

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, February 25, 2026
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Tracey Laybolt – Community/HR/IT Coordinator
Paula Griffin – Manager of Planning and Development

Regrets: Deputy Mayor Jill MacIsaac

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm. There were no members of the public in attendance.

LAND ACKNOWLEDGEMENT

Read

APPROVAL OF THE AGENDA

Councillor Frizzell moved, seconded by Councillor Stevenson, that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

- a) **January 28, 2026, Regular Council Meeting:** Councillor Herlihy moved, seconded by Councillor Frizzell, that the minutes of January 28, 2026, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) **Minutes/Reports:**

- i) **Minutes** – February 4, 2026 (draft) – included in the Package. Councillor Frizzell requested an update on the Official Plan Review and was advised that it will be in the next Planning Committee meeting agenda.

b) **Resolutions:**

PL-03-2026 Density Bonus PID 623058 – Lakeview Drive

Moved by Councillor Judy Herlihy
Seconded by Councillor Cory Stevenson

Whereas: The Town received a request to allow a four (4) unit density bonus for PID 623058;

And Whereas: The Council may allow a density bonus of 10% (two (2) units) in terms of the total allowable units in an Apartment Dwelling when a pedestrian walkway meeting the Town standard is provided; such walkway will be provided in this development:

And Whereas: The Town may also provide a density bonus of two (2) units to a development having a minimum of 10% of the overall units as accessible units through the Accessibility Bonus incentive of the Town’s Affordable Housing Incentive Program;

And Whereas: The proposed development must meet all other relevant conditions of the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422, and this development does; and this request has been considered and recommended by the Committee of Council;

Therefore, Be it Resolved: That Town of Cornwall Council grants a four (4) unit density bonus for a total of 22 dwelling units to PID 623058, conditional on meeting CMHC affordability and accessibility criteria, being issued a Development Permit and entering into a Development Agreement with the Town.

Motion Carried 4-0

Manager Griffin noted that this resolution has changed from the original RFD. This resolution does not approve the development but allows them to apply for the 22-unit.

COMMITTEE OF COUNCIL

a) **Minutes/Reports:**

- i) **Minutes** – January 21, 2025 - included in the package.

b) **Resolutions:**

COC-05-2026 Scholarship Committee – New Member

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall awards several annual financial scholarships to town residents, and these scholarships have been awarded through a Scholarship Committee;

And Whereas: There is now an anticipated vacancy in the membership of the Scholarship Committee effective March 1, 2026;

And Whereas: It has been recommended that Deputy Mayor Jill MacIsaac be appointed to fill this anticipated vacancy and join Councillor Herlihy, Councillor Stevenson and staff member Tracey Laybolt on the Scholarship Committee;

Therefore, be it Resolved: That, effective March 1, 2026, Deputy Mayor Jill MacIsaac is appointed to the Town of Cornwall Scholarship Committee, should there be a vacancy on the Committee at that date.

Motion Carried 4-0

COC-06-2026 PEI Police Association – Ad Purchase

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: The Prince Edward Island Police Association publishes an annual Crime Prevention Guide, and this year’s edition is the 37th annual;

And Whereas: The Town of Cornwall normally purchases a 1/8-page colour business card size advertisement in the publication, and desires to do so again;

Therefore, be it Resolved: That the Town of Cornwall purchase a 1/8-page colour advertisement in the 37th annual PEI Police Association Crime Prevention Guide at a cost of \$300 plus HST.

Motion Carried 4-0

COC-07-2026 – QEH Big Day of Giving - Donation

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: On May 20, 2026, the Queen Elizabeth Hospital (QEH) is hosting their 5th Annual Big Day of Giving;

And Whereas: Funds raised from this event will help purchase priority medical equipment and support clinical initiatives that directly enhance patient care at the QEH;

And Whereas: The Town of Cornwall is a long-term supporter of the QEH and its initiatives and desires to continue to be so;

Therefore, be it Resolved: That the Town of Cornwall donate \$500 to the QEH 5th Annual Big Day of Giving.

Motion Carried 4-0

ENVIRONMENT AND SUSTAINABILITY

a) **Minutes/Reports:**

- i) **Minutes** – February 9, 2026 (draft) included in the package. Councillor Herlihy provided the following update.
 - Thank you to Roseanne MacFarlane, Fresh Water Fisheries Biologist, for her presentation on the trout season extension.

b) **Resolutions:**

ES-01-2026 – Letter of Support – Hyde Pond Angling Season

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

Whereas: The Environment and Sustainability Committee considered a request from Rosanne MacFarlane, Freshwater Fisheries Biologist with the PEI Department of Environment, Energy and Climate Action, to extend the angling season at Hyde Pond from the current closing date of September 30 to November 30;

And Whereas: The Environment and Sustainability Committee reviewed the request and supported the proposed extension and authorized the preparation of a letter of support;

And Whereas: Committee of Council endorsed the Committee’s recommendation;

Therefore, be it Resolved: That the Town of Cornwall endorse the extension of the angling season at Hyde Pond to November 30 and authorize the issuance of a letter of support confirming the Town's position.

Motion Carried 4-0

MUNICIPAL AND EMERGENCY SERVICES

a) **Minutes/Reports:**

- i) **Minutes** – February 4, 2026 (draft) included in the package. Councillor Frizzell provided the following updates:
 - RCMP Staff Sgt Nick Doyle updated the Committee on various topics including: the “Healthy Me” Program for grade 6 students in Cornwall and Stratford; human trafficking on PEI – the PEI rate seems high due to our low population. There were five reported in PEI in one year.
 - The Committee discussed newly installed E-Watch cameras, and proposed budgeting for two more in the upcoming budget.
 - Councillor Campbell reported on the Citizens on Patrol and RCMP connection.
 - T-3 operator Mike Cassidy will attend next month's meeting. January 2026 ridership was 3124 which was up 8.6% over 2025. The expanded midday runs are showing ridership of 1141.
 - Mayor McCourt noted that Tim Keizer has joined the RCMP and will be the liaison at Bluefield High School.

b) **Resolutions:** Nil

PARKS AND RECREATION

a) **Minutes/Reports:**

- a) **Minutes** – January 14, 2026 – included in the package
- b) **February Manager's Report** included in the package. Councillor Stevenson provided the following updates:
 - Snowfest was very successful with record turnouts for many events. Some highlights of the great lineup included the seniors' lunch, Patrick Ledwell Comedy Show, Soup & Biscuits with Jeannie & Charles. There was a lot for all ages,
 - Thank you to the staff, volunteers and the Events Committee for their hard work putting it all together.
 - “Just Serve” App – Councillor Stevenson will reach out to the App developers for more information on this product.
 - The Committee reviewed festivals and events for 2026/27 and want to make these activities as efficient as possible.
 - The outdoor rinks have been getting great use when the weather permits. Thank you to the staff for their hard work in keeping the rinks in great shape.

- Councillor Stevenson and Mayor McCourt attended the Sweetheart Tournament Opening Ceremonies. There were over 110 teams and a great atmosphere all around. This is a huge economic boost for the Town. Thanks to NRMHA, Caley and the organizing committee, and the APM Centre for their work bringing the tournament together. Congratulations to all.
- Councillor Stevenson noted that the new sub-committee for the rink expansion are promoting the APM Center in the Kraft Hockeyville event. He reminded everyone to participate and share. More engagement equals more points.
- Councillor Frizzell also commented on the great shape of the rinks. The rink at Primrose has been well-received. He gave kudos to staff and residents for working together on the Primrose pilot project.
- Mayor McCourt said it is great to see the rinks being used and everyone having fun.
- Councillor Frizzell inquired about the Terry Fox Sports Centre Public School Board agreement. CAO Coady advised that there has not been any response since our comments on the draft agreement were sent back to the PSB.

b) **Resolutions:** Nil

PUBLIC WORKS

a) **Minutes/Reports:**

- i) **Minutes** – February 3, 2026 (draft) included in the package. Councillor Campbell provided the following updates:
 - The Committee discussed winter complaints in relation to salting and sanding.
 - There was discussion on budget items and the 2026 paving list.
 - Provincial staff Steven Yeo and Mark Sherren will attend the upcoming Public Works meeting to go over concerns, operations protocols and procedures.

b) **Resolutions:** Nil

WATER/SEWER UTILITY

a) **Minutes/Reports:**

- i) **Minutes:** February 2, 2026 (draft) included in the package. Councillor Stevenson provided the following updates:
 - He noted that with the water tower near full operation, there will be a coordinated media release. CAO Coady added that the water tower is currently in service, but it is not yet operating at its normal capacity as the pressure control chamber is not yet in service.
 - Manager Longmoore, Manager Baker and Councillor Stevenson will review the Wastewater Strategy RFP submissions and bring the information to the next Utility meeting.

b) **Resolutions:** Nil

CORRESPONDENCE

- a) Thank You – Women’s Institute Cornwall Confederation Branch – The group was very thankful for the recent donation. Mayor McCourt added that the group has been helping at events and is a great addition to the Town.
- b) Thank You – Lennon Recovery House Association – The group was thankful to the donation towards the purchase of a dishwasher for Lennon House.

OTHER BUSINESS

- Councillor Campbell recognized Pink Shirt day which was started in 2007 to bring anti-bullying awareness.
- Councillor Stevenson also recognized Pink Shirt Day and noted that he told his students how it was started in 2007 by Nova Scotia students Travis Price and David Shephard. They purchased and wore pink shirts in support of a fellow student who was being bullied and to promote inclusion and kindness.
- Mayor McCourt gave her condolences on behalf of herself and Council to the family of Pat MacEachern, who passed away suddenly. Pat was a great community person and could be seen at many Town programs and events. Her passing was a big shock to her family and friends.
- Mayor McCourt passed along condolences on behalf of herself and Council to Ron MacKinley and family on the heartbreaking passing of Ann. Ann was a well-known and loved community person. Ann was always smiling and, through everything, always remained the same kind person.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:11pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER