

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
February 18, 2026, 4:30 PM**

Chair: Deputy Mayor Jill MacIsaac

Present: Mayor Minerva McCourt
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson (via Zoom)

Regrets: Councillor Steven Campbell

Also: Kevin Coady - CAO
Tracey Laybolt – Community/IT/HR Coordinator
Wendy MacKinnon – Manager of Corporate Services
Paula Griffin – Manager of Planning and Development

CALL TO ORDER

Deputy Mayor Jill MacIsaac called the meeting to order at 4:30pm. Five members of the public were present.

APPROVAL OF THE AGENDA

It was moved by Councillor Herlihy and seconded by Councillor Frizzell that the agenda be approved as circulated, with the amendment to move Planning to section 7.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

January 21, 2026 - It was moved by Councillor Frizzell and seconded by Mayor McCourt that the minutes of January 21, 2026, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

PEI Building Trades – Best Value Procurement – Chase Currie IBEW Local 625 Electrical, John McInnis Local 721 Plumbers & Pipefitters, Colin Porter Local 1338 Carpenters Union, Stanford

Carr Local 900 Labourers Union, Jeff Ramsay Local 942 IUOE.

The PEI Building Trades Council are reaching out to municipalities to be involved in the planning of developments. They feel there is benefit to them being involved from the beginning, by offering the benefits of a skilled workforce with the highest level of safety training. There are economic benefits to keeping investments local. They assist with smooth project management, quality outcomes, and keep the community involved. They have knowledge and skills in all construction aspects. Council thanked the group for the information, and Councillor Frizzell suggested that it might be beneficial to have the group present at a Public Works or Utility meeting in the future.

PLANNING

a) Reports/Minutes – February 4, 2026 (draft) Minutes included in the package.

b) Information Items –

Eastlink Cellular Tower – Business Park – Manager Griffin noted that the Eastlink consultant anticipates having a summary package ready to go by the end of the week, which will be included in next month's Planning Package.

c) Request for Decision –

Density Bonus – PID 623058

Manager Griffin noted that the applicant is requesting a density bonus of 4 dwellings for a total of 22 units instead of the permitted 18 units. They have included a pedway to help allow for the bonus. The Province has committed to the development which will see most of the units at a low rental rate. The development meets the criteria under the affordability and accessibility policy with CMHC. The developers need a permit to apply to CMHC, but the Town cannot issue a permit without proof of CMHC funding.

A public meeting will be scheduled for March 12, 2026, at 7pm at the Cornwall Civic Centre.

It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution that the Town of Cornwall Council grant a four (4) unit density bonus for a total of 22 dwelling units to PID 623058, conditional on meeting CMHC affordability and accessibility criteria, being issued a Development Permit and entering into a Development Agreement with the Town.

COMMITTEE of COUNCIL - FINANCE/ADMINISTRATION

a) **Code of Conduct Bylaw** – Council agreed that, given the magnitude of reviewing the draft bylaw, Council would spend a predetermined amount of time on this and upcoming meetings until the review is complete.

Councillor Frizzell commented that the Town's existing bylaw goes above the minimum standards of the *Municipal Government Act* and, in his opinion, it can be harmful to municipal councillors and can be weaponized if a councillor has a dislike for another councillor or how they voted. He also feels that it can intrude on the personal lives of the Mayor and Council and allows for someone to lodge a complaint based on personal interests. CAO Coady noted that our bylaw is bound to the *Municipal Government Act* and its Regulations but not the model template that is provided.

There was a discussion and review of a portion of the draft bylaw. A continuation of this discussion will take place at upcoming Committee of Council meetings. CAO Coady suggested that Councillor Frizzell send along his questions and concerns so that he can share them with Council before future discussions.

b) **Scholarship Committee**

Councillor Stevenson noted that with Councillor Barnes' leave ending, and the possibility that she will not return, there would be a vacancy on the Scholarship Committee. Should Councillor Barnes not return, Deputy Mayor MacIsaac has expressed interest in joining the committee.

It was moved by Councillor Stevenson and seconded by Councillor Herlihy to bring forth a resolution that, effective March 1, 2026, Deputy Mayor Jill MacIsaac is appointed to the Town of Cornwall Scholarship Committee, should there be a vacancy on the Committee at that date.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – February 9, 2026 (draft) Minutes included in the package. Councillor Herlihy provided the following updates:
- Fresh Water Biologist with the Department of Environment, Energy and Climate, Roseanne MacFarlane, presented to the Committee requesting support for an extension of the trout season at Hyde Pond. The Department can do it without the Town's support but prefers to work together.
 - The Committee is following an Ontario court ruling on the allowance of yard-specific naturalized areas as they review the Property Maintenance Bylaw. Councillor Frizzell questioned allowing residents to let their grass grow. Councillor Herlihy noted that the current bylaw is outdated and poorly written and may look at allowing naturalized areas.
 - There was discussion on moving Water School and Water Audits to the Utility Committee if the Mayor deems it appropriate.
- b) Information Items – Nil
- c) Requests for Decision –

Hyde Pond – Extend Rainbow Trout Fishing Season

It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution that the Town of Cornwall endorse the extension of the angling season at Hyde Pond to November 30 and authorize the issuance of a letter of support confirming the Town's position.

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes – February 4, 2026 (draft) Minutes included in the package. Councillor Frizzell provided the following updates:
- RCMP Staff Sergeant Nick Doyle attended the Committee meeting and provided updates on various items, including the Healthy Me program that will be offered to grade 6 students. He noted that Tim Keizer has joined the RCMP and will be the liaison at Bluefield School. There was a discussion on human trafficking that has been in the news recently. He advised that there were 5 cases and based on per capita, it seemed like a lot for PEI.
 - There was a request for an additional T-3 stop. Mike Cassidy will be at next month's meeting and will discuss if the request is viable.
 - There was discussion on the E-Watch and Citizens on Patrol programs.
 - Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) -Reports were included in the package.
- b) Information Items – Nil
- c) Requests for Decision – Nil

PARKS and RECREATION

- a) Reports/Minutes
- (i) Minutes – January 14, 2026 (draft) Minutes included in the package.
 - (ii) February Report – included in the package. Councillor Stevenson provided the following updates:
 - Manager Meunier is looking into the pricing of materials for a parade float.
 - Snowfest events were very well attended. Patrick Ledwell put on another great show with lots of laughs.
 - Red Rock Wrestling reached out to see if there is interest in booking an upcoming event. The Committee is looking into that and other options.
 - Camps and Programs are going well.
 - The Committee reviewed the list of festivals and events for the upcoming year with a focus on streamlining for efficiency.
 - Manager Meunier will be meeting with the new "Just Live" Fun Run coordinator to get specifics on their expectations of Cornwall staff and facilities.
- b) Information Items –

Just Serve – Councillor Stevenson presented a volunteer sign up app that he had seen at

FCM. The app links volunteers with volunteer opportunities. He proposes that the Town adopt and put a link on the website. There was some discussion, and Council had some questions on how it all worked. Councillor Stevenson will bring the questions to the company and bring back the answers.

c) Requests for Decision –

Sponsorship Policy – There was discussion on the Sponsorship Policy being brought forward for resolution. Councillors would like to see the policy go to other committees for review. There was also some concern about the expectations of sponsors and what entitlement comes with being a sponsor. The draft policy will be brought back to a future meeting.

It was moved by Councillor Campbell and seconded by Councillor Herlihy that the meeting would move into extra time at 6:57pm.

PUBLIC WORKS

- a) Reports/Minutes – February 3, 2026 (draft) Minutes included in the package. In Councillor Campbell's absence, Councillor Frizzell provided the following update:
- The Town received a complaint from a resident that a truck pulled onto their lawn at night and advised that they were a contractor hired to keep vehicles from being parked on the street overnight to allow for snow clearing. The Town is getting more information from the Province on this.
 - There have been complaints regarding sanding and salting by the provincial contractor that the Town is following up on.
 - Councillor Herlihy inquired about a resident's complaint at York Point/Water's Edge. Councillor Campbell advised that TIE staff would be at the next Public Works meeting to address questions and advise on protocols.
 - There was discussion on memorial banners for the AT Trail. Manager Longmoore is compiling information.
 - There was discussion on crosswalks and the 2026 street paving list.
 - Councillor Frizzell noted that the fall clean-up was well received. Many residents had missed the IWMC pick-up due to wet weather conditions. Thank you to Public Works staff for picking up the items.

a) Information Items – Nil

b) Requests for Decision – Nil

WATER/SEWER UTILITY

- a) Reports/Minutes – January 5, 2026 (draft) Minutes included in the package. Councillor Stevenson provided the following updates:
- Construction of the new water tower is now complete and currently operating at approximately 30% capacity. There will be a coordinated media release at a later date.

- The Town has not yet received an update on the funding application for the Cornwall Road Utilities Extension Phase 2.

b) Information Item – Nil

c) Requests for Decisions – Nil

CORRESPONDENCE

a) **PEI Police Association – Crime Prevention Guide**

It was moved by Councillor Stevenson and seconded by Councillor Herlihy to bring forth a resolution that the Town of Cornwall purchase a 1/8-page colour advertisement in the 37th annual PEI Police Association Crime Prevention Guide at a cost of \$300 plus HST.

b) **QEH – 2026 Big Day of Giving**

It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution that the Town of Cornwall donate \$500 to the QEH 5th Annual Big Day of Giving.

c) **Tranquility Trail - Thank You** – The Town received a thank you from a Sunshine Meadows resident for keeping the Tranquility Trail groomed.

OTHER

Nil

IN CAMERA

MGA s.119(1)(e) - It was moved by Councillor Stevenson and seconded by Councillor Herlihy that the meeting would move “In Camera” at 7:02pm.

The meeting resumes regular session at 7:337pm.

ADJOURNMENT

The meeting was adjourned at 7:38pm.

Jill MacIsaac Deputy Mayor, Chair