

**Town of Cornwall  
Regular Council Meeting  
February 25, 2026, 4:30 PM**

- 1) **Call to Order**
- 2) **Land Acknowledgement**
- 3) **Approval of Agenda/Additions to Agenda**
- 4) **Conflict of Interest**
- 5) **Approval of Previous Minutes**
  - a) January 28, 2026
- 6) **Business Arising**
- 7) **Guests/Presentations/Petitions/Declaration**
- 8) **Planning and Development – Deputy Mayor MacIsaac**
  - a) **Minutes/Reports**
    - i) Minutes (Draft) February 4, 2026
  - b) **Resolutions**
    - i) Density Bonus PID #623058 – Lakeview Drive
- 9) **Committee of Council – Deputy Mayor MacIsaac**
  - a) **Minutes/Reports**
    - i) Minutes January 21, 2026
  - b) **Resolutions**
    - i) Scholarship Committee – New Member
    - ii) PEI Police Association – Ad Purchase
    - iii) Q.E.H. Big Day of Giving - Donation
- 10) **Environment and Sustainability – Councillor Herlihy**
  - a) **Minutes/Reports**

Minutes (Draft) February 9, 2026
  - b) **Resolutions**
    - i) Hyde Pond Angling Season Extension
- 11) **Municipal and Emergency Services – Councillor Frizzell**
  - a) **Minutes/Reports**
    - i) Minutes (Draft) February 4, 2026
    - ii) Transit, NRRFD, RCMP, Bylaw, Humane Society Reports
  - b) **Resolutions**
- 12) **Parks and Recreation – Councillor Stevenson**
  - a) **Minutes/Reports**
    - i) Minutes January 14, 2026
    - ii) Manager’s Report
  - b) **Resolutions**
- 13) **Public Works – Councillor Campbell**
  - a) **Minutes/Reports**
    - i) Minutes (Draft) February 3, 2026
  - b) **Resolutions**
- 14) **Water/Sewer Utility – Councillor Stevenson**
  - a) **Minutes/Reports**
    - i) Minutes (Draft) January 5, 2026
  - b) **Resolutions**
- 15) **Correspondence**
  - a) Thank You – Women’s Institute Cornwall Confederation Branch
  - b) Thank You – Lennon Recovery House Association
- 16) **Other Business**
- 17) **In Camera**
- 18) **Adjournment**

**Cornwall, Prince Edward Island  
Regular Meeting of Council  
Wednesday, January 28, 2026  
4:30 PM**

**Present:** Mayor Minerva McCourt – presiding  
Deputy Mayor Jill MacIsaac  
Councillor Steven Campbell  
Councillor Corey Frizzell  
Councillor Judy Herlihy  
Councillor Cory Stevenson

**Also:** Kevin Coady – CAO  
Tracey Laybolt – Community/HR/IT Coordinator  
Wendy MacKinnon – Manager of Corporate Services  
Paula Griffin – Manager of Planning and Development

**Regrets:** Nil

**CALL TO ORDER**

Mayor Minerva McCourt called the meeting to order at 4:30pm. There were no members of the public in attendance.

**LAND ACKNOWLEDGEMENT**

Read

**APPROVAL OF THE AGENDA**

Councillor Herlihy moved, seconded by Councillor Stevenson, that the agenda be approved as circulated.

**Motion Carried**

**DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST**

Nil

**APPROVAL OF THE MINUTES**

- a) **December 17, 2025, Regular Council Meeting:** Deputy Mayor MacIsaac moved, seconded by Councillor Campbell, that the minutes of December 17, 2025, Regular Council Meeting be approved as circulated.

**Motion Carried**

**BUSINESS ARISING**

Nil

**GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS**

Nil

**REPORTS OF COMMITTEES / RESOLUTIONS:**

**PLANNING AND DEVELOPMENT**

**Reports & Resolutions:**

**a) Minutes/Reports:**

i) **Minutes** – January 7, 2026 (draft) – included in the Package.

**b) Resolutions:**

**PL-01-2026 Reduced Frontage Subdivision**

**Moved by Councillor        Steven Campbell**

**Seconded by Councillor    Corey Frizzell**

**Whereas:** The Town received an application to subdivide 505 Main Street (PID 640227) (the “Property”) into two (2) lots as shown on Bernard Land Surveys Plan No. 25-184 dated December 2, 2025;

**And Whereas:** The Property is zoned C1 (General Commercial) and although Lot 25-1 would meet the required Lot Frontage for the C1 zone, Lot 25-2 would be considered a Panhandle Lot with a reduced Frontage of 7.472m;

**And Whereas:** Council approval is required for reduced Frontage Panhandle Lots pursuant to Section 23.4 of the *Zoning and Subdivision Control (Development) Bylaw #422*;

**And Whereas:** Council considered the *2022 Official Plan* and the Town of Cornwall *Zoning and Subdivision Control (Development) Bylaw #422*, including Section 23.4;

**Therefore, Be it Resolved:** That Council grant approval to subdivide PID 640227 into two (2) Lots with Lot 25-2 being a Panhandle Lot with a Reduced Frontage of 7.472m, subject to receiving the finalized subdivision plan which meets all requirements of the Town of Cornwall 2022 Official Plan and Zoning and Subdivision Control (Development) Bylaw #422 for approval.

**Motion Carried 5-0**

**PL-02-2026 - 7 Lot Subdivision Ferry Road (Portion of PID 248997)**

**Moved by Councillor Corey Frizzell**  
**Seconded by Councillor Steven Campbell**

**Whereas:** The Town received an application on December 2, 2025, to subdivide a portion of PID 248997 (the “Property”) to develop a 7-lot Single-Detached Dwelling subdivision fronting on Ferry Road;

**And Whereas:** Preliminary Approval is subject to further review and document submissions including but not limited to legal survey plans and engineered drawings, to finalize development and subdivision conditions and grant Final Approval;

**And Whereas:** Council has considered the Town of Cornwall Official Plan and Zoning and Subdivision Control (Development) Bylaw #422;

**Therefore, Be it Resolved:** That Council grant Preliminary Approval of the Development Concept for the 7-lot subdivision of a portion of PID 248997 as depicted in the Sandstone Surveying and Engineering Drawing No. 25289 and dated December 2, 2025, subject to the Developer entering into a Subdivision Agreement with the Town.

**Motion Carried 5-0**

**COMMITTEE OF COUNCIL**

**a) Minutes/Reports:**

- i) **Minutes** – December 10, 2025 - included in the package.
- ii) **Third Quarter Financials** – Manager MacKinnon noted that the budget survey has been posted, and the Council Budget meeting will take place on February 14, 2026. Councillor Frizzell would like to see a comparison of municipal property tax rates before the meeting.

**b) Resolutions:**

**COC-01-2026 Affordable Housing Incentive Program Update**

**Moved by Councillor Corey Frizzell**  
**Seconded by Councillor Steven Campbell**

**Whereas:** A need for affordable housing has been identified in Canada, Prince Edward Island and the Town of Cornwall;

**And Whereas:** The Government of Canada and the Government of Prince Edward Island have both developed Affordable Housing Strategies to address this need;

**And Whereas:** The Town of Cornwall desired, and continues to desire, to be a part of the solution to this issue and had previously approved an *Affordable Housing Incentive Program*;

**Therefore, be it Resolved:** That the Town of Cornwall *Affordable Housing Incentive Program* is continued as amended and presented and considered, at the Committee of Council meeting of January 21, 2026, and is attached to this resolution.

**Motion Carried 5-0**

#### **COC-02-2026 Cornwall Women's Institute Donation**

**Moved by Councillor**        **Steven Campbell**  
**Seconded by Councillor**    **Corey Frizzell**

**Whereas:** The first branch of the Women's Institute on PEI was established in York in 1911, and the Prince Edward Island Women's Institute (PEIWI) has been creating positive change in our Island communities since that time;

**And Whereas:** There are now over 70 branches with slightly over 1,000 members who focus on home, family, and culture through collaboration, education and sharing;

**And Whereas:** The Prince Edward Island Women's Institute now has a new Branch in the Town of Cornwall, the Cornwall Confederation Women's Institute Branch, and the Town desires to assist the new Branch in its endeavors as the new Branch establishes itself;

**Therefore, be it Resolved:** That the Town of Cornwall donate \$300 to the Cornwall Confederation Women's Institute Branch

**Motion Carried 5-0**

#### **COC-03-2026 - "Light Up for Fibromyalgia" – Fibromyalgia Canada**

**Moved by Councillor**        **Steven Campbell**  
**Seconded by Councillor**    **Corey Frizzell**

**Whereas:** May 12, 2026, is the 34<sup>th</sup> anniversary of Fibromyalgia Awareness Day as recognized by the World Health Organization, and a campaign of illuminating public buildings and landmarks to raise awareness in Canada has been ongoing since May 12, 2022, and the Town of Cornwall has partaken in that campaign;

**And Whereas:** The Fibromyalgia Association of Canada has requested that the Town of Cornwall again illuminate the Cornwall Town Hall, in purple, in recognition of Fibromyalgia Awareness Day on May 12, 2026;

**Therefore, be it Resolved:** That the Town of Cornwall illuminates the Cornwall Town Hall in

purple in recognition of Fibromyalgia Awareness Day on May 12, 2026.

**Motion Carried 5-0**

**COC-04-2026 Alzheimer's Awareness Day**

**Moved by Councillor Jill MacIsaac**  
**Seconded by Councillor Steven Campbell**

**Whereas:** January is Alzheimer's Awareness month in Canada and there are currently over 3,000 Islanders living with dementia;

**And Whereas:** The Alzheimer Society of PEI works every day to ensure that individuals and families have access to support, education and resources that help them navigate the challenges of this disease;

**And Whereas:** Wednesday January 28<sup>th</sup> (Today) is Alzheimer's Awareness Day of Action, and the Society is requesting that the Town of Cornwall Town Hall be illuminated in blue to show support for those living with the disease;

**Therefore, be it Resolved:** That the Town of Cornwall illuminates the Cornwall Town Hall in blue in recognition of Alzheimer's Awareness Day of Action on January 28, 2026.

**Motion Carried 5-0**

**ENVIRONMENT AND SUSTAINABILITY**

**a) Minutes/Reports:**

- i) **Minutes** – January 12, 2026 (draft) included in the package. Councillor Herlihy provided the following update.
  - Still waiting for the approval of the Forestry Management Plan application.
  - The Committee continues to work on the Property Maintenance Bylaw.
  - The Committee made a 2026 plan of events.

**b) Resolutions: Nil**

**MUNICIPAL AND EMERGENCY SERVICES**

**a) Minutes/Reports:**

- i) **Minutes** – January 7, 2026 (draft) included in the package. Councillor Frizzell provided the following updates:
  - Emergency Measures consultant Aaron Campbell discussed the Memorandums of

Understanding the town will be entering into with Cornerstone Church and the APM Centre for the provision of reception center and volunteer services if required. A table-top exercise of the new emergency plan will be conducted in the spring.

- T3 Transit continues to have increased ridership in Cornwall. December 2025 numbers of 2978 were up 6.2% over December 2024. The expanded daytime routes saw 1085 riders.

**b) Resolutions:**

**MES-01-2026 Fire Services Contract Extension**

**Moved by Councillor**      **Corey Frizzell**  
**Seconded by Councillor**      **Judy Herlihy**

**Whereas:** The Town of Cornwall entered into a comprehensive three-year formalized Fire Services agreement with the North River Rural Fire Company that expired on December 31, 2025, and requires renewal;

**And Whereas:** Both parties to the agreement were satisfied with the agreement as executed and implemented;

**And Whereas:** The Town and the North River Rural Fire Company have agreed to a two-year extension of the agreement with no change to the existing rates or terms;

**Therefore, be it Resolved:** That the Town of Cornwall enter into the two-year Fire Services Agreement extension with the North River Rural Fire Company.

**Motion Carried 5-0**

Councillor Frizzell thanked CAO Coady and staff for their work to formalize this comprehensive agreement.

**MES-02-2026 Reception Centre – Memorandum of Understanding – Cornerstone Church**

**Moved by Councillor**      **Corey Frizzell**  
**Seconded by Councillor**      **Judy Herlihy**

**Whereas:** The Town of Cornwall, as did all the province, experience significant disruption during Post Tropical Storm Fiona, from this incident the Town reviewed and renewed the municipal Emergency Measures Plan;

**And Whereas:** Through this EM Plan process, and in coordination with the PEI EMO and the Red Cross, it was identified that the Town potentially does not have sufficient space for use in a serious or prolonged emergency situation that may require providing shelter, showers etc.;

**And Whereas:** With this information and potential need identified, the Town began discussions with Cornerstone Church regarding the use of their space if required in an emergency situation;

**And Whereas:** Cornerstone was open to assisting the Town if needed and the two parties have come to a Memorandum of Understanding to formalize that relationship;

**Therefore, be it Resolved:** That the Town of Cornwall enter into the Memorandum of Understanding, as considered at the Committee of Council meeting held on January 21, 2026, and at the Municipal and Emergency Services Meeting held on January 7, 2026, and attached to this resolution, with Cornerstone.

**Motion Carried 5-0**

**MES-03-2026 Reception Centre - Memorandum of Understanding – APM Centre**

**Moved by Councillor**      **Corey Frizzell**  
**Seconded by Councillor**      **Judy Herlihy**

**Whereas:** The Town of Cornwall, as did all the province, experience significant disruption during Post Tropical Storm Fiona, from this incident the Town reviewed and renewed the municipal Emergency Measures Plan;

**And Whereas:** Through this EM Plan process, and in coordination with the PEI EMO and the Red Cross, it was identified that the Town potentially does not have sufficient space for use in a serious or prolonged emergency situation that may require providing shelter, showers etc.;

**And Whereas:** With this information and potential need identified, the Town began discussions with the APM Centre regarding the use of their space if required in an emergency situation;

**And Whereas:** The APM Centre was open to assisting the Town if needed and the two parties have come to a Memorandum of Understanding to formalize that relationship;

**Therefore, be it Resolved:** That the Town of Cornwall enter into the Memorandum of Understanding, as considered at the Committee of Council meeting held on January 21, 2026, and at the Municipal and Emergency Services Meeting held on January 7, 2026, and attached to this resolution, with the APM Centre.

**Motion Carried 5-0**

**MES-04-2026 Volunteer Assistance – Memorandum of Understanding – Cornerstone Church**

**Moved by Councillor**      **Corey Frizzell**  
**Seconded by Councillor**      **Judy Herlihy**

**Whereas:** Following Post Tropical Storm Fiona, a potential need for an increased number of volunteers in an emergency situation was identified;

**And Whereas:** Through discussions regarding potential reception centres at Cornerstone Church, the Church noted that they have a large existing volunteer base that could be made available to the Town in an emergency situation if needed;

**And Whereas:** This group of volunteers would be a second stage of volunteers for the Town to be activated only if town staff and volunteers require assistance;

**And Whereas:** This volunteer group would only be activated upon request of the Town's Emergency Operations Coordinator and Cornerstone will maintain a list of potential volunteers and coordinate with the Town to ensure only appropriate individuals are available to assist when requested by the Town.

**Therefore, be it Resolved:** That the Town of Cornwall enter into the Memorandum of Understanding, as considered at the Committee of Council meeting held on January 21, 2026, and at the Municipal and Emergency Services Meeting held on January 7, 2026, and attached to this resolution, with Cornerstone Church for the provision of volunteers upon request of the Town.

#### **Motion Carried 5-0**

Councillor Frizzell thanked Cornerstone Church as well as the APM Board and members working partnering on these great initiatives.

Mayor McCourt noted that it is nice to see how we can come together for the residents.

#### **PARKS AND RECREATION**

##### **a) Minutes/Reports:**

- i) **Minutes** – January Manager's Report included in the package. Councillor Stevenson thanked Councillor Campbell for chairing the previous committee meeting in his absence and provided the following updates:
    - The Committee had a great presentation from Eliot Park resident Cecelia Thompson McInnis, requesting upgrades at the park in their area. The Committee will add this park to the list for consideration at budget time.
    - The outdoor rinks are open with lots of positive feedback from users. Staff have done a great job, and the rinks are the envy of other communities. Thank you to the staff for their hard work getting the rinks up and for the continued work on the maintenance of the rinks.
    - Winter programs have been well attended, with some programs filling up within 48 hours of registration opening.
    - Facility rentals have seen a significant increase in 2025.
    - The Holiday Events were very successful. Thank you to Manager Kim, Greg, staff, volunteers and the committee for all the work making the events successful.
      - Tree Lighting on Friday night continues to be a well-attended event.
- Thank you to the day camp choir and the Bluefield Choir for the

entertainment.

- Thank you to the 12 Days of Christmas participants: go!PEI, MacInnis Express, Knights of Columbus, Cornwall Women's Institute, Cornwall & Area Minor Ball, Cornwall After School Camp, Eliot River School, Filipino Dance Masters, CHANCES
- The Breakfast with Santa was very successful, and the APM Centre worked out as a great venue with the extra space.
- The Seniors' Dinner was very successful. It is always a fun, festive atmosphere. Thanks to Fadi and Sam's Restaurant for the delicious food.
- Trivia with Greg Lucas had 13 teams and is always a great time.
- The 1<sup>st</sup> Vendor Market was a great success with plans to do it again next year.
- The Christmas Parade was bigger and better than ever. Thank you to the NRPD for partnering with their Santa Tour. Thank you to parade entries: Shelley Stewart, Eliot River Elementary, Westwood Primary, Bluefield High School, East Wiltshire School, Councillor Cory Stevenson, Councillor Steven Campbell, Arsenault Bros Construction Ltd, Dillon McCormick, Guardians of the Children, CAWG, NRMHA U11 Boys, Good's Independent, NRMHA U18A Girls, Hot 105.5, R Coles Trucking, Canada Post, Jewell Dale Farms, Procolor Collision Ch'town, PlunkEV, Holland College Football, Servepro of PEI, North River Cabinetry, Ashley Wright (and son), Brandon Whelan, PW Utility Truck, PW Boom Truck, PW Willie, TOC Parks & Rec Dept.
- Thank you to the participants in the Holiday House Decorating; it is always great to drive around to see the festive decorations. Mayor McCourt, Councillor Stevenson, and staff visited the top three winners. Todd Handrahan/Birch St (2<sup>nd</sup> Place), Brandon Smith/Meadowbank Rd. Sandi Larkin/Meadowbank Rd, Daniel DesRoches/MacArthur Dr, Cory & Jana Stevenson/Hillside Meadows Dr, Charlie Baker/Eagle Dr (1<sup>st</sup> Place), Louanne Doucette/Lacardy Dr (3<sup>rd</sup> Place).
- Snowfest takes place this week. Lots of great events – flyer available online and at newsstands around Town.
  - The main event will take place on Saturday at 7pm with Comedian Patrick Ledwell. 80% of tickets are sold. Always a fun event!
  - Other events in the lineup include; Family Amazing Race, Horse & Sleigh Rides, Snow Showing, Glow in the Dark Skate and more!
  - Big thanks to the staff for their work executing all the events.
  - Thank you to our sponsors who are a big part of making our events successful; Sam's Restaurant & Pub, Charlottetown Mitsubishi, Good's Independent, Cornwall Quick Stop, Murphy's Pharmacy, Mary's Bakery, Wally's Pharmasave, JR's Pizza & Dairy Bar, Centennial Auto Group, MacPhee's Meats, MLA Mark McLane (sending best wishes to Mark as he deals with health issues), MP Heath MacDonald.
- Councillor Frizzell thanked Councillor Stevenson and staff for providing facility usage numbers and noted that almost every association is up significantly in usage. It's great to see the facilities being so well used. Councillor Frizzell would

- also like to see a breakdown of the number of visitors to the facility.
- Councillor Frizzell gave kudos to staff for the hard work getting the rink at Primrose ready for the residents to use and maintain. He also thanked the Council for providing solar lighting for the rink.
  - Councillor Campbell commented that it was great to see the amount of money and volume of food collected through the new fill the bus initiative.
  - Councillor Campbell noted that he has heard that people are very impressed with the street hockey tournament and how well it was organized and facilitated.

**b) Resolutions:**

**PR-01-2026 NRMHA Sweetheart Tournament Donation**

**Moved by Councillor        Steven Campbell**  
**Seconded by Councillor    Judy Herlihy**

**Whereas:** The North River Minor Hockey Association will host the 18<sup>th</sup> annual Sweetheart Hockey Tournament in February 2026, and the Town of Cornwall annually contributes toward the tournament and desires to continue to do so;

**Therefore, be it Resolved:** That the Town of Cornwall donate \$500 to the 18<sup>th</sup> annual North River Minor Hockey Association Sweetheart Tournament.

**PUBLIC WORKS**

**a) Minutes/Reports:**

- i) **Minutes** – The Committee will meet on February 3, 2026. The previous date was postponed due to the weather.

**b) Resolutions: Nil**

**WATER/SEWER UTILITY**

**a) Minutes/Reports:**

- i) **Minutes:** January 5, 2026 (draft) included in the package. Councillor Stevenson provided the following updates:
  - The water tower fill process is going well.
  - The Committee discussed the Drought Contingency Plan that is being brought forward for a resolution.

**b) Resolutions:**

**U-01-2026 Drought Contingency Plan**

**Moved by Councillor Cory Stevenson**  
**Seconded by Councillor Jill MacIsaac**

**Whereas:** The Town of Cornwall is required to have a Drought Contingency Plan in place by June 2026 as a requirement of the PEI Water Act Water Withdrawal Regulations for holding a Groundwater Withdrawal Permit;

**And Whereas:** The Drought Contingency Plan is required to ensure preparedness for drought conditions that could impact groundwater supply and quality. It outlines strategies for conservation, operational improvements, and community engagement to safeguard water resources;

**And Whereas:** The Drought Contingency Plan has been reviewed and deemed as an acceptable document by the Provincial Department of Environment and by the Utility Committee and the plan will be reviewed and renewed regularly to remain effective and aligned with provincial requirements;

**Therefore, be it Resolved:** That the Town of Cornwall adopt the Drought Contingency Plan as considered at the Committee of Council meeting on January 21, 2026, and at the Utility Committee meeting on January 5, 2026, and attached to this resolution.

**Motion Carried 5-0**

### **CORRESPONDENCE**

- a) Thank You – Westwood Primary School for the contribution to helping vulnerable families at Christmas.
- b) Thank You – Courageous Companions for the continued support of the Courageous K-9 magazine.
- c) Thank You – Diabetes Canada for the donation.
- d) Thank You – Eliot River Elementary School for the contribution to helping vulnerable families at Christmas.

### **OTHER BUSINESS**

- Councillor Frizzell passed along condolences to John and Danny Cusack on the passing of their mother Katherine.
- Councillor Frizzell gave along condolences to the family of Gordon Cobb. He was a great man who will be very missed.
- Councillor Frizzell passed along healing wishes to MLA Mark McLane who has been dealing with some health issues.

**IN CAMERA**

MGA 119 (1)(e) Councillor Campbell moved, seconded by Councillor Stevenson that the meeting would move “In Camera” at 5:27pm.

The meeting resumed regular session at 6:13pm.

**ADJOURNMENT**

The meeting was adjourned at 6:14pm.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

DRAFT

**Town of Cornwall**  
**Planning Committee Meeting**  
**February 4, 2026, at 4:30 PM**

Attendance: Deputy Mayor Jill MacIsaac, Mayor Minerva McCourt, Corey Frizzell, Steven Campbell  
Staff: Paula Griffin, Jessie Murray, CAO Kevin Coady, Geoff Baker  
Other: None  
Regrets: None  
Public: 0

**1. CALL TO ORDER**

Chair MacIsaac called the meeting to order at 4:30 pm.

**2. LAND ACKNOWLEDGEMENT**

Chair MacIsaac welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

**3. APPROVAL OF AGENDA**

It was moved by Councillor Campbell and seconded by Councillor Frizzell that the Agenda be approved as read.

**CARRIED**

**4. DISCLOSURE OF CONFLICT OF INTEREST**

**NIL**

**5. APPROVAL OF MINUTES**

It was moved by Councillor Campbell and seconded by Councillor Frizzell that the Minutes of January 7, 2026, be approved as read.

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES:**

**a. Old Business**

Rezoning applications have been received for 298 Main Street and 322 Main Street with additional applications that Staff anticipate will be submitted. These applications will require a public meeting. Staff requested to hold the meeting sometime in March. Discussion occurred on a proper date.

Councillor Frizzell expressed he would like to see a discussion regarding group homes and daycares in the R1 and R2 zones to be included at the Public Meeting. Councillors discussed that this could be moved to Committee of Council with all Councillors present. Additionally, the Request for Proposal ("RFP") for the Official Plan and Zoning and Subdivision Control

(Development) Bylaw #422 (the “Bylaw”) review closed on Monday, February 2<sup>nd</sup>. It was suggested that Bylaw amendments such as these could be included in the Official Plan and Bylaw review. Further discussion could occur after the review of the RFPs have been brought to Council, which is expected for March’s Council Meeting.

Councillors decided that April 9<sup>th</sup> at the APM Center would be a suitable date for the Public Meeting.

## 7. NEW BUSINESS

### a. PID 623058 (Lakeview Drive) – Density Bonus Request

Staff received a request for a Density Bonus Request for a property on Lakeview Drive. The developer initially inquired about constructing a 32-unit apartment, but the property only allowed for 18 units, the developer has reduced the plans down to 22 units and this is now the request.

The developer has not done their CMHC application yet as they need to know how many units they will be applying to CMHC for.

The majority of the units are expected to be one bedroom, less than 500sqft with a rent less than \$1000/month. Staff believe this will fill a need of one-bedroom apartments in Cornwall that we do not currently have.

Councillor Campbell noticed the property looks land locked and asked for clarification. Staff informed that the Province has committed to develop a roundabout on Warren Grove Road and will be constructing the undeveloped portion of Lakeview Drive. There will be an agreement between the Developer and the Province on the road development.

This project will need Special Permit Use approval and will return for discussion to Council after a Public Meeting to present the project has been held as the property is zoned PURD. Depending on time frame, there is a potential that this could be included in the upcoming Public Meeting.

Approval of the Density Bonus will be subject to being issued a Development Permit and entering into a Development Agreement with the Town. This request is to allow the Developers to go forward with their CMHC application for funding.

*Councillor Campbell moved and seconded by Councillor MacIsaac to forward discussion to Committee of Council*

## 8. OTHER BUSINESS

Staff wanted to revisit the request that Councillor Frizzell had made for information on development fees in other municipalities. Staff stated that the data has been compiled and is currently being prepared in a readable format to be provided to the Committee.

The Official Plan and Bylaw review tender closed on Monday, Feb 2<sup>nd</sup>, 2026 and Staff received 5 proposals plus one that was denied due to late delivery. Geoff Baker as Capital Projects Manager, Paula Griffin as Manager of Planning and Jill MacIsaac as Chair of Planning Committee will be evaluating the proposals independently and then will present

Council with results in March, at which time Council will have a chance to view each proposal as well.

**9. IN-CAMERA**  
**NIL**

**10. NEXT MEETING**

The next Planning Committee meeting will be held on Wednesday, March 4, 2026 at 4:30 pm.

**11. ADJOURNMENT**

Meeting adjourned at 4:48 pm.

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Jill MacIsaac, Deputy Mayor  
Chair, Planning Committee

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Paula Griffin  
Manager, Planning &  
Development



# **TOWN OF CORNWALL**

## **RESOLUTION**

**DATE:** February 25, 2026  
**COMMITTEE:** Planning Committee  
**MOTION NUMBER:** PL-03-2026  
**Request for Density Bonus – PID 623058, Lakeview Drive**

**MOTION CARRIED** \_\_\_\_\_  
**MOTION LOST** \_\_\_\_\_  
**MOTION WITHDRAWN** \_\_\_\_\_

**Moved by Councillor** \_\_\_\_\_ **Judy Herlihy**  
**Seconded by Councillor** \_\_\_\_\_ **Cory Stevenson**

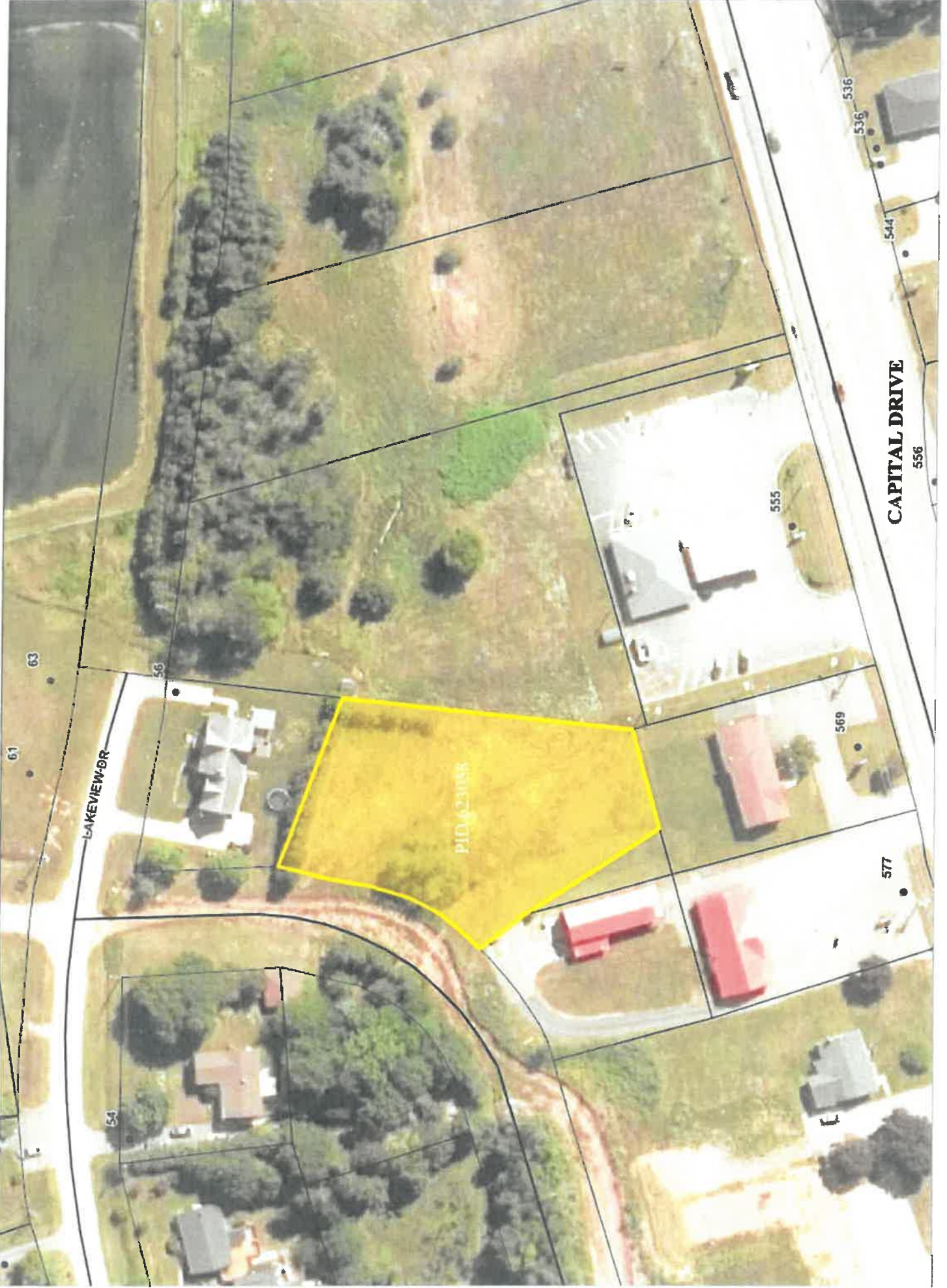
**Whereas:** The Town received a request to allow a four (4) unit density bonus for PID 623058;

**And Whereas:** The Council may allow a density bonus in terms of the total allowable units in an Apartment Dwelling when a pedestrian walkway meeting the Town standard is provided; such walkway is a requirement and will be provided in this development;

**And Whereas:** The proposed development must meet all other relevant conditions of the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422, and this development does; and this request has been considered and recommended by the Committee of Council;

**Therefore, Be it Resolved:** That Town of Cornwall Council grants a four (4) unit density bonus for a total of 22 dwelling units to PID 623058, conditional on being issued a Development Permit and entering into a Development Agreement with the Town.

PID 623058



LAKEVIEW DR

CAPITAL DRIVE

PID 623058

54

56

555

569

577

536

536

544

556

61

63

**Town of Cornwall  
Cornwall, Prince Edward Island  
Committee of Council  
January 21, 2026, 4:30 PM**

**Chair:** Deputy Mayor Jill MacIsaac

**Present:** Mayor Minerva McCourt  
Councillor Steven Campbell  
Councillor Corey Frizzell

**Regrets:** Councillor Judy Herlihy  
Councillor Cory Stevenson

**Also:** Kevin Coady - CAO  
Tracey Laybolt – Community/IT/HR Coordinator  
Wendy MacKinnon – Manager of Corporate Services  
Paula Griffin – Manager of Planning and Development

**CALL TO ORDER**

Deputy Mayor Jill MacIsaac called the meeting to order at 4:30pm. No members of the public were present.

**APPROVAL OF THE AGENDA**

It was moved by Councillor Stevenson and seconded by Councillor Campbell that the agenda be approved as circulated with the addition of two “in camera” items by Councillor Frizzell.

**Motion Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

Nil

**ADOPTION OF PREVIOUS MINUTES**

December 10, 2025 - It was moved by Councillor Campbell and seconded by Councillor Stevenson that the minutes of December 10, 2025, be approved as circulated with a clarification by Councillor Campbell regarding flash beacons in the Public Works section.

**Motion Carried**

**GUESTS/PRESENTATIONS**

Nil

## COMMITTEE of COUNCIL - FINANCE/ADMINISTRATION

- a) **Third Quarter Financials** – Manager MacKinnon noted that there were not any significant concerns in the report. The online Budget Survey will be posted this week, and a date will be set for the in-person Budget Consultation.
- b) **Code of Conduct Bylaw** – CAO Coady noted that Councillor Frizzell had passed along Code of Conduct information from Nova Scotia to council to consider. CAO Coady noted the primary updates that are in the current draft and that the Bylaw would not likely go to first reading until February. There was discussion on provisions in the draft bylaw that are mandatory under the *Municipal Government Act* regulations. CAO Coady will provide an updated draft for the next meeting which shows changes and identifies items that are legislative and regulatory requirements.

- c) **Affordable Housing Policy**

The Affordable Housing Policy was reviewed at the Planning Committee and continuation of the policy along with various revisions, as can be seen in the draft in the package, were recommended

It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution that the Town of Cornwall *Affordable Housing Incentive Program* is continued as amended.

## PLANNING

- a) Reports/Minutes – January 7, 2026 (draft) Minutes included in the package.
- b) Information Items - Nil
- c) Request for Decision –

### **Reduced Frontage – 505 Main Street**

Manager Griffin noted that letters regarding 505 Main Street were sent to residents, and only three responses, which were positive, were received back.

It was moved by Councillor Campbell and seconded by Councillor Frizzell to bring forth a resolution that That Council grant approval to subdivide PID 640227 into two (2) Lots with Lot 25-2 being a Panhandle Lot with a Reduced Frontage of 7.472m, subject to receiving the finalized subdivision plan which meets all requirements of the Town of Cornwall 2022 Official Plan and Zoning and Subdivision Control (Development) Bylaw #422 for approval.

### **Seven Lot Subdivision Ferry Road (part of PID 248997)**

It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution that Council grant Preliminary Approval of the Development Concept for the 7-lot subdivision of a portion of PID 248997 as depicted in the Sandstone Surveying and Engineering Drawing No. 25289 and dated December 2, 2025, subject to the Developer entering into a Subdivision Agreement with the Town.

### **ENVIRONMENT and SUSTAINABILITY**

- a) Reports/Minutes – January 12, 2026 (draft) Minutes included in the package.
- b) Information Items – Nil
- c) Requests for Decision – Nil

### **MUNICIPAL and EMERGENCY SERVICES**

- a) Reports/Minutes – January 7, 2026 (draft) Minutes included in the package. Councillor Frizzell provided the following updates:
  - Consultant Aaron Campbell had a great presentation regarding Emergency Plan items, MOUs with Cornerstone Church and Communities 13 Inc and tabletop exercises for the spring. CAO Coady noted that EMO liked that the Town is entering into MOUs and that the centers would not be eligible for funding for generators etc.
  - There was discussion on the updated NRFD contract.
  - (i) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) - Reports were included in the package.
- b) Information Items – Nil
- c) Requests for Decision –

### **NRFD Contract Renewal**

It was moved by Councillor Frizzell and seconded by Councillor Herlihy to bring forth a resolution that the Town of Cornwall enter into the two-year Fire Services Agreement extension with the North River Rural Fire Company.

### **Reception Centre MOU – Cornerstone Church**

It was moved by Councillor Frizzell and seconded by Councillor Herlihy to bring forth a resolution that the Town of Cornwall enter into the Memorandum of Understanding, as considered at the Municipal and Emergency Services Meeting held on January 7, 2026, and included in this package, with Cornerstone Church for the provision of an additional/alternate reception centre.

### **Reception Centre MOU – APM Centre**

It was moved by Councillor Frizzell and seconded by Councillor Herlihy to bring forth a resolution that the Town of Cornwall enter into the Memorandum of Understanding, as considered at the Municipal and Emergency Services Meeting held on January 7, 2026, and included in this package, with the APM Centre for the provision of an additional/alternate reception centre.

### **MOU Volunteers – Cornerstone**

It was moved by Councillor Frizzell and seconded by Councillor Herlihy to bring forth a resolution that the Town of Cornwall enter into the Memorandum of Understanding, as considered at the Municipal and Emergency Services Meeting held on January 7, 2026, and included in this package, with Cornerstone Church for the provision of volunteers upon request of the Town.

## **PARKS and RECREATION**

- a) Reports/Minutes
  - (i) Minutes – January Report – included in the package. Councillor Campbell provided the following updates in Councillor Stevenson’s absence:
    - Staff, management and volunteers did an excellent job with so many events in December.
    - The Committee had a presentation from Eliot Park resident Ceclia Thompson-McInnis regarding the petition she had initiated to acquire upgrades to the park in their neighborhood.
    - There was discussion on types of banners for the poles on Main Street. This will be taken to the Public Works meeting and back to Committee of Council.
- b) Information Items – Nil
- c) Requests for Decision –

### **Sweetheart Tournament Donation Request**

It was moved by Councillor Stevenson and seconded by Councillor Herlihy to bring forth a resolution that the Town of Cornwall donate \$500 to the 18<sup>th</sup> annual North River Minor Hockey Association Sweetheart Tournament.

## **PUBLIC WORKS**

- a) Reports/Minutes – The Committee did not meet. Councillor Campbell provided the following update:
  - The Committee will meet next week. Work in the department is ongoing.
- a) Information Items – Nil

- b) Requests for Decision – Nil

### **WATER/SEWER UTILITY**

- a) Reports/Minutes – January 5, 2026 (draft) Minutes included in the package.  
Highlights include
- Construction of the new water tower is now complete. The tower has successfully passed both leak and bacteria testing and is ready for operation. The pressure control chamber on Main Street, however, is not yet ready for commissioning, until the pressure control chamber is fully functional and all communication systems have been tested, the new water tower will operate at approximately 30% capacity.
- b) Information Item – Nil
- c) Requests for Decisions –

#### **Drought Contingency Plan**

It was moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac to bring forth a resolution that the Town of Cornwall adopt the Drought Contingency Plan as considered at the Utility Committee meeting on January 5, 2026, and included in this package.

### **CORRESPONDENCE**

- a) **Women’s Institute – Thank You and Request**

The Women’s Institute thanks the Town for the use of space for their meetings. They are happy to have their new chapter based in Cornwall and have been volunteering at various Town events.

It was moved by Councillor Campbell and seconded by Councillor Frizzell to bring forth a resolution that the Town of Cornwall donate \$300 to the Cornwall Confederation Women’s Institute Branch

- b) **Westwood Primary School – Thank You** – Thanked the Town for the contribution to help provide Christmas gifts to families in need.
- c) **Courageous Companions - Thank You** – Thanked the Town for its ongoing support of the Courageous K9 Magazine.
- d) **Diabetes Canada - Thank You** – Thanked the Town for its recent donation.
- e) **Fibromyalgia Association Canada - Thank You and Request**

It was moved by Councillor Campbell and seconded by Councillor Frizzell to bring forth

a resolution that the Town of Cornwall illuminate the Cornwall Town Hall in purple in recognition of Fibromyalgia Awareness Day on May 12, 2026. The association thanked the Town for its ongoing support in illuminating Town Hall.

f) **Alzheimer's PEI – Request**

It was moved by Deputy Mayor MacIsaac and seconded by Councillor Campbell to bring forth a resolution that the Town of Cornwall illuminate the Cornwall Town Hall in blue in recognition of Alzheimer's Awareness Day of Action on January 28, 2026.

**OTHER**

Nil

**IN CAMERA**

MGA s.119(1)(e)(f)(g) - It was moved by Councillor Campbell and seconded by Councillor Frizzell that the meeting would move "In Camera" at 5:32pm.

The meeting resumes regular session at 6:21pm.

**ADJOURNMENT**

The meeting was adjourned at 6:22pm.

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Jill MacIsaac Deputy Mayor, Chair



# TOWN OF CORNWALL

## RESOLUTION

**DATE:** February 25, 2026

**DEPARTMENT:** Committee of Council

**MOTION NUMBER:** COC-05-2026 – Scholarship Committee

**MOTION CARRIED** \_\_\_\_\_

**MOTION LOST** \_\_\_\_\_

**MOTION WITHDRAWN** \_\_\_\_\_

**Moved by Councillor** \_\_\_\_\_ **Judy Herlihy**

**Seconded by Councillor** \_\_\_\_\_ **Cory Stevenson**

**Whereas:** The Town of Cornwall awards several annual financial scholarships to town residents, and these scholarships have been awarded through a Scholarship Committee;

**And Whereas:** There is now an anticipated vacancy in the membership of the Scholarship Committee effective March 1, 2026;

**And Whereas:** It has been recommended that Deputy Mayor Jill MacIsaac be appointed to fill this anticipated vacancy and join Councillor Herlihy, Councillor Stevenson and staff member Tracey Laybolt on the Scholarship Committee;

**Therefore, be it Resolved:** That, effective March 1, 2026, Deputy Mayor Jill MacIsaac is appointed to the Town of Cornwall Scholarship Committee, should there be a vacancy on the Committee at that date.



# **TOWN OF CORNWALL**

## **RESOLUTION**

**DATE: February 25, 2026**

**DEPARTMENT: Committee of Council**

**MOTION NUMBER: COC-06-2026 – PEI Police Association Crime Prevention Guide – Ad Purchase**

**MOTION CARRIED** \_\_\_\_\_

**MOTION LOST** \_\_\_\_\_

**MOTION WITHDRAWN** \_\_\_\_\_

**Moved by Councillor** \_\_\_\_\_ **Cory Stevenson**

**Seconded by Councillor** \_\_\_\_\_ **Judy Herlihy**

**Whereas:** The Prince Edward Island Police Association publishes an annual Crime Prevention Guide, and this year’s edition is the 37<sup>th</sup> annual;

**And Whereas:** The Town of Cornwall normally purchases a 1/8 page colour business card size advertisement in the publication, and desires to do so again;

**Therefore, be it Resolved:** That the Town of Cornwall purchase a 1/8 page colour advertisement in the 37<sup>th</sup> annual PEI Police Association Crime Prevention Guide at a cost of \$300 plus HST.



# TOWN OF CORNWALL

## RESOLUTION

**DATE:** February 25, 2026

**DEPARTMENT:** Committee of Council

**MOTION NUMBER:** COC-07-2026 – QEH 5<sup>th</sup> Annual Big Day of Giving - Donation

**MOTION CARRIED** \_\_\_\_\_

**MOTION LOST** \_\_\_\_\_

**MOTION WITHDRAWN** \_\_\_\_\_

**Moved by Councillor** \_\_\_\_\_ **Cory Stevenson**

**Seconded by Councillor** \_\_\_\_\_ **Judy Herlihy**

**Whereas:** On May 20, 2026 the Queen Elizabeth Hospital (QEH) is hosting their 5<sup>th</sup> Annual Big Day of Giving;

**And Whereas:** Funds raised from this event will help purchase priority medical equipment and support clinical initiatives that directly enhance patient care at the QEH;

**And Whereas:** The Town of Cornwall is a long term supporter of the QEH and its initiatives and desires to continue to be so;

**Therefore, be it Resolved:** That the Town of Cornwall donate \$500 to the QEH 5<sup>th</sup> Annual Big Day of Giving.

**Town of Cornwall  
Environment and Sustainability Committee Meeting  
Monday, February 9, 2026 at 5:00 PM**

Chair: Councillor Judy Herlihy

Committee Members Present: Councillor Cory Stevenson  
Deputy Mayor Jill MacIsaac

Staff Members Present: Geoff Baker – Manager of Engineering and Capital Projects

Also Present: Jeannie Campbell, Resident Member; Hannah MacLean,  
Watershed Coördinator; Veronica Jendrick, Project Manager;  
Rosanne MacFarlane, Freshwater Fisheries Biologist,  
Province of PEI

Regrets: Mayor Minerva McCourt

**1. Call to Order**

The meeting was called to order at 5:00 p.m. by Chair, Councillor Herlihy.

**2. Land Acknowledgement**

The Chair read the land acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

**3. Approval of Agenda/Additions to Agenda**

*Moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac that the agenda be approved as circulated.*

**4. Disclosure of Conflict of Interest - Nil**

**5. Approval of Minutes**

*Moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac that the Environment and Sustainability Committee minutes of January 12, 2026, be approved as circulated.*

**6. Guests/Presentation**

**6.1 Presentation from Rosanne MacFarlane, Freshwater Fisheries Biologist**

Rosanne MacFarlane presented to the Committee on angling regulations throughout Prince Edward Island and requested that the Town consider supporting an extension of the angling season at Hyde

Pond for rainbow trout, from its current closing date of September 30 to November 30.

There was discussion around the proposed extension, specifically how it is consistent with fisheries management practices in other areas of Prince Edward Island, and how the extension would support the Town's objective of increasing recreational opportunities for residents.

*The Committee recommends that Town Council support the extension to the angling season at Hyde Park and that the Town provide a letter of support indicating such.*

There was also a discussion around the potential to install a boat launch or dock type facility at Hyde Pond to promote more use of this natural asset.

## **7. Old Business**

### **7.1 Property Maintenance Bylaw**

The Committee discussed a recent Ontario Superior Court decision (Ruck v. Mississauga) and its implications on the allowance of yard specific naturalized areas. It was noted that the decision recognizes yard specific naturalized areas as a form of expression and has relevance to how such areas may be addressed through municipal property maintenance bylaws.

Following discussion, the Committee agreed that a comprehensive re-draft of the Town's existing Property Maintenance Bylaw would be more appropriate than a limited amendment focused solely on naturalized areas. Staff will begin drafting the new Property Maintenance Bylaw and will provide an update to the Committee at its March meeting.

### **7.2 Forest Management Plan**

The Committee received an update from the Climate Challenge Fund administrators indicating that applications are still under review. It was noted that the review process involves multiple stages of evaluation and approval, and as a result, a specific timeframe for notifying successful applicants is not yet available.

### **7.3 Staff Updates – Signage, Water Audits**

The Committee received an update on "No Grass Mowing" signage for community naturalized areas. It was noted that the signs have been ordered and received, and installation is planned for the Spring.

The Committee received an update on the 2026 Water Audit Program. It was noted that the staff member who administered the program in 2025 will not be available in 2026. The Committee discussed exploring employment funding programs to support the hiring of a staff person to deliver the program in 2026. It was agreed that the 2025 program was successful and that there is interest in seeing it continue.

During the discussion, the Committee also considered committee oversight of the Water Audit Program and the Water School initiative and noted that the Utility Committee may be a more

appropriate committee to oversee these programs going forward.

## **8. New Business**

### **8.1 2025/26 Financial Update**

The Committee reviewed the 2025/26 financial statements as they relate to the Committee's activities. Specifically, the Dandelion Festival, the Green Lawn Rebate Program, the Water Audit Program, Water School, signage, and water conservation activities. It was suggested by the Committee that the Water Audit Program wages should be a Water Utility expense and not an Environmental Initiatives expense.

## **9. Cornwall Area Watershed Group (CAWG) Updates**

**9.1** Hannah provided an update on recent CAWG activities, including participation in the 2025 Christmas Parade and hosting the Snowshoe event during Snowfest. The Committee was advised that Hannah will be leaving her position with CAWG at the end of February to pursue an opportunity with another organization. Hannah introduced Verónica Jendrick who will be taking over for Hannah.

The Committee expressed its appreciation for Hannah's contributions to CAWG and the Town of Cornwall and welcomed Veronica into her new role.

## **10. Correspondence – Nil**

## **11. In-Camera – *One item under Section 119(1)(b) of the Municipal Government Act.***

## **12. Adjournment**

**12.1** The meeting was adjourned at 6:26 PM

The next meeting time is Monday, March 9, 2026, at 5:00 p.m. at the Town Hall.

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Judy Herlihy  
Chair

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Geoff Baker  
Manager of Engineering and Capital Projects



# **TOWN OF CORNWALL**

## **RESOLUTION**

**DATE: February 25, 2026**

**DEPARTMENT: Environment and Sustainability**

**MOTION NUMBER: ES-01-2026 Letter of Support – Hyde Pond Angling Season Extension**

**MOTION CARRIED** \_\_\_\_\_

**MOTION LOST** \_\_\_\_\_

**MOTION WITHDRAWN** \_\_\_\_\_

**Moved by Councillor** \_\_\_\_\_ **Judy Herlihy**

**Seconded by Councillor** \_\_\_\_\_ **Cory Stevenson**

**Whereas:** The Environment and Sustainability Committee considered a request from Rosanne MacFarlane, Freshwater Fisheries Biologist with the PEI Department of Environment, Energy and Climate Action, to extend the angling season at Hyde Pond from the current closing date of September 30 to November 30;

**And Whereas:** The Environment and Sustainability Committee reviewed the request and supported the proposed extension and authorized the preparation of a letter of support;

**And Whereas:** Committee of Council endorsed the Committee’s recommendation;

**Therefore, be it Resolved:** That the Town of Cornwall endorse the extension of the angling season at Hyde Pond to November 30 and authorize the issuance of a letter of support confirming the Town’s position.

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**FW: Hyde Pond**

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**From** Kevin Coady <kcoady@cornwallpe.ca>  
**Date** Tue 13-Jan-26 4:16 PM  
**To** Judy Herlihy <jherlihy@cornwallpe.ca>; Geoff Baker <gbaker@cornwallpe.ca>

Hi Judy and Geoff

See the email below from Rosie MacFarlane. I let her know that unfortunately the Environment Committee met last evening but that we could get it on the February agenda. Rosie got back to me and said that would be fine. She would like to attend the committee meeting so if you could put her on the agenda it would be appreciated.

Thanks

Kevin

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**From:** Rosanne MacFarlane <REMACFARLANE@gov.pe.ca>  
**Sent:** January 13, 2026 3:13 PM  
**To:** Kevin Coady <kcoady@cornwallpe.ca>  
**Cc:** Hannah MacLean <info@cawgpei.com>  
**Subject:** Hyde Pond

Hello Kevin:

I was given your name by Hannah MacLean with the Cornwall and Area Watershed Group. I've enjoyed working with Hannah on a number of river projects over the years and have been interested in the recent upgrades to Hyde Pond in Cornwall. The crumbling dam and old ladder have long been an issue, one that I was dealing with when I was a watershed coordinator in the 1990s. Congratulations on getting the new fish ladder and water control structure completed. This will have a positive impact on the fish and wildlife using this wetland and provide additional opportunities for outdoor recreation by local residents and visitors.

I am interested in discussing the angling regulations at Hyde Pond, specifically the possibility of adding it to our extended season locations for fishing rainbow trout. Last summer I had glowing reports from anglers who were catching good numbers of large rainbow trout in the pond. It is reasonable to assume that with the new fish ladder, these fish are now able to easily move into and out of the pond. Our regular trout fishing season ends on September 30 but in a few locations, we allow fishing for rainbow trout (using single barbless hooks/fly or lure only) until November 30 or December 31. Other ponds in the area, eg. Stordys Pond in Crapaud, are open until November 30.

I would only consider changing angling regulations if the Town is supportive. It would mean having anglers accessing the area until the end of November. The anglers I spoke to were also interested in having easier access in terms of launching boats.

I'm happy to meet with you or other members of council to discuss this further.

Thank you,

Rosie

*Rosanne MacFarlane  
Freshwater Fisheries Biologist  
PEI Department of Environment, Energy and Climate Action  
Forests, Fish and Wildlife Division  
183 Upton Road, PO Box 2000  
Charlottetown PE C1A 7N8  
(902) 368-6082 office  
(902) 314-0723 cell  
(902) 368-4713 fax*

**TOWN OF CORNWALL  
MUNICIPAL AND EMERGENCY SERVICES COMMITTEE**

**Wednesday, February 4, 2026, at 5:15pm**

**Attendance:** Councillor Frizzell (Chair), Councillor Herlihy, Mayor Minerva McCourt  
**Staff:** Kevin Coady (CAO)  
**Others:** Councillor Steven Campbell  
**Guests:** S/Sgt Nick Doyle RCMP

**1. CALL TO ORDER**

Councillor Frizzell chaired the meeting which was called to order at 5:12pm.

**2. LAND ACKNOWLEDGEMENT**

Councillor Frizzell welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

**3. APPROVAL OF THE AGENDA**

It was moved by Councillor Herlihy and seconded by Mayor McCourt that the Agenda be approved as distributed.

**CARRIED**

**4. APPROVAL OF THE MINUTES**

It was moved by Councillor Herlihy and seconded by Mayor McCourt that the Minutes of January 7, 2026 be approved as distributed.

**CARRIED**

**5. DISCLOSURE OF CONFLICT OF INTEREST**

NIL

**6. PRESENTATIONS/DISCUSSION - S/Sgt Nick Doyle RCMP**

An in depth conversation on several topics was held between the Committee and S/Sgt Doyle. The "Healthy Me" program that the RCMP will be delivering to grade six children in Cornwall and Stratford was discussed. The program will focus on various topics including smoking, vaping, alcohol use, and tips on what it takes to be a good friend among other things.

Chair Frizzell asked S/Sgt Doyle about the recent news article regarding PEI and human trafficking, a discussion was held on the issue. Upon a question from Mayor McCourt S/Sgt Doyle indicated that approximately 60-70% of their calls are somehow related to mental health matters.

Further discussion concerned potential additional E-Watch security cameras, license plate readers and photo radar. Councillor Campbell inquired if there are any problems with the Citizens on Patrol program, S/Sgt Doyle indicated there were no problems with the program as far as he was aware and that RCMP members regularly attend the meetings and appreciate the efforts of the group.

**7. REPORTS: (Only NRRFD and RCMP reports were received before the meeting)**

a. **T3 Transit:** Report not received in time for the meeting. A discussion was held regarding a request for a transit stop to service a new apartment building at Shipwright Court on Main Street. The

Committee felt there are issues with this request that would best be discussed with the T3 Operator before coming to a conclusion on the request. The Operator will be invited to the next committee meeting to discuss this item as well the forthcoming Transit Services Contract renewal among other things.

- b. North River Fire Department: The monthly report was distributed by email and was reviewed.
- c. RCMP: The report was distributed by email and was reviewed and discussed with S/Sgt Doyle.
- d. Bylaw Enforcement: Report not received in time for the meeting.
- e. Animal Control: Report not received in time for the meeting.

**8. ITEMS FOR DISCUSSION**

- a. Next Meetings - T3 Transit Operator Mike Cassidy will be invited to attend the next meeting, NRPD Chief Anson Grant, and Donna Johnson Bylaw Enforcement Officer will be invited to the following committee meetings in sequence.

**9. IN CAMERA MGA**

NIL

**10. OTHER BUSINESS**

NIL

**11. ADJOURNMENT:**

The meeting was adjourned at 6:17pm.

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**COREY FRIZZELL**, Chair  
Councillor

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**KEVIN COADY**  
Chief Administrative Officer

## Kevin Coady

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**From:** Matthew Cassidy <mcassidy@coachatlantic.ca>  
**Sent:** February 6, 2026 9:47 AM  
**To:** Keenan, Anna; Kevin Coady; Jeremy Pierce; Corkum-Gorrill, Jessika; Jeremy Crosby  
**Cc:** nsmallman@townofstratford.ca; Moghimi, Elmira  
**Subject:** January Ridership  
**Attachments:** Charlottetown January Ridership.pdf; Cornwall January Ridership.pdf; Cornwall Mid Day Runs.pdf; January Accidents.pdf; January Breakdowns.pdf; January Complaints.pdf; January Marketing.pdf; Stratford January Mid Day Run.pdf; Stratford January Ridership.pdf

Hello All,

Attached you will find our ridership report for all three Municipalities for the month of January.

Here is a summary of the ridership from the expanded routes:

- East Royalty - 738
- Stratford Mid-day runs - 1,088
- Cornwall mid-day runs - 1,141

It is nice to see some momentum with the Stratford mid day runs. We are up over 899 in December and 943 in November.

	January 2026	January 2025	% change
Charlottetown	106,378	126,837	-16.1%
Cornwall	3,124	2,877	8.6%
Stratford	5,351	5,791	-7.6%

Below is some factors that contributed to the decrease in ridership in Charlottetown/Stratford this January of last:

- UPEI students started back one week later to classes than they did last year.
- We have 9 days where the weather (snow or cold) reduced ridership this year vs 6 days last year.
- There was one extra weekday last year
- A reduction in student passes sold at Holland College - reduced enrolment of international students this year over last.
- Pass ridership was down on Route 1 - we are waiting for confirmation from UPEI as to how much their enrollment is down this year vs last.

Please let me know if you have any questions or concerns.

MMC

**Matthew Cassidy, CPA, CA | President**  
**Coach Atlantic Transportation Group**  
m.902.393.5039 | o.902.566.5664 Ext101  
a.7 Mount Edward Rd, Charlottetown, PE, C1A 5R7  
[coachatlantic.ca](http://coachatlantic.ca) | [maritimebus.com](http://maritimebus.com)

CORNWALL RIDERSHIP - JANUARY 2026

Date	Day	Values	Sum of Cornwall U18 Ups	Sum of Cornwall Offs	Sum of Cornwall U18 Offs	Sum of Cornwall Ridership
01/01/2026	Thu	46	19	42	9	0
01/02/2026	Fri	25	4	27	5	116
01/03/2026	Sat	59	8	47	6	61
01/04/2026	Sun	65	10	61	3	0
01/05/2026	Mon	66	7	54	6	120
01/06/2026	Tue	65	11	57	9	139
01/07/2026	Wed	69	10	70	10	133
01/08/2026	Thu	25	13	22	9	142
01/09/2026	Fri	66	10	56	5	159
01/10/2026	Sat	73	11	63	6	69
01/11/2026	Sun	77	10	65	11	0
01/12/2026	Mon	70	8	68	4	137
01/13/2026	Tue	65	8	68	4	153
01/14/2026	Wed	70	8	68	4	163
01/15/2026	Thu	23	5	27	3	145
01/16/2026	Fri	29	7	34	7	147
01/17/2026	Sat	67	14	60	1	58
01/18/2026	Sun	76	7	57	6	0
01/19/2026	Mon	70	9	55	4	77
01/20/2026	Tue	66	9	52	11	142
01/21/2026	Wed	17	6	13	4	146
01/22/2026	Thu	59	8	47	7	138
01/23/2026	Fri	75	6	20	15	138
01/24/2026	Sat	17	11	32	8	40
01/25/2026	Sun	23	11	32	8	0
01/26/2026	Mon	23	11	32	8	121
01/27/2026	Tue	23	11	32	8	43
01/28/2026	Wed	23	11	32	8	164
01/29/2026	Thu	23	11	32	8	164
01/30/2026	Fri	23	11	32	8	164
01/31/2026	Sat	23	11	32	8	66
<b>Grand Total</b>		<b>1,442</b>	<b>252</b>	<b>1,265</b>	<b>165</b>	<b>3124</b>

Route # (All)  
 CORNWALL RIDERSHIP - JANUARY 2026  
 Values

Day	Non Paying Ridership	Sum of Cornwall
Sun	0	0
Mon	455	455
Tue	477	477
Wed	606	606
Thu	568	568
Fri	724	724
Sat	294	294
<b>Grand Total</b>	<b>3124</b>	<b>3124</b>

	2026	2025	2024
<b>Total Ridership</b>	<b>3,124</b>	<b>2,877</b>	<b>2,804</b>
<b>Monday - Friday</b>	<b>2,830</b>	<b>2,641</b>	<b>2,649</b>
Paying	-	-	-
Non - Paying	21	22	22
Working Days	135	120	120
Average	294	236	155
<b>Saturday</b>	<b>294</b>	<b>0</b>	<b>155</b>
Paying	-	0	-
Non - Paying	5	4	4
Working Days	59	59	39
Average	59	59	39

Date	Day	9:15 Drop Off Cornwal	9:15 Pick Up Cornwal	10:15 Drop Off Cornwal	10:15 Pick Up Cornwal	11:15 Drop Off Cornwal	11:15 Pick Up Cornwal	12:15 Drop Off Cornwal	12:15 Pick Up Cornwal	1:15 Drop Off Cornwal	1:15 Pick Up Cornwal	2:15 Drop Off Cornwal	2:15 Pick Up Cornwal	3:15 Drop Off Cornwal	3:15 Pick Up Cornwal	Total/day
01/01/2026	Thurs															0
01/02/2026	Fri	3	4	1	6	2	9	1	4	4	3	9	8	3	2	59
01/03/2026	Sat															0
01/04/2026	Sun															0
01/05/2026	Mon	2	2	0	5	2	5	0	3	3	1	2	3	3	7	38
01/06/2026	Tues	1	5	1	4	3	8	2	4	2	2	8	5	2	9	56
01/07/2026	Wed	4	5	4	2	5	2	2	2	1	2	1	7	4	9	50
01/08/2026	Thurs	2	4	2	5	1	8	4	0	3	2	3	5	4	8	51
01/09/2026	Fri	4	9	2	4	1	8	4	2	2	5	4	5	8	4	62
01/10/2026	Sat															0
01/11/2026	Sun															0
01/12/2026	Mon	2	3	1	5	2	4	2	7	1	2	7	11	6	8	61
01/13/2026	Tues	1	5	2	6	3	5	4	2	3	9	2	6	6	5	59
01/14/2026	Wed	3	5	2	4	1	6	0	2	2	2	2	6	7	8	50
01/15/2026	Thurs	1	5	0	6	2	6	1	2	4	2	1	7	10	11	58
01/16/2026	Fri	2	5	0	4	3	6	4	0	3	2	5	8	4	11	57
01/17/2026	Sat															0
01/18/2026	Sun															0
01/19/2026	Mon	2	1	0	2	2	3	2	3	5	4	3	4	1	3	35
01/20/2026	Tues	2	5	0	5	2	6	2	4	5	2	6	8	6	8	61
01/21/2026	Wed	4	3	1	5	1	7	1	4	1	2	3	2	7	6	47
01/22/2026	Thurs	3	9	1	4	4	4	3	2	5	5	2	7	8	10	67
01/23/2026	Fri	3	6	2	4	2	6	3	6	3	3	2	7	9	6	62
01/24/2026	Sat															0
01/25/2026	Sun															0
01/26/2026	Mon	6	3	0	5	1	4	5	1	7	9	3	3	4	3	54
01/27/2026	Tues	1	0	0	1	0	5	0	5	2	1	0	0	2	4	21
01/28/2026	Wed	2	6	0	4	1	12	3	6	1	3	6	10	4	6	64
01/29/2026	Thurs	1	11	0	5	1	5	4	4	4	5	8	4	4	6	62
01/30/2026	Fri	5	5	1	3	1	6	8	0	1	7	3	3	8	16	67
01/31/2026	Sat															0
		54	101	20	89	40	125	55	63	62	73	80	119	110	150	

# NORTH RIVER FIRE DEPARTMENT

## Town of Cornwall Statistics

January 2026



Call Type	Number
Flue Fires	2
Smoke Investigation	1
Fire Alarm	1
Outside Fire	1

### Fire Calls

	2021	2022	2023	2024	2025	2026
December	6 (6)	7 (7)	4 (4)	9 (9)	9 (9)	12 (12)
January	7 (13)	7 (14)	7(11)	2 (11)	5 (14)	5 (17)
February	7 (20)	4 (18)	6(17)	5 (16)	9 (23)	
March	3 (23)	9 (27)	3(20)	5 (21)	3 (26)	
April	3 (26)	3 (30)	5 (25)	6 (27)	17 (43)	
May	3 (29)	3 (33)	11 (36)	2 (29)	4 (47)	
June	11 (40)	4 (37)	13 (49)	9 (38)	6 (53)	
July	4 (44)	7 (44)	18 (67)	10 (48)	12 (65)	
August	8 (52)	8 (52)	7 (74)	12 (60)	9 (74)	
September	7 (59)	12 (64)	12 (86)	9 (69)	8 (82)	
October	6 (65)	14 (78)	7 (93)	4 (73)	9 (91)	
November	4 (69)	13 (91)	7 (100)	2 (75)	9 (100)	
Cornwall Totals	69	91	100	75	100	
NRFD Overall Totals	186	241	291	222	269	

### Call Types

	2021	2022	2023	2024	2025	2026
Motor Vehicle Collisions	12	16	14	14	21	6
Misc. Fire type calls	17	28	16	11	20	7
Fire Alarms	22	19	31	23	32	2
Medical First Responder	10	19	29	22	16	1
Carbon Monoxide Alarms	1	3	2	1	2	
Structure Fires	1	1	2	0	0	1
Vehicle Fires	2	1	1	2	3	
Water Rescue	3	0	0	0	1	
Off-Road Rescue	0	1	0	0	0	
Ice Rescue	0	0	0	1	0	



**L Division - Queens District (Cornwall)**  
**Detailed Occurrence Count**  
**(Three Year Target Month / Year to Month)**

UNCLASSIFIED

Current as of: 2026-02-02

Occurrence Type and Sub-Type	Target Month			Year to Month		
	Jan 2026	Jan 2025	Jan 2024	2026	2025	2024
<b>Crimes Against Persons</b>						
Offences Related to Death	0	0	0	0	0	0
Sexual Offences	0	0	1	0	0	1
Assault	4	4	1	4	4	1
Kidnapping/Hostage/Abduction	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Extortion / Intimidation	0	0	0	0	0	0
Criminal Harassment	0	0	1	0	0	1
Indecent   Harassing Comm.	0	1	1	0	1	1
Uttering Threats	0	0	2	0	0	2
<b>Property Crime</b>						
Arson	0	0	0	0	0	0
Break and Enter	0	4	0	0	4	0
Unlawfully in a Dwelling House	0	0	0	0	0	0
Theft Over	0	1	0	0	1	0
Theft of Motor Vehicle	0	0	1	0	0	1
Theft of Other MV / Motorcycle	0	0	2	0	0	2
Take MV w/o Consent	0	0	0	0	0	0
Theft Under	3	2	3	3	2	3
Shoplifting	0	0	0	0	0	0
Theft (mail, bicycle, et al)	0	0	0	0	0	0
Theft from Motor Vehicle	0	0	1	0	0	1
Possession of Stolen Goods	0	1	0	0	1	0
Fraud	4	5	2	4	5	2
Identity Theft	0	0	0	0	0	0
Mischief	1	3	7	1	3	7
<b>Drug Enforcement</b>						
Possession	0	0	0	0	0	0
Trafficking	2	0	0	2	0	0
Import/Export	0	0	0	0	0	0
Production	0	0	0	0	0	0
Other	0	0	0	0	0	0
<b>Traffic</b>						
Dangerous Op of MV	0	0	0	0	0	0
Impaired by Alcohol	0	0	1	0	0	1
Impaired by Alcohol & Drug	0	0	0	0	0	0
Impaired by Drug	0	2	0	0	2	0
Failure/Refusal	0	0	1	0	0	1
Driving while Disqualified	1	0	0	1	0	0
Fail to Stop or Remain	1	2	1	1	2	1
Seatbelt Violation	0	0	0	0	0	0

Statistics represent 1st line of UCR Scoring.

Does not include Unfounded/Unsubstantiated Occs unless otherwise stated.

Prepared by Greg McCormick, Crime Analyst (greg.mccormick@rcmp-rc.ca)



**L Division - Queens District (Cornwall)**  
**Detailed Occurrence Count**  
**(Three Year Target Month / Year to Month)**

UNCLASSIFIED

Current as of: 2026-02-02

Occurrence Type and Sub-Type	Target Month			Year to Month		
	Jan 2026	Jan 2025	Jan 2024	2026	2025	2024
<b>Traffic</b>						
Intersection Violation	2	0	0	2	0	0
Speeding Violation	53	25	12	53	25	12
Insurance Violation	0	0	0	0	0	0
Road Side Suspension (Alcohol)	0	0	0	0	0	0
Road Side Suspension (Drug)	0	0	0	0	0	0
Collision - Fatal	0	0	0	0	0	0
Collision - Non - Fatal Injury	1	0	1	1	0	1
Collision - Reportable	2	3	1	2	3	1
Collision - Non Reportable	5	3	2	5	3	2
Off-Road Vehicle Collision	0	0	0	0	0	0
Municipal By-laws	0	0	0	0	0	0
Other Traffic Offence/Violation	71	37	13	71	37	13
Other Traffic Related Duties	23	18	2	23	18	2
Checkstop	6	3	1	6	3	1
<b>Other</b>						
911 Call	2	4	5	2	4	5
Breach of Court Order	0	2	3	0	2	3
Liquor Act	0	0	0	0	0	0
Mental Health Act	4	12	5	4	12	5
Missing Person	1	0	1	1	0	1
Municipal Bylaw - Other	1	0	0	1	0	0
<sup>1</sup> Other	44	33	11	44	33	11
Suspicious P V P	4	0	0	4	0	0
Trespass At Night	0	4	1	0	4	1
<b>Total Founded &amp; SUI Occurrences</b>	<b>235</b>	<b>169</b>	<b>83</b>	<b>235</b>	<b>169</b>	<b>83</b>
<b>Total Occurrences*</b>	<b>244</b>	<b>174</b>	<b>90</b>	<b>244</b>	<b>174</b>	<b>90</b>

*Includes Assistance to General Public, Dog Act, False Alarms, and any occurrence type with "other activities" in the caption.*

*Includes Unfounded and Unsubstantiated*

For Official Use Only



**BCMP-GRC**

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

# Monthly Report January 2026 Town of Cornwall

L Division Criminal Analysis Section  
February 2, 2026



Royal Canadian Mounted Police  
Gendarmerie royale du Canada

Canada

# Police Activity

## Occurrence Summary

At four, persons crimes remained consistent with last month (4) and last year (5). All these involved assaults, with two still being under investigation and two more having the complainant declining to proceed.

At eight, property crime decreased in relation to both last month and last year (18/16 respectively). Once again, Fraud was the most frequent occurrence type with four, followed by theft under \$5000 (3). The fraud incidents included a mix of cheque, Marketplace and credit card schemes. No charges were laid/recommended in any of the property crime occurrences.

There were two drug enforcement occurrences in January, both related to trafficking incidents, both still under investigation.

Traffic enforcement accounted for most of the activity in January with 165 occurrences. This level is significantly higher than both last month and last year (+66 and +93 respectively). The month-over increases are largely due to District efforts targeting speeding (+44), "Other" traffic violations (also +44) and "Other traffic related duties" (+13). There were no impaired driving or dangerous driving incidents reported. There were six Checkstops recorded, and eight reported collisions, none of which involved fatalities.

Overall, January 2025 recorded 244 occurrences with 235 founded or still under investigation. This level is significantly higher than the previous month, the same month last year, as well as the 12-month average for the District (141/133, 174/169 and 178/170 occurrences recorded respectively).



# Community Policing

## Policing Initiatives

- Members attended the Citizens On Patrol meeting on January 21<sup>st</sup>, 2026
- Cst. Keizer completed an internet safety presentation to the Cornwall U15 female hockey teams

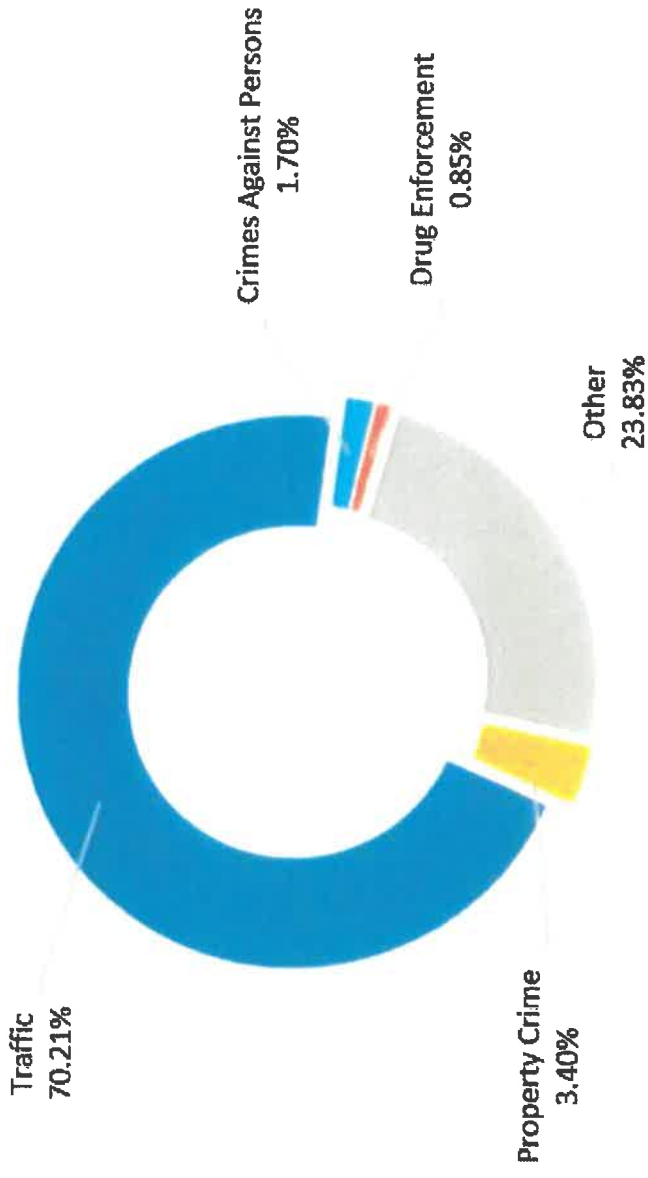
## Selective Traffic Enforcement Program

- Members conducted 23 STEP files in the Town of Cornwall
  - Eleven on Main Street
  - Four on Meadowbank Road
  - Two on Route 1
  - One each on
    - 25 Route
    - Church Street
    - Clyde River Road
    - Cornwall Road
    - Heatherway Drive
    - Mercedes Drive



# All Occurrences

Occurrences by Category - All Occurrence Types  
Queens District RCMP (Cornwall)  
January 2026



235 Founded/SUI of 244 Total Occurrences

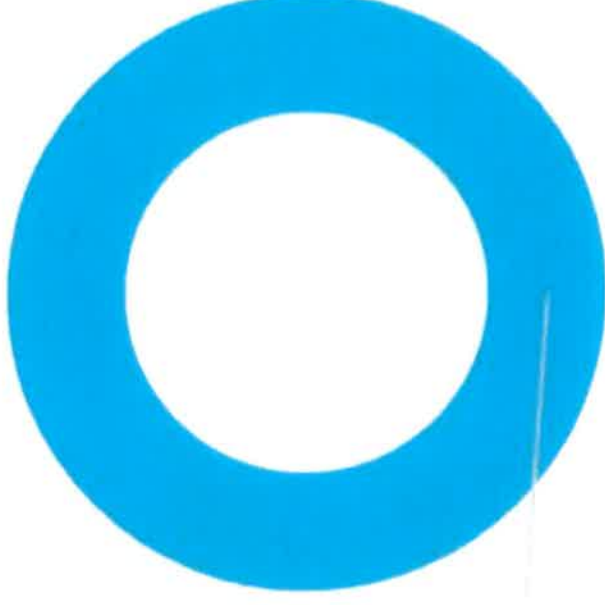


Royal Canadian Mounted Police  
Gendarmerie royale du Canada

# Occurrences - Person Crimes



Occurrences by Category - Crimes against Persons  
Queens District RCMP (Cornwall)  
January 2026



Assault  
100%

4 Founded/SUI of 244 Total Occurrences

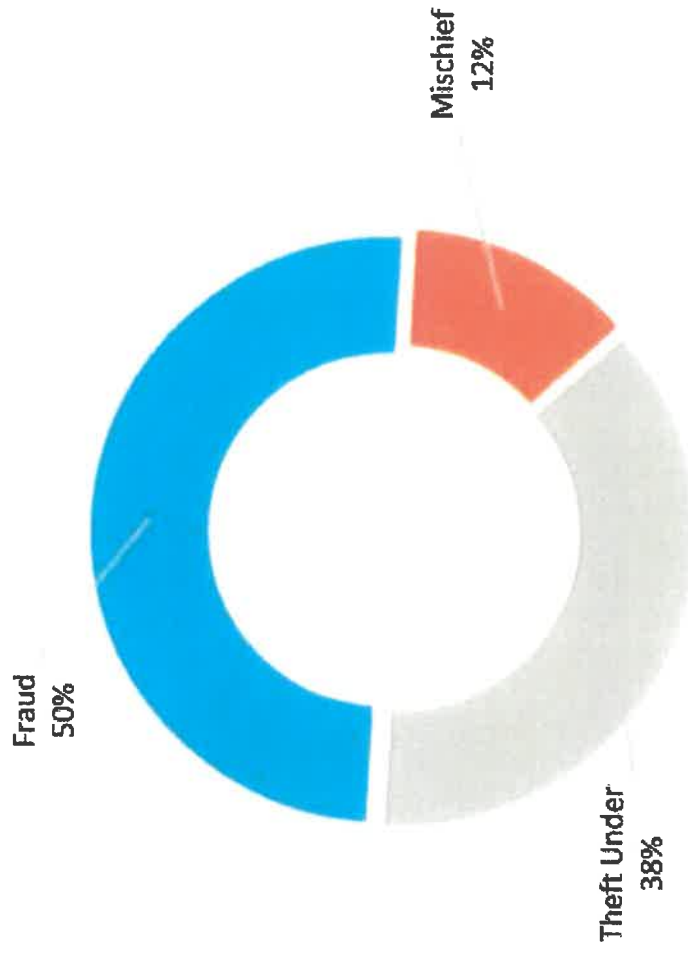


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# Occurrences - Property Crime



Occurrences by Category - Property Crime  
Queens District RCMP (Cornwall)  
January 2026

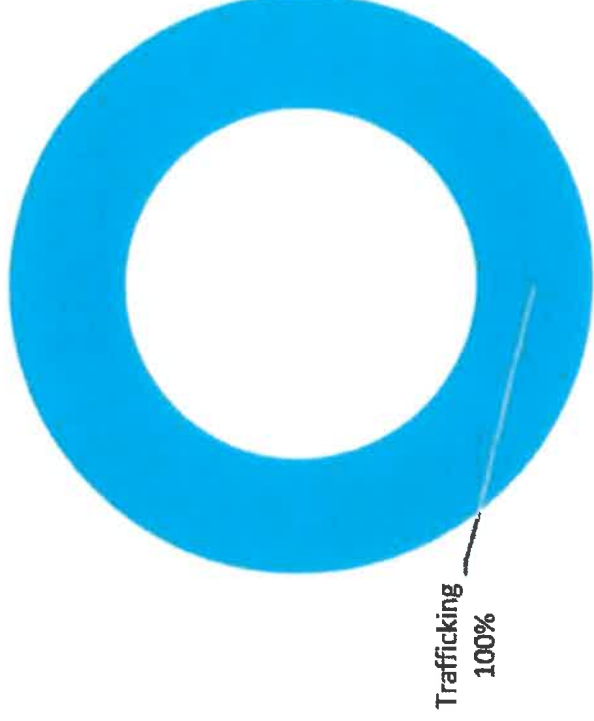


8 Founded/SUI of 244 Total Occurrences

# Occurrences - Drug Enforcement



Occurrences by Category - Drug Enforcement  
Queens District RCMP (Cornwall)  
January 2026



2 Founded/SUI of 244 Total Occurrences

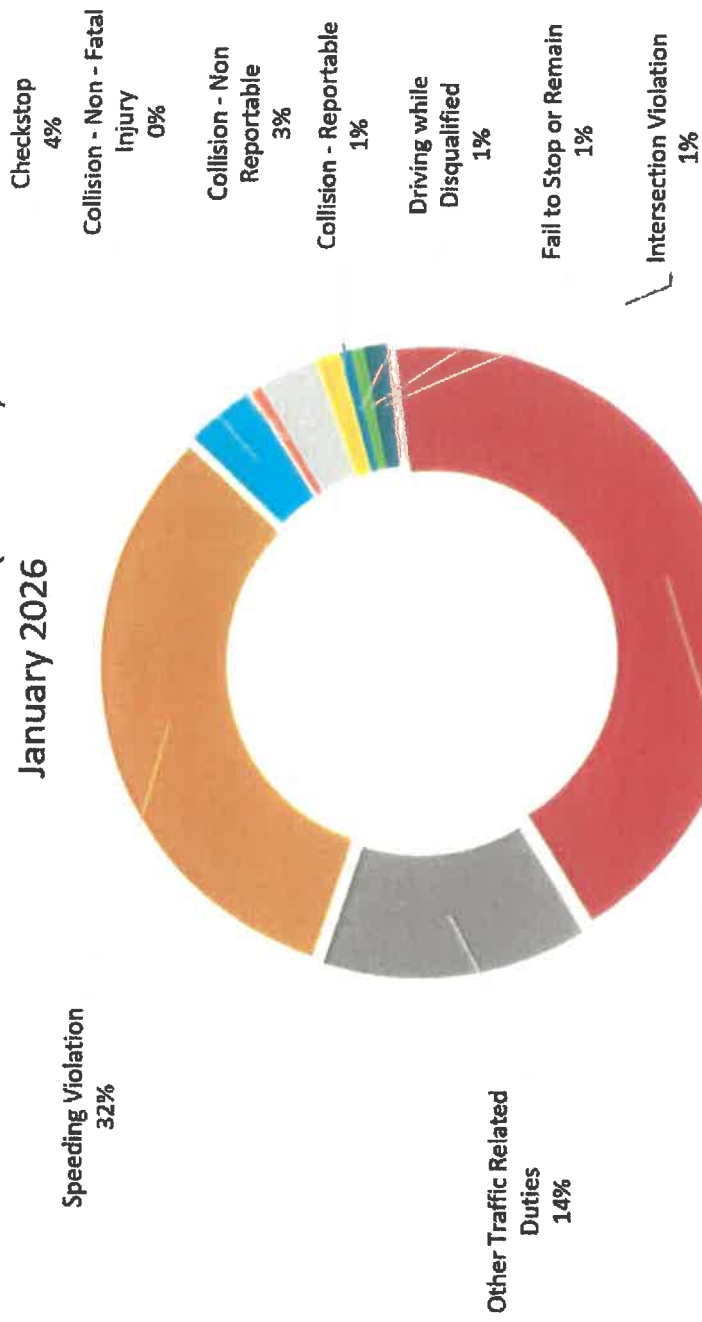


Royal Canadian Mounted Police  
Gendarmerie royale du Canada

# Occurrences - Traffic Occurrences



Occurrences by Category - Traffic Enforcement  
Queens District RCMP (Cornwall)  
January 2026



165 Founded/SUI of 244 Total Occurrences

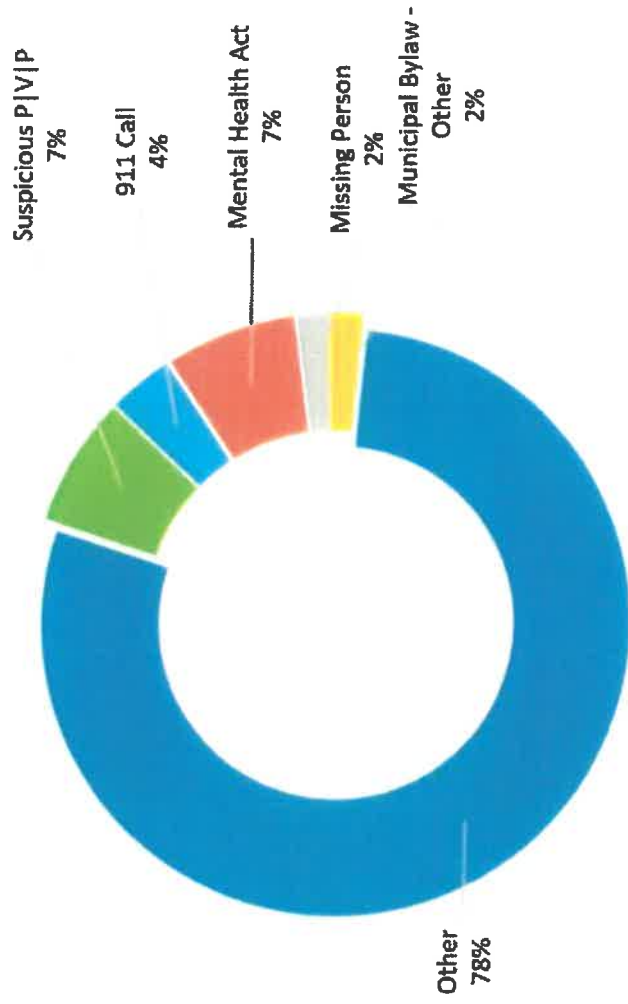


Royal Canadian Mounted Police  
Gendarmerie royale du Canada

# Occurrences - Other Occurrences



Occurrences by Category - Other Occurrence Types  
Queens District RCMP (Cornwall)  
January 2026



56 Founded/SUI of 244 Total Occurrences



# Summary Offence Tickets / Warnings / Defect Notices

Type	Count	Sum of Fine Amount
<b>Ticket</b>		
11(1)(a) - Driving passenger vehicle not registered	75	\$14,773
11(1)(b) - Driving passenger vehicle while registration expired	2	\$500
138(6) - Operating motor vehicle with improper glazing (tinting)	15	\$3,750
159(b) - Crossing solid line	5	\$1,250
176(1)(a) - Driving at speed greater than is reasonable and prudent in conditions and with regard to hazards	2	\$500
176(3)(b)(i) - Speeding: 29 km /hr or less over limit	1	\$150
19(1)(a) - Operating vehicle with invalid inspection sticker	16	\$1,923
21(3.1) - Operating vehicle with all or part of number plate concealed or rendered illegible by a covering, device, sticker, inscription, sign or other thing	22	\$3,300
253(3) - Failing to produce driver's license and registration permit on request by peace officer	1	\$150
290 - General offence provision to do anything contrary to the Act and regulations or failing to perform any act required by the Act or regulations	1	\$250
291.1(1) - Driver driving while holding or using hand-held communication device capable of receiving or transmitting phone calls, electronic data, email or text message	2	\$300
324(4) - Failing to carry and produce valid insurance card to peace officer when requested	1	\$550
68 - Driving without being licensed to drive or with a license that is expired or invalid	2	\$1,300
76(2) - Licensee failing to produce license upon request	4	\$600
	1	\$250



# Summary Offence Tickets / Warnings / Defect Notices

Type	Count
<b>Warning</b>	<b>57</b>
10(1.2) - Failing to produce driver's license, registration permit, and to submit to an inspection	1
11(1)(b) - Driving passenger vehicle while registration expired	8
15(1) - Cannabis in possession of person with care and control of vehicle or boat	1
166 - Failing to obey traffic control signal or device	1
167(3)(a) - Entering intersection on yellow or amber light	1
176(3)(b)(i) - Speeding: 29 km /hr or less over limit	26
176(3)(b)(ii) - Speeding from 30-49 km/hr over limit	2
19(1)(a) - Operating vehicle with invalid inspection sticker	4
21(3.1) - Operating vehicle with all or part of number plate concealed or rendered illegible by a covering, device, sticker, inscription, sign or other thing	2
253(3) - Failing to produce driver's license and registration permit on request by peace officer	1
271(1) - Driving motor vehicle while license suspended or cancelled	1
290 - General offence provision to do anything contrary to the Act and regulations or failing to perform any act required by the Act or regulations	2
324(4) - Failing to carry and produce valid insurance card to peace officer when requested	2
60(b) - Operating vehicle not displaying current registration sticker	3
68 - Driving without being licensed to drive or with a license that is expired or invalid	1
76(2) - Licensee failing to produce license upon request	1



# **PEI BYLAW ENFORCEMENT**

## **TOWN OF CORNWALL BYLAW REPORT January, 2026.**

- Patrolling and monitoring open files.
- No new files this month. Patrolling weekly.

**Officer - DONNA J JOHNSON - B.Mus.**

**PEI Bylaw Enforcement**

**[peibylawenforcement@gmail.com](mailto:peibylawenforcement@gmail.com)**

**902-218-7045**

**Town of Cornwall - Summary of Month & Year to Date  
(April 2025 - March 2026)**

Category	Last Month		YTD
	YTD	January	
By-Law Cases - New	15	0	15
By-Law Cases - Closed	12	0	12
Humane - New	13	3	16
Humane - Closed	10	3	13
Dog Act - New	8	1	9
Dog Act Closed	7	0	7
Stray Dogs to Shelter	1	0	1
Stray Dogs Returned to Owner	1	0	1
Stray Cats to Shelter	15	4	19
Stray Cats Returned to Owner	2	0	2
Community Patrols	125	11	136
Licenses Issued	5	2	7
For The Record - New	3	0	3
For The Record - Closed	3	0	3
Health & Wellness - New	0	0	0
Health & Wellness - Closed (bites that break skin)	0	0	0
<b>Total</b>	<b>220</b>	<b>24</b>	<b>244</b>

**Charges for Boarding of Unclaimed Stray Dogs**

Board (5 days, \$26 per day)	0 dogs @ \$130	\$0.00
Euthanasia (\$75 per animal)	0 dogs @ \$75	\$0.00
	<b>Total</b>	<b>\$0.00</b>

**TOWN OF CORNWALL  
PARKS & RECREATION COMMITTEE MEETING  
Wednesday January 14<sup>th</sup> 2026, at 4:30 PM**

**Attendance:** Councillor Judy Herlihy, Councillor Steven Campbell, Mayor Minerva McCourt  
**Staff:** Parks and Recreation Manager Kim Meunier, Parks and Recreation Clerk Jennifer Hanus, CAO Kevin Coady  
**Regrets:** Chair Cory Stevenson  
**Council:** Councillor Corey Frizzell

**1) Call to Order**

Councillor Campbell acting as meeting Chair called the meeting to order at 4:30 pm.

**2) Land Acknowledgement**

Chair Campbell welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

**3) Approval of Agenda**

Chair Campbell made the following changes to the agenda:

9.i. Primrose Park Pad – Request for lights was brought forward to 7.c)

9.iii. Light Post Banners – was brought forward to 7.b) with a guest speaker

It was moved by Chair Campbell and seconded by Councillor Herlihy that the agenda be approved with the changes noted above.

**CARRIED**

**4) Disclosure of Conflict of Interest**

NIL

**5) Approval of Minutes**

It was moved by Councillor Herlihy and seconded by Mayor McCourt that the minutes of October 8<sup>th</sup>, 2025 be approved.

**CARRIED**

**6) BUSINESS ARISING FROM THE MINUTES**

a) Councillor Herlihy noted the Sponsorship Package had been carried over from the October 8<sup>th</sup>, 2026 meeting to the November meeting which was cancelled. She noted that it was not on the agenda for the January 14<sup>th</sup> meeting. Manager Kim confirmed it was not on the agenda and would be added to the agenda for the February 11<sup>th</sup>, 2026 meeting.

**7) GUEST PRESENTATIONS**

a) Crystal Park Presentation

i. The committee received a petition from residents of Eliot Park regarding the state of Crystal Park.

- ii. Cecilia Thomson-McInnis spoke to the Parks and Recreation Committee and noted that Crystal Park located in Eliot Park is in need of repair. Some of the items noted as needing attention were:
    - 1. The fire pole shakes and seems unsafe to use.
    - 2. The floorboards are rotted.
    - 3. Parts of the play structure are rusted and old.
    - 4. The garbage can is not present, and garbage is left in the park.
    - 5. The asphalt in the basketball pad is uneven and not useable.
  - iii. Miss Thomson-McInnis thanked the Town for the addition of the new accessible swing this year.
  - iv. Chair Campbell thanked Miss Thomson-McInnis for her presentation and noted that the Parks and Recreation Committee budgets each year to make improvements on one park and that Crystal Park will be added to the list of parks for improvements.
  - v. Manager Meunier noted that certified staff inspect all parks on a regular basis and that the concerns will be followed up on. Crystal Park has been added as a priority for improvement in the next budget.
  - vi. Mayor McCourt thanked Miss Thomson-McInnis saying it was great to hear from the youth in the Town. Mayor McCourt was impressed with Miss Thomson-McInnis's concern for her neighbours and friends.
- b) Light Post Banners
- i. Chantelle Batchilder presented some options for banners to be hung on the light posts as part of the month of Remembrance in November. The options presented were:
    - 1. Veterans Affairs Canada produces generic banners that can be purchased and reused. The banners are already designed and will be made to the size we need. They would commemorate the veterans of World War 1 and World War 2 or other conflicts. The idea would be to alternate the banners with maple leaf shaped lights that the Town would purchase. The advantage of this option would be that it would include all veterans, and the lights could be used for other events such as Canada Day. The disadvantage would be the cost of the lights.
    - 2. This option would be similar to the first option. We would purchase the banners from Veterans Affairs Canada and alternate them with a banner that has a poppy or "Lest We Forget" on them or a maple leaf. This would be the cheapest option.
    - 3. Personalised banners that would be paid for by the public. The Town would send out a petition for banner sponsors for specific veterans. If an individual chooses to sponsor a banner, they would supply the information for the banner and pay for the banner as well. This would give the banners community ownership of the banners. It is the most expensive option and would exclude some veterans. If the public is choosing the banner and who to add to them, they may not include veterans from Cornwall.
  - ii. Chantelle mentioned the cost of the banners is between \$275-\$300.
  - iii. Manager Kim contacted Veterans Affairs to find out what funding is available. There is funding available through a memorial funds grant from Veterans affairs Canada to help cover the cost. The grants can be applied for anytime.
  - iv. The banners would be hung in the 'downtown area' of Cornwall. The poles from John St. – Meadowbank Rd would be included.
  - v. Chair Campbell suggested that banners could be hung on November 1<sup>st</sup> and then switched out for Christmas decorations in December.

- vi. Councillor Herlihy suggested a combination of options 1 and 2 where the additional banners could be Canada flags or maple leaf designs that can be used for Canada Day.
  - vii. The subject on the banners was discussed as Veterans Affairs Canada offers a variety of designs including significant battles, different conflicts where Canadians fought, and generic banners for Remembrance Day and all branches of the military.
  - viii. Manager Kim will confirm the size of the banners needed and Chantelle will get in touch with her contact at Veterans Affairs Canada.
- c) Primrose Point Pad – Request for lights
- i. Councillor Frizzell representing a group from Primrose point put forward a request for solar lights to be installed at the rink located on the multipurpose pad at Primrose Park. The rink was installed by the Town but will be maintained by the group from the neighbourhood.
  - ii. After some discussion and clarification of what type of light and the cost of the lights requested, the committee agreed to purchase 4 solar lights to be installed at the park.
  - iii. Councillor Frizzell left the meeting at 5:30.

## 8) NEW BUSINESS

### a) Events Recap

#### i. Christmas Events

1. The January Managers Report included a recap of Christmas Events.
2. Chair Campbell noted that the staff did an amazing job of presenting the Christmas Events. He complimented the variety of events and noted in particular that the bus tours, market and parade were excellent.
3. The Centre piece workshop was mentioned as it was not a Town event but was hosted at the Civic Centre. This was a collaboration with the people running the course and no extra work for the staff. Manager Kim noted that we will try to partner with more local businesses in the future.
4. The Christmas Tea was half sold out but was cancelled due to illness.
5. Councillor Herlihy enquired as to where the total number of attendees at the Market came from, and it was an estimated value. She also wondered if the vendors were happy with the number of customers. Manager Kim noted that overall, the vendors were happy and suggested that the market was a success and suggested holding it earlier in the season. Mayor McCourt noted that the vendors in the back room may not have seen as much traffic as the main hall. Manager Kim explained that the Market had been planned as an outdoor market, but with the cold weather and high winds, it was moved inside.
6. Chair Campbell conveyed Chair Stevensons notes that the parade float looked good in the parade, however, he would like to see the addition of a sign in the centre of the trailer with the Town of Cornwall logo on it.
7. The RCMP suggested that the road closure time be shortened. Currently for the parade, Main Street is closed from 5:30-7:30 pm. This was to allow spectators a chance to gather safely. It was recommended that the time be shortened to 45minutes of closure.
8. Chair Campbell noted that it was nice to see the Women's Institute at the event with the fund raising table. The new location of the APM Centre was discussed and overall, the location change was positive. Manager Kim noted that the manager at the APM Centre was great to deal with, however, there were additional fees that were unexpected. Manager Kim noted that the fee for the location rental was \$650.

She explained that in the past the Lion's Club had purchased and donation all the food supplies for the event. As the Lion's Club was not involved this year, the cost was incurred by the Town and that was approximately \$1,500.00.

- ii. Snowfest – Draft Brochure
  - 1. Manager Kim presented the draft Snowfest Flyer. She noted that the tickets for Patrick Ledwell are on sale and have sold 41 tickets to date.
  - 2. It was noted that the Snowfest dates have been moved to an earlier date to avoid other festivals as well as the Sweetheart Tournament.
  - 3. Councillor Herlihy made note that residents have mentioned to her the high use of AI in posts on social media does not appeal to all and seems to be overused lately.
- b) Camp updates were provided in the Managers Report. The camp numbers remain high.
- c) Winter Programs – many programs are full. The lack of indoor space for evening pickleball has impacted the number of programs we are able to run.
  - i. Manager Kim noted that the Indoor Walking Club is held at the Civic Centre as we are not able to have access to the walking track at the APM Centre. Manager Kim did reach out to the APM Centre, but they were not able to accommodate the request. There are 17 residents, and 13 non residents in the club.
  - ii. CAO Kevin brought forward the Activity Credit to review the option of opening the credit to all ages. The minor sport organizations are excluded from the Activity Credit.
- d) Facilities
  - i. Outdoor rinks – rinks are ready and there was one open when the weather allows. The liners are in all rinks with the exception of the Primrose Park Rink. The liner will be installed this week and once the rink is ready, residents will take over maintenance of the rink.

## 9) **OTHER BUSINESS**

- a) Public Schools Branch – Terry Fox Complex Draft Lease Agreement
  - i. The lease agreement was reviewed and there were a few things noted that would need to be changed. The Master Plan referenced in the agreement is not up to date. CAO Kevin noted some minor updates to dates and such in the agreement.
  - ii. 'First come First Served Basis' for the PSB to use the facility. Manager Kim noted that the regular users normally send in their requests in early February. It was noted that the schools normally use the time slot from 2:45pm- 5:30pm. They have requested in the past to go until 6:00pm. Manager Kim suggested that if they wanted to extend past the 5:30pm time slot, they should be charged the usage fee for time outside of the afternoon hours and on the weekends. Chair Campbell suggested the clause read 'No Charge for PSB Usage between the hours of Monday to Friday 8am – 5:30pm, all other fees apply to bookings outside of this time slot.'.
  - iii. Also noted, the clause suggesting that the PEISAA would have priority for 5 bookings per year over the regular users. The dates would have to be submitted by February 1<sup>st</sup> of the calendar year so that the dates can be booked around normal user times.
  - iv. The PSB requested that PEISAA and their affiliates are allowed to park in the staff area by the Club House for the duration of events. The parking area in question is for users with mobility issues and not staff parking. This is not something that we allow for other events and posing a safety hazard for users and the camps at the Terry Fox Complex. The suggested change would be that they are allowed access to the area for unloading and reloading vehicles that would then park in the parking lot.

- v. It was decided that Manager Kim and CAO Kevin would take the suggestions back to the PSB and have a discussion about it.
- b) Parade Float – discussed in the Event Recap
- c) Weight Room membership at APM Centre included in the Activity Credit. It was noted that we subsidize 100% of the walking track portion of the APM Centre.
  - i. The Activity Credit can not be combined with other subsidies the Town offers, however, the walking track is not considered an activity credit, so the resident was approved to receive the Activity Credit for the Weight Room.
  - ii. It was confirmed that the clause in the Activity Credit that excludes Minor Sport teams participants from claiming the Activity Credit also keeps them from claiming the credit for any other activity they participate in as the Town Subsidizes the minor sport teams.
  - iii. After discussion, it was noted that the Activity Credit and Walking Track subsidy would be discussed at a future meeting.
- d) NRMH Association Sweetheart Tournament request
  - i. A letter of request was sent to the Town for the Annual Sweetheart Tournament for \$500.00. The request was approved in a motion by Chair Campbell and seconded by Councillor Herlihy.
  - ii. Manager Kim noted that the Town supports minor sport with \$500 annually for tournaments in the area. The Minor Hockey Association has stated in writing that the annual fund would go entirely to the Sweetheart Tournament.
- e) Bus Request – an email was sent to the town from the 55+ group regarding the use of the Town Bus. The group requested the use of the bus for their own tours or excursions. They wondered if their own drivers could drive or if the staff would have to drive for them.
  - i. The committee discussed the request and noted that a staff member would be required to drive the bus for them.
  - ii. The committee was in agreement to allow the bus to be used for one trip that was on island with Town staff as driver.
  - iii. CAO Kevin suggested that the group submit a formal request for the use of the bus.

#### **10) IN CAMERA**

NIL

#### **11) NEXT MEETING**

The next Parks and Recreation Committee meeting will be held Wednesday, February 11, 2026, at 4:30 pm.

#### **12) ADJOURNMENT**

Meeting adjourned at 6:49pm

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**Cory Stevenson, Councillor**  
Chair, Parks and Recreation Committee

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**Kim Meunier**  
Manager, Parks and Recreation

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Chair Initials

**TOWN OF CORNWALL  
PARKS & RECREATION DEPARTMENT  
-FEBRUARY REPORT-**

**Events**

**Snowfest Recap**

**Wednesday, January 28**

- **Crib Tournament (12:30–2:00 p.m.)**
  - The event was held at the Cornwall Civic Centre.
  - Ten teams registered, with one pairing not attending.
  - Participants enjoyed coffee and treats during play.
  - The 50 Plus Group assisted staff with organizing the tournament by providing their space, crib boards, and cards. This group regularly organizes weekly crib tournaments, and their experience and support were greatly appreciated.
  - Prizes were awarded to the top teams:
    - **1st Place:** Donna and Gary Larter
    - **2nd Place:** Kevin Sanderson and George Lowther
    - **3rd Place:** Nadine Moffatt and Linda Elford
  
- **Horse and Sleigh Rides (5:30–7:30 p.m.)**
  - Potts Sleigh Rides were scheduled; however, the event was cancelled due to extreme cold conditions.
  - Temperatures, including wind chill, reached approximately -25°C.
  - Staff are looking to rebook at a different time that is convenient with Potts.
  
- **Moonlight Snowshoe & Campfire (6:00 p.m.)**
  - The event took place at the Terry Fox Sports Complex.
  - Trails around the complex were cleared and groomed following significant snowfall earlier in the week, making conditions suitable for snowshoeing.
  - The Cornwall Area Watershed Group (CAWG) noted that despite the cold temperatures, it was a beautiful evening to snowshoe.
  - Six participants took part in the snowshoe portion.
  - Participants later joined the campfire, enjoyed hot chocolate, and some continued on to skating afterward.
  
- **Skating Under the Stars (5:30–7:30 p.m.)**
  - Held at the outdoor rinks at the Terry Fox Sports Complex.
  - Campfires, hot chocolate, and cookies were provided.
  - Despite cold temperatures, approximately 15 residents attended.

## Thursday, January 29

- **Seniors' Lunch (11:30 a.m.–1:00 p.m.)**
  - Sponsored by MacPhee Meats, who generously donated the beef for the stew.
  - A free community event with approximately 120 attendees.
  - Beef stew, rolls and chocolate cake were served.
  - Door prizes, including Snowfest and Town of Cornwall merchandise, were distributed.
- **Youth Video Game Challenge (6:00–7:30 p.m.)**
  - The event was held at the Cornwall Civic Centre.
  - Two tournaments ran simultaneously: NHL 2026 on PlayStation and Mario Kart on Nintendo Switch.
  - Approximately 15 youth participated.
  - Parents and participants suggested additional Nintendo games for future events, such as Super Smash Bros.
  - Prizes were awarded:

## Friday, January 30

- **Cornhole Tournament (10:00 a.m.–12:00 p.m.)**
  - The tournament took place at the Cornwall Civic Centre.
  - Ten participants (five teams) attended.
  - Prizes were awarded:
    - **1st Place:** Katherine and Gerald
    - **2nd Place:** Heath and Marilyn
    - **3rd Place:** Geraldine and Susan
- **Sweet Treats Bingo (1:00–2:15 p.m.)**
  - Held at the Cornwall Civic Centre.
  - Prizes were donated by Mary's Bakery and included cookies, rolls, pies, and other treats.
  - Approximately 50 people were in attendance.
- **Glow-in-the-Dark Skate (5:30–7:30 p.m.)**
  - The event took place at the Town Hall rink.
  - The rink was illuminated with black lights, which reflected well on the ice surface.
  - Campfires, music, hot chocolate, and cookies were provided.
  - Approximately 35 people attended, with many compliments received on the quality of the rink.
  - A suggestion for future events is to provide additional seating or benches if held at this location again.

## Saturday, January 31

- **3-on-3 Hockey Tournament (9:30 a.m.–12:30 p.m.)**
  - The tournament was held at both rinks at the Terry Fox Sports Complex.
  - Two age divisions participated: U7 and U11.
  - Ten teams were registered.
  - Despite colder conditions, the day ran smoothly. Campfires and hot chocolate were provided for players and spectators.
  - Hot dogs were served and treat bags provided by MP. Heath MacDonald were given to all participants.
  - Prizes were awarded:
    - U7: 1st – Sweden | 2nd – Hammers
    - U11: 1st – Chicks with Sticks | 2nd – Team Talebi
- **Chocolate Bar Bingo (1:00–2:00 p.m.)**
  - Held at the Cornwall Civic Centre.
  - Approximately 60 people attended.
  - Prizes included Snowfest merchandise, Go! PEI merchandise, and assorted treats.
- **S'mores Fun Hike & Family Outdoor Fun (2:00–3:00 p.m.)**
  - The event took place at the Terry Fox Sports Complex.
  - Participants were to hike around the complex, stopping at stations to collect supplies for making s'mores.
  - Attendance was low, with only two participants taking part.
- **Tasty Cultural Experience (3:00–4:00 p.m.)**
  - Held at the Cornwall Civic Centre.
  - Jing and her family, Cornwall residents and volunteers with the Chinese Cultural Federation, provided a dumpling-making demonstration.
  - Approximately 12 participants attended.
  - Jing's daughter (Grade 6, Eliot River Elementary) presented the historical and cultural significance of dumplings.
  - Participants had the opportunity to make dumplings and enjoy tasting them afterward.
- **Patrick Ledwell Comedy Show (7:30–9:30 p.m.)**
  - The event took place at the Cornwall Civic Centre.
  - A total of 103 tickets were sold in advance, with an additional 9 tickets sold at the door.
  - The event received excellent feedback and many positive reviews.
  - The Cornwall Lions Club operated the bar service.

## Sunday, February 1

- **Family Amazing Race – Winter Edition (1:30–3:00 p.m.)**
  - The event was held at the Terry Fox Sports Complex.
  - Five teams registered, with four teams participating.
  - Teams worked together to solve puzzles, riddles, and complete challenges such as sledding races and a snowshoe obstacle course.
  - Several teams returned after participating in the Cornfest Amazing Race and were excited to try the winter version.
  - All teams received prizes:
    - **1st Place:** Big Guys (gift certificates to a local business of choice)
    - **2nd Place:** Amazing Ducks (gift certificates to a local business of choice)
    - **3rd Place:** Dino's (Snowfest and Go! PEI merchandise)
    - **4th Place:** Corgie Powers (Snowfest and Go! PEI merchandise)
- **Winter Warm-Up (3:30–5:00 p.m.)**
  - Held at the Cornwall Civic Centre.
  - A welcoming way to conclude Snowfest.
  - Attendees enjoyed warm soup, fresh biscuits, coffee, tea, and juice.
  - This event was well attended with approximately 100+
  - Entertainment was provided by Jeannie Campbell and Charles Reid, who generously donated their earnings to the local Food Bank.
  - Food Bank representatives were present to accept food and monetary donations.

### **Sponsorship**

The Town continues to have great support from local businesses including Major Sponsors Charlottetown Mitsubishi Motors and Sam's Restaurant. Silver Sponsors, JR's Pizza, Goods Independent, Cornwall Quick Stop, Centennial Auto Group, MacPhee Meats, Mary's Bakery, Wally's Pharmasave, and Murphy's Pharmacy. The Town would like to thank these businesses for their generous sponsorship and support, which contributed significantly to the success of the event.

### **Staff Suggestions**

- Move date out to first week of February, moved to accommodate the Sweetheart Tournament.
- Run the event from Thursday – Sunday, with having outdoor events on Friday evening. (i.e -Snow shoeing, Glow in the Dark Skating and Horse and Sleigh Rides all on one evening.
- Possibly look at adding a Mini Stick Tournament.

### **Camps**

- **Afterschool Camp (Civic Centre)**
  - The Afterschool Camp operated at full capacity, with 65 children registered.
  - Staffing consisted of five camp leaders and two support staff.

- Children participated in a variety of daily activities, including arts and crafts, circle games, sports and outdoor active games, and yoga.
  - Upon arrival from school, children received a snack and were provided quiet time to complete homework. Children without homework participated in quiet activities such as colouring or reading.
  - Snacks included homemade cookies, muffins, and healthy options such as vegetables and dip, yogurt, and fruit. Fridays were designated as a treat day, featuring items such as popcorn and chips with salsa.
  - Programming during the month focused on enjoying winter weather, with outdoor snow play incorporated regularly.
  - There were no professional development (PD) days this month. The program experienced several delayed starts and school closures and was closed for one day due to weather conditions.
- **Sport and Adventure Camp (Terry Fox Sports Complex)**
    - Twenty-three children were registered in the program.
    - Staffing included two program leaders.
    - Children arrived at the turf field from both schools, where they received a snack consistent with the Civic Centre program.
    - Participants engaged in a range of sport-based activities, rotating between sports fields daily and incorporating free play at the Dream Park.
    - With the arrival of winter conditions, additional activities were introduced, including sledding on Terry Fox Hill, snowshoeing, and skating on the outdoor rinks.
    - Registration numbers have declined in this program. Staff are reviewing potential adjustments to staffing and programming to re-engage participants and strengthen attendance.

### **March Break Camp**

We will be offering a March Break Camp at the Cornwall Civic Centre from March 12 to March 16, 2026. The camp theme, *Travel Through Time*, is designed to provide children with an engaging and educational experience while offering families a structured, full-day childcare option during the March Break period.

The camp will explore different historical eras and future-focused themes through a variety of age-appropriate activities. Programming will include themed arts and crafts, interactive games, active indoor and outdoor play, field trips, and group challenges that encourage creativity, teamwork, and imagination.

### **Winter Programs Update**

#### **Youth & Family Programs**

- **Girls Club**

Girls Club is a program designed to provide a safe and supportive environment for girls aged 8–12 to build confidence, friendships, and social skills through games, creative activities, and group interaction. The program had six participants attending the first session on January 20. The program is facilitated by Program Leader Allie Bowers.

○ **Mini Mixers Baking Program**

The Mini Mixers Baking Program has 15 children registered and offers hands-on baking experiences that build basic cooking skills and encourage creativity. During January, participants prepared oatmeal cookies, brownies, and Smarties treats, enjoying both the learning process and the opportunity to work together in a fun, supportive setting.

○ **Around the World Cooking Program**

The Around the World Cooking Program currently has 12 participants and introduces youth to different cultures through food. One session was missed due to a winter storm; however, in January participants prepared Mexican beef tacos and Chinese fried rice, gaining exposure to new flavours and cooking techniques.

○ **Silly Crafts and Games**

The Silly Crafts and Games program has 10 children registered and combines creative activities with active play. In January, participants created snowman handprints, playdough, cardboard starfish, and Q-tip painted trees. Each session concluded with group games such as tag variations, Riverbanks and Boats, Hot Potato, and “Everyone Is It” dodgeball.

○ **Wee Sports**

Wee Sports has 12 participants registered and focuses on introducing children to basic sport skills in a fun and supportive environment. January programming focused on soccer and mini sticks. Each session begins with a warm-up, followed by skill-building drills and concludes with a short game to reinforce fundamentals and encourage teamwork.

○ **Mini Sticks Program**

The Mini Sticks Program is offered on Thursday evenings, with sessions for ages 6–8 at 5:30 p.m. and ages 9–12 at 6:30 p.m. Participation in this program has continued to grow over the past several weeks. Initial registration included eight participants in the 6–8 age group and six participants in the 9–12 age group. Current participation has increased to 12 participants in the 6–8 age group and 14 participants in the 9–12 age group.

○ **Parent and Tot Learn to Skate**

The Parent and Tot Learn to Skate program held its first session on Sunday, February 1, following weather-related delays earlier in the season. The program welcomed 17 participants at the first session, demonstrating strong interest from families.

○ **Outdoor Learn to Skate**

The Outdoor Learn to Skate program also began on February 1, with a delayed start due to poor weather and ice conditions in January. The first session had six participants registered and in attendance.

### **Teen Programs**

- **Let's Go Snowboarding**  
With improved winter conditions, the Let's Go Snowboarding program has been able to run consistently. Seven participants are registered and have shown strong enthusiasm for the program.
- **Video Game Drop-In**  
Attendance at the Video Game Drop-In program has been inconsistent; however, strong participation during the Snowfest event suggests there may be an increase in attendance moving into February

### **Adult Programs.**

- **Adult Bootcamp**  
Adult Bootcamp has 21 participants registered and offers a structured full-body workout designed to improve overall fitness and cardiovascular health. Classes include a variety of strength and cardio exercises and continue to be well attended by participants seeking a higher-energy fitness option.
- **Adult Co-Ed Volleyball**  
Adult Co-Ed Volleyball remains a highly successful and in-demand program. The program is currently full at 28 participants and continues a strong five-year track record of consistently reaching capacity.

### **Senior Programs**

- **Ball Fitness**  
Ball Fitness continues to be very popular, with 50 participants registered and an average weekly attendance of approximately 40 participants. This program is unique, as it is one of the few offerings of its kind available on PEI.
- **Chair Yoga**  
Chair Yoga remains one of the Town's most popular senior programs, with 57 participants registered and an average weekly attendance of approximately 40 participants.
- **Let's Walk**  
Let's Walk is a free, twice-weekly walking program offered on Mondays and Fridays that promotes light physical activity and social connection. The program sponsored by Go PEI averages approximately 15 participants per session, with 30 residents registered. Each session begins with a gentle stretch and warm-up, followed by walking in a relaxed, social setting with music. Several participants have since registered for additional Town recreation programs, indicating strong engagement.

- **Let's Play Cornhole**  
Let's Play Cornhole has 17 participants registered, with an average weekly attendance of approximately 10 participants. The program provides a fun and social way for participants to kick off their weekend.
- **Dessert Bingo**  
Dessert Bingo continues to attract consistent participation, with approximately 25–30 residents attending each Friday. Desserts are purchased at Mary's Bakery as prizes for the program.
- **Tea and Talk**  
Tea and Talk is a community information and social program that began on January 21 with a presentation by RBC focused on financial planning. Residents are provided with tea, coffee, and sweets during each session. Approximately 20 residents attended the first session. The January 28 session was cancelled due to presenter illness.
- **Happy Dance**  
Happy Dance has 16 participants registered, the highest registration to date for this program. Participation continues to grow as the program gains popularity within the community.
- **Seniors' Lunch Program**  
The Seniors' Lunch Program continued to see strong participation throughout January, providing residents with a nutritious meal and an opportunity for social connection. Attendance included 80 participants on January 8 (Crazy Good Casserole with apple crisp), 77 participants on January 15 (tomato soup and grilled cheese with cinnamon swirl loaf), and 72 participants on January 22 (meatloaf and mashed potatoes with applesauce). The Snowfest Seniors' Lunch on January 30 welcomed 120 participants and featured beef stew with hot fudge pudding cake, highlighting the program popularity.
- **50+ Fitness**  
The 50+ Fitness program has 10 participants registered and focuses on low- to medium-intensity exercise suitable for all ability levels. Each class begins with a light walk, followed by cardio and strength-training circuits with modifications or low-impact options available.

## **Facilities**

### **Terry Fox Sports Complex**

Staff are preparing to distribute the Terry Fox Sports Complex usage request applications in mid-February. In anticipation of the upcoming season, inquiries from user groups and organizations have already begun to be received for the year 2026.

The early interest reflects continued strong demand for the facility. Staff will continue to respond to inquiries, coordinate with user groups, and prepare for the application and scheduling process to ensure an organized and efficient allocation of field and facility time for the upcoming season.

### **Outdoor Rinks**

All Town outdoor rinks were opened on January 21, 2026, and have remained open for 14 consecutive days. During this period, staff received very positive feedback from users regarding the overall condition and quality of the outdoor rinks.

The outdoor rink at Primrose Park has been completed and formally turned over to the volunteer group, who will be responsible for ongoing maintenance. Feedback from area residents has been extremely positive.

Solar lighting approved at last month's meeting has been installed at the rink, and to date, staff have not received any complaints regarding the lighting or its operation.

### **APM Subsidy Update**

Up to and including January 8, 2026 we have processed 91 reimbursement for the APM Centre Walking track membership with 15 processed since January 1. This is up from 2025 which was 51 processed to this date. The total number of reimbursements for 2025 was 80. The total reimbursed to date is \$7,907.97.

Respectfully Submitted  
*Kim Meunier*

**TOWN OF CORNWALL  
PUBLIC WORKS COMMITTEE MEETING  
Tuesday, February 3<sup>rd</sup>, 2025, at 4:30 PM**

Chair: Councillor Steven Campbell  
Present: Councillor Corey Frizzell  
Mayor Minerva McCourt

Also: Doug Longmoore – Infrastructure Manager

**CALL TO ORDER**

The meeting was called to order at 4:31 p.m. by Chair Campbell.

**LAND ACKNOWLEDGEMENT**

The Chair read the land acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

**APPROVAL OF THE AGENDA**

It was moved by Councillor Frizzell and seconded by Mayor McCourt that the agenda be approved with the addition of two items added under Action Items, Fall Cleanup and York Point Road Slip Lane.

**Motion Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

Nil.

**APPROVAL OF MINUTES**

It was moved by Mayor McCourt, seconded by Councillor Frizzell that the Public Works Committee minutes of September 24, 2025, be approved as circulated.

**Motion Carried**

**BUSINESS ARISING FROM MINUTES**

**SNOW MAINTENANCE COMPLAINTS**

**Hillside Meadows Drive**

A complaint was received from a resident on Hillside Meadows Drive regarding a provincial roads contractor who, following a snowstorm, drove onto the resident's yard multiple times and behaved in an intimidating manner toward the resident. The Committee requested that Town staff follow up with the Province regarding the resolution provided to the resident, whether similar incidents have occurred in the past, and what screening or vetting practices are in place when the Province hires contractors.

**Waters Edge Lane**

Several complaints were received regarding inadequate sanding and salting by provincial

contractors on roads within the West River Estates Subdivision, in particular Waters Edge Lane. The Committee requested additional information on the level of service the Province aims to provide in these areas. Staff were asked to follow up to determine the expected standards and timelines for salting and sanding on residential roads.

### **ATT BANNERS**

The Public Works Committee as well as the Recreation Committee are looking into getting memorial banners to install on the light poles on the active transportation trail. Banners would be installed in September in advance of the cenotaph service in Cornwall and removed after Remembrance Day. Memorial banners would be designed with the templates provided by the Legion.

### **ACTION ITEMS**

The Committee reviewed the ongoing action items that were included in the package. They included the intrusion alarms at the water stations as well as requests for crosswalks at various locations around town. The intrusion alarms are waiting on the contractor to install and tie into the existing monitoring software. Crosswalk pads have been poured and we are waiting on the province to install the appropriate signage and paint the crosswalks on the roadway.

### **Fall Cleanup**

Fall Cleanup went ahead on November 12-14, and it was well received. Residents had preregistered for the waste pickup, and it took staff days to pickup all items and take into the waste disposal facility.

### **IWMC**

The compost pickup conducted by IWMC at the end of November did not go as planned. A significant number of compost bags containing leaves and yard waste were left uncollected. When Town staff and Councillors contacted IWMC to request additional pickup, IWMC advised that no trucks were available and that residents would need to transport the bags to the compost facility themselves. To prevent the uncollected bags from becoming hazards for winter snow removal operations, Town staff intervened and collected the remaining compost bags.

### **York Point Road**

Councillor Frizzell asked for an update to a previous request for the province to put back the slip lane from York Point Road to Capital Drive. The slip lane was removed when the North River Roundabout was built but traffic is now often delayed coming out of York Point Road and a slip lane would help ease this congestion. Staff will ask for an update on this request to the province.

### **2026 PAVING LIST**

Town staff completed an inspection of all Town streets and prepared a list of streets recommended for resurfacing in 2026, which was included in the meeting package. The Committee reviewed and approved the list, and it will now be forwarded to the Department of Highways.

### **2026 BUDGET ITEMS**

Included in the package was a list of projects being considered for the 2026-27 Capital Budget. Some projects include new Active Transportation Trails, building improvements and new tools and equipment for the Public Works Department.

**MEETING TIME**

The next meeting time is Tuesday, March 3<sup>rd</sup>, 2026, at 4:30p.m. at the Town Hall.

MEETING ADJOURNED AT 5:48 p.m.

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**STEVEN CAMPBELL**  
CHAIR

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**DOUG LONGMOORE**  
INFRASTRUCTURE MANAGER

**TOWN OF CORNWALL  
UTILITY COMMITTEE MEETING  
Monday, February 2<sup>nd</sup>, 2026, at 4:30 PM**

Chair: Councillor Cory Stevenson  
Present: Deputy Mayor Jill MacIsaac

Also: Doug Longmoore, Manager of Infrastructure  
Kevin Coady, Chief Administrative Officer  
Stephanie Cairns, Utility Clerk

**CALL TO ORDER**

The meeting was called to order at 4:35 pm by Chair Stevenson.

**LAND ACKNOWLEDGEMENT**

The Chair read the Land Acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

**APPROVAL OF AGENDA**

It was moved by Deputy Mayor MacIsaac and seconded by Chair Stevenson that the agenda be approved as circulated.

**Motion Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

Nil.

**APPROVAL OF MINUTES**

It was moved by Deputy Mayor MacIsaac and seconded by Chair Stevenson that the Minutes of January 5<sup>th</sup>, 2026, be approved as circulated.

**Motion Carried**

**PROJECT UPDATES**

**New Water Tower**

Work is continuing setting up the control chamber and programming the pump controls for the new water tower into the existing SCADA system. Everything is expected to be ready for operation by the end of February.

**Cornwall Road Utilities Extension Phase 2**

WSP is continuing the design work for the next phase of the water and sewer extension on Cornwall Road. Draft design drawings showing the locations of the new water and sewer mains, as well as the proposed location of the new lift station, are expected to be completed within the next few weeks. The project is scheduled to go to tender at the beginning of March, with the

tender closing at the end of the month.

**2026 BUDGET ITEMS**

A list of capital requests was included with the package. The list includes the extension of utilities on Cornwall Road and upgrades to the watermains on Warren Grove Road for the new Provincial roundabout. A budget meeting for Council has been scheduled for February 14, 2026, to discuss the Town's operational and capital budgets.

**OTHER**

Nil.

**NEXT MEETING**

Next meeting is scheduled for Monday April 13<sup>th</sup>, 2026, 4:30 pm at Town Hall.

**MEETING ADJOURNED**

Meeting adjourned at 4:59 pm.

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**CORY STEVENSON**  
CHAIR

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**DOUG LONGMOORE**  
MANAGER, INFRASTRUCTURE

February 19, 2026

Cornwall Town Council

Dear Sirs/Madams:

The Cornwall Confederation Branch of the Women's Institute thanks the Cornwall Town Council for the generous donation to our newly established branch in the community of Cornwall.

These funds will be used to help get our branch established. Our branch looks forward to a working relationship with the Town of Cornwall to providing community support, fostering relationships and engaging community members within the community.

Regards

A handwritten signature in cursive script that reads "Sheila Gallant".

Sheila Gallant  
President  
Cornwall Confederation Branch

cc. Branch Executive

Thank You



LENNON RECOVERY HOUSE  
ASSOCIATION INC

*New Dishwasher working great!*

Thank you for thinking of us! Your support is such an encouragement, and we are very grateful.

On behalf of the Board of Directors,  
Staff and Residents of Lennon House,

**Thank You!**

*Norman*