

**Cornwall, Prince Edward Island  
Regular Meeting of Council  
Wednesday, June 25, 2025  
4:30 PM**

**Present:** Mayor Minerva McCourt – presiding  
Councillor Elaine Barnes  
Councillor Steven Campbell  
Councillor Corey Frizzell  
Councillor Judy Herlihy  
Councillor Cory Stevenson

**Also:** Kevin Coady – CAO  
Tracey Laybolt – Community/HR/IT Coordinator  
Wendy MacKinnon – Manager of Corporate Services  
Spencer Hay – Manager of Planning and Development

**Regrets:** Deputy Mayor Jill MacIsaac

**CALL TO ORDER**

Mayor Minerva McCourt called the meeting to order at 4:30pm. There were 16 members of the public in attendance.

Mayor McCourt welcomed all guests including the scholarship recipients and families.

**LAND ACKNOWLEDGEMENT**

Read

**SCHOLARSHIP PRESENTATIONS**

The 2025 Town of Cornwall Scholarships were presented to the following recipients:

- Alex Gallant – Academic
- Maren Evans – Arts
- Cole Irwin – Athletic
- Emma Claire Csyernick – Mature
- Samantha Lamont – Prolonged Disability

Mayor and Council congratulated the recipients and their hard work and graduation and wished them a wonderful summer and future.

4:41pm – Meeting paused for pictures with the Scholarship Winners

4:45pm – Resumed regular session.

## **APPROVAL OF THE AGENDA**

Amendment to Agenda – Councillor Stevenson moved, seconded by Councillor Barnes to amend the agenda and remove section 8-b-1 due to conflict-of-interest complaint received.

Councillor Barnes moved, seconded by Councillor Stevenson that the agenda be approved as amended with the addition of Donation Request 15-b-e by Councillor Stevenson and Correspondence 15-c-d by Councillor Campbell.

**Motion Carried**

## **DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST**

Mayor McCourt will recuse herself for 8-b-1 due to potential family benefit if development occurs.

## **APPROVAL OF THE MINUTES**

- a) **May 27, 2025, Regular Council Meeting:** Councillor Barnes moved, seconded by Councillor Campbell that the minutes of May 27, 2025, Regular Council Meeting be approved as circulated.

**Motion Carried**

## **BUSINESS ARISING**

Nil

## **GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS**

Scholarship Presentations were moved to the beginning of the meeting.

## **REPORTS OF COMMITTEES / RESOLUTIONS:**

## **PLANNING AND DEVELOPMENT**

### **Reports & Resolutions:**

a) **Minutes/Reports:**

- i) **Minutes** – June 4, 2025 (draft) – included in the package.

b) **Resolutions:**

4:46pm Mayor McCourt left the meeting – Councillor Campbell assumed the Chair position.

**Rezoning Application – Main Street PID 406926**

It was moved by Councillor Stevenson and seconded by Councillor Barnes to remove this item from the agenda for further review of a conflict-of-interest complaint that was received by the Town.

**Motion Carried 4-0**

Mayor McCourt returned to the meeting at 4:48pm

**PL-12-2025 - Bylaw #422J – First Reading and Approval  
A Bylaw to Amend the Town of Cornwall Zoning & Subdivision Control  
(Development) Bylaw #422**

**Moved by Councillor Corey Frizzell  
Seconded by Councillor Steven Campbell**

**Whereas:** Council has received an application to rezone 298 Main Street, being PID 245969, from Planned Unit Residential Development (PURD) to General Commercial (C1).

**And Whereas:** Pursuant to Section 2.2.1 and Section 22 of the *Zoning & Subdivision Control (Development) Bylaw #422* (the “Bylaw”) Council may concurrently consider an amendment to the Zoning Map, being Schedule “A” to the Bylaw, and the General Land Use Plan, being Part 5, Figure 5 of the *2022 Official Plan* (the “Official Plan”)

**And Whereas:** The proposed amendment to the designation of said PID 245969 on the Zoning Map and General Land Use Plan was presented to the public at an open meeting held on May 22, 2025.

**And Whereas:** Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning, and the criteria for Official Plan and Bylaw amendments under Section 6.4 of the Official Plan and Section 22 of the Bylaw.

**Therefore, be it Resolved:** that Bylaw #422J, a bylaw to amend the Zoning Map being Schedule “A” to the Bylaw, is hereby read and approved a first time.

**Motion Carried 5-0**

**COMMITTEE OF COUNCIL**

- a) **Minutes/Reports:**
  - i) **Minutes** – May 21, 2025 - included in the package.

b) **Resolutions:**

**COC-25-2025 Ride for Refuge**

**Moved by Councillor Cory Stevenson**  
**Seconded by Councillor Judy Herlihy**

**Whereas:** Blooming House is preparing for its third annual fundraising event, the “Ride for Refuge” scheduled for Oct 4<sup>th</sup> 2025, and is seeking sponsorships;

**And Whereas:** These sponsorships enhance the ability of Blooming House to provide their services, and the Town of Cornwall has been a previous sponsor and desires to be so again;

**Therefore, be it Resolved:** That the Town of Cornwall hereby support the Blooming House “Ride for Refuge” fundraiser as a Community Sponsor for \$500.

**Motion Carried 5-0**

**ENVIRONMENT AND SUSTAINABILITY**

a) **Minutes/Reports:**

- i) **Minutes** – May 12, 2025 (draft) – included the package. Councillor Herlihy welcomed summer student Taleah Logue. Taleah will be working on the water audit program.

b) **Resolutions:** Nil

**MUNICIPAL AND EMERGENCY SERVICES**

a) **Minutes/Reports:**

- i) **Minutes** – The Committee did not meet. Councillor Frizzell provided the following updates:
  - T-3 Transit presented options for transit enhancements in the Town and will bring back a more detailed proposal at next month’s meeting.
  - Councillor Frizzell and Councillor Campbell stopped by the Atlantic Motor Vehicle Extraction Competition hosted by the NRRFD and noted that it was very impressive to see the firefighters in action.
  - Council took a tour of the new RCMP detachment. It is great to have the detachment in our Town. August 22, 2025, is the official Grand Opening.

b) **Resolutions:** Nil

## **PARKS AND RECREATION**

### **a) Minutes/Reports:**

- i) **Minutes** – May 14, 2025 – included in the package. Councillor Stevenson provided the following updates:
  - Shout out to staff Kim Meunier, Greg Lucas and Dylan Cameron for a very successful 1<sup>st</sup> Annual “Everybody Plays” Golf Tournament. Funds raised will assist youth with financial barriers to allow them to participate in sports. There were a lot of sponsorships and staff hosted a BBQ after the event.
  - The Arsenault Brothers 3<sup>rd</sup> Annual Ball Hockey Tournament was a big success.
  - The Terry Fox Complex fields remain busy and most recently hosting the RC United Kick off Tournament with 45 teams. Big thanks to staff for their great work keeping the facility clean and well run.
  - Canada Day events taking place include: Pancake Breakfast at the Cornwall Civic Centre, Healing Ceremony at the Circle of Peace, Opening Ceremony with cake, ice cream and family fun at Cornwall Town Hall, Family BBQ and swim at Cornwall Civic Centre, Singalong with Campfire Dave at Westwood School, wrap up Fireworks at Hyde Pond.
  - There will be two Park Parties this summer – July at Town Hall and August at Poolside Park.
  - There will not be a July committee meeting, the August meeting is pending.

### **b) Resolutions:**

#### **PR-07-2025 Resident Tree Planting Request**

**Moved by Councillor**        **Cory Stevenson**  
**Seconded by Councillor**    **Judy Herlihy**

**Whereas:** The Town of Cornwall has established a policy to allow residents to plant trees on Town property for a variety of reasons;

**And Whereas:** Sally MacDonald has filled out and submitted the necessary application to plant 2 trees at Town Hall and 2 trees at the Cornwall Civic Centre;

**And Whereas:** The Parks and Recreation Manager has reviewed the application and recommends that it be approved;

**Therefore, be it Resolved:** The planting of these trees is approved trees as per the application received.

**Motion Carried 5-0**

**PR-08-2025 Resident Use of Property PID 845222**

**Moved by Councillor Cory Stevenson**  
**Seconded by Councillor Steven Campbell**

**Whereas:** Resident Nathan Comeau has submitted a written request to purchase the part of PID 845222 (Photo Attached) located adjacent to his property at 115 MacKinley Crescent to use as part of his yard in some landscaping.

**And Whereas:** The Town Parks and Recreation Committee has discussed the land, and recommends that the property not be sold, but that Mr. Comeau be allowed the use of the property to plant shrubs and flowers and the like (Not Trees) on;

**Therefore, be it Resolved That:** Nathan Comeau be permitted to plant shrubs and flowers on the portion of PID 845222 adjacent to his property for such time as the Town allows and subject to signing and agreement with the Town for that use.

**Motion Carried 5-0**

**PUBLIC WORKS**

- a) **Minutes/Reports:**
  - i) **Minutes:** The Committee is meeting tonight after the Council meeting.
  
- b) **Resolutions:** Nil

**WATER/SEWER UTILITY**

- a) **Minutes/Reports:**
  - i) **Minutes:** June 2, 2025 (draft) – included in the package. Councillor Barnes provided the following updates:
    - The Town was recently notified that there is a slight delay with the completion of the Water Tower project.
    - Birt and McKay has been awarded the contract for the Cornwall Phase 1 project.
    - The 2024 Water Report is available on the Town’s website.
    - The Committee is working on a Water Hydrant Use policy.
  
- b) **Resolutions:** Nil

**CORRESPONDENCE**

- MADD Canada - Thank You was received for the Town’s donation.
- Councillor Stevenson received a request from Village Green for use of the Town’s tables and chairs. This should be passed along to Manager Meunier to coordinate if not in use. The event can be shared on the Town social media.

## **OTHER BUSINESS**

- Councillor Stevenson noted that students and staff are on the year end countdown and wishes students and staff a safe and great summer as well as the much-deserved break.
- Councillor Stevenson wished his favorite teacher, his wife Jana, a very restful summer.
- Councillor Campbell noted that the Town's mascot, Maizie, participated in the Eliot River Mascot Challenge on the winning team for the relay portion.
- Councillor Campbell's daughter was part of the U15 team that won the Silver at the recent tournament. It was a great weekend for all participants.
- Councillor Campbell noted that NFRD hosted the Atlantic Motor Vehicle Extraction competition. It was a great event that brought a lot of people to the Town.
- Councillor Campbell congratulated his daughter on her grade 9 graduation as well as all other graduates. Have a safe and happy summer.
- Councillor Frizzell noted that the RC United Kick Off was an amazing sport tourism event. Staff and organizers did a great job. The U11 girls won the gold medal, and his daughter Carmella got 4 goals.
- Councillor Frizzell noted that he had a busy month with a great experience at FCM in Ottawa. There were a lot of opportunity to network and learn including a great session "Equipping Municipal Leaders to Combat Misleading Information".
- Mayor McCourt attended the wrap up senior's lunch with over 125 people in attendance. Staff and volunteers did a great job.
- Mayor McCourt was a guest speaker at the Knights of Columbus dinner. This is a great organization that helps a lot of people in the community.
- Mayor McCourt attended the Blue Heron awards night and the National Indigenous Day at Confederation Landing.
- Mayor McCourt wished everyone a great summer!

## **IN CAMERA**

119-1-a It was moved by Councillor Stevenson and seconded by Councillor Campbell that the meeting would move "in camera" at 5:32pm.

## **Motion Carried**

## **ADJOURNMENT**

The meeting resumed regular session at 6:20pm.

Meeting was adjourned at 6:21pm

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER