Council Remuneration Bylaw, Cornwall Council commissioned an independent review of remuneration and expenses by consultant Jack Novak;

And Whereas: The Town of Cornwall Council has determined it is desirous to update the current Town of Cornwall Bylaw #2022-02, the Council Remuneration and Expenses Bylaw, in light of the recently received report;

And Whereas: It would be more administratively convenient to replace the previous bylaw in its entirety;

Therefore, be it Resolved: That Town of Cornwall Bylaw #2025-01, the Council Remuneration and Expenses Bylaw be read and approved a first time.

**COUNCIL REMUNERATION AND EXPENSES BYLAW
BYLAW #2025-01**

IT IS ENACTED by the Council of the Town of Cornwall as follows:

1. Purpose

- 1.1 A Bylaw relating to the remuneration and expenses of the Mayor, Deputy Mayor and other Council Members, this Bylaw may be cited as the "Remuneration Bylaw"

2. Authority

- 2.1 This Bylaw is enacted under the authority of the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1.

3. Administration

- 3.1 This Bylaw shall be administered by the Chief Administrative Officer of the Town or by persons designated by the Chief Administrative Officer.

4. Application

- 4.1 This Bylaw applies to the Mayor, Deputy Mayor, and other members of the Town of Cornwall Council.

5. Remuneration Rates

- 5.1 The Mayor, Deputy Mayor and other Council Members shall be entitled to receive the following annual salaries for the discharge of their duties:

(a) on April 1st, 2025:

- (i) The sum of \$25,005.69 for the Mayor;**
- (ii) The sum of \$14,386.43 for the Deputy Mayor;**
- (iii) The sum of \$12,479.49 for all other Council Members; and**

(b) increasing on April 1st, 2026 to:

- (i) The sum of \$28,991.42 for the Mayor;**
- (ii) The sum of \$16,686.38 for the Deputy Mayor;**
- (iii) The sum of \$14,449.10 for all other Council Members.**

6. Cellular Phone Allowance

- 6.1 All members of council, including the Mayor and Deputy Mayor, may receive a \$50.00 allowance per month for use of their personal cell phones for town business.

7. Technology Allowance

- 7.1 A technology allowance of \$1,000 shall be paid to all council members, including the Mayor and Deputy Mayor, upon election, and upon each re-election there after.

8. Increments

- 8.1 The annual remuneration **and allowances** referenced in Sections 5, **6 and 7** above, shall be increased annually on each January 1 by an amount equal to the average percentage increase approved for Town staff for that year.

9. Expenses

- 9.1 **Subject to subsection 9.2 below**, the Mayor, Deputy Mayor and other Council Members shall be entitled to be reimbursed for travel and expenses, **including childcare**, incurred in the discharge of the duties of their office in accordance with the Town's policy for reimbursement of staff expenses.
- 9.2 **The Mayor, Deputy Mayor and other Council Members meals, incidentals and mileage expenses shall be reimbursed in accordance with the Government of Canada "National Joint Travel Directive" as may be updated from time to time.**

10. Independent Review

- 10.1 Council shall commission an independent review of the remuneration of Council Members no later than twelve (12) months prior to the date scheduled for a regular election.
- 10.2 **Council may commission an independent review of the remuneration of council members at any other time as may be determined appropriate by the Council.**

11. Independent Review Adoption

- 11.1 Following Council's receipt of the independent review referenced in Section 10 above, and at least six (6) months prior to the date scheduled for a regular election, Council shall adopt any changes to remuneration that Council deems appropriate.

12. Remuneration Payment

- 12.1 The remuneration shall be paid in **monthly** instalments, subject to any deductions required by federal or provincial statutes or by the Town's benefit plan.

13. Expenses Payment

- 13.1 Expenses shall be paid as requested by the Mayor, Deputy Mayor and other Council Members upon the Town's receipt of appropriate substantiation, such substantiation shall normally be submitted within 30 days of incurring the expense, in exceptional circumstances and subject to Chief Administrative Officer approval, substantiated expenses may be accepted for payment after the 30 day period.

14. Total Remuneration



- 14.1 Neither the Mayor, nor the Deputy Mayor, nor any Councillor who chairs or serves on any committee, commission, or board of the Town, shall receive any remuneration or honorarium to chair or serve on that committee, commission, or board, other than the remuneration set out in this Bylaw.

15. Severability

- 15.1 If any provision in this Bylaw is deemed to be invalid for any reason, then that provision shall be severed from this Bylaw and all remaining provisions shall remain valid and in force.

16. Effective Date

- 16.1 This Council Remuneration and Expenses Bylaw, Bylaw #2025-01, is effective on the date of approval and adoption below.

17. Repeal

- 17.1 Upon adoption of this Bylaw, the Town of Cornwall Remuneration Bylaw #2022-02 is hereby repealed.

First Reading:

This Bylaw was read and formally approved by a majority of Council members present at the Council meeting held on the ____ day of ____ 2025.

Second Reading:

This Bylaw was read and formally approved by a majority of Council members present at the Council meeting held on the ____ day of ____ 2025.

Formal Adoption by Council:

This Bylaw was formally adopted by a majority of Council members present at the Council meeting held on the ____ day of ____ 2025.

Signatures

Mayor

Chief Administrative Officer

Certified to be a true copy of the Town of Cornwall Remuneration and Expenses Bylaw, Bylaw #2025-01.

Chief Administrative Officer

Date



TOWN OF CORNWALL

RESOLUTION

DATE: January 29, 2025

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-04-2025 City Turf Fields Support Letter

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Cory Stevenson**

Be it Resolved: That the Town of Cornwall Council provide a letter of support to the Charlottetown Privateers for the development of additional turf fields in the City of Charlottetown.



TOWN OF CORNWALL

RESOLUTION

DATE: January 29, 2025

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-05-2025 PEI Command (Legion) Ad Purchase

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The Royal Canadian Legion Prince Edward Island Command is celebrating its 67th Provincial Biennial Convention May 23-24, 2022;

And Whereas: A convention booklet will be distributed to all Branches, delegates and out of Province guests;

Therefore, be it Resolved: That the Town of Cornwall purchase an 8 ½ x 11 full page ad, for the cost of \$250 including HST, in the Royal Canadian Legion 67th Provincial Convention Booklet.

Kevin Coady

From: Matthew Cassidy <mcassidy@coachatlantic.ca>
Sent: February 7, 2025 9:38 AM
To: Keenan, Anna; Kevin Coady; Jeremy Pierce; Corkum-Gorrill, Jessika; MacEwen, Richard; Jeremy Crosby
Cc: sgillis@charlottetown.ca; Melanie Stetson
Subject: January Ridership
Attachments: January Complaints.pdf; January Breakdowns.pdf; January Accidents.pdf; January Marketing Initiatives.pdf; Stratford Ridership January.pdf; Cornwall Ridership January.pdf; Charlottetown Ridership January.pdf

Hello All,

Attached you will find our ridership report for all three Municipalities for the month of January.

It has been a challenging month operationally for us. The consistent cold weather over the last few weeks has significantly impacted the reliability of our old fleet. We are looking forward to a break in the weather and continuing to work towards getting newer equipment.

	January 2025	January 2024	% change
Charlottetown	126,837	124,769	1.7%
Cornwall	2,877	2,804	2.6%
Stratford	5,791	6,617	-12.5%

Please let me know if you have any questions or concerns.

MMC

Matthew Cassidy, CPA, CA | President
Coach Atlantic Transportation Group
m.902.393.5039 | o.902.566.5664 Ext101
a.7 Mount Edward Rd, Charlottetown, PE, C1A 5R7
coachatlantic.ca | maritimebus.com



CORNWALL RIDERSHIP - JANUARY 2025

Date	Day	Sum of Cornwall (Sum of U18 Cornwall Ups	Sum of Cornwall Offs	Sum of U18 Cornwall Offs	Sum of Cornwall Ridership
01/01/2025	Wed	37	14	38	0
01/02/2025	Thu	40	11	48	96
01/03/2025	Fri	24	3	18	102
01/04/2025	Sat				45
01/05/2025	Sun				0
01/06/2025	Mon	55	2	32	94
01/07/2025	Tue	61	11	73	147
01/08/2025	Wed	54	9	63	128
01/09/2025	Thu	58	6	60	126
01/10/2025	Fri	56	5	63	126
01/11/2025	Sat	30	9	36	80
01/12/2025	Sun				0
01/13/2025	Mon	64	4	63	135
01/14/2025	Tue	57	6	62	128
01/15/2025	Wed	79	10	72	163
01/16/2025	Thu	63	7	62	135
01/17/2025	Fri	71	12	73	159
01/18/2025	Sat	25	12	24	66
01/19/2025	Sun				0
01/20/2025	Mon	37	3	41	81
01/21/2025	Tue	50	3	46	99
01/22/2025	Wed	58	5	55	119
01/23/2025	Thu	54	2	56	114
01/24/2025	Fri	52	4	59	115
01/25/2025	Sat	17	6	18	45
01/26/2025	Sun				0
01/27/2025	Mon	66	7	53	133
01/28/2025	Tue	59	4	59	126
01/29/2025	Wed	58	6	49	124
01/30/2025	Thu	34	4	32	72
01/31/2025	Fri	47	11	55	119
Grand Total		1,306	176	1,310	2877

Route # (All)
 CORNWALL RIDERSHIP - JANUARY 2025

Day	Sum of Cornwall	Sum of Ridership
Sun	0	
Mon	443	
Tue	500	
Wed	534	
Thu	543	
Fri	621	
Sat	236	
Grand Total	2877	

	2025	2024	2023
Total Ridership	2,877	2,804	1,958
Monday - Friday	2,641	2,649	1,827
Paying	-	-	-
Non - Paying	22	22	22
Working Days	120	120	83
Average	236	155	131
Saturday	-	0	-
Paying	4	4	4
Non - Paying	59	38.75	33
Working Days			
Average			

NORTH RIVER FIRE DEPARTMENT
Town of Cornwall Statistics
January 2025



Call Type	Number
Fire Alarms	2
Medical First Responder	1
Utility Fire	1
Carbon Monoxide Alarm	1

Fire Calls

	2020	2021	2022	2023	2024	2025
December	6 (6)	6 (6)	7 (7)	4 (4)	9 (9)	9 (9)
January	6 (12)	7 (13)	7 (14)	7(11)	2 (11)	5 (14)
February	3 (15)	7 (20)	4 (18)	6(17)	5 (16)	
March	4 (19)	3 (23)	9 (27)	3(20)	5 (21)	
April	9 (28)	3 (26)	3 (30)	5 (25)	6 (27)	
May	3 (31)	3 (29)	3 (33)	11 (36)	2 (29)	
June	5 (36)	11 (40)	4 (37)	13 (49)	9 (38)	
July	3 (39)	4 (44)	7 (44)	18 (67)	10 (48)	
August	6 (45)	8 (52)	8 (52)	7 (74)	12 (60)	
September	5 (50)	7 (59)	12 (64)	12 (86)	9 (69)	
October	6 (56)	6 (65)	14 (78)	7 (93)	4 (73)	
November	4 (60)	4 (69)	13 (91)	7 (100)	2 (75)	
Cornwall Totals	60	69	91	100	75	
NRFD Overall Totals	183	186	241	291	222	

Call Types

	2020	2021	2022	2023	2024	2025
Motor Vehicle Collisions	17	12	16	14	14	1
Misc. Fire type calls	7	17	28	16	11	3
Fire Alarms	15	22	19	31	23	4
Medical First Responder	11	10	19	29	22	5
Carbon Monoxide Alarms	4	1	3	2	1	1
Structure Fires	1	1	1	2		
Vehicle Fires	2	2	1	1	2	
Water Rescue	1	3	0	0		
Off-Road Rescue	0	0	1	0		
Ice Rescue	0	0	0	0	1	



L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)
 Current as of: 2025-02-04

UNCLASSIFIED

Occurrence Type and Sub-Type	Target Month			Year to Month		
	Jan 2025	Jan 2024	Jan 2023	2025	2024	2023
Crimes Against Persons						
Offences Related to Death	0	0	0	0	0	0
Sexual Offences	0	1	1	0	11	12
Assault	3	1	5	3	33	28
Kidnapping/Hostage/Abduction	0	0	0	0	1	1
Robbery	0	0	0	0	0	1
Extortion / Intimidation	0	0	0	0	1	2
Criminal Harassment	0	1	3	0	6	5
Indecent Harassing Comm.	1	1	0	1	32	7
Uttering Threats	0	2	0	0	17	12
Property Crime						
Arson	0	0	0	0	1	1
Break and Enter	4	0	0	4	7	14
Unlawfully in a Dwelling House	0	0	0	0	1	0
Theft Over	2	0	0	2	2	1
Theft of Motor Vehicle	0	1	0	0	4	1
Theft of Other MV / Motorcycle	0	2	0	0	4	2
Take MV w/o Consent	0	0	0	0	0	1
Theft Under	2	3	1	2	31	33
Shoplifting	0	0	0	0	5	4
Theft (mail, bicycle, et al)	0	0	1	0	2	1
Theft from Motor Vehicle	0	1	0	0	7	10
Possession of Stolen Goods	1	0	0	1	1	2
Fraud	5	2	3	5	32	23
Identity Theft	0	0	0	0	0	1
Mischief	3	7	5	3	98	109
Drug Enforcement						
Possession	0	0	0	0	4	0
Trafficking	0	0	0	0	2	5
Import/Export	0	0	0	0	0	0
Production	0	0	0	0	1	0
Other	0	0	0	0	11	7
Traffic						
Dangerous Op of MV	0	0	0	0	1	5
Impaired by Alcohol	0	1	0	0	19	15
Impaired by Alcohol & Drug	0	0	0	0	3	1
Impaired by Drug	2	0	2	2	10	15
Failure/Refusal	0	1	2	0	3	3
Driving while Disqualified	0	0	1	0	11	11
Fail to Stop or Remain	2	1	0	2	6	3

Statistics represent 1st line of UCR Scoring.
 Does not include Unfounded/Unsubstantiated Occs unless otherwise stated.
 Prepared by Greg McCormick, Crime Analyst (greg.mccormick@rcmp-grc.gc.ca)
 Page 1 of 2



L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)

UNCLASSIFIED

Current as of: 2025-02-04

TYPE	2025	2024	2023	2025	2024	2023
Seatbelt Violation	0	0	0	0	6	4
Intersection Violation	0	0	1	0	6	4
Speeding Violation	25	12	14	25	345	117
Insurance Violation	0	0	0	0	0	0
Road Side Suspension (Alcohol)	0	0	0	0	4	3
Road Side Suspension (Drug)	0	0	0	0	0	0
Collision - Fatal	0	0	0	0	0	0
Collision - Non - Fatal Injury	0	1	0	0	7	3
Collision - Reportable	3	1	0	3	29	32
Collision - Non Reportable	3	2	0	3	37	39
Off-Road Vehicle Collision	0	0	0	0	0	0
Municipal By-laws	0	0	0	0	0	0
Other Traffic Offence/Violation	38	13	42	38	409	462
Other Traffic Related Duties	18	2	0	18	137	2
Checkstop	3	1	1	3	26	7
Other						
911 Call	4	5	3	4	26	46
Breach of Court Order	2	3	0	2	23	9
Liquor Act	0	0	2	0	3	9
Mental Health Act	11	5	1	11	80	48
Missing Person	0	1	0	0	10	9
Municipal Bylaw - Other	0	0	0	0	2	3
¹ Other	33	11	20	33	396	289
Suspicious P V P	0	0	2	0	1	23
Trespass At Night	4	1	0	4	7	1
Total Founded & SUI Occurrences	169	83	110	169	1,921	1,446
Total Occurrences*	174	90	116	174	2,057	1,561

¹ Includes Assistance to General Public, Dog Act, False Alarms, and any occurrence type with "other activities" in the caption.

*Includes Unfounded and Unsubstantiated

RCMP-GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA



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Monthly Report

January 2025

Town of Cornwall

Greg McCormick, Intelligence Analyst
L Division Criminal Analysis Section
February 6, 2025



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada

Police Activity

Occurrence Summary

- Persons crimes for January dropped to four, down from nine observed in December. Of these, three were assaults, and charges were laid/recommended in two of the occurrences.
 - Property crime accounted for 17 occurrences, up two from the 15 observed in December. Four break and enters were reported, with charges laid/recommended in one, while a second was concluded as the complainant/victim declined to proceed. Four theft occurrences were reported, two over \$5000 and two under \$5000; all four are open/still under investigation. All three mischief occurrences were concluded with insufficient evidence. The no charges have been laid/recommended in the five fraud occurrences, however two are open/still under investigation.
 - There were no drug enforcement occurrences reported in January.
 - Traffic occurrences rose to 94, up from 67 in December. There were two impaired driving occurrences, one of which is open/still under investigation, while the other has been concluded with insufficient evidence to proceed. Speeding violations accounted for 25 occurrences, with 38 other traffic offence/violations reported. There were no fatal collisions, and three Checkstops were documented.
- Overall, January 2025 recorded 174 occurrences with 169 founded or still under investigation. This is higher than December 2024 (143 occurrences with 133 founded/SUI) and higher than January 2024, when 90 occurrences were recorded, with 83 founded/SUI.



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du Canada

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Community Policing

Policing Initiatives

- Members attended the Citizens On Patrol meeting on January 14th.

Selective Traffic Enforcement Program

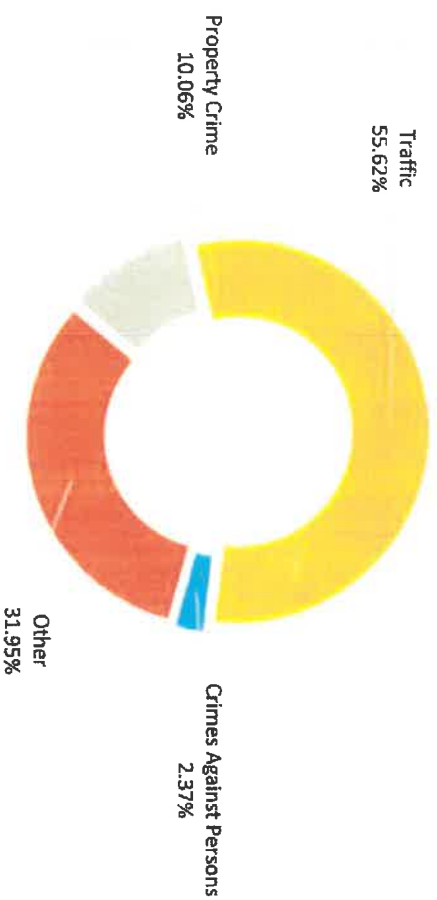
- Members conducted 18 STEP files in the Town of Cornwall:
 - Eleven on Main Street
 - One on Route 1
 - One on Meadowbank Road
 - One on York Point Road
 - Two on Kingston Road
 - Two on Kingston Road



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Occurrences

Occurrences by Category - All Occurrence Types
Queens District RCMP (Cornwall)
January 2025



169 Founded/SUI of 174 Total Occurrences

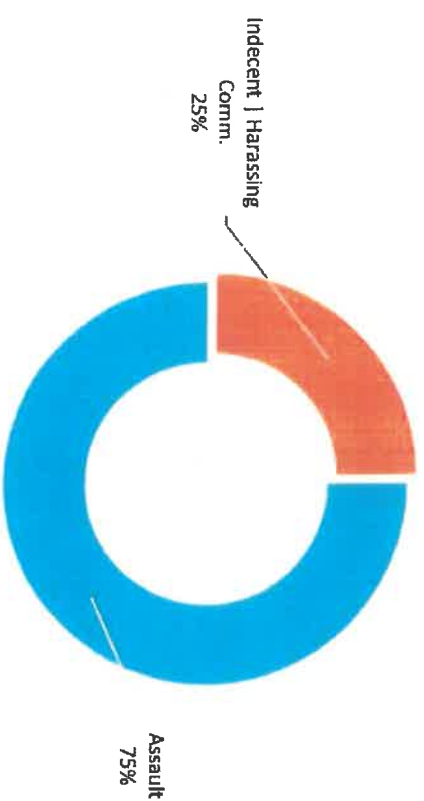


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Occurrences - Person Crimes

Occurrences by Category - Crimes against Persons
Queens District RCMP (Cornwall)
January 2025



4 Founded/SUI of 174 Total Occurrences

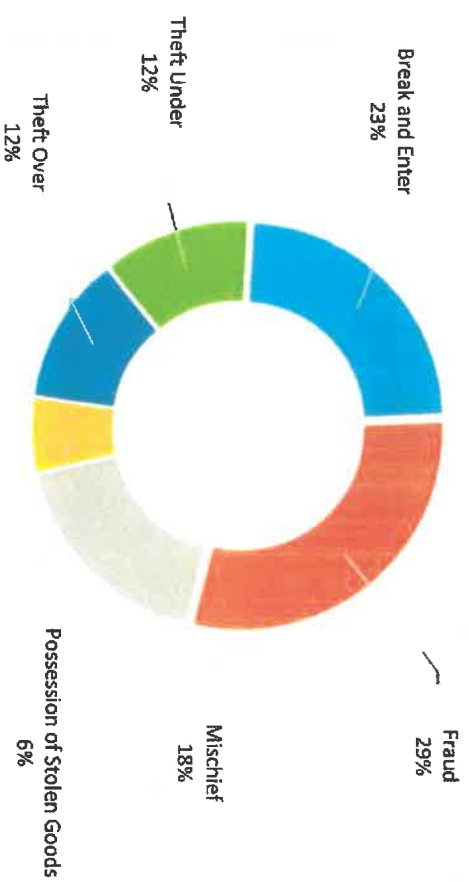


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Occurrences - Property Crime

Occurrences by Category - Property Crime
Queens District RCMP (Cornwall)
January 2025



17 Founded/SUI of 174 Total Occurrences



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Gendarmerie royale du Canada

Occurrences - Drug Enforcement



Occurrences by Category - Drug Enforcement
Queens District RCMP (Cornwall)
January 2025

No occurrences reported in this period.

0 Founded/SUI of 142 Total Occurrences



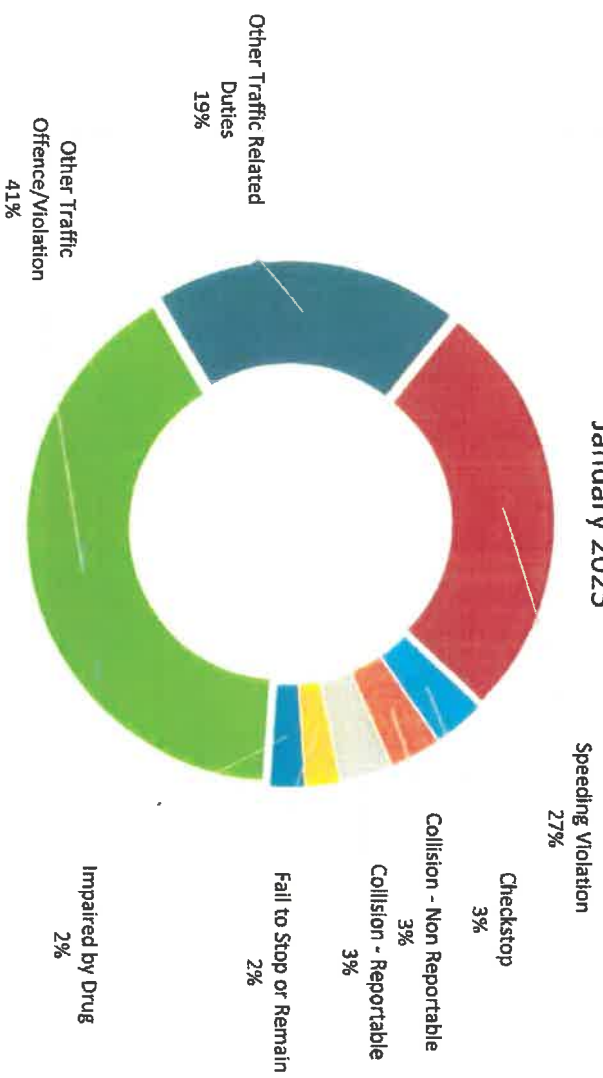
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Occurrences - Traffic Occurrences

Occurrences by Category - Traffic Enforcement

Queens District RCMP (Cornwall)

January 2025



94 Founded/SUI of 174 Total Occurrences

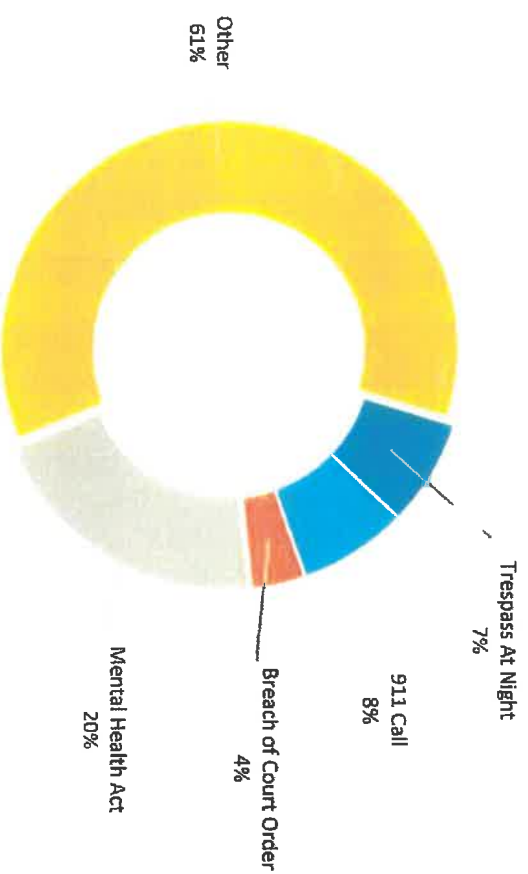


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Occurrences - Other Occurrences

Occurrences by Category - Other Occurrence Types
Queens District RCMP (Cornwall)
January 2025



54 Founded/SUI of 174 Total Occurrences



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Summary Offence Tickets / Warnings / Defect Notices

Type	Count	Sum of Fine Amount
Ticket	43	\$9,898.00
11(1)(a) Driving passenger vehicle not registered	1	\$250.00
11(1)(b) Driving passenger vehicle while registration expired	5	\$1,250.00
138(6) Operating motor vehicle with improper glazing (tinting)	4	\$1,000.00
157 Passing on left when unsafe	1	\$250.00
176(3)(b)(i) Speeding: 29 km /hr or less over limit	6	\$783.00
176(3)(b)(ii) Speeding from 30-49 km/hr over limit	1	\$217.00
176(3)(b)(iii) Speeding from 50-59 km/hr over limit	1	\$548.00
19(1)(a) Operating vehicle with invalid inspection sticker	19	\$2,850.00
324(4) Failing to carry and produce valid insurance card to peace officer when requested	4	\$2,600.00
68 Driving without being licensed to drive or with a license that is expired or invalid	1	\$150.00
Warning	26	
11(1)(a) Driving passenger vehicle not registered	1	
11(1)(b) Driving passenger vehicle while registration expired	3	
176(3)(b)(i) Speeding: 29 km /hr or less over limit	13	
176(3)(b)(ii) Speeding from 30-49 km/hr over limit	3	
19(1)(a) Operating vehicle with invalid inspection sticker	2	
324(4) Failing to carry and produce valid insurance card to peace officer when requested	1	
60(b) Operating vehicle not displaying current registration sticker	2	
76(2) Licensee failing to produce license upon request	1	



**Town of Cornwall - Summary of Month & Year to Date
(April 2024 - March 2025)**

Category	Last Month YTD	January	YTD
By-Law Cases - New	9	2	11
By-Law Cases - Closed	8	1	9
Humane - New	13	1	14
Humane - Closed	10	1	11
Dog Act - New	5	0	5
Dog Act Closed	5	0	5
Stray Dogs to Shelter	0	0	0
Stray Dogs Returned to Owner	0	0	0
Stray Cats to Shelter	7	0	7
Stray Cats Returned to Owner	3	0	3
Community Patrols	144	14	158
Licenses Issued	7	1	8
For The Record - New	0	0	0
For The Record - Closed	0	0	0
Health & Wellness - New	1	0	1
Health & Wellness - Closed (bites that break skin)	0	0	0
Total	212	20	232

Charges for Boarding of Unclaimed Stray Dogs

Board (5 days, \$26 per day)	0	dogs @ \$130	\$0.00
Euthanasia (\$75 per animal)	0	dogs @ \$75	\$0.00
		Total	\$0.00

**TOWN OF CORNWALL
PARKS & RECREATION DEPARTMENT
-FEBRUARY REPORT-**

Events.

- **Snowfest 2025 Recap**

- **55 Plus Winter Games**
 - The event is taking place from February 24 – February 28th, 2025.
 - Dylann Cameron has been hired as the Games Assistant
 - To date, there are 125 people registered. The closing date for registration is February 7, 2025.
 - Staff will meet with all event Chairs the week of February 10 – February 14, 2025.

Camps Update

- The Town is still offering camps at the Cornwall Civic Centre and the Terry Fox Sports Complex.
- There are 62 participants registered at the Cornwall Civic Centre, with an average attendance of 55. In January, the theme was Winter Wonderland. The children made snowmen, had snowball fights, went sledding, and started building a snow fort.
- There are 26 participants registered in the Sports & Adventure Camp at the Terry Fox Sports Complex, with an average daily attendance of 22 children. They enjoyed outdoor sports like sledding and snowshoeing when the weather allowed. On cooler and rainy days, the activities moved indoors, where they played mini sticks, gaga ball, and occasionally watched a movie.
- The Town offered a full day program on February 5th, 2025, for the children of Eliot River School, as it was closed due to respect for staff to attend employee funeral.

Winter Programs Update

- Adult Coed Volleyball has 28 total with a waiting list. If we could find another free night in a gym we would run a second session easily.
- Senior ball fitness class has 51 registered, there is an average of 35-40 each class.
- Senior Chair Yoga has 67 registered, most we've ever had. We normally have 40-45 show up each class.
- 50 + Fitness Class takes place every Monday from 11:15 AM to 12:00 PM. There are 30 participants registered for the class. The workouts focus on building strength, improving flexibility, increasing mobility, and boosting cardiovascular health. The 50 + Fitness class is designed for seniors who want to enhance their fitness and overall well-being.
- Senior Pickleball: Program runs from January 6th to February 19th, there are 24/24 seniors registered in the program, with around 18 on average attending each week.

- Dessert Bingo has been popular since we started this in 2024, roughly 30 come each week.
- Let's Jam facilitated by Chris Batchilder has approximately 20 per session, all instruments are welcome, but most are guitars.
- Seniors Lunch continues to be a popular program, 70-80 come each week with close to 115 when the lunch is offered for free.
- Yoga with Karina has 10 this session, usually more popular in fall and spring seasons,
- Pilates with Karina is a new program and has 11 participants. This is offered during the day, so appears to be of interest.
- Birthday packages have been very steady over the last few years, we've had 11 since December with a few more scheduled for February.
- Adult Bootcamp runs on Wednesdays from 6:15pm to 7:00pm. There are 13 people registered. This high-energy boot camp combines cardio, strength training, and flexibility exercises for a full-body workout that targets all major muscle groups. This program is for individuals who want to enhance their fitness and overall well-being
- Mini Sticks is a new program offered to age 6-8 and 9 – 12. There are a total of 26 children registered. The program is offered at the Cornwall Civic Centre. The area is divided into two courts with four teams playing at one time and then rotating through 12-minute games. The program focuses on creating a positive and friendly fun environment.
- Outdoor Learn to Skate Program is offered on Sundays with two sessions: Parent & Tot is offered from 12:00- 12:30pm and has 21 registered. The youth program is offered to 7 – 12years from 12:45pm – 1:30pm and has 21 registered in this program.
- Around World Cooking is held every Tuesday from 5:45pm to 7:00pm, with 10 registered participants. In January, participants made Mexican ground beef tacos, Chinese chicken fried rice, Italian spaghetti, and Pad Thai.
- Silly Craft and Games: This program runs from January 11th to March 15th and has 6 children registered. This preschool art program includes finger paint, play dough, water, and other tactile projects to encourage creativity. The art component is followed by several active games and songs. This is a great program that promotes socialization, sharing, sensory play, and memories.
- Wee Sports: This program runs from January 11th to March 15th, with 12 kids registered. This program introduces children to learning the fundamental movements to a sport and then finishes playing a fun game.
- The next sessions of program will take place around the week of February 17, 2025, when the Department has access to Westwood School for a couple of evenings per week.

March Break Programming

- Staff have been planning a very exciting March Break Camp where the spirit of the Olympics comes alive! Campers will dive into a week packed with thrilling games, exciting challenges, and dynamic team-building activities inspired by Olympic traditions

Facilities

Outdoor Rinks

- The outdoor rinks opened on January 22, 2025. To date, the rinks have been opened daily and seeing lots of usage.
- Here is a breakdown of the usage the past number of years...

CLOSING DATE	Usage Days
Feb 20/2017	46
Feb 19/2018	35
Mar 15/2019	62
Feb 23/ 2020	50
Mar 18/2021	45
Mar 06/2022	33
Mar 08/2023	28
Feb 27/2024	30

Respectfully Submitted
Kim Meunier



TOWN OF CORNWALL

RESOLUTION

DATE: February 26, 2025

DEPARTMENT: Parks and Recreation

MOTION NUMBER: PR-2-2025 Donation Request from Island Pride Spiel

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Steven Campbell**

Seconded by Councillor _____ **Judy Herlihy**

Whereas: The Town of Cornwall allows for donations to organizations holding events within Cornwall;

And Whereas: The Inaugural Island Pride Curling Spiel has requested a donation of \$250 for their event being held February 21-23 at the Cornwall Curling Club to help cover transportation for the event.

Therefore, be it Resolved: That the Town of Cornwall will donate \$250 to the Island Pride Spiel.

**TOWN OF CORNWALL
PUBLIC WORKS COMMITTEE MEETING
Wednesday, January 29th, 2025, at 5:15 PM**

Chair: Councillor Steven Campbell
Present: Councillor Elaine Barnes
Councillor Corey Frizzell

Also: Doug Longmoore – Infrastructure Manager
Kevin Coady – Chief Administrative Officer

One member of the public.

CALL TO ORDER

The meeting was called to order at 5:15 p.m. by Chair Campbell.

LAND ACKNOWLEDGEMENT

The Chair read the land acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF THE AGENDA

It was moved by Councillor Barnes and seconded by Councillor Frizzell that the agenda be approved with the addition of two items, Children Playing Sign and active transportation trail lighting.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Councillor Frizzell, seconded by Councillor Campbell that the Public Works Committee minutes of September 25th, 2024, be approved as circulated.

Motion Carried

PRESENTATION – SIDEWALKS

Bonnie MacLean resident of Town of Cornwall made a presentation to the Committee regarding Town sidewalks. Ms. MacLean expressed concern regarding the timeliness of snow clearing operations and for the Town to expand the sidewalk network for safety and health benefits for residents. In particular Ms. MacLean requested that the Town install new sidewalks on Seymour Drive and Cornwall Road from Centennial Drive to Jake Street.

I also noted that speed signs for traffic control may be missing or needed on certain streets to remind and enforce speed control regulations.

BUSINESS ARISING FROM MINUTES

Civic Centre Renovations

Staff looked at the feasibility and cost to install showers in the locker rooms of the curling club. It is doable; however, a lot of work would have to be done to bring in waterlines, electrical, ventilation and building a custom shower enclosure. The estimated cost per shower would be \$25,000. Staff recommendation is to, in an emergency, to use the showers located at the pool house at the civic center. Building is heating year-round and there is a shower in each washroom.

ITEMS FOR DEPARTMENT TRANSPORTATION

Children Playing Signs – Main Street

The Committee discussed Children playing signs requested to be installed by the Dutch Inn as there is now 2 separate groups operating childcare centres out of the building. Staff will pass on the request to Highways.

Speed Signs

Staff will confirm the installation of speed signs off Main Street onto Centennial Drive and Cornwall Road and submit a request to Transportation to have additional speed signs installed as required.

Letter to Department of Transportation

Following the last committee meeting, a list of questions regarding the requirements for traffic volumes for the installation of rapid flash beacons was posed to the province. Staff are still waiting for a response and will circulate the response to the committee when it is received.

Provincial Streetlights at Business Park

Streetlights have not been working at Main Street and Jessie Street and businesses park entrance since January 12, 2025. Message for repairs has been sent to the province. Hansen Electric that has the provincial contract for light maintenance is stretched thin and will get the lights fixed as soon as they can.

UPDATE SCOPING COSTS FERRY ROAD/CAPITAL DRIVE

Updated scoping cost for active transportation trail or sidewalk was included in the committee package. These were updated costs from the last scoping cost done in 2013. Scoping cost for active transportation on Capital Drive and lighting on Capital Drive were not yet available but will be circulated to the committee as soon as they are completed. The scoping costs are estimates based on expected work to complete the project and detailed costs estimates would be completed along with survey work when project is put out for tender.

ACTION ITEMS

The Committee reviewed the list of action items included in the package. It was noted that several items had been completed, and progress was made on getting streetlights installed by Maritime Electric.

CORRESPONDENCE

Nil

IN CAMERA

Nil

MEETING TIME

The next meeting time is Wednesday, April 23rd, 2025, at 5:15p.m. at the Town Hall.

MEETING ADJOURNED AT 6:27 p.m.

STEVEN CAMPBELL
CHAIR

DOUG LONGMOORE
INFRASTRUCTURE MANAGER

**TOWN OF CORNWALL
UTILITY COMMITTEE MEETING
Monday, February 3rd, 2025, at 4:30 PM**

Chair: Councillor Elaine Barnes

Present: Mayor Minerva McCourt
Deputy Mayor Jill MacIsaac
Councillor Cory Stevenson
Councillor Corey Frizzell
Councillor Stephen Campbell

Also: Kevin Coady, Chief Administrative Officer
Wendy MacKinnon, Manager of Financial Services
Spencer Hay, Manager of Planning & Development
Doug Longmoore, Manager of Infrastructure
Stephanie Cairns, Town & Utility Clerk
Chris Jay, WSP
Colin MacEachern, WSP

CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Chair Barnes.

LAND ACKNOWLEDGEMENT

The Chair read the Land Acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF AGENDA

It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson that the Minutes of January 6th, 2025, be approved.

Motion Carried

WSP PRESENTATION, Cornwall Road Design

Chris Jay and Colin MacEachern from WSP made a presentation to the Committee on their work designing the expansion of water and sewer system on Cornwall Road. The presentation looked at challenges and issues involved with installing water and sewer mains on the existing road as well as building an active transportation trail along the road from Centennial Drive to Jake Drive.

The project will be completed in 2 phases with Phase 1 scheduled to go out for tender by the end of February and Phase 2 going out when additional funding has been secured.

PROJECT UPDATES

WATER TOWER SIGNAGE

The Committee discussed options for the signage on the new tower. The Committee agreed to have "TOWN OF CORNWALL, INC 1995" printed on both sides of the new water tower like the existing water tower in the business park. The orientation of the signage will be opposite sides of the tank with one side facing towards Main Street and the other towards the bypass. A change order will be sent the contractor for the additional signage installed and the final orientation with the cost of the change order estimated to be between \$5,000-\$10,000.

Councillor Frizzell and Spencer Hay left the meeting at this time.

UTILITY RATE REVIEW, 5-YEAR PROJECTION

At the Utility Committee, a presentation was presented that outlined costs and expected expenses for the next 5 years. The combination of inflation continuing to work into the construction costs, increasing costs associated with expanding the service area of the Utility, and increasing maintenance cost on an aging system. There is also a need to start setting aside funds in a capital reserve fund for future wastewater plant upgrades.

The Committee would like to keep necessary rate increases as reasonable as possible as to not negatively impact families already struggling in the community. The Committee also acknowledges that it is not reasonable to fund the expansion of the utility solely with debt and some needs to come from existing rate payers.

Councillor Frizzell returned to the meeting at this time.

The Committee recommends setting the rates for next 2 years by increasing the rates by 9% (prorated 6.75% annually for 2025) effective July 1st, 2025, and 7% effective April 1, 2026. Further discussion on utility rates would be discussed at the next Committee of Council budget meeting.

Wendy MacKinnon left the meeting.

RIVER POINT SYSTEM PUMP FAILURE

A precautionary boil order was in effect for River Point Place subdivision due to a pump failure at the pumping station which effected 8 homes on January 21, 2025. The secondary well at the station was used to provide water to the residents but since it had not been operated in some time the precautionary boil order was recommended. Once clear water samples were obtained, the precautionary boil order was lifted. The pump in the main well has been replaced and is operating normally. The River Point system needs to be expanded with new wells further inland from the coast to provide quality water to the subdivision, however, options are limited due to availability of land nearby to expand the system.

PUBLIC INPUT

Nil.

OTHER

Nil.

NEXT MEETING

Next meeting is scheduled for Monday March 3rd at 4:30 pm at Town Hall.

MEETING ADJOURNED

Meeting adjourned at 5:59 pm.

ELAINE BARNES
CHAIR

DOUG LONGMOORE
MANAGER OF
INFRASTRUCTURE