

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
January 22, 2025, 4:30 PM**

Chair: Deputy Mayor Jill MacIsaac

**Present: Mayor Minerva McCourt - Deputy Chair
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy (via Zoom)
Councillor Cory Stevenson**

Regrets: Nil

**Also: Kevin Coady - CAO
Tracey MacLean – Community/IT/HR Coordinator
Spencer Hay – Manager of Planning and Development
Wendy MacKinnon – Manager of Corporate Services**

CALL TO ORDER

Deputy Mayor MacIsaac called the meeting to order at 4:30pm.

There were no members of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Barnes and seconded by Councillor Stevenson that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

December 11, 2024 - It was moved by Councillor Barnes and seconded by Councillor Frizzell that the minutes of December 11, 2024, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

Nil

PLANNING

- a) Reports/Minutes –January 8, 2025 (Draft) - included in the package.
- b) Information Items – Nil
- c) Request for Decision –
 - (i) **Variance – Samantha Lane** – It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution to Council that Council grant approval to allow an 8.7% side-yard setback Variance, relating to Development Permit Application C-252-24 at Lot 21-19A Samantha Lane, being part of PID 1149696, subject to entering into a Development Agreement with the Town.
 - (ii) **H.A.F. Request – York Point Meadows** – Property owners are looking to develop fourteen acres of land and inquiring about assistance from the HAF Funding. The owners are not developers and are looking to sell the property or take on partners. After some discussion Council felt that with things unsettled it might not be best to give HAF funding until a more solid plan was in place for the property.

FINANCE/ADMINISTRATION

- a) **3rd Quarter Financials** – Included in the package. Corporate Services Manager MacKinnon reviewed the report. There was discussion on the date for Public Budget Consultation.
- b) **“Wards v. At Large” Municipal Elections** – Councillor Frizzell would like further research carried out into the pros and cons of “Wards vs At Large” elections; and that consideration be given to having a plebiscite question on the matter at the next municipal election. This will be brought back to a future Committee of Council meeting for further discussion.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – January 13, 2025(Draft) – included in the package. Councillor Herlihy provided the following updates:
 - Island Nature Trust presented at the meeting regarding a possible forestry management plan. There was conversation on endangered species and a book called “Filtt’s Call”. The Town will obtain 12 copies to be used at Water School.
 - May 24 has been determined for the Dandelion Festival. Working on detail

with the Parks and Recreation Committee.

- There was discussion on working with the Utility Committee on a water audit.

b) Information Items – Nil

c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

a) Reports/Minutes – January 8, 2025 (Draft) – included in the package. Councillor Frizzell provided the following updates:

- EMO Plan consultant Aaron Campbell and Phillip Woodworth attended and discussed planned upgrades to Cornerstone Church to be able to add the church as a “comfort zone” in the EMO Plan.
- Mike from T3 Transit will attend the February meeting to discuss potential route expansion within the Town.
- The Committee reviewed the usage report for Epic Electric Scooters and was impressed by the numbers for the short period of time in use.
- The E-Watch system will be brought to budget discussions.
- A Safe Places Policy will be brought to future meetings for discussion.

(i) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were included in the package.

b) Information Items – Nil

c) Requests for Decision - Nil

PARKS and RECREATION

a) Reports/Minutes

(i) Minutes – Manager’s Report – January 2025. Councillor Stevenson provided the following updates:

- The rinks at Town Hall are now open and staff are still working on the ones at Terry Fox Complex.
- There was discussion about Councillor Frizzell’s concern of field hockey being played on the turf and causing damage. Councillor Stevenson advised that Manager Meunier is in discussions with the installers to get more information.
- The Committee will bring forth an RFD for the naming of the new Town mascot.
- Funding has been approved for the new batting cages.
- There will be a survey sent to residents for input on park upgrades at Lowther Park.
- Manager Meunier will be meeting with organizers of the Journey to Just Live

organizers. They have lost their coordinator and are looking to discuss the Town having a bigger role in the event.

- The Committee will be working with the Environment Committee on the Dandelion Festival.
- There was discussion on the pros and cons of lighting at Town parks to allow for later use.

b) Information Items – Nil

c) Requests for Decision –

a) **Mascot Name -**

PUBLIC WORKS

a) Reports/Minutes – The Committee will meet on January 29.

b) Information Items – Nil

c) Requests for Decision – Nil

WATER/SEWER UTILITY

a) Reports/Minutes – January 6, 2025 (draft) – included in the package. Councillor Barnes provided the following updates:

- The Cornwall Road design will be presented at the February meeting.
- The Committee reviewed and compared Town utility rates and rates charged around the Island. The current rates are on the lower end of the reviewed rates.

b) Information Item – Nil

c) Requests for Decisions – Nil

CORRESPONDENCE

- a) PEI Symphony Orchestra – After discussion on a request for support, Council determined that the Town would support the PEI Symphony Orchestra by promoting their upcoming concerts.
- b) QEH Foundation – A Thank You was received for the Town's donation.
- c) Courageous Companions – A Thank You was received for the Town's donation.
- d) Eliot River Elementary – A Thank You was received for the Town's donation to the school's Christmas family's campaign.

IN CAMERA

MGA s.119(1)(d)(e)- It was moved by Councillor Stevenson and seconded by Councillor Campbell that the meeting would move “in camera” at 6:24pm.

ADJOURNMENT

The meeting was adjourned at 7:02pm.

Deputy Mayor Jill MacIsaac, Chair