

**Town of Cornwall
Regular Council Meeting
July 29, 2026, 4:30 PM**

- 1) Call to Order**
- 2) Land Acknowledgement**
- 3) Approval of Agenda/Additions to Agenda**
- 4) Conflict of Interest**
- 5) Approval of Previous Minutes**
 - a) Regular Meeting June 24, 2026
 - b) Special Meeting July 8, 2026
- 6) Business Arising**
- 7) Guests/Presentations/Petitions/Declaration – Harvest Point Communities Proposal**
- 8) Planning and Development – Deputy Mayor MacIsaac**
 - a) Minutes/Reports – Minutes (Draft) July 8, 2026
 - b) Resolutions
 - i) 601 Capital Drive – Commercial Development Concept
- 9) Committee of Council – Deputy Mayor MacIsaac**
 - a) Minutes/Reports – June 17, 2026
 - b) Resolutions
- 10) Environment and Sustainability – Councillor Herlihy**
 - a) Minutes/Reports – Minutes (Draft) June 22, 2026
 - b) Resolutions
- 11) Municipal and Emergency Services – Councillor Frizzell**
 - a) Minutes/Reports
 - i) Minutes (Draft) July 8, 2026
 - ii) Transit, NRFD, RCMP, Bylaw, Humane Society Reports
 - b) Resolutions
- 12) Parks and Recreation – Councillor Stevenson**
 - a) Minutes/Reports
 - b) Resolutions
 - i) Rural Growth Initiative Application – Multi Use Facility Study
- 13) Public Works – Councillor Campbell**
 - a) Minutes/Reports – Minutes (Draft) June 22, 2026
 - b) Resolutions
 - i) Storage Building Upgrades
- 14) Water/Sewer Utility – Councillor Stevenson**
 - a) Minutes/Reports – Minutes (Draft) July 6, 2026
 - b) Resolutions
 - i) Wastewater Treatment Strategy RFP Award
- 15) Correspondence –**
 - a) Thank You – Sylvia MacPhail
 - b) Thank You – Special Olympics
- 16) Other Business**
- 17) In Camera**
- 18) Adjournment**

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, June 24, 2026
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Jill MacIsaac - phone
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Tracey Laybolt – Community/HR/IT Coordinator
Paula Griffin – Manager of Planning and Development

Regrets: Nil

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm. There was no public in attendance. Deputy Mayor MacIsaac gave regrets that she was unable to attend in person.

LAND ACKNOWLEDGEMENT

Read

APPROVAL OF THE AGENDA

Councillor Frizzell moved, seconded by Councillor Campbell, that the agenda be approved as circulated with the addition of Correspondence by Councillor Stevenson.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Councillor Stevenson will recuse himself for section 8-b-1 due to being a member of the church making the request.

APPROVAL OF THE MINUTES

- a) **May 27, 2026, Regular Council Meeting:** Councillor Stevenson moved, seconded by Councillor Frizzell, that the minutes of May 27, 2026, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) Minutes/Reports:

- i) **Minutes** – The Committee did not meet.

b) Resolutions:

Councillor Stevenson left the meeting at 4:33pm

PL-19-2026 Cornerstone Reduced Parking Request

Moved by Councillor Corey Frizzell

Seconded by Councillor Jill MacIsaac

Whereas: The Town received a Development Permit Application for an addition (gymnasium) to an Institutional Building located at 9 Cornerstone Drive, being PID 761569 (the “Property”);

And Whereas: Council granted a 22.5% Variance to reduce the number of parking spaces required by the development from 351 parking spaces to 272 parking spaces on July 23, 2025 (PL-16-2025) and Development Permit C-109-25 was issued by the Town;

And Whereas: The Town subsequently received a request to further reduce the parking requirement by eliminating 50% of the 47 parking spaces initially required to be constructed on an area fronting on Kingston Road to allow greenspace for a maximum of 80 childcare spaces to operate on the Property;

And Whereas: The parking requirement would be less than the current requirement if the existing property were to be developed under the Town of Cornwall *Zoning and Subdivision Control (Development) Bylaw #422* (the “Bylaw”);

And Whereas: Section 6.1 of the Bylaw states that “Council may through a development agreement waive or reduce the parking requirements in return for cash in lieu of parking spaces or other considerations, as approved by Council, which will further the objectives and policies of the Official Plan in relation to development in the Town”;

And Whereas: the Property may offer such considerations such as, but not limited to, the Property being part of the Town’s Emergency Measures Plan, possible use of the Property to facilitate Town

programming and potentially providing additional childcare spaces over the 50 childcare spaces currently permitted;

And Whereas: Council considered the 2022 *Official Plan* and the Town of Cornwall *Zoning and Subdivision Control (Development) Bylaw #422*, including Section 6.1;

Therefore, be it Resolved: That Council grant approval to reduce the previously agreed upon parking requirement for 9 Cornerstone Drive, being PID 761569, and eliminate the 47-space parking area fronting on Kingston Road initially required by Development Permit C-109-25 and its accompanying Development Agreement, subject to entering into a new Development Agreement with the Town.

Motion Carried 3-1

Councillor Stevenson returned to the meeting at 4:38pm

Councillor Frizzell inquired whether Councillor Herlihy would like to explain her decision to vote against the previous resolution.

Councillor Stevenson left the meeting at 4:41pm

Councillor Herlihy declined to state her reason and noted that she had made her feelings on the matter known at the previous Committee of Council meeting. CAO Coady noted that the MGA and the Town's Procedural Bylaw are silent on the issue. When that is the case, the Town defaults to Robert's Rules of Order. In Roberts Rules a Councillor does have to disclose their reason for a nay vote or any other vote. Councillor Frizzell noted that he would still like to have a reason.

Councillor Stevenson returned to the meeting at 4:43pm

PL-20-2026 York Point Meadows – Change of Concept – Ferry Road PID# 248997

Moved by Councillor Corey Frizzell
Seconded by Councillor Steven Campbell

Whereas: Council granted Preliminary Approval of the Development Concept for a seven (7) lot subdivision of a portion of PID 248997 as depicted in the Sandstone Surveying and Engineering Drawing No. 25289 and dated December 2, 2025, by Resolution PL-02-2026 on January 28, 2026, for the development of Single Detached Dwellings.

And Whereas: The Town received a request to amend the Development Concept for said 7-lot subdivision, otherwise known as York Point Meadows Subdivision Phase 1A (portion of PID 248997), to allow the development of Semi-Detached Dwellings (14 total dwelling units) rather than the previously approved Single Detached Dwellings (7 total dwelling units).

And Whereas: Preliminary Approval is subject to further review and document submissions

including but not limited to legal survey plans and engineered drawings, to finalize development and subdivision conditions and grant Final Approval;

And Whereas: Council has considered the Town of Cornwall 2022 Official Plan and Zoning and Subdivision Control (Development) Bylaw #422.

Therefore, be it Resolved: That Council grant Preliminary Approval of the Amended Development Concept for York Point Meadows Subdivision Phase 1A (portion of PID 248997) to allow the development of Semi-Detached Dwellings, subject to the Developer entering into a Subdivision Agreement with the Town.

Motion Carried 5-0

PL-21-2026 3 Lot Subdivision – Ferry Road PID# 246488

Moved by Councillor Steven Campbell
Seconded by Councillor Corey Frizzell

Whereas: The Town received an application on June 8, 2026, to subdivide three (3) Lots from a portion of PID 246488 (the “Property”) as shown on Drawing No. 25201-1 prepared by Island Surveying & Engineering dated June 16, 2026;

And Whereas: Council approval is required for a subdivision of more than one (1) lot pursuant to Section 1.5(d) of the Zoning and Subdivision Control (Development) Bylaw #422 (the “Bylaw”);

And Whereas: Section 23.10 of the Bylaw requires a person seeking to subdivide 3 or more Lots, exclusive of the Parent Parcel, to dedicate and convey to the Town 10% of the lands being subdivided in the form of dedication of land, fee, or a combination of both;

And Whereas: The applicant has requested to defer the conveyance of Parkland Dedication in the amount of 1.8 acres or equivalent considerations to a future phase of development of the Property;

And Whereas: Council has considered the Town of Cornwall Official Plan and Zoning and Subdivision Control (Development) Bylaw #422;

Therefore, Be it Resolved: That Council grant Approval to subdivide three (3) Lots from a portion of PID 246488 (the “Property”) as shown on Drawing No. 25201-1 prepared by Island Surveying & Engineering dated June 16, 2026, subject to the Developer entering into a Subdivision Agreement, Development Agreement and Parkland Dedication Agreement with the Town.

Motion Carried 5-0

COMMITTEE OF COUNCIL

a) Minutes/Reports:

- i) **Minutes** – May 20, 2026 - included in the package.

b) Resolutions:

COC-27-2026 103-105 Kingston Road – HAF Funding Request

Moved by Councillor Corey Frizzell
Seconded by Councillor Cory Stevenson

Whereas: The Town received a proposal for funding under the Housing Accelerator Fund (HAF) from Arsenault Properties/Kingston Holdings Inc. for their current development situated at 103-105 Kingston Road to assist in the provision of a dedicated fire suppression booster pump system to service the three buildings in this development;

And Whereas: The booster pump system is required because municipal water pressure at the street at this location is fifty pounds per square inch, which is not sufficient to ensure adequate functionality of the sprinkler system on the highest floors;

And Whereas: Council has considered the one hundred and five housing units in this project and the requirements and parameters of HAF to support housing in the Town and desires to assist in this project;

Therefore, Be it Resolved: That Council grant approval for a commitment of \$113,850, representing fifty percent of the cost of the fire suppression booster pump system, of HAF funds to Arsenault Properties/Kingston Holdings Inc. for their current development situated at 103-105 Kingston Road.

Motion Carried 5-0

COC-28-2026 C.H.A.N.G.E. Program – Waiver of Facility User Fees

Moved by Councillor Judy Herlihy
Seconded by Councillor Cory Stevenson

Whereas: The Town of Cornwall is a community that values the physical and mental health and wellness of its residents, and is committed to developing and investing in strategies that promote this wellbeing;

And Whereas: The Town has for the previous six years provided space, at no cost, to the Canadian Health Advanced by Nutrition and Graded Exercise (C.H.A.N.G.E.) Program;

And Whereas: The Town of Cornwall has been asked to donate the use of town space for the

C.H.A.N.G.E. Program for another year;

And Whereas: The Town currently has space available and is interested in again assisting this program;

Therefore, be it Resolved: That the Town of Cornwall donate the use of space in the Cornwall Civic Centre, or Town Hall Community Room, at dates and times as are mutually agreeable between the Program and the Town, subject to availability, availability is at the sole discretion of the Town.

Motion Carried 5-0

COC-29-2026 Equality Project – Ticket Purchase

Moved by Councillor Steven Campbell
Seconded by Councillor Corey Frizzell

Whereas: The Equality Project Inc. is a community-based non-profit that provides advocacy, shelter, programming and direct support initiatives for individuals and families facing hardships across Prince Edward Island;

And Whereas: The Town of Cornwall is a community that values the physical and mental health and wellness of its residents, and is committed to developing and investing in strategies and groups that promote this wellbeing;

Therefore, be it Resolved: That the Town of Cornwall purchase a table of six seats at the Equality Project fundraising dinner and silent auction being held at the Eastlink Centre Friday June 26, 2026.

Motion Carried 5-0

COC-30-2026 PEI Crimestoppers Donation

Moved by Councillor Corey Frizzell
Seconded by Councillor Cory Stevenson

Whereas: PEI Crime Stoppers is a registered non-profit organization, in its 38th year of operation, which was established to assist in crime prevention and the promotion of safer communities across PEI;

And Whereas: PEI Crime Stoppers is a benefit to the residents of the Town of Cornwall, and it relies entirely on donations to fund operations;

Therefore, Be it Resolved: That the Town of Cornwall donate two hundred and fifty dollars

(\$250) to PEI Crime Stoppers to assist in their ongoing operations in furtherance of crime prevention and the promotion of safer communities.

Motion Carried 5-0

ENVIRONMENT AND SUSTAINABILITY

a) Minutes/Reports:

- i) **Minutes** – The Committee met June 22 – Minutes were not available for the Package. Councillor Herlihy provided the following updates:
 - The Committee did a debrief of the recent Dandelion Festival.
 - The Committee discussed Water Audits. The Town has hired a new staff member to do the audits.
 - Rain barrels are now included in the Green Lawn Rebate Program.
 - The Committee will break for the summer and return to the regular schedule in September.

b) Resolutions: Nil

MUNICIPAL AND EMERGENCY SERVICES

a) Minutes/Reports:

- i) **Minutes** – The Committee did not meet. Councillor Frizzell provided the following updates:
 - Transit numbers continue to increase, which is great to see. There were 4094 riders in May 2026, up from 3064 in May 2025, which is a 33.6% increase. Charlottetown is down 9% and Stratford down 10.9%.
 - NRFD had 10 calls. In Cornwall for the month
 - RCMP issued 64 traffic offence violations. The RCMP presence and number of tickets being issued should encourage drivers to slow down.
 - Emergency Measures consultant Aaron Campbell facilitated a mock emergency tabletop exercise recently with many Councillors. Staff and community partners in attendance. The exercise went step by step through a potential scenario. Thank you to Aaron and everyone involved.

b) Resolutions: Nil

PARKS AND RECREATION

a) Minutes/Reports:

- i) **Minutes** – June 10, 2026, included in the package.
- ii) **June Manager's Report** –Councillor Stevenson provided the following updates:
 - Thank you to Kim and staff for a very successful seniors' lobster lunch with close

to 200 dinners being served.

- Thank you to Kim, staff and the PC Caucus for hosting a Mark McLane memorial seniors' lunch. It was a very nice event to remember Mark.
- The 2nd Annual "Everybody Plays" golf tournament raised \$3900 with \$8000 raised to date. Thank you to Kim, Dylan, Greg and staff for this great event to support youth in our community.
- Maintenance staff are working to get all parks and equipment ready for summer.
- Canada Day events including pancake breakfast, healing ceremony, official opening with entertainment, free swim & BBQ, singalong with Campfire Dave and fireworks will be a huge event for the Town. All events are free, and we are looking forward to seeing everyone out.

b) Resolutions:

PR-05-2026 Parade Float

Moved by Councillor Cory Stevenson
Seconded by Councillor Steven Campbell

Whereas: The Town of Cornwall has budgeted to have a parade float designed and built for use in Town events and other parades;

And Whereas: A design has been submitted to the Council, for approval, including photos of the Town and a replica water tower, and it was considered at the Committee of Council meeting held on June 17, 2024, and is attached to this resolution;

Therefore, be it Resolved: That the Town approve the design for the parade float as attached to this resolution and that administration proceed with the construction of the float.

Motion Carried 5-0

Councillor Frizzell would like to see the cost of the float in the resolution.

PR-06-2026 Commemorative Sweater at TFSC

Moved by Councillor Cory Stevenson
Seconded by Councillor Steven Campbell

Whereas: The Cornwall Area Minor Ball Association (CAMBA) has submitted a request to install a jersey on the fence of the upper ball field at the Terry Fox Sport Complex to honour a former player. The jersey will be installed during a ball tournament and be maintained in place by CAMBA;

Therefore, be it Resolved: That CAMBA is approved to install a commemorative jersey on the fence at centre field on the upper ball field of the Terry Fox Sport Complex in honour of Minhu Lee.

Motion Carried 5-0

Councillor Frizzell noted that this is a great initiative by CAMBA. Minhu was a pleasure to coach in ball and basketball. He was a terrific athlete with a very positive energy. His passing was a huge loss. Kudos to CAMBA and everyone involved in this great recognition.

PR-07-2026 “Everybody Plays” Program

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Steven Campbell**

Whereas: The Parks and Recreation department has established the ‘Everybody Plays’ Fund to assist local families pay for sport, recreation, cultural and community programs for their children;

And Whereas: Guidelines and an application for the program have also been developed and were reviewed at the Committee of Council meeting held on June 17, 2024, at which time several amendments were made to the guidelines and application;

Therefore, be it Resolved: That the application and guidelines for the ‘Everybody Plays’ program, as amended and attached to this resolution, be adopted, and that funds raised in 2025, of approximately \$4100, be carried to forward use in the 2026 program.

Motion Carried 5-0

Councillor Frizzell noted that this is another great initiative and is happy with the discussion to make the application process more user-friendly and less invasive. Mayor McCourt said it is great to see Council go above and beyond to help residents and not invade their privacy. Councillor Stevenson noted in response to a previous inquiry that the funds raised are clear profit after expenses.

PR-08-2026 “Mid-Isle Mariners” sign at TFSC

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Steven Campbell**

Whereas: The Mid Isle Mariners have submitted a request to place a ‘Home of the Mid-Isle Mariners’ sign on the fence at centre field on the softball field at the Terry Fox Sport Complex;

Therefore, be it Resolved: That the Mid-Isle Mariners are approved to install a ‘Home of the Mid-Isle Mariners’ sign on the fence at centre field of the softball field at the Terry Fox Sport Complex.

Motion Carried 5-0

PUBLIC WORKS

a) Minutes/Reports:

- i) **Minutes** – The Committee met on June 22. Councillor Campbell provided the following updates:
 - There was a presentation from a resident on safety concerns. There was a great conversation, and a letter will be drafted to the Province to express the concerns.
 - There will be a follow-up on a previous letter to the Province regarding crosswalks and speed humps.
 - The next meeting will take place on September 23.
 - Councillor Campbell attended a Citizens on Patrol meeting and received positive feedback and compliments on the grass cutting at Lowther Park. Councillor Frizzell commented that it is nice to hear positive feedback on a new service provider.
 - Councillor Frizzell highlighted the resident-driven request for an audible pedestrian signal at Main St/John St/Kellow Dr. The resident has a daughter with a visual impairment. The Province was very receptive and will also be installing one at Main St/Meadowbank Rd. Great work by Chair Campbell for coordinating these items.
 - Councillor Stevenson has had questions on having stop signs at Lowther Dr/Mercedes Dr. He would like an update on the request for a four-way stop to be installed at that intersection. Councillor Campbell noted that this was discussed at the Public Works meeting and will be brought forward to the Province. This area ties into safety discussions.
 - Councillor Campbell noted that there has been great communication with the Province and, as requested items are completed, they get removed from the action items list.

b) Resolutions: Nil

WATER/SEWER UTILITY

a) Minutes/Reports:

- i) **Minutes:** The Committee did not meet. Councillor Stevenson provided the following updates:
 - Spring/summer maintenance and repairs are in full force.
 - The next meeting will take place on July 6 and will have updates on the new water tower high-pressure valve issues.
 - Councillor Campbell inquired about a tour of the facility and some public works buildings. Councillor Stevenson advised that a tour of the water tower has been delayed until existing high-pressure issues are resolved.

b) Resolutions:

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: The Town of Cornwall has been awarded funding under the Build Communities Strong Fund (BCSF) for the Cornwall Road Utilities Extension Project;

And Whereas: the Town must enter into a Contribution Agreement with Housing, Infrastructure and Communities Canada (HICC) to receive the funding;

And Whereas: HICC requires a formal resolution of Council confirming that the Town has the legal authority, administrative capacity, and financial capability to enter into such an agreement;

Therefore, be it Resolved: That the Council of the Town of Cornwall hereby confirms that it has the legal authority, administrative capacity, and financial resources necessary to enter into a funding agreement with Housing, Infrastructure and Communities Canada for the Cornwall Road Utilities Extension project under the Build Communities Strong Fund;

And Further Be It Resolved: That Council authorizes the appropriate officials of the Town of Cornwall to execute all agreements and related documents required to give effect to this resolution.

Motion Carried 5-0

U-10-2026 **Contract Award – Warren Grove Road Watermain Upgrades Tender Award**

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Corey Frizzell**

Whereas: The Town of Cornwall has identified the replacement of the watermain at the intersection of Warren Grove Road, Kingston Road and Lakeview Drive as a priority infrastructure project to improve system capacity, support future growth, and enhance fire protection within the area;

And Whereas: The Department of Transportation, Infrastructure and Energy (DOTIE) is constructing a roundabout at the intersection of Warren Grove Road, Kingston Road, and Lakeview Drive, providing an opportunity for the Town's work to be completed concurrently, thereby minimizing disruption to traffic and residents;

And Whereas: The Town's watermain and sidewalk work was tendered as Component 2 of a joint tender with DOTIE, with the Province's work comprising Component 1;

And Whereas: The tender required proponents to submit prices for both components and specified that the successful bidder would be determined based on the lowest combined total of Components 1 and 2;

And Whereas: Four compliant bids were received and reviewed by WSP and DOTIE, and Birt

& MacKay Construction submitted the lowest compliant combined bid in accordance with the tender requirements;

Therefore, be it Resolved: That the Town of Cornwall accept the Component 2 bid submitted by Birt & MacKay Construction for the Warren Grove Watermain and Sidewalk Project in the amount of \$523,019.34, including HST, in accordance with the recommendation of WSP.

Motion Carried 5-0

CORRESPONDENCE

Nil

OTHER BUSINESS

- Councillor Frizzell:
 - June has been a busy month – the FCM Conference, attended by three members of Council, is a great event and a chance to network with other federal, provincial and municipal leaders. Members attended many sessions and brought back great ideas to benefit the Town.
 - Congratulations to all the Bluefield Bobcat graduates. Prom was last weekend, and everyone looked amazing. Had the pleasure of tying some ties with the help of YouTube videos.
 - Congratulations to U16 Timberwolves red flag football team on their gold medal hosted at the Terry Fox Sports Complex. Congrats to head coach and Town staff Steve Letner on a fantastic job. The team won by a one-point margin against the blue team coached by Dennis MacKenzie. Coach Steve does a great job of athlete development and gave everyone a chance to play all season and in the championship game.
 - Condolences to the family of Shirley Sanderson on her passing. The Sandersons are pillars of the community. Shirley was a great lady who loved life and lived it to the fullest. She always made everyone feel welcome. Mt heart goes out to Ricky, Brodie, Jamie-Lynn, Dylan and families. Shirley will be greatly missed.
- Councillor Stevenson:
 - Congratulations to the Timberwolves on their big win. One of the team members, Brynn, is our babysitter.
 - Like to recognize grade three student Lana Norwood from Amherst Cove Consolidated on her presentation on the dangers of potholes. She recently invited me to listen to her very well-done presentation where she talked about the nuisance of potholes and the problems, they can cause damage and expense to vehicles; some people have a fear of potholes called tropophobia, and swerving can cause accidents and

fatalities. I assured her that I would pass along her concerns to Council, particularly the chair of Public Works.

- Like to recognize Burger Love and its positive impact on our community. Sam's Restaurant, Daisy Dairy Bar, Smoke & Fire, and Pizza Delight collectively sold over 6300 burgers. Big kudos to owners and staff who worked extra hard that month to highlight Island beef; they make our town proud.
- Like to wish everyone, especially my favourite teacher and wife, Jana Stevenson, a wonderful summer.
- Councillor Frizzell added that during FCM, a lot of time was spent helping coach Stevenson get ready to lead the Amherst Cove Seadogs into a gold medal at the A Championships.
- Mayor McCourt:
 - Congratulations to all graduates. Attended the Eliot River closing ceremonies where five retiring teachers were recognized. Thank you for your dedication and hard work. You are the backbone of our community.
 - Condolences to the family of former Town employee, Keith Gauthier. Keith worked at the Town for many years, as did his wife Laura. Our thoughts are with his family at this time.
 - Like to wish everyone a happy and safe summer. Life is busy, but I hope everyone can relax and enjoy the many wonderful events this summer.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:43pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**Cornwall, Prince Edward Island
Special Meeting of Council
Wednesday, July 8, 2026
5:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Jill MacIsaac
Councillor Judy Herlihy
Councillor Corey Frizzell
Councillor Cory Stevenson
Councillor Steven Campbell

Also: Kevin Coady – CAO
Paula Griffin – Manager of Planning and Development

Regrets: N.A.

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 5:30pm.

Mayor McCourt acknowledged the terrible accident this past Tuesday which took the lives of three people, two of whom had close connections to our community. She expressed gratitude for the service they provided to our community and expressed her deepest condolences to the loved ones of the victims on behalf of the Town of Cornwall and herself.

LAND ACKNOWLEDGEMENT

Read

APPROVAL OF THE AGENDA

Councillor Stevenson moved, seconded by Councillor Campbell, that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

PLANNING AND DEVELOPMENT

Planning Chair MacIsaac noted there are two resolutions to be dealt with at this special meeting, the first is moved by Councillor Frizzell and the second is moved by Councillor Campbell. The Chair noted both these items were considered at the preceding Planning Committee meeting and turned the floor over to the movers of the resolutions.

Reports & Resolutions:

a) Resolutions:

PL-22-2026 - Special Permit (Automotive Sales License) – 68 W.B. MacPhail Drive (PID 1063098)

Moved by Councillor Corey Frizzell
Seconded by Councillor Steven Campbell

Whereas: The town received a Development Permit Application on June 9, 2026, to operate a used Motor Vehicle sales business as a secondary use to Cornwall Self Storage located at 68 W.B. MacPhail Drive (PID 1063098) (the “Property”), which Property is zoned Business Park (M2);

And Whereas: Activities connected with Automobile Sales are a Special Permit Use in the M2 Zone pursuant to Section 15.3 of the *Zoning & Subdivision Control (Development) Bylaw #422*;

And Whereas: Council has considered the Town of Cornwall 2022 *Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*;

Therefore, be it Resolved: That Council grant approval of a Special Permit Use to the operation of a used Motor Vehicle sales business as a secondary use to Cornwall Self Storage located at 68 W.B. MacPhail Drive (PID 1063098), subject to meeting the criteria required and operating conditions established for Development Permit PL-92-2026 and entering into a Development Agreement with the Town.

Motion Carried 5-0

PL-23-2026 – Parkland Dedication - York Point Meadows Subdivision Phases 1A & 1B

Moved by Councillor Steven Campbell
Seconded by Councillor Corey Frizzell

Whereas: Parkland Dedication and associated agreements are a requirement of Subdivision Development;

And Whereas: The Developer is required to dedicate and convey to the Municipality 10% of the lands being subdivided from the parent Parcel which may be satisfied by Parkland, cash-in-lieu or a combination of both;

And Whereas: The Developer has requested to provide the area identified as Open Space on the Residential Subdivision Concept Plan No. 26043-C1 prepared by Sandstone Surveying and Engineering on June 9, 2026, on which a trail is to be constructed and a wooden area cleared by the Developer for the purpose of satisfying parkland dedication requirements for both Phases of

the Development;

And Whereas: Council has considered the Town of Cornwall 2022 *Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*;

Therefore, be it Resolved: That Council accept the Open Space area identified on the Residential Subdivision Concept Plan No. 26043-C1 prepared by Sandstone Surveying and Engineering on June 9, 2026, the construction of a trail and a wooden area cleared by the Developer as Parkland Dedication for Phase 1A and Phase 1B of York Point Meadows Subdivision, subject to the Developer entering into a Parkland Dedication Agreement with the Town.

Motion Carried 5-0

ADJOURNMENT

The meeting was adjourned at 5:37pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Town of Cornwall
Planning Committee Meeting
July 8, 2026, at 4:30 PM

Attendance: Deputy Mayor Jill MacIsaac, Mayor Minerva McCourt, Corey Frizzell, Steven Campbell, Cory Stevenson

Staff: Paula Griffin, Jessie Murray, CAO Kevin Coady

Other: None

Regrets: None

Public: 0

1. CALL TO ORDER

Chair MacIsaac called the meeting to order at 4:30 pm.

2. LAND ACKNOWLEDGEMENT

Chair MacIsaac welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor Frizzell that the Agenda be approved as read.

CARRIED

4. DISCLOSURE OF CONFLICT OF INTEREST

NIL

5. APPROVAL OF MINUTES

It was moved by Councillor Frizzell and seconded by Councillor Campbell that the Minutes of May 6, 2026, be approved as read.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES:

a. Request for Commercial Rezoning Application Decisions for this term

With the approval of the rezoning of 298 Main Street, Councillor Frizzell requested data relating to what the town would have received in commercial property tax for the three (3) rezonings that were denied.

Staff confirmed that any available information would be brought to Planning Committee at a later date.

b. Cancelled Public Meeting -- New Date

After a brief discussion, Councillors and Staff agreed to reschedule the cancelled June 25, 2026, Public Meeting relating to applications for PIDs 1148626 and 607960 to Thursday, Aug 6, 2026, at 7:00pm at Cornwall Civic Centre.

c. Cornwall Self Storage – Automotive Sales License

Staff stated that the owner of Cornwall Self Storage at 68 W.B. MacPhail Drive has applied to operate an Automotive Sales business as a secondary use on the property. The business would be largely on-line sales and have very little traffic in the office. The applicant is proposing that 4 parking spaces would be sufficient for the business.

Councillors requested clarification on the 8 parking spots required by the original permit for the self storage operation as to whether the 4 proposed auto sales spots would be in addition to the 8 making 12 spots total.

Staff explained the 4 spots would be included in the 8 spots as they are excessive for the existing business. There are only two staff members at Cornwall Self Storage, and the Automotive Sales business would only expect a maximum of 4 cars on the lot, leaving two spare spots. Staff also mentioned that Bylaw #422 states parking requirements within the Business Park are determined by the Development Officer, and they believe there is adequate parking for both businesses to operate on the property. The applicant would also have to enter into a Development Agreement with the Town.

Councillor Frizzell moved, seconded by Councillor Campbell to forward discussion to Committee of Council

d. Parkland Dedication – PID 248997 (Ferry Road)

Staff explained that the previous Preliminary Approval granted to the subdivision concept for York Point Meadows (a portion of PID 248997) and any relevant agreements for this property have expired. A new application was submitted which entails two (2) phases of development for the updated concept (1A & 1B) which will be developed concurrently.

As a Parkland Dedication of 10% of the subdivided lands or cash-in-lieu of its value is required to approve the subdivision concept, the developer has identified a 6616.5m² parcel of land to be designated for open green space along with a new trail that will extend from the proposed Parkland Dedication open space and connect to the required pedestrian walkway in Phase 1B. From there, there will be a short walk from Retamary Drive Extension across Riverview Place Subdivision to access Tranquility Trail from Sunshine Meadows Drive. The developer would be responsible for the construction of the trail as well as clearing an open area within the wooded parcel suggested for open space.

The total assessed value for both Phase 1A and 1B is \$2,223,500. If cash-in-lieu were to be considered, \$222,350 (10%) would be required. The proposed open space was discussed with the Town's Parks and Recreation Department, and it was confirmed it would be a suitable option for possible open space. The Committee determined that the land proposal for Parkland Dedication would be more beneficial for the Town rather than taking the 10% cash in lieu.

Councillor Campbell moved, seconded by Councillor Frizzell to forward discussion to Committee of Council

7. NEW BUSINESS

a. Commercial Development – 601 Main Street

Staff stated an application has been received for Commercial Development at 601 Capital Drive. The proposal would consist of 2 6-unit and 1 5-unit commercial buildings. The applicant has already been approached by possible tenants, several of which have shown interest in signing a ten-year lease. Staff confirmed there will be two entrances as right in, right out, as well as flexibility to accommodate drive-thru type businesses.

Due to the square footage each building being over 600 m², Bylaw #422 requires Council approval for the development concept.

Councillor Frizzell moved, seconded by Councillor Campbell to forward discussion to Committee of Council

8. OTHER BUSINESS

UPLAND has completed their Initial Public Consultation process, and feedback has largely been positive. The public can still reach out to UPLAND through the project website, phone or email which will remain a constant throughout the entire process.

NIL

9. IN-CAMERA

NIL

10. NEXT MEETING

The next Planning Committee meeting will be held on Wednesday, September 2, 2026 at 4:30 pm.

11. ADJOURNMENT

Meeting adjourned at 5:12 pm.

Jill MacIsaac, Deputy Mayor
Chair, Planning Committee

Paula Griffin
Manager, Planning & Development



TOWN OF CORNWALL

RESOLUTION

DATE: July 29, 2026
COMMITTEE: Planning Committee
MOTION NUMBER: PL-24-2026
601 Capital Drive (PID 245332)
Development Concept

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

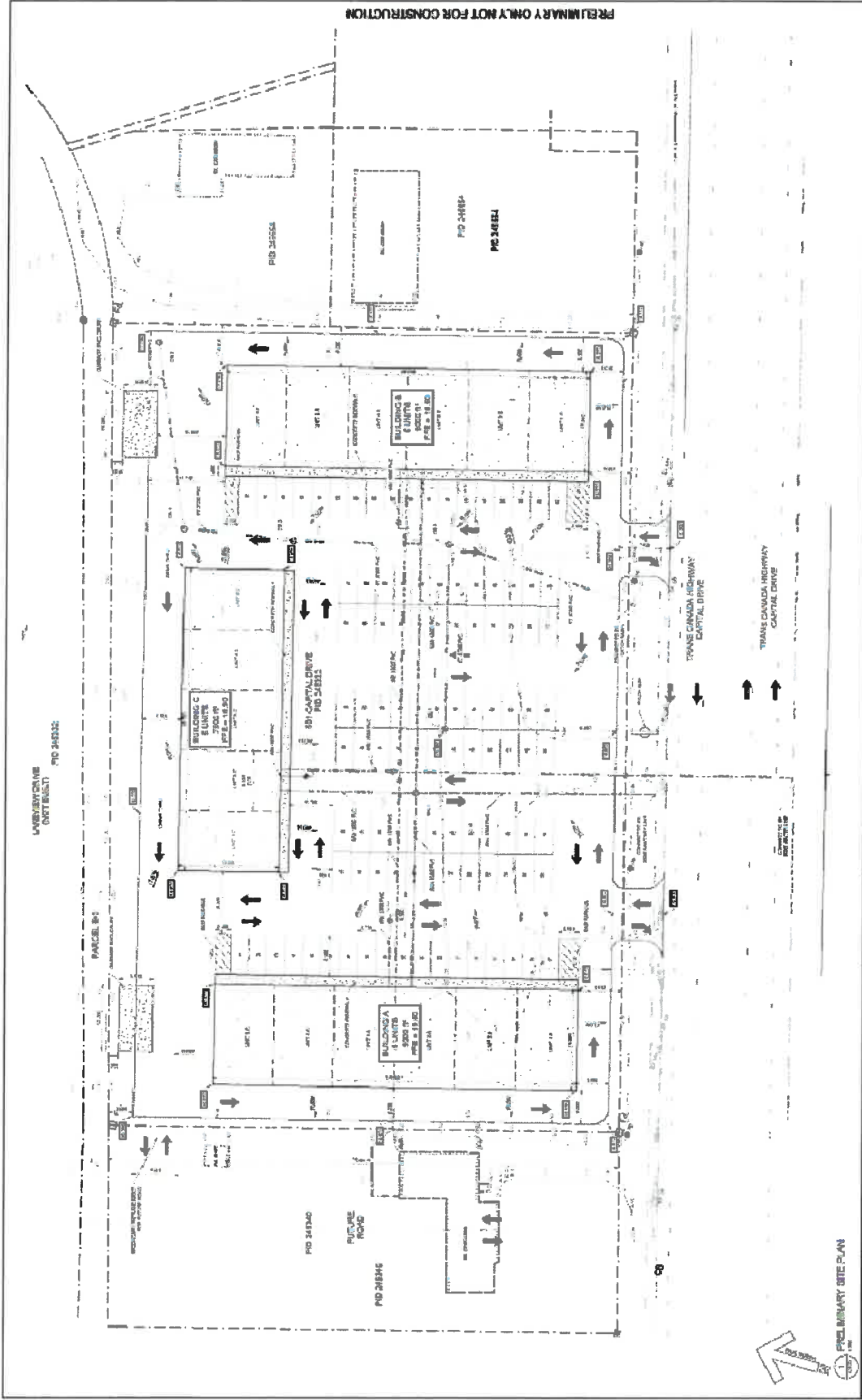
Whereas: The Town received an application for a Development Concept for 601 Capital Drive (PID 245332) to allow the development of three (3) Commercial buildings as shown on the Site Plan titled “Commercial Development PID No. 245332 601 Capital Drive – Cornwall” prepared by Coles Associates Ltd. as Drawing No. 261068-C100 dated June 15, 2026;

And Whereas: The Commercial buildings proposed for the development each have a footprint over 600 sq.m. (6458 sq.ft.);

And Whereas: Section 1.5 of Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422 requires Council approval for Commercial Developments with a building having an area greater than 600 sq. m. (6,458 sq. ft.);

And Whereas: Council has considered the Town of Cornwall 2022 Official Plan and Zoning and Subdivision Control (Development) Bylaw #422 (the “Bylaw”);

Therefore, be it Resolved: That Council grant Approval of the Development Concept for 601 Capital Drive (PID 245332) to allow the development of three (3) Commercial buildings as shown on the Site Plan titled “Commercial Development PID No. 245332 601 Capital Drive – Cornwall” prepared by Coles Associates Ltd. as Drawing No. 261068-C100 dated June 15, 2026, subject to the Development meeting all other Bylaw requirements and the Developer entering into a Development Agreement with the Town.



COLES Commercial Development PID No. 265532 601 Capital Drive - Cornwall	103707 P.E.I. INC.	93m Plan	Scale: 1:100 Date: 26/10/88 Sheet: C100
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THE DRAWING IS A PRELIMINARY SITE PLAN. IT IS NOT TO BE USED FOR CONSTRUCTION OR FOR ANY OTHER PURPOSE. IT IS THE PROPERTY OF COLES AND SHOULD NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM. WITHOUT THE WRITTEN PERMISSION OF COLES, ANY REPRODUCTION OR TRANSMISSION OF THIS DRAWING IS PROHIBITED.

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
June 17, 2026, 4:30 PM**

Chair: Mayor Minerva McCourt

Present: Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Regrets: Deputy Mayor Jill MacIsaac

Also: Kevin Coady - CAO
Tracey Laybolt – Community/IT/HR Coordinator
Paula Griffin – Manager of Planning and Development
Geoff Baker – Manager of Engineering and Capital Projects

CALL TO ORDER

Deputy Mayor MacIsaac called the meeting to order at 4:30pm. There were two members of the public present, plus the Scholarship recipients and guests.

APPROVAL OF THE AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Frizzell that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Councillor Stevenson will recuse himself from section 7-B-1, Cornerstone Parking Request, due to his membership in the church.

ADOPTION OF PREVIOUS MINUTES

May 20, 2026 - It was moved by Councillor Stevenson and seconded by Councillor Campbell that the minutes of May 20, 2026, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

Town of Cornwall Annual Scholarship Presentations – Mayor Court welcomed the scholarship recipients and their families. Mayor and Council congratulated the recipients on their hard work and wished them all the best in their future endeavors. The scholarships were presented to:

Sophia MacPhail – Academic Scholarship
Kaidence Weeks – Athletic Scholarship
Emily Hughes – Arts Scholarship
Finn Turner Galaise – Trades Scholarship
Nathan Mahar – Mature Scholarship (not in attendance)
Dallin Waite – Prolonged Disability Scholarship (not in attendance)

PLANNING

- a) Reports/Minutes – The Committee did not meet.
- b) Information Items –

Councillor Stevenson left the meeting at 4:47pm

Cornerstone Reduced Parking Request

It was moved by Councillor Frizzell and seconded by Deputy Mayor MacIsaac to bring forth a resolution that Council grant approval to reduce the previously agreed-upon parking requirement for 9 Cornerstone Drive, being PID 761569, and eliminate the 47-space parking area fronting on Kingston Road initially required by Development Permit C-109-25 and its accompanying Development Agreement, subject to entering into a new Development Agreement with the Town.

Councillor Stevenson returned to the meeting at 4:50pm

Public Meeting- June 25, 2026

A Public Meeting will be held on June 25, 2026, 7pm at the Cornwall Civic Centre.

601 Main Street – Potential Commercial Development

There is a proposed development concept for commercial development at 601 Main Street. This will be three commercial buildings to be leased out. Developers are considering various businesses for the spaces. More information will be brought forward at the July Planning Committee meeting. Councillor Frizzell noted that this is exciting news and great for the development of Main Street.

c) Request for Decision –

Cornwall Self Storage – Automobile Sales License

There was a discussion on a request for a change of use at a self-storage facility in the industrial park. The request is for a secondary use as an office for an online car sales business. The owner only needs to provide an office address to obtain his brokerage license. The permit would allow him to run a digital business out of the property, but it would not be a car lot; it would need to be able to provide 4-6 parking spaces. There would be no signage or long-term parking. Manager Griffin noted that Council can put restrictions on the development agreement, but the owner does not anticipate any long-term parking. Councillor Frizzell would like to review the development agreement before it goes out. Manager Griffin will bring forward to the July Planning Committee meeting.

Change of Concept and Parkland Dedication – PID 246488 (Ferry Road)

The developers received pre-approval 2-3 years ago but have come forward with a new concept. They are looking to change to semi detached instead of single homes, which would help with the HAF numbers. The proposed land for parkland dedication was previously not palatable for the Town. Developers have spoken to Parks & Recreation manager Meunier regarding its usability and a proposal they have to create a trail connecting to Ferry Road, Retemary Drive, and Tranquility Trail. Councillor Frizzell would like to review the option of developers providing cash in lieu as previously discussed for future developments. Manager Griffin will find the value of proposed land and bring it to the July Planning Committee meeting.

3 Lot Subdivision – PID 246488 (Ferry Road)

It was moved by Councillor Campbell and seconded by Councillor Frizzell to bring forth a resolution that Council grant Approval to subdivide three (3) Lots from a portion of PID 246488 (the “Property”) as shown on Drawing No. 25201-1 prepared by Island Surveying & Engineering dated June 16, 2026, subject to the Developer entering into a Subdivision Agreement, Development Agreement and Parkland Dedication Agreement with the Town.

COMMITTEE of COUNCIL - FINANCE/ADMINISTRATION

103-105 Kingston Road HAF Funding Request

It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution to Council that Council grant approval for a commitment of \$113,850, representing fifty percent of the cost of the fire suppression booster pump system, of HAF funds to Arsenault Properties/Kingston Holdings Inc. for their current development situated at 103-105 Kingston Road

Local Leadership for Climate Adaptation – Climate Ready Plans and Processes (FCM)

Councillor Frizzell brought forward an initiative that had been presented at FCM. Manager Baker noted that, upon review, there would be significant reporting procedures and that they may require the use of a consultant to alleviate staff pressure. Councillor Frizzell suggested deferring the application to the next application intake.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – The Committee will be meeting next week. Councillor Herlihy provided the following updates:
 - The upcoming meeting will debrief on the Dandelion Festival and review information for the upcoming water audits.
 - The Committee will take a hiatus for July and August.
- b) Information Items – Nil
- c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes –
 - (i) The Committee did not meet.
 - (ii) Municipal Service Reports (Transit/Fire/Police/Bylaw/Humane Society).
Councillor Frizzell provided the following updates:
 - T-3 Transit: the new electric buses look great. There has been an increase in ridership for May 2026 of 33.6% over May 2025. Other municipalities have seen a decrease in recent months.
 - There will be an Emergency Measures Plan tabletop exercise facilitated by consultant Aaron Campbell on June 19, 2026, at Town Hall.
- b) Information Items – Nil
- c) Requests for Decision – Nil

PARKS and RECREATION

- a) Reports/Minutes
 - (i) May 13, 2026, Minutes included in the package.
 - (ii) Manager's Report – June's report included in the package. Councillor Stevenson provided the following updates:

- The Senior's Lobster dinner was well attended, with over 160 meals served. The Mark McLane Memorial lunch will take place tomorrow. Mark was a big supporter of the lunch and often stopped in to visit.
- The Everybody Plays Golf Tournament raised over \$3900.
- The Canada Day schedule will be released soon with a full line-up of fun events, including; pancake breakfast, Healing ceremony, official opening with entertainment, free swim & BBQ, sing-along with Campfire Dave and finishing with our fireworks display.
- Staff have been working to extend the childcare license to allow for more children at the summer camp to help alleviate the waiting list.
- Enrollment numbers for summer programs have been great so far.
- Councillor Stevenson provided the following updates to questions previously raised by Councillor Frizzell:
 - o Manager Meunier reached out to Holiday Haven to discuss possibly partnering in the future for Canada Day fireworks.
 - o All swings at Town parks have been installed.
 - o Entrances to parks, including the water access and green space at Primrose are in the process of being completed. Staff have had to wait for the weather to clear up and the grounds to dry to allow the work to be completed.
 - o More pickup after your pets' signs have been ordered and will be installed.

b) Information Items – Nil

c) Requests for Decision –

Parade Float

It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution that Council approve the proposed float design.

Commemorative Sweater at TFSC Ballfield

It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution that CAMBA be approved to install a commemorative jersey on the fence at centre field on the upper ball field of the Terry Fox Sport Complex in honour of Minhu Lee.

“Everybody Plays” Program

It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution that the application and guidelines for the ‘Everybody Plays’ program, as amended and attached to this resolution, be adopted, and that funds raised in 2025, of approximately \$4100, be carried forward for use in the 2026 program.

“Mid-Isle Mariners” Sign at TFSC Softball Field

It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution that the Mid-Isle Mariners be approved to install a ‘Home of the Mid-Isle Mariners’ sign on the fence at centre field of the softball field at the Terry Fox Sport Complex.

PUBLIC WORKS

- a) Reports/Minutes – The Committee did not meet. Councillor Campbell noted that there is a lot on the next meeting agenda including a resident guest speaker to discuss safety concerns at Main St and Mercedes Dr.
- a) Information Items – Nil
- b) Requests for Decision – Nil

WATER/SEWER UTILITY

- a) Reports/Minutes – The Committee did not meet
- b) Information Item – Nil
- c) Requests for Decisions –

Cornwall Road Phase Two – Resolution for Funding Agreement

It was moved by Councillor Stevenson and seconded by Councillor Herlihy to bring forth a resolution that the Council of the Town of Cornwall hereby confirms that it has the legal authority, administrative capacity, and financial resources necessary to enter into a funding agreement with Housing, Infrastructure and Communities Canada for the Cornwall Road Utilities Extension project under the Build Communities Strong Fund;

Contract Award – Warren Grove Roundabout Project Watermain Upgrades

It was moved by Councillor Stevenson and seconded by Councillor Frizzell to bring forth a resolution that the Town of Cornwall accept the Component 2 bid submitted by Birt & MacKay Construction for the Warren Grove Watermain and Sidewalk Project in the amount of \$523,019.34, including HST, in accordance with the recommendation of WSP.

CORRESPONDENCE

Thank You – Cornwall Area Meals on Wheels

The Town received a Thank You from the Cornwall Area Meals on Wheels thanking the Town for its continued support.

C.H.A.N.G.E Program – Rental Fee Waiver Request

It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution that the Town of Cornwall donate the use of space in the Cornwall Civic Centre, or Town Hall Community Room, at dates and times as are mutually agreeable between the Program and the Town, subject to availability, availability is at the sole discretion of the Town.

Diabetes Canada – Donation Request

Council will not be moving forward with this funding request.

The Equality Project

It was moved by Councillor Campbell and seconded by Councillor Frizzell to bring forth a resolution that the Town of Cornwall purchase a table of six seats at the Equality Project fundraising dinner and silent auction being held at the Eastlink Centre Friday June 26, 2026.

Crime Stoppers PEI – New Funding Model and Request

It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution that the Town of Cornwall donate two hundred and fifty dollars (\$250) to PEI Crime Stoppers to assist in their ongoing operations in furtherance of crime prevention and the promotion of safer communities.

OTHER

Nil

IN CAMERA

MGA s.119(1)(e) - It was moved by Councillor Campbell and seconded by Councillor Herlihy that the meeting would move "In Camera" at 6:41pm.

Motion Carried

The meeting resumed the regular session at 7:23pm.

ADJOURNMENT

The meeting was adjourned at 7:25pm.

Minerva McCourt, Mayor, Chair

**Town of Cornwall
Environment and Sustainability Committee Meeting
Monday, June 22, 2026, at 5:00 PM**

Chair: Councillor Judy Herlihy

Committee Members Present: Councillor Cory Stevenson, Mayor Minerva McCourt

Staff Members Present: Geoff Baker – Manager of Engineering and Capital Projects,

Also Present: Veronica Jendrick, Watershed Coordinator; Jeanie Campbell, Resident

Regrets: Deputy Mayor Jill MacIsaac

1. Call to Order

The meeting was called to order at 5:03 p.m. by Chair, Councillor Herlihy.

2. Land Acknowledgement

The Chair read the land acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. Approval of Agenda/Additions to Agenda

Moved by Chair Herlihy, seconded by Councillor Stevenson that the Environment and Sustainability Committee agenda be approved with the following modification: add item 7.3, construction along the Ferry Road in proximity to a wetland area.

4. Disclosure of Conflict of Interest - Nil

5. Approval of Minutes

Moved by Chair Herlihy, seconded by Councillor Stevenson that the Environment and Sustainability Committee minutes of May 11, 2026, be approved as circulated.

6. Business Arising from Minutes

6.1 2026 Dandelion Festival Debrief

The Committee discussed the Dandelion Festival and agreed that the event was very successful, with strong attendance, positive feedback, and good engagement at the various activity tables.

Key comments included:

- Estimated attendance was approximately 200 to 225 people.
- Food service went well, with more than 250 hot dogs served.
- Pump-style ketchup and mustard dispensers should be considered for future events to improve food service flow.
- Gloves should be added to the event supply checklist.
- Ice cream donations were appreciated and will be acknowledged. It was noted that resident committee member Jeanie Campbell and JRs' Pizza donated a tub of ice cream each.
- Lemonade donated by Gavin Brown was well received.
- The Committee may reconsider whether kombucha should be offered in future years due to cost and limited uptake.
- Dandelion crowns, children's artwork, seed packets, Brennan's cookies, and entertainment were all well received.
- The event remained steady throughout the afternoon, unlike the previous year when the final hour was slower.
- The Committee discussed whether additional space should be provided for children's artwork in future years.
- A suggestion was received from a member of the public to rename the event as a spring festival. The Committee noted that the dandelion theme is intentional and supports education, pollinators, naturalization, and the No Mow May campaign.

The Committee also discussed an incident where a child became separated from their parent. It was agreed that future event planning should consider a simple process for assisting children or others who become separated from their group. This may include a designated helper or volunteer wearing a visible vest.

6.2 2026 Water Audit

An update was provided that Abby Douglas has been hired for the summer water audit position. She has an environmental background and has previous experience with the Kensington North Watershed Association and volunteer work.

6.3 Forest Management Plan

The Committee was advised that the Town did not receive funding through the Climate Challenge Fund, as the program was paused as part of the provincial budget process. The committee noted that the application, terms of reference, and supporting material remain available and could be adapted for another funding opportunity if one becomes available.

6.4 Property Maintenance and Dangerous or Unsightly Premises Bylaw

An update was provided that the draft Property Maintenance Bylaw is expected to be circulated to other committees, beginning with the Planning Committee in July.

The Committee discussed revisions previously suggested by Kevin, including:

- Tying penalty provisions back to the Town's Summary Proceedings Bylaw; and
- Aligning the grass length provision with the Summary Proceedings Bylaw;
- Bylaw structural issues.

A copy of the updated draft will be circulated to the Committee.

6.5 Rain Barrel Program

The Committee reviewed research on potential rain barrel program options.

It was noted that rainbarrel.ca has been used by several municipalities and watershed groups. Under that model, residents order and pay online, and barrels are shipped in bulk to a designated pick-up location. The Committee felt this approach may be more work than it is worth and may not be convenient for residents.

The preferred approach is to expand the Town's existing Green Lawn Rebate Program to include rain barrels with a maximum rebate of \$50.00. The Committee agreed with the approach, and subject to confirmation from Kevin that a Council resolution is not required, staff should proceed with implementing the program accordingly.

7. New Business

7.1 Summer Hiatus

The Committee discussed the normal summer meeting break. As in previous years, the Committee will not meet in July or August unless required. The next meeting will be scheduled for September.

7.2 CAWG Concerns regarding Terry Fox Sports Centre Trail Paving Project

The Committee discussed concerns raised by CAWG regarding the trail paving work at the Terry Fox Sports Complex and potential impacts to the naturalization Gallery.

Staff advised that WSP was provided with the information and that CAWG provided data for signage. WSP plotted the signage locations on the project drawings and provided them to the contractor. CAWG will inspect the area following completion of the paving to determine whether any signs or trees were removed or impacted. Any signage requiring reinstatement will be addressed. If any trees were removed, staff and CAWG will review appropriate replacement options.

7.3 Construction along Ferry Road in Proximity to a Wetland Area

A concern was raised regarding a development near Ferry Road, in the area of Elliott Park, where there is an active wetland area. Staff advised that the land is privately owned and that the area would be subject to provincial wetland protections and development buffers. The Committee discussed that future subdivision development may occur in the area, but any development would need to respect wetland boundaries and applicable buffers. It was suggested that the Committee receive wetland mapping identifying wetland and potential development restriction areas within the Town.

9. Cornwall and Area Watershed Group Update

CAWG provided the following update:

- Tree planting for the season has been completed.
- CAWG has moved in to in-stream work.
- Minor material management is being carried out on Hyde Creek.
- Work will begin behind the community gardens and continue upstream.
- CAWG noted ongoing informal stream crossings behind the community gardens and suggested that a more established, dry access path may reduce bank damage and informal crossings.
- Staff agreed to meet with CAWG on site to review the area.

CAWG confirmed their participating in Canada Day activities.

CAWG will be participating in a survey of Hyde Pond with the Invasive Species Council to check for aquatic invasive plants. CAWG raised the idea of a small dock or boat access point at Hyde Pond. The Committee discussed that any access should likely be limited to non-motorized use. Concerns included parking, neighbourhood impacts, ecological considerations, and the need to include multiple committees, including Parks and Recreation. It was noted that a dock may help reduce bank erosion caused by informal launching and could improve safe access and angling opportunities.

10. Correspondence – Nil

11. Adjournment

11.1 The meeting was adjourned at 6:13 PM

The next meeting time is tentatively scheduled for Monday, September 14, 2026, at the Town Hall.

Judy Herlihy
Chair

Geoff Baker
Manager of Engineering and Capital Projects

**TOWN OF CORNWALL
MUNICIPAL AND EMERGENCY SERVICES COMMITTEE
Wednesday, July 8, 2026, at 5:40pm**

Attendance: Councillor Frizzell (Chair), Councillor Herlihy, Mayor Minerva McCourt

Staff: Kevin Coady (CAO)

Others:

Guests: Donna Johnson – Bylaw Enforcement - Cancelled

1. CALL TO ORDER

Councillor Frizzell chaired the meeting which was called to order at 5:40pm.

2. LAND ACKNOWLEDGEMENT

Councillor Frizzell began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. APPROVAL OF THE AGENDA

Bylaw Officer Donna Johnson was unable to attend and therefore item 6(a) is removed from the agenda, It was moved by Councillor Herlihy and seconded by Mayor McCourt that the Agenda be approved as amended.

CARRIED

4. APPROVAL OF THE MINUTES

It was moved by Councillor Herlihy and seconded by Mayor McCourt that the Minutes of May 6, 2026 be approved with a correction to the date in the header of the minutes.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

NIL

6. PRESENTATIONS/DISCUSSION

a. Item cancelled.

7. REPORTS: (Transit, Fire, Police reports were received before the meeting)

a. T3 Transit:

b. North River Fire Department:

c. RCMP:

d. Bylaw Enforcement:

e. Animal Control:

8. ITEMS FOR DISCUSSION

a. Animal Control Bylaw – A clean downsized copy of the Animal Control Bylaw with several comments/questions from TOC legal counsel was included in the meeting package. In addition, a marked up copy of the original bylaw was also included in the meeting package.

Several further changes to the Bylaw were recommended and will be made to the draft. When the amended draft is completed, it will be forwarded to the Committee of Council for consideration for Adoption.

b. Transit Contract Renewal Update – Staff informed the Committee that renewal negotiations are ongoing between Trius Transit (the operator) and the Capital Area Transit Coordinating Committee (the three municipalities).

A smaller working group consisting of the Town of Cornwall CAO, Matthew Cassidy, Anna Keenan and Jessika Corkum-Gorrill has been established to further the contract negotiations.

The draft contract is nearing substantial completion with disagreement between the parties remaining on three or four key terms. Once a complete draft agreement has been achieved the draft will be brought to the Committee for review and comment before furtherance to the Committee of Council

c. There will be no MES Committee meeting August.

9. IN CAMERA MGA

NIL

10. OTHER BUSINESS

NIL

11. ADJOURNMENT:

The meeting was adjourned at 8:03pm.

COREY FRIZZELL, Chair
Councillor

KEVIN COADY
Chief Administrative Officer

Kevin Coady

From: Matthew Cassidy <mcassidy@coachatlantic.ca>
Sent: July 6, 2026 3:36 PM
To: Keenan, Anna; Kevin Coady; Jeremy Pierce; Corkum-Gorrill, Jessika; Jeremy Crosby
Cc: nsmallman@townofstratford.ca; Moghimi, Elmira
Subject: Re: June Ridership Reports

Hello All - there was a typo for in my original chart for Cornwall's ridership grow %.

Please see below for the corrected chart.

MMC

From: Matthew Cassidy <mcassidy@coachatlantic.ca>
Sent: Monday, July 6, 2026 3:29 PM
To: Keenan, Anna <akeenan@charlottetown.ca>; Kevin Coady <kcoady@cornwallpe.ca>; Jeremy Pierce <jpierce@townofstratford.ca>; Corkum-Gorrill, Jessika <jcorkumgorrill@charlottetown.ca>; Jeremy Crosby <jcrosby@townofstratford.ca>
Cc: nsmallman@townofstratford.ca <nsmallman@townofstratford.ca>; Moghimi, Elmira <emoghimi@charlottetown.ca>
Subject: June Ridership Reports

Hello All,

Attached you will find our ridership report for all three Municipalities for the month of June.

Here is a summary of the ridership from the expanded routes:

- East Royalty - 1,066
- Stratford Mid-day runs - 1,928
- Cornwall mid-day runs - 1,756

	June 2026	June 2025	% change	YTD 2026	YTD 2025	% Change
Charlottetown	124,384	125,044	(0.5%)	678,602	734,319	(7.6%)
Cornwall	4,510	3,168	42.4%	22,316	17,007	31.2%
Stratford	7,165	6,992	2.5%	34,727	37,027	(6.2%)

Please let me know if you have any questions or concerns.

MMC

Matthew Cassidy, CPA, CA | President
Coach Atlantic Transportation Group
m.902.393.5039 | o.902.566.5664 Ext101

CORNWALL RIDERSHIP - JUNE 2026

Date	Day	Sum of Cornwall U1	Sum of Cornwall U18 Ups	Sum of Cornwall Offs	Sum of Cornwall U18 Offs	Sum of Cornwall Ridership
		82	18	84	13	197
05/01/2026	Mon	75	15	79	16	185
05/02/2026	Tue	67	17	81	7	172
05/03/2026	Wed	85	25	74	9	193
05/04/2026	Thu	84	14	81	7	186
05/05/2026	Fri	31	10	32	5	78
05/06/2026	Sat					0
05/07/2026	Sun	63	21	59	14	157
05/08/2026	Mon	62	14	79	16	171
05/09/2026	Tue	79	34	71	21	205
05/10/2026	Wed	76	22	79	10	187
05/11/2026	Thu	66	21	89	8	184
05/12/2026	Fri	27	15	23	3	68
05/13/2026	Sat					0
05/14/2026	Sun	74	28	73	13	188
05/15/2026	Mon	78	15	88	10	191
05/16/2026	Tue	94	35	85	13	227
05/17/2026	Wed	82	24	85	17	208
05/18/2026	Thu	71	15	80	10	176
05/19/2026	Fri	31	11	35	8	85
05/20/2026	Sat					0
05/21/2026	Sun	83	35	95	18	231
05/22/2026	Mon	61	16	75	11	163
05/23/2026	Tue	71	23	85	12	191
05/24/2026	Wed	75	21	79	20	195
05/25/2026	Thu	68	26	77	17	188
05/26/2026	Fri	32	21	30	15	98
05/27/2026	Sat					0
05/28/2026	Sun	79	21	86	11	197
05/29/2026	Mon	77	24	81	7	189
05/30/2026	Tue					0
07/01/2026	Wed	1,773	541	1,885	311	4510
Grand Total						

Route # (All)

CORNWALL RIDERSHIP - JUNE 2026

Values

Day	Non	Sum of Cornwall
Sun	Paying	Ridership
Mon		0
Tue		970
Wed		899
Thu		795
Fri		783
Sat		734
Grand Total		329
		4510

	2026	2025	2024
Total Ridership	4,510	3,168	2,977
Monday - Friday	4,181	2,873	2,727
Paying	-	-	-
Non - Paying	22	21	20
Working Days	190	137	136
Average	329	295	250
Saturday	-	0	-
Paying	4	4	5
Non - Paying	82	73.75	50
Working Days			
Average			

Date	Day	9:15 Drop Off Cornwal I	9:15 Pick Up Cornwal I	10:15 Drop Off Cornwal I	10:15 Pick Up Cornwal I	11:15 Drop Off Cornwal I	11:15 Pick Up Cornwal I	12:15 Drop Off Cornwal I	12:15 Pick Up Cornwal I	1:15 Drop Off Cornwal I	1:15 Pick Up Cornwal I	2:15 Drop Off Cornwal I	2:15 Pick Up Cornwal I	3:15 Drop Off Cornwal I	3:15 Pick Up Cornwal I	Total/day
06/01/2026	Mon	8	5	0	6	4	6	2	8	6	6	2	7	8	12	80
06/02/2026	Tues	3	5	2	5	4	3	5	6	7	2	6	9	6	9	72
06/03/2026	Wed	5	2	1	8	4	3	1	4	5	1	5	13	7	8	67
06/04/2026	Thurs	6	6	2	7	3	7	1	7	5	4	2	17	6	8	81
06/05/2026	Fri	5	3	2	6	4	2	4	4	5	2	6	19	2	6	70
06/06/2026	Sat															0
06/07/2026	Sun															0
06/08/2026	Mon	4	5	1	2	3	2	1	8	3	4	3	8	4	13	61
06/09/2026	Tues	2	8	2	4	5	2	3	3	6	4	8	7	7	11	72
06/10/2026	Wed	4	5	1	5	3	5	2	11	4	4	14	9	9	17	93
06/11/2026	Thurs	6	9	6	5	2	3	6	5	4	5	5	14	4	6	80
06/12/2026	Fri	1	6	4	3	3	4	8	15	5	3	9	11	6	6	84
06/13/2026	Sat															0
06/14/2026	Sun															0
06/15/2026	Mon	2	5	3	5	5	3	3	15	6	10	1	0	7	11	76
06/16/2026	Tues	5	9	7	4	5	4	2	6	2	2	7	14	7	14	88
06/17/2026	Wed	7	7	1	8	4	18	1	0	10	6	3	16	11	9	101
06/18/2026	Thurs	5	8	2	8	1	3	1	7	13	4	4	15	6	6	83
06/19/2026	Fri	3	4	2	9	2	5	6	7	4	3	8	12	7	7	79
06/20/2026	Sat															0
06/21/2026	Sun															0
06/22/2026	Mon	5	10	5	8	3	7	8	13	6	5	9	17	5	12	113
06/23/2026	Tues	3	7	2	3	5	2	4	2	3	4	4	9	3	7	58
06/24/2026	Wed	3	4	2	3	2	6	3	11	2	8	4	5	8	8	69
06/25/2026	Thurs	2	6	2	11	4	6	1	5	4	5	6	4	11	5	72
06/26/2026	Fri	6	5	1	6	5	2	2	9	5	5	3	16	6	11	82
06/27/2026	Sat															0
06/28/2026	Sun															0
06/29/2026	Mon	6	8	3	8	3	4	3	21	8	6	8	8	6	4	96
06/30/2026	Tues	3	7	2	9	3	6	4	9	3	9	8	9	2	5	79
07/01/2026	Wed															0
		94	134	53	133	77	103	71	176	116	102	125	239	138	195	1756

NORTH RIVER FIRE DEPARTMENT

Town of Cornwall Statistics

June 2026



Call Type	Number
Motor Vehicle Collision	3
Medical First Responder	2
Mulch Fire	1
Person stuck in playground equipment	1
Fuel Leak	1
Carbon Monoxide Alarm	1

Fire Calls

	2021	2022	2023	2024	2025	2026
December	6 (6)	7 (7)	4 (4)	9 (9)	9 (9)	12 (12)
January	7 (13)	7 (14)	7 (11)	2 (11)	5 (14)	5 (17)
February	7 (20)	4 (18)	6 (17)	5 (16)	9 (23)	5 (22)
March	3 (23)	9 (27)	3 (20)	5 (21)	3 (26)	9 (31)
April	3 (26)	3 (30)	5 (25)	6 (27)	17 (43)	5 (36)
May	3 (29)	3 (33)	11 (36)	2 (29)	4 (47)	10 (46)
June	11 (40)	4 (37)	13 (49)	9 (38)	6 (53)	9 (55)
July	4 (44)	7 (44)	18 (67)	10 (48)	12 (65)	
August	8 (52)	8 (52)	7 (74)	12 (60)	9 (74)	
September	7 (59)	12 (64)	12 (86)	9 (69)	8 (82)	
October	6 (65)	14 (78)	7 (93)	4 (73)	9 (91)	
November	4 (69)	13 (91)	7 (100)	2 (75)	9 (100)	
Cornwall Totals	69	91	100	75	100	
NRFD Overall Totals	186	241	291	222	269	

Call Types

	2021	2022	2023	2024	2025	2026
Motor Vehicle Collisions	12	16	14	14	21	10
Misc. Fire type calls	17	28	16	11	20	14
Fire Alarms	22	19	31	23	32	14
Medical First Responder	10	19	29	22	16	8
Carbon Monoxide Alarms	1	3	2	1	2	4
Structure Fires	1	1	2	0	0	1
Vehicle Fires	2	1	1	2	3	1
Water Rescue	3	0	0	0	1	
Off-Road Rescue	0	1	0	0	0	
Ice Rescue	0	0	0	1	0	



Monthly Report

June 2026

Town of Cornwall

Prepared by:
L Division Criminal Analysis Section
2026-07-06

This report is intended for Official Use Only



Royal Canadian Gendarmerie royale
Mounted Police du Canada

Police Activity

Occurrence Summary

At 16, persons crimes were higher than both last month and last year (9 and 10). Four of these involved 5 sexual offences, three of which involved historic sexual assault allegations. There was 1 reported robbery indecent which resulted in an arrest.

At 18, property crime matched both last month and last year (both 19). Mischief was the most frequent occurrence type with 8, followed by fraud and theft under \$5000 (both 4).

There was one drug enforcement occurrence reported in June, consistent with both last month and last year (0 and 4 respectively). This is still open and under active investigation.

At 155, traffic enforcement was slightly lower than last month (171 and significantly higher than last year (84). Year-over increases are seen in Speeding (+38) and "Other" traffic related offences and duties (combined +28). The were no dangerous operation of a motor vehicle incidents, however there were 4 impaired driving occurrences, with one being cleared by charge. There were 14 reported collisions, none of which involved fatalities.

Overall, June 2026 recorded 283 occurrences with 271 founded or still under investigation. This level is consistent with last month (289/281) and significantly higher than last year (196/180). It is also higher than the 12-month average for the Town (217/207).



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada

Community Policing

Policing Initiatives

- Members attended the monthly Citizens on Patrol meeting

Selective Traffic Enforcement Program

- Members conducted 16 STEP files
 - 8 on Main Street
 - 1 each on Capital Drive, Cornwall Road, Ferry Road, Kingston Road, Meadowbank Road, North York River Road, Route 247 and Route 248



Royal Canadian Gendarmerie royale
Mounted Police du Canada

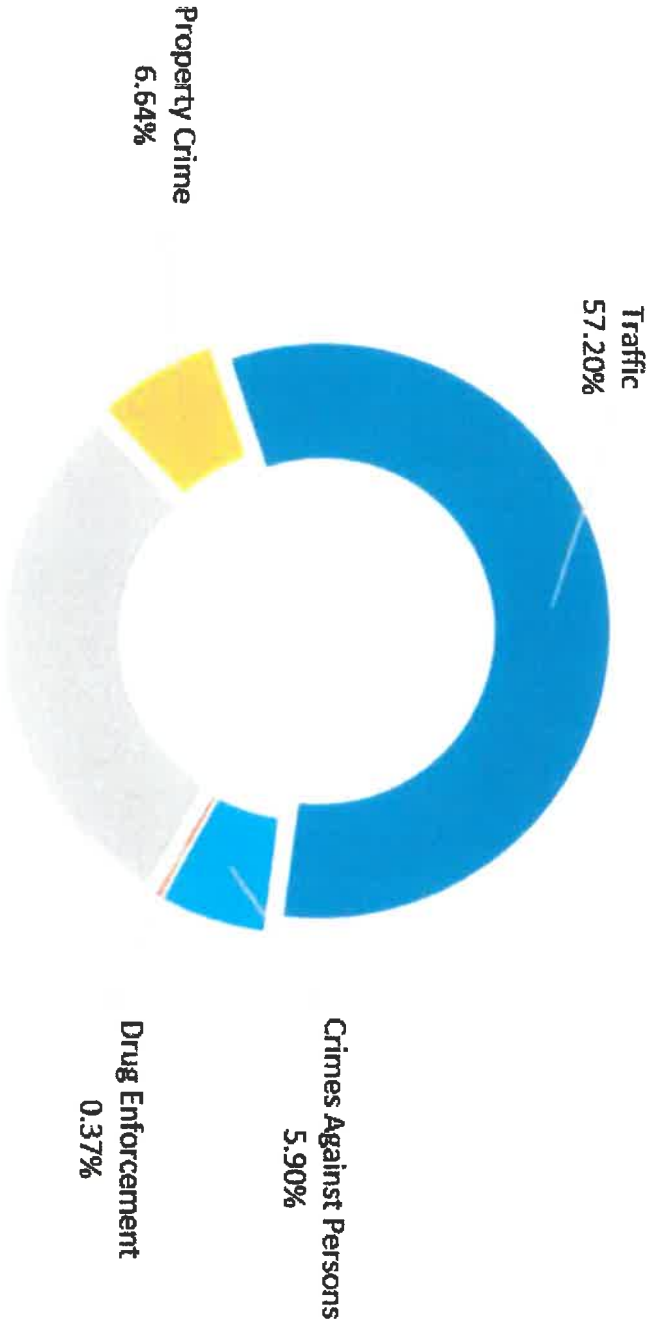
Canada

All Occurrences

Occurrences by Category - All Occurrence Types

Queens District RCMP (Cornwall)

June 2026



272 Founded/SUI of 284 Total Occurrences



Royal Canadian Mounted Police
Gendarmerie royale du Canada

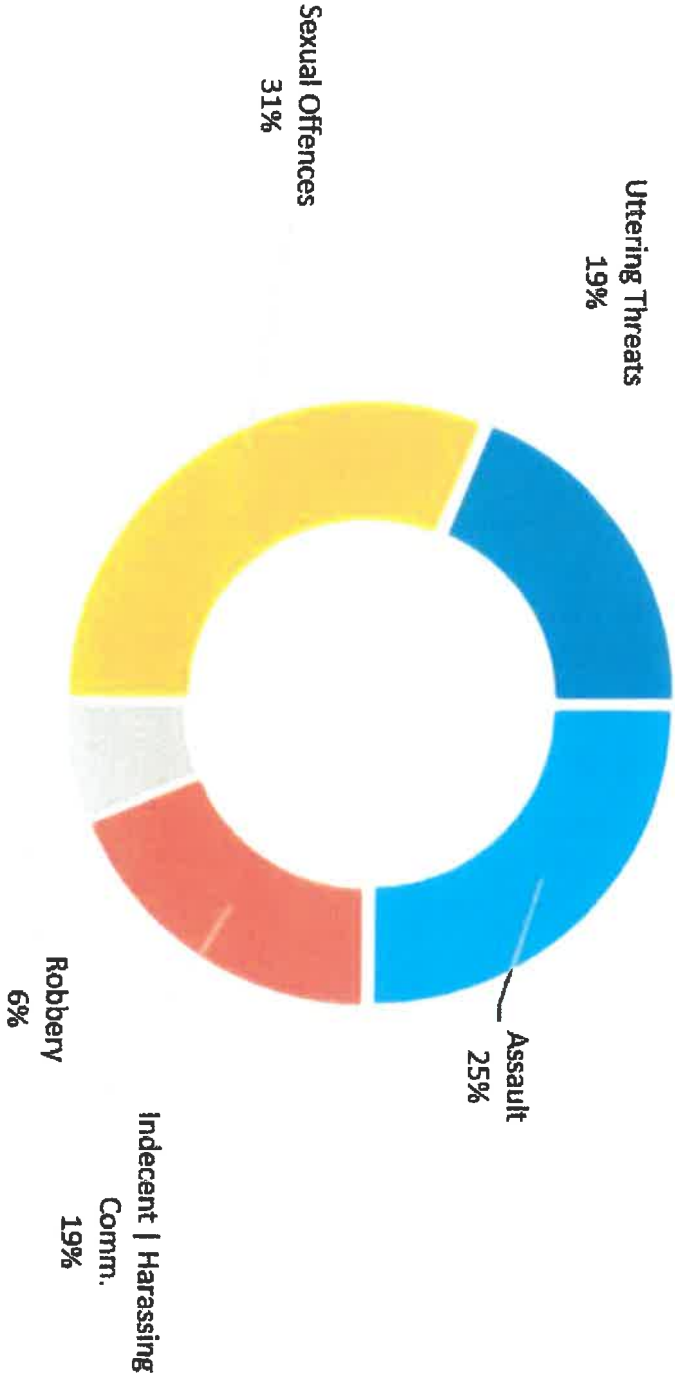


Occurrences - Person Crimes

Occurrences by Category - Crimes against Persons

Queens District RCMP (Cornwall)

June 2026



16 Founded/SUI of 284 Total Occurrences



Royal Canadian Mounted Police
Gendarmerie royale du Canada

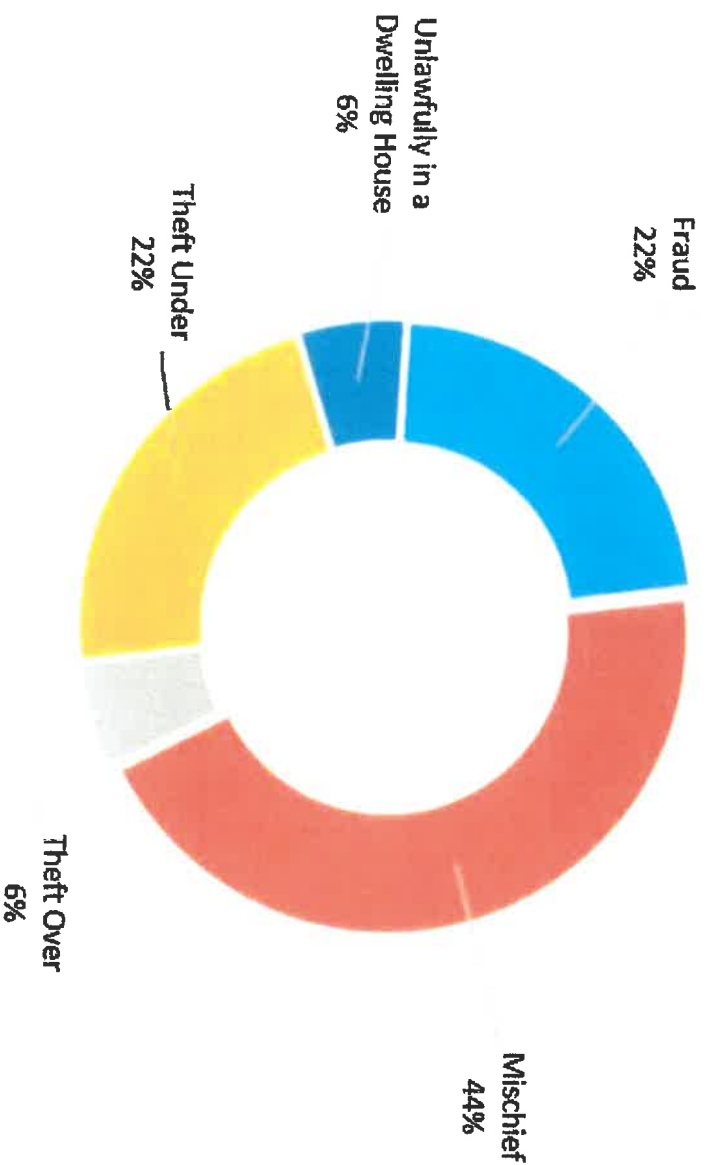


Occurrences - Property Crime

Occurrences by Category - Property Crime

Queens District RCMP (Cornwall)

June 2026



18 Founded/SUI of 284 Total Occurrences



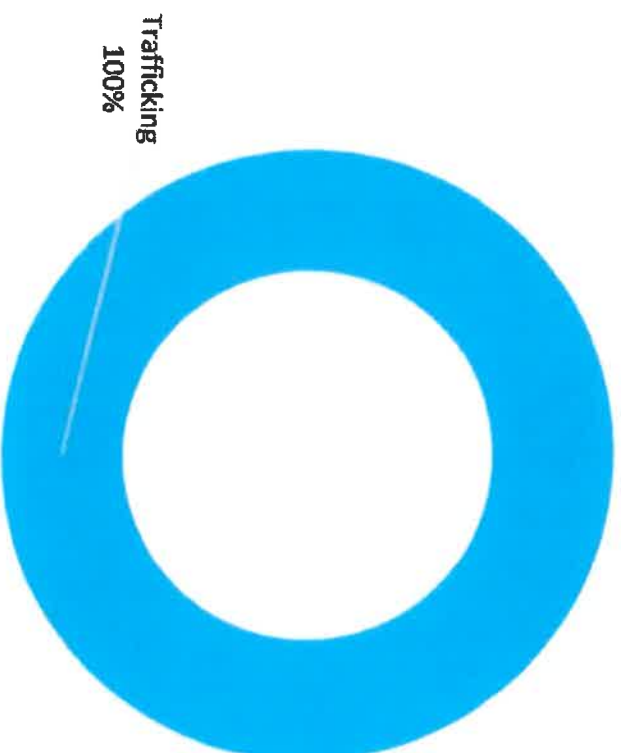
Royal Canadian Mounted Police
Gendarmerie royale du Canada

Occurrences - Drug Enforcement

Occurrences by Category - Drug Enforcement

Queens District RCMP (Cornwall)

June 2026



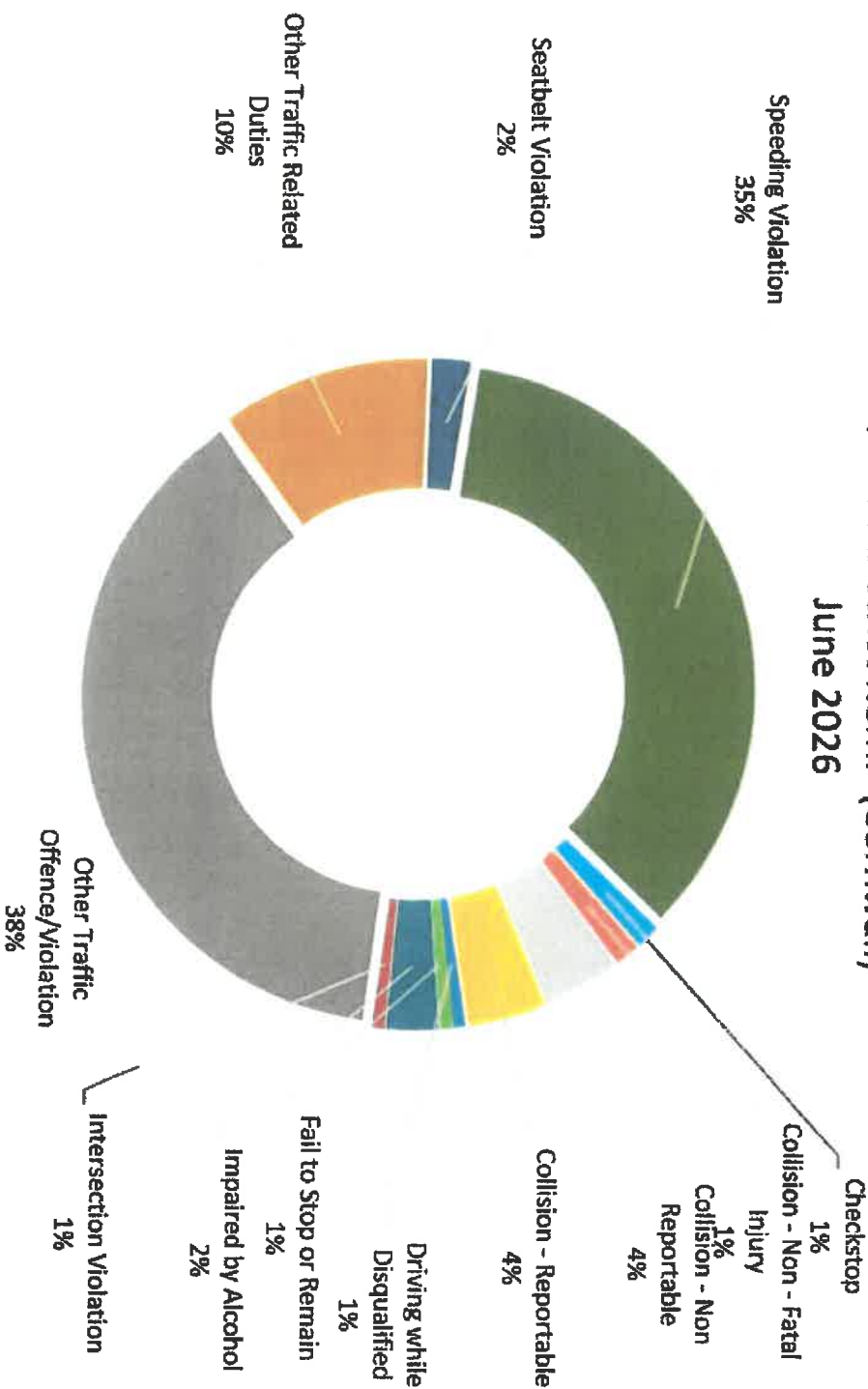
1 Founded/SUI of 284 Total Occurrences



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Gendarmérie royale
du Canada

Occurrences - Traffic Occurrences

Occurrences by Category - Traffic Enforcement
Queens District RCMP (Cornwall)
June 2026

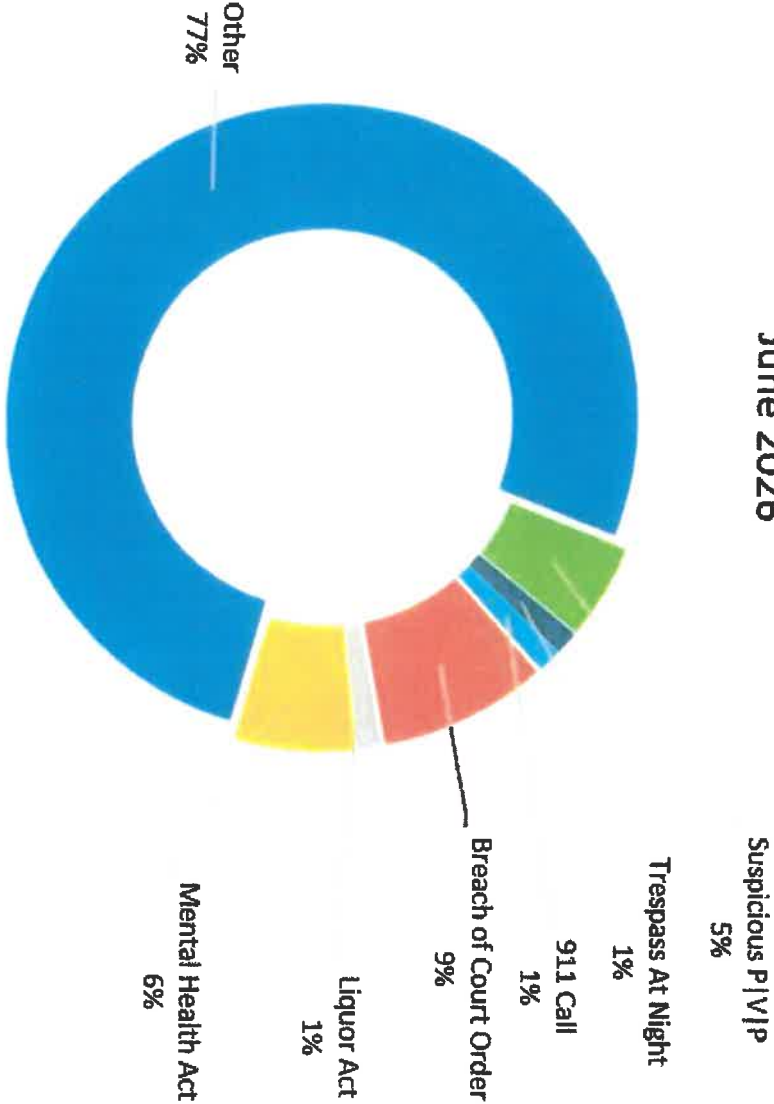


155 Founded/SUI of 284 Total Occurrences

Occurrences - Other Occurrences

Occurrences by Category - Other Occurrence Types Queens District RCMP (Cornwall)

June 2026



81 Founded/SUI of 284 Total Occurrences



Royal Canadian Mounted Police
Gendarmerie royale du Canada



Summary Offence Tickets / Warnings / Defect Notices

Type	Count	Fine Amount
Ticket	55	\$10,520.00
1.(1)(a) - Driving passenger vehicle not registered	1	\$250.00
1.(1)(b) - Driving passenger vehicle while registration expired	3	\$750.00
38(6) - Operating motor vehicle with improper glazing (tinting)	2	\$500.00
57 - Passing on left when unsafe	1	\$250.00
61 - Passing in a no passing zone or failing to drive in the right lane of passing zone	1	\$250.00
62 - Following vehicle too closely	1	\$250.00
76(1)(b) - Driving without due care and attention or without reasonable consideration for other persons	1	\$250.00
76(3)(b)(i) - Speeding: 29 km /hr or less over limit	18	\$2,175.00
76(3)(b)(ii) - Speeding from 30-49 km/hr over limit	1	\$247.00
76(3)(b)(iii) - Speeding from 50-59 km/hr over limit	1	\$548.00
9(1) - Failing to carry or display registration permit	1	\$150.00
9(1)(a) - Operating vehicle with invalid inspection sticker	13	\$1,950.00
71(1) - Driving motor vehicle while license suspended or cancelled	1	\$250.00
90 - General offence provision to do anything contrary to the Act and regulations or failing to perform any act required by the Act or regulations	2	\$300.00
91.1(1) - Driver driving while holding or using hand-held communication device capable of receiving or transmitting phone calls, electronic data, email or text message	2	\$1,100.00
10(a) - Operating vehicle not displaying valid number plates	1	\$250.00
18 - Driving without being licensed to drive or with a license that is expired or invalid	2	\$300.00
12(2) - Driver failing to wear seatbelt, as required by subsection 92(4.1)	3	\$750.00



Royal Canadian Gendarmerie royale
Mounted Police du Canada

Canada

Summary Offence Tickets / Warnings / Defect Notices

Type	Count
Warning	55
11(1)(b) - Driving passenger vehicle while registration expired	7
167(3)(a) - Entering intersection on yellow or amber light	1
176(2)(g) - Speeding in municipality	2
176(3)(b)(i) - Speeding: 29 km /hr or less over limit	41
21(3.1) - Operating vehicle with all or part of number plate concealed or rendered illegible by a covering, device, sticker, inscription, sign or other thing	1
291.1(1) - Driver driving while holding or using hand-held communication device capable of receiving or transmitting phone calls, electronic data, email or text message	1
76(2) - Licensee failing to produce license upon request	2





L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)
 Current as of: 2026-07-07

UNCLASSIFIED

Occurrence Type and Sub-Type	Target Month			Year to Month		
	June 2026	June 2025	June 2024	2026	2025	2024
Crimes Against Persons						
Offences Related to Death	0	0	0	0	0	0
Sexual Offences	5	1	0	10	6	1
Assault	4	6	5	23	16	15
Kidnapping/Hostage/Abduction	0	0	0	1	0	0
Robbery	1	0	0	1	0	0
Extortion / Intimidation	0	0	0	0	1	0
Criminal Harassment	0	0	1	1	2	5
Indecent Harassing Comm.	3	2	2	13	14	16
Uttering Threats	3	1	2	5	6	8
Property Crime						
Arson	0	0	1	0	0	1
Break and Enter	0	0	0	3	4	1
Unlawfully in a Dwelling House	1	0	0	2	1	0
Theft Over	1	0	0	1	1	0
Theft of Motor Vehicle	0	0	0	1	3	1
Theft of Other MV / Motorcycle	0	1	0	1	2	3
Take MV w/o Consent	0	0	0	0	0	0
Theft Under	4	2	2	13	10	17
Shoplifting	0	0	0	6	1	3
Theft (mail, bicycle, et al)	0	1	0	4	1	0
Theft from Motor Vehicle	0	1	3	1	7	4
Possession of Stolen Goods	0	0	1	0	1	1
Fraud	4	3	4	22	23	17
Identity Theft	0	0	0	0	0	0
Mischief	8	11	6	35	48	41
Drug Enforcement						
Possession	0	0	0	0	1	2
Trafficking	1	0	0	5	1	0
Import/Export	0	0	0	0	0	0
Production	0	0	0	0	0	0
Other	0	1	2	2	6	8
Traffic						
Dangerous Op of MV	0	1	0	1	1	0
Impaired by Alcohol	4	2	2	11	7	7
Impaired by Alcohol & Drug	0	0	1	0	0	2
Impaired by Drug	0	1	3	2	5	8
Failure/Refusal	0	0	0	0	0	1
Driving while Disqualified	1	3	0	9	6	5
Fail to Stop or Remain	1	0	0	4	3	3
Seatbelt Violation	3	1	0	11	4	4



L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)

UNCLASSIFIED

Current as of: 2026-07-07

Occurrence Type and Sub-Type	Target Month			Year to Month		
	June 2026	June 2025	June 2024	2026	2025	2024
Intersection Violation	1	0	1	14	6	4
Speeding Violation	54	16	44	351	145	189
Insurance Violation	0	0	0	0	0	0
Road Side Suspension (Alcohol)	0	0	0	2	3	1
Road Side Suspension (Drug)	0	0	0	0	0	0
Collision - Fatal	0	0	0	0	0	0
Collision - Non - Fatal Injury	2	2	0	3	4	3
Collision - Reportable	6	4	4	24	20	11
Collision - Non Reportable	6	6	2	23	26	14
Off-Road Vehicle Collision	0	0	0	0	1	0
Municipal By-laws	0	0	0	0	0	0
Other Traffic Offence/Violation	59	42	40	401	251	214
Other Traffic Related Duties	16	5	8	142	68	56
Checkstop	2	1	4	11	16	17
Other						
911 Call	1	2	2	17	14	13
Breach of Court Order	7	1	2	13	5	12
Liquor Act	1	1	0	2	2	1
Mental Health Act	5	7	11	34	49	50
Missing Person	0	2	0	4	6	1
Municipal Bylaw - Other	0	0	0	2	0	0
Other	63	52	40	308	216	151
Suspicious P V P	4	0	0	17	0	0
Trespass At Night	1	1	1	5	8	5
Total Founded & SUI Occurrences	272	180	194	1,561	1,021	916
Total Occurrences*	284	196	202	1,620	1,073	973

!Includes Assistance to General Public, Dog Act, False Alarms, and any occurrence type with "other activities" in the caption.

**Includes Unfounded and Unsubstantiated*

PEI BYLAW ENFORCEMENT

TOWN OF CORNWALL BYLAW REPORT June, 2026.

- Patrolling and monitoring open files.
- June 05 – Monitoring 13 and 19 Miah
- June 12 – NOV issued to 8 Pond, 58 Lantern, 649 Main St., 10 Mill Pond Lane, 82 Water Edge Lane all for uncut grass.
- Called Phil Muisse real estate agent to call owner of 4 Park View to cut the grass.
- June 19 – NOV issued to 625 Main and 44 Meadowbank both for uncut grass.
- June 26 – Issued NOV to 83 Samantha Lane for no permit.
- Issued NOV to 62 Park St for pool/fence permit needed.
- NOV issued to 665 Main St for uncut grass.

Officer - DONNA J JOHNSON - B.Mus.

PEI Bylaw Enforcement

peibylawenforcement@gmail.com

902-218-7045

**Town of Cornwall - Summary of Month & Year to Date
(April 2026 - March 2027)**

Category	Last Month		YTD
	YTD	June	
By-Law Cases - New	1	1	2
By-Law Cases - Closed	1	1	2
Humane - New	2	0	2
Humane - Closed	2	0	2
Dog Act - New	1	0	1
Dog Act Closed	1	0	1
Stray Dogs to Shelter	0	0	0
Stray Dogs Returned to Owner	0	0	0
Stray Cats to Shelter	0	1	1
Stray Cats Returned to Owner	0	0	0
Community Patrols	33	17	50
Licenses Issued	2	0	2
For The Record - New	1	0	1
For The Record - Closed	1	0	1
Health & Wellness - New	1	0	1
Health & Wellness - Closed (bites that break skin)	2	0	2
Total	48	20	68

Charges for Boarding of Unclaimed Stray Dogs

Board (5 days, \$26 per day)	0 dogs @ \$130	\$0.00
Euthanasia (\$75 per animal)	0 dogs @ \$75	\$0.00
	Total	\$0.00



TOWN OF CORNWALL

RESOLUTION

DATE: July 29, 2026

DEPARTMENT: Parks and Recreation

MOTION NUMBER: PR-09-2026 Rural Growth Initiative (RGI) Application

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Corey Frizzell**

Whereas: The Town of Cornwall is committed to enhancing community well-being and promoting healthy, active lifestyles through, among other things, investments in safe, accessible, and inclusive recreational infrastructure;

And Whereas: The Council has identified a need to evaluate current and future recreational, cultural, and community space requirements;

And Whereas: To better understand those needs a comprehensive multi-purpose facility needs assessment and feasibility study to determine community demand, functional programming, site options, and high-level capital and operating cost estimates is required, and Council has included a study in this fiscal year's capital plan at an estimated cost of \$100,000;

And Whereas: The Province of Prince Edward, Rural Growth Initiative Funding Program, through its Community Capacity Building stream has funding up to \$50,000 available for such strategic plans;

Therefore, be it Resolved: That the Town of Cornwall applies to the Rural Growth Initiative for \$50,000 for a multi-purpose facility needs assessment and feasibility study.

**TOWN OF CORNWALL
PUBLIC WORKS COMMITTEE MEETING
Monday, June 22nd, 2026, at 4:30 PM**

Chair: Councillor Steven Campbell
Present: Councillor Corey Frizzell

Staff: Doug Longmoore – Infrastructure Manager
Kevin Coady – Chief Administrative Officer

Guests: Ryan Casey – Resident

CALL TO ORDER

The meeting was called to order at 4:31 p.m. by Chair Campbell.

LAND ACKNOWLEDGEMENT

The Chair delivered the land acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and expressing respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF THE AGENDA

It was moved by Councillor Frizzell, seconded by Chair Campbell, that the agenda be approved as circulated, with the addition of two items:

- Warren Grove Roundabout Construction.
- Public Works & Parks and Recreation Maintenance Division of Duties.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

None declared.

APPROVAL OF MINUTES

It was moved by Councillor Frizzell, seconded by Chair Campbell that the Public Works Committee minutes of March 3, 2026, be approved as circulated.

Motion Carried

BUSINESS ARISING FROM MINUTES

None.

PRESENTATION CROSSWALK SAFETY - Mercedes Drive-Main Street Intersection

Resident Ryan Casey presented concerns regarding the active transportation trail crossing at Mercedes Drive and Main Street. He noted that the crossing is insufficiently marked and poorly lit, making it difficult for drivers to see pedestrians at night.

The Committee agreed to forward these concerns to the Department of Transportation, Infrastructure and Energy (DOTIE) and request the installation of additional streetlighting on nearby Maritime Electric poles.

Ryan Casey left the meeting at 4:55.

DEPARTMENT OF TRANSPORTATION CORRESPONDENCE AND REQUESTS

The Committee reviewed a follow-up letter to Stephen Yeo and notes from a staff meeting with DOTIE regarding previous requests to improve road safety within the community. DOTIE has committed to assessing various intersections for crosswalk installation and traffic flow improvements in accordance with recognized safety standards.

New requests to DOTIE will include:

- Installation of “No Parking” signage on Kingston Road near the East Wiltshire Ballfields
- Removal of tree debris within the right-of-way

BUDGET CONSIDERATIONS

Speed Humps

All available speed humps have been deployed. Additional sections need to be ordered if further requests are received. The Committee approved ordering additional sections.

The Committee also approved installing a speed bump in the Civic Centre parking lot to reduce through traffic between Cornwall Road and Seymour Drive.

Stop Bars

Staff will compile a list of faded stop bars on residential streets and engage a contractor to repaint them.

Christmas Lights

The Committee approved purchasing new seasonal lighting for the active transportation (AT) trail poles along Cornwall Road. It was suggested that designs differ from those on Main Street (e.g., snowmen or candy canes). Ten lights will be ordered for the first phase completed last year. Funds are budgeted in the Main Street Spatial Plan Implementation budget line.

Dry Storage Building Upgrades

The Committee reviewed a quote to complete interior finishing and install heating in the dry storage building. These improvements will enhance Public Works operations and equipment storage. A budget allocation request will be forwarded to Committee of Council.

Service Body – Public Works Truck

A quote was reviewed for a new service body for the Public Works plow truck. This upgrade would improve tool storage and organization. The existing truck box is significantly deteriorated, though the cab is still in good condition.

The Committee recommends this item be considered in the upcoming Town budget.

New Speed Radar Sign

Chair Campbell suggested installing an additional speed radar sign on Main Street westbound, between the Trans-Canada Highway roundabout and MacRae Drive. Costs estimates will be obtained for upcoming Town budget.

PROPERTY MAINTENANCE BYLAW

The draft Property Maintenance Bylaw remains under development and will be circulated to the Committee once a draft has been finalized.

REMEMBRANCE DAY BANNERS

The Town purchase banners for Canada Day, Remembrance Day or both once a design has been approved. Public Works will install and remove banners along the AT Trail following scheduled event dates. Funds are budgeted in the Main Street Spatial Plan Implementation budget line.

WARREN GROVE ROUNDABOUT CONSTRUCTION

The Town has received concerns from residents regarding traffic control during the construction of the Warren Grove Roundabout, particularly related to school bus pick-up and drop-off and traffic congestion extending back to the North River roundabout. These concerns have been forwarded to the Provincial Project Manager for prompt review and action.

PUBLIC WORKS & PARKS AND RECREATION MAINTENANCE DIVISION OF DUTIES

The Committee briefly discussed the potential consolidation of the all Town maintenance functions (departments) into one department, noting that such an approach would increase coordination and collaboration among maintenance units which would increase efficiency and eliminate any gaps or overlaps within the existing structure.

ACTION ITEMS

The Committee reviewed outstanding action items:

- Security upgrades to water stations have been completed.
- Crosswalk design work by DOTIE is pending before Town implementation can proceed.

IN CAMERA

None.

MEETING TIME

The next meeting time is Wednesday September 23rd, 2026, at 5:30p.m. at the Town Hall.

MEETING ADJOURNED AT 6:30p.m.

STEVEN CAMPBELL
CHAIR

DOUG LONGMOORE
INFRASTRUCTURE MANAGER



TOWN OF CORNWALL

RESOLUTION

DATE: July 29, 2026

COMMITTEE: PUBLIC WORKS (PW)

MOTION NUMBER: PW 03-2026 ~ Dry Storage Building Upgrades

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Steven Campbell**

Seconded by Councillor _____ **Corey Frizzell**

RESOLVED:

Whereas: The Town of Cornwall constructed a storage building in 2021 to support Public Works operations, and the building requires completion of the interior;

And Whereas: The remaining work includes completing insulation, vapour barrier and wall finishes, installing a vapour barrier and steel liner panels on the ceiling, and installing blown-in attic insulation to achieve an R-50 insulation rating;

And Whereas: The building is occupied full-time by Public Works staff and is used for the servicing and repair of equipment, as well as the storage of vehicles, emergency supplies, and equipment required for daily maintenance and operational activities;

And Whereas: To provide a safe, efficient and comfortable working environment year-round, the building requires the installation of two heat pumps for heating purposes;

And Whereas: The estimated cost to complete the required building upgrades is \$30,000 plus HST, with the majority of finishing work to be completed by Town staff and specialized trades retained as required;



Therefore, be it Resolved: That the Town of Cornwall allocate funding in the amount of \$30,000 plus HST to complete the upgrades to the Public Works storage building, including insulation, interior finishing, ceiling improvements, and installation of heating equipment.

**TOWN OF CORNWALL
UTILITY COMMITTEE MEETING
Monday, July 6th, 2026, at 4:30 PM**

Chair: Councillor Cory Stevenson
Present: Deputy Mayor Jill MacIsaac

Also: Doug Longmoore, Manager of Infrastructure
Stephanie Cairns, Utility Clerk

Regrets: Mayor Minerva McCourt
Kevin Coady, Chief Administrative Officer

CALL TO ORDER

The meeting was called to order at 4:22 pm by Chair Stevenson.

LAND ACKNOWLEDGEMENT

The Chair read the Land Acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF AGENDA

It was moved by Chair Stevenson and seconded by Deputy Mayor MacIsaac the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Chair Stevenson and seconded by Deputy Mayor MacIsaac the Minutes of May 4th, 2026, be approved as circulated.

Motion Carried

PROJECT UPDATES

Cornwall Road Utilities Extension

The contract for the next phase of water and sewer infrastructure installation along Cornwall Road has been awarded to Landmark Construction. Construction is scheduled to commence on July 13, 2026, and is expected to take approximately 13 weeks to complete.

Discussions are ongoing regarding the location of a new lift station that will form part of this extension project. Further updates will be provided as the planning process advances.

Warren Grove Roundabout Watermain Extension

Birt & MacKay Backhoeing has started construction of the watermain upgrades along Kingston Road and Warren Grove Road as part of the Warren Grove Roundabout Project. Watermain installation is currently approximately 50% complete, with the work now entering its second week of construction. Completion of the watermain extension remains on schedule and is anticipated within the estimated four-week construction period.

Overall construction of the new roundabout at the intersection of Warren Grove Road and Kingston Road is expected to be substantially complete by September 4, 2026.

WASTEWATER TREATMENT STRATEGY AWARD

The Town issued RFP TOC-2026-INF-01 on January 20, 2026, to retain an engineering consultant to prepare a comprehensive Wastewater Treatment Strategy. The RFP closed on February 20, 2026. The scope of work includes an evaluation of long-term wastewater treatment options including upgrades to the existing lagoon system and/or construction of a new treatment facility, assessment of regulatory requirements, identification of capital and operating costs, and consideration of impacts to growth and user rates.

Chair Stevenson moved and Deputy Mayor MacIsaac seconds that Council award the contract for RFP TOC-2026-INF-01 – Wastewater Treatment Strategy to CBCL Limited in the amount of \$79,500 plus HST, as per their proposal dated February 20, 2026.

Motion Carried.

OTHER WATER TOWER

The Committee is planning to formally announce the completion of the Water Tower Project in early September. Site cleanup activities are still underway, while landscaping work has been completed.

The project team is currently finalizing pressure zone mapping to determine which residences will require the installation of pressure reducing valves (PRVs).

A grand opening event is being planned and will consist of a small gathering, with members of the media invited to attend. Further details will be provided as arrangements are finalized.

NEXT MEETING

Next meeting is scheduled for September 14th, 2026, 4:30 pm at Town Hall.

MEETING ADJOURNED

Meeting adjourned at 4:40 pm.

CORY STEVENSON
CHAIR

DOUG LONGMOORE
MANAGER, INFRASTRUCTURE



TOWN OF CORNWALL

RESOLUTION

DATE: July 29, 2026

COMMITTEE: UTILITY (U)

MOTION NUMBER: U 11-2026 ~ Wastewater Treatment Strategy RFP Award

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Jill McIssac**

RESOLVED:

Whereas: The Town of Cornwall issued RFP TOC-2026-INF-01 on January 20, 2026, to retain an engineering consultant to prepare a comprehensive Wastewater Treatment Strategy to guide long-term wastewater infrastructure planning;

And Whereas: The scope of work includes the evaluation of long-term wastewater treatment options, including upgrades to the existing lagoon system and/or construction of a new treatment facility, assessment of regulatory requirements, identification of capital and operating costs, and consideration of impacts to future growth and user rates;

And Whereas: Two compliant proposals were received and evaluated in accordance with the criteria and weightings established in the Request for Proposals;

And Whereas: Following completion of the evaluation process, CBCL Limited achieved the highest overall score and was identified as the highest-ranked proponent in accordance with the requirements of the RFP;

And Whereas: Funds for this project have been approved in the 2026/27 Water and Sewer Utility Capital Budget, and the Town has secured Municipal Strategic Component funding through the Canada Community Building Fund to offset a portion of the project cost;

Therefore, be it Resolved: That the Town of Cornwall award the contract for RFP TOC-2026-INF-01 – Wastewater Treatment Strategy to CBCL Limited in the amount of \$79,500 plus HST, in accordance with their proposal dated February 20, 2026, and the recommendation of the Utility Committee.

Dear Mayor McCort and the Town of
Camden Scholarship Committee,

I am writing to thank you for selecting
me as the recipient of the Town of Camden
Academic Standing Scholarship.

The funding from this scholarship
will be a much appreciated asset to my
time at Saint Mary's University, where I
will begin pursuing a Bachelor of Science in
Astrophysics this September.

Once again, thank you for your generosity
and for the pleasure of attending the
scholarship presentation.

Sincerely,

Sophia MacNeil



Special Olympics
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PEI



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Thank You!