

TOWN OF CORNWALL
PARKS & RECREATION COMMITTEE MEETING
Wednesday, June 10th, 2026, at 4:30 p.m.
~ A G E N D A ~

1. Call to Order
2. Land Acknowledgment
3. Approval of Agenda/Additions to Agenda
4. Disclosure of Conflict of Interest
5. Approval of Minutes – May 13, 2026
6. Business arising from the minutes.
7. Presentation –
8. New Business
 - a) Events
 - i. Event Recaps
 - ii. Golf Tournament
 - iii. Canada Day
 - b) Camps
 - i. Camp Updates
 - c) Programs
 - i. Program Update
 - d) Facilities
 - i. Terry Fox Sports Complex
 - e) Parks, Greenspaces, Trails
 - i. Waterview Dr Park Update
 - ii. Greenspace Signage
9. Other Business
 - i. Resident concern – West River Estates
 - ii. CAMBA jersey installation request – Terry Fox Complex Upper Ball Field
 - iii. Everybody Plays Program Guidelines / Application Review
 - a. Program Review Guidelines / Application Review
 - b. Resolution to defer funds raised from last year.
 - iv. Remembrance Day Banners – design and committee responsibility
 - v. Tents
 - vi. Request for Donation – Rodd's Taekwondo 2nd Annual Red Isle Tournament
10. Adjournment

**TOWN OF CORNWALL
PARKS AND RECREATION COMMITTEE MEETING**

May 13, 2026, at 4:30 PM

Attendance: Chair Cory Stevenson, Councillor Judy Herlihy, Councillor Steven Campbell, Mayor Minerva McCourt

Staff: Manager Kim Meunier, CAO Kevin Coady, Parks and Recreation Admin Jennifer Hanus

Other: None

Regrets: None

Public: 0

1. CALL TO ORDER

Chair **Stevenson** called the meeting to order at 4:30pm.

2. LAND ACKNOWLEDGEMENT

Chair **Stevenson** welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. APPROVAL OF AGENDA

The following items were added to the agenda:

- 7. a. vi. Dandelion Festival
- 8. iv. York Meadows Park Land
 - v. Additional ballfield space

It was moved by Councillor **Campbell** and seconded by Councillor **Herlihy** that the agenda be approved as read.

CARRIED

4. DISCLOSURE OF CONFLICT OF INTEREST

NIL

5. APPROVAL OF MINUTES

The minutes from February 11, 2026, and April 8, 2026, were included in the package for approval.

It was moved by Chair **Stevenson** and seconded by Councillor **Herlihy** that the Minutes of February 11, 2026, be approved as amended.

It was moved by Chair **Stevenson** and seconded by Councillor **Campbell** that the Minutes of April 8, 2026, be approved as amended.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES:

a. February 11, 2026, minutes

- i. Chair Stevenson asked if staff had met with members of the events committee. It was noted that they had not had a chance but would try to meet with them before Canada Day.
- ii. Chair Stevenson wondered where the draft of the Sponsorship agreement was. It was noted that it had been presented to the Committee of Council twice and sent back to Parks and Recreation Committee for revisions. CAO Coady will review the minutes for the Committee of Council minutes for clarification.

b. April 8, 2026, minutes

- i. Councillor Herlihy asked for an update on the cost of the Remembrance Day banners. Manager Meunier noted that they would be \$160 each and will bring the design choices to the next meeting. It was noted that the funding for both the banners and the Veterans Dinner is from the same funding stream, and the application will be submitted in July or August. It was also mentioned that there is a funding stream available through the Legion for the 100th year of the poppy and would have to tie into the poppy.
- ii. Parade Float – Manager Meunier met with Dalmac and presented some design options and quotes for the float. The designs would be a structure on the trailer, and the trailer would be decorated to suit the occasion. The Committee chose the arch design as the base for the float. One end would be a replica of the water tower, and the other end would have photos on it. The Committee asked that Manager Meunier invite Dalmac to a future meeting to finalize design options. Mayor McCourt suggested projecting images on some part of the float. It was discussed that something could be set up in the bed of the truck to project on a screen behind the cab.
- iii. 50+ Bus Request – Manager Meunier confirmed with the 50+ club that they would pay for mileage and staff member to drive the bus and the dates were confirmed for June 16 and June 19.
- iv. Just Live Fun Run – Manager Meunier noted the Just Live Committee agreed to supply volunteers to assemble the fencing and the Town would assist the volunteers. It was noted the event is the same weekend as the Gold Cup and Saucer race.
- v. Dandelion Festival – Councillor Herlihy noted that she will be away from Monday to Friday the week leading up to the event. Tasks and responsibilities were discussed.

7. NEW BUSINESS

a. Events

- i. Mother's Day Tea – Chair Stevenson passed on his kudos for a job well done with the tea and passed along his sympathy to Dolores. Overall, the feedback given was positive and the event was a success. Manager Meunier noted that the local ladies have made donations to the teacup collection for future Teas.
- ii. Annual Yard Sale – The deadline for the map was discussed as well as the location of the tables at the Civic Centre. It was noted the tables would be inside to allow parking at the Civic Centre for attendees. Manager Meunier suggested that a future idea was to hold the yard sale at the Terry Fox Complex along the trail.

- iii. Arsenault Bros Ball Hockey Tournament – The date for the tournament is May 30, 2026. Manager Meunier noted the sponsors are lined up as well as inflatables on site.
 - iv. Golf Tournament – Manager Meunier noted the dates for the tournament are June 5 for Corporate and June 6 for non corporate teams. The sponsorship was mentioned as being almost full for hole sponsors with a few spots left. It was noted that hole sponsorship cost went up to \$200 as the sponsorship covers two days. The possibility of the Town entering a team was discussed. Mayor McCourt enquired about the proceeds of the tournament goes to kids and mentioned how it would be given out. Manager Meunier noted the criteria will be discussed in future meetings. She noted the fund is set aside to bridge the gap for kids that do not qualify for funding from KidSport or JumpStart. It would also cover programs not necessarily covered by the above programs.
 - v. Canada Day – Manager Meunier noted it will be a full day of activity, with the pancake breakfast being held at the Civic Centre with discussion about whether it would be staff cooking or Lion's Club. The fireworks show has been booked to be similar to 2025 with the lower decibel fireworks. The Healing Ceremony was discussed as to how can we continue with it and have the attendance improved. Manager Meunier will have a draft flyer for the next Parks and Recreation Committee.
- b. Camps
- i. After School Camp – it was noted, the camps are running well and getting outside more now that the weather is improving. CAO Coady noted a call from a reporter asking how the camp would deal with extreme heat this summer Manager Meunier outlined a plan that included using air-conditioned spaces and limiting time outside.
 - ii. Summer Camps – Manager Meunier explained the camp is in the process of expanding its license capacity by 25 children for the Summer bringing the capacity to 90. It was noted that the inspections and reports had all been submitted and we are just waiting for the approval to go through.
 - iii. Community School Usage – Manager Meunier noted there is a pilot project running in 6 schools for community groups to use the space. One of the groups that is included is childcare centres. The possibility exists that the community could use the school to run a childcare centre. It was noted that East Wiltshire School was one of the schools in the pilot program.
- c. Programs
- i. Spring Programs – Manager Meunier reported that many of the indoor programs including pickleball will be moving outside in the next week or so. The summer guide will be release in the next week or so. Chair Stevenson noted that the Ball Hockey program has been great and complimented the jerseys.
- d. Facilities
- i. Terry Fox Sport Complex – Manager Meunier reported it is busy at the Terry Fox Complex. There is discussion on the usage of the turf by several groups. It was noted that the usage for the turf field in April was up from 2025. The discussion mentioned the bookings released by the soccer group have been or will be filled. The Town soccer program would like to move to the turf fields and there are plans to run some adult programs there as well.

- ii. Ball fields – Manager Meunier noted that baseball groups have requested earlier times in the season to get on the fields so that they can hold try outs. Baseball PEI has changed the regulations for the dates that teams need to be finalised. Manager Meunier referenced an email she had received from a resident concerned that the fields were not yet open. The discussion noted the opening of the fields are limited by many factors and some consultation needs to happen between Baseball PEI as to the timelines for team selection. The work on the fields was also discussed.

Mayor McCourt requested that some No Parking signs be added to the Kingston Road near the East Wiltshire Ball Fields. Manager Meunier noted she would reach out to the minor ball association to remind spectators that overflow parking can be found at East Wiltshire school.

- iii. Community Gardens – Manager Meunier reported the gardens are ready and will open May 15. The availability of the Sunrise Cove Gardens was also discussed.

8. OTHER BUSINESS

- i. Fee waiver request – Crohn's and Colitis Canada (PEI Branch) – after a brief discussion, it was moved by Chair Stevenson and seconded by Councillor Campbell that the request be approved.
- ii. Request for a small boat launch at Hyde Pond – Manager Meunier presented a request from a resident to add a boat launch to Hyde Pond for small, non-gas-powered watercraft. The type of boat launch needed was discussed, as well as the other impacts on other users and the parking in the area. It was decided that Manager Meunier would reach out to the resident to see what size of boat launch they were requesting was.
- iii. Parkland dedication – The planning department advised Manager Meunier of the proposed parkland dedication from the developers of York Point Meadows development located just off the Ferry Road. Manager Meunier reported to the Committee that she met with the developer to discuss it. After some discussion, it was noted that Manager Meunier would report to the Planning Department that the land would be acceptable if the developer added a trail to the property to connect with the active transport trail being added with the development and cleared some of the trees from the centre of the lot.
- iv. Additional Ball Field Space – Manager Meunier reported that both minor ball associations in Cornwall have experienced a large amount of growth. As a result, there is a high demand for ball field space. It was noted that the fields are booked 3-4 nights a week for T-Ball or learn to play programs. The solution discussed was to create a temporary ball field in the upper grass field close to the Terry Fox sign for the grass roots programs. Other options for the future were discussed including adding parking space and a small ball field to Lowther Park. This was approved.

NIL

9. IN-CAMERA

NIL

10. NEXT MEETING

The next Parks and Recreation Committee meeting will be held on Wednesday, June 10, 2026 at 4:30 pm.

11. ADJOURNMENT

Meeting adjourned at 6:49pm.

Cory Stevenson, Councillor

Chair, Parks and Recreation Committee

Kim Meunier

Manager, Parks & Recreation

DRAFT

**TOWN OF CORNWALL
PARKS & RECREATION DEPARTMENT
- JUNE REPORT-**

EVENTS

Annual Community Yard Sale Recap

- This event was held on Saturday May 23, 2026, from 8:30am – 12:00pm
- There were 27 tables and 47 addresses registered for the event.
- There was consistent traffic throughout the event at the Civic Centre.
- A special highlight was a fundraising initiative led by Gavin Brown, a participant in the Town's After School Program. Gavin operated a lemonade and cookie stand with proceeds benefiting: IWK Foundation, Make-A-Wish Foundation and War Amps. Through community support, Gavin raised \$606.75, which was distributed among the three organizations.

4th Annual Arsenault Bros. Ball Hockey Tournament Recap

- The event was held on May 30 at the Terry Fox Sports Complex from 9:00 a.m. – 3:00 p.m.
- The tournament served as a fundraiser for the Town's Everybody Plays Initiative.
- The event welcomed more than 250 players, coaches, and spectators throughout the day.
- Four age divisions participated:
 - 5–6 Years: 4 Teams (Champion: Team Canon)
 - 7–8 Years: 5 Teams (Champion: Team DX)
 - 9–10 Years: 8 Teams (Champion: The Chirpers)
 - 11–13 Years: 9 Teams (Champion: The Sigma Boys)
- This year's the sponsors Arsenault Bros Construction – Title Sponsor (\$500 donation), PEI Inflatables – Donated one inflatable with the purchase of two rentals, Subway – Meal sponsorship for referees and coupons for winning teams, COWS – Coupons for winning teams, Domino's Pizza – Coupons for Player of the Game awards and ADL – Chocolate milk for all participants
- Six youth referees officiated games across five courts include Isaac MacNevin, Jack MacDonald, Elliott Delaney, Dominic Delaney, Sam Birt and Callum Savoie. The referees did an excellent job managing games and ensuring the tournament remained on schedule.
- The net proceeds raised for the Everybody Plays Initiative: \$553.62

Lessons Learned / Opportunities for 2027

- Pizza sales at the canteen were lower than anticipated despite ordering 20 pizzas; weather conditions may have impacted sales.
- Staff will explore the possibility of utilizing a local food truck for future tournaments.
- Parking and traffic flow around the ball hockey courts presented a few challenges throughout the day. Staff monitored the area closely and utilized barricades to improve safety.

- Consideration will be given to reconfiguring court layouts and parking management strategies for future events.

Upcoming Schedule of Events

Everybody Plays PBJ Golf Tournament

- The event is scheduled for June 5th at Clyde River Golf Course.
- PBJ Construction has committed as the Title Sponsor for the 2026 Everybody Plays Golf Tournament.
- Staff were also successful in securing 15-hole sponsors as well as numerous businesses and organizations that donated prizes for the event.
- The tournament continues to serve as an important fundraiser in support of the Town's Everybody Plays Initiative, which helps reduce financial barriers to participation in sport and recreation programs.
- This year, the event was initially planned as a two-day tournament to accommodate additional participants and expand the fundraising opportunity. Registration numbers have been lower than anticipated, resulting in the cancellation of the Saturday tournament date.
- The event will now proceed as a single-day tournament.
- Last year's tournament was held on a Sunday, while this year's event was scheduled for Friday and Saturday. Staff will review participant feedback and registration trends to help determine the most suitable format and dates for future tournaments.

CAMPS

After school Camp

- Program continues to operate at full capacity with 65 children registered.
- Staffed by 5 Camp Leaders and 2 Support Staff (7 staff total).
- Children participate in a variety of daily activities including arts and crafts, circle games, sports and outdoor active games, yoga and team-building and recreational activities
- Upon arrival from school, children receive a nutritious snack and have dedicated quiet time to complete homework.
- Children without homework participate in quiet activities such as reading, colouring, or other independent activities.
- Fridays continue to be a favourite among participants, with special treats such as popcorn, chips and salsa, and other snack items.
- With the arrival of warmer weather, children have been spending more time outdoors and enjoying activities in the facility's green spaces.
- Outdoor programming continues to support physical activity, social interaction, and overall well-being.
- Two Professional Development Days were offered during the month of May. One of the PD Day sessions was for the kindergarten orientation. We had 8 participants and provided a full day of supervised recreational programming.

Sports & Adventure

- Program currently has 22 children registered.
- Staffed by 2 Program Leaders.
- Children are met at Eliot River School and then walk over to the Terry Fox Sports Complex.
- Participants take part in a wide range of sport and recreation activities throughout the week.
- Programming rotates between the various sports fields and facilities at the Terry Fox Sports Complex, allowing children to experience different activities each day.
- Children also enjoy supervised free play opportunities at the Dream Park.
- With the arrival of warmer weather, participants have been enjoying increased outdoor programming and the opportunity to utilize the sports fields, courts, and green spaces throughout the facility.

Summer Camp

- The Town recently received approval for a license expansion, increasing capacity to 90 children for Summer Camp from 65 children.
- We have also received approval to utilize both the 50+ Room and the Lions Club.
- Summer Camp registration currently sits at 89 children, leaving only one remaining space available.
- The Sport and Adventure Camp at the Terry Fox Sports Complex currently has 40 children registered.
- The Town's Specialty Camp Registration are averaging between 17 – 23 weekly.
- Staff have been successful in accommodating the majority of children who were initially placed on waitlists by adjusting program capacities where possible. The only remaining waitlist is for speciality camp week 3 – On the Move, where participation is limited by available transportation capacity on the bus.
- Registration trends continue to demonstrate strong demand for the Town's summer camps, with all camps approaching or reaching capacity.

SPRING PROGRAM UPDATES

Youth Programs

Hip Hop Dance

The Town partnered with Level Up Dance Studios to host a Hip Hop Dance program for 6 – 10 years. This program attracted 20 participants and maintained full attendance throughout the session. It continues to be an excellent shoulder-season recreation offering for youth.

Home Alone Course

The Home Alone Course was held on May 17 and had 17 participants, which is consistent with typical attendance levels for this program. The course continues to be a valuable offering for families, helping children develop the knowledge, confidence, and practical skills needed to stay home safely and responsibly.

Nerf Wars

Nerf Wars, another new program offered we had 19 participants registered and this was very well received. The program provided a fun and active environment where participants could engage in organized games, team-building activities, and friendly competition. Due to its strong participant interest, we plan to offer the program again maybe in the fall.

Spring into Sport

This preschool seasonal program had 17 participants and continues to be a successful offering during the transition between winter and summer sports seasons. The program introduces children to a variety of sports and recreational activities, allowing them to develop fundamental movement skills while exploring new interests in a fun and supportive environment.

Spring Training

Spring Training provided a valuable four-week development opportunity for youth preparing for ball season tryouts. A total of 56 participants, ages 8–11, took part in the program. Participants focused on skill development in areas such as throwing, catching, fielding, hitting, and overall game awareness. This program was offered by the coach and players from Holland College baseball team.

Youth Soccer

Youth Soccer had 22 participants registered across two age groups. The program was held Sundays on the turf field and received positive feedback from participants and families. Weekly sessions focused on fundamental soccer skills, teamwork, and game play.

Youth Tennis

The first session of Youth Tennis attracted 36 participants. The program continues to be a strong partnership with Tennis PEI and remains a popular recreation option for youth in spring. Participants were introduced to tennis fundamentals, including serving, rallying, movement, and game play, through engaging and age-appropriate instruction. The strong registration numbers and positive participant experiences continue to demonstrate the demand for quality tennis programming within the Town.

Teen Programs

Intro to Guitar

The Intro to Guitar program recently concluded on May 28 with 9 participants registered. This beginner-level program provided youth with an opportunity to learn the fundamentals of guitar, including basic chords, strumming techniques, and introductory music skills. The Cornwall Jam program assisted with the delivery.

Adult Programs

Line Dancing

Line Dancing remains one of our most popular adult recreation programs and is currently at full capacity with 38 participants registered. Led by Doris Dunphy, the program is open to both beginner and experienced dancers, providing an enjoyable opportunity for participants to stay

active, socialize, and have some fun. The current session is scheduled to finish on June 17, and we anticipate offering it in the fall.

Adult Bootcamp

Adult Bootcamp currently has 12 participants registered. The program focuses on full-body fitness through a combination of strength training and cardiovascular exercises designed to improve overall health and fitness. The last class for the summer is on June 8.

Beginner Spring Pickleball

Beginner Pickleball was introduced this season to meet the growing demand for residents interested in learning the sport. The program currently has 16 participants registered and focuses on teaching the basic rules, skills, and strategies of pickleball.

Intermediate Spring Pickleball

Intermediate Pickleball continues to be a popular program with 29 participants registered. Players have enjoyed both indoor and outdoor play throughout the spring, with access to four outdoor courts. Interest in pickleball remains strong and continues to grow within the community.

Senior Programs

Ball Fitness

Ball Fitness has 38 participants, with attendance averaging 25 participants weekly. This popular senior's fitness program focuses on improving strength, balance, flexibility, and core stability through a variety of low-impact exercises.

Chair Yoga

Chair Yoga remains one of our most successful senior's fitness programs, with 50 participants registered and an average attendance of 40 participants throughout May. The program provides a safe and accessible form of exercise that helps improve flexibility, mobility, balance, and overall well-being.

Dessert Bingo

Dessert Bingo continues to be well attended, averaging approximately 30 participants each week. The Town continues to support local businesses by purchasing prizes from Mary's Bakery for their kind contribution to the senior's lunch program.

Happy Dance Program

The Happy Dance Program has 15 participants and was well received throughout the session. The program encouraged participants to stay active through movement and music. Based on positive participant feedback and overall success, we plan to offer the program again next year.

Let's Walk

This free program sponsored by Go PEI ran on Mondays and Fridays from 9:30–10:30 a.m. and concluded for the season on May 29. Participation numbers gradually declined with the arrival of

warmer weather, as many individuals transitioned to outdoor walking options. This is a great program for those who have no options for indoor walking during the winter season.

Senior Outdoor Pickleball

The spring session of Senior Outdoor Pickleball has 13 participants registered. While spring registration is lower than anticipated, participation is expected to increase during the summer months as outdoor play becomes more popular. The program provides an excellent opportunity for older adults to stay active, improve fitness, and enjoy the social benefits of recreation through one of Canada's fastest-growing sports.

50+ Fitness

The spring session of 50+ Fitness recently concluded for the season with 17 participants registered. The program provided older adults with an opportunity to improve their strength, balance, flexibility, and overall fitness through low to moderate intensity exercise

Senior Lunch Program

The Seniors Lunch Program continues to be one of our most popular weekly programs, with attendance averaging close to 90 participants per week.

Recent lunch attendance included:

- Creamy Chicken Caesar Pasta Bake – 85 attendees
- Big Mac Pasta Casserole – 90 attendees
- Stuffed Bell Pepper Casserole – 90 attendees
- Chicken Burgers and Fries – 94 attendees

During one of the lunches, consultants from Upland Studio attended to gather feedback from participants as part of the Town's Official Plan Review. The session provided an excellent opportunity for seniors to share their thoughts and ideas on the future of the community.

Programs (Other)

Birthday Party Packages

Our Birthday Party Package program continues to be popular. We have hosted 3 birthday parties in the month of May, with another scheduled for June 6. This service provides families with a convenient option that includes staff-led activities and party facilitation.

Facilities

Terry Fox Sports Complex

The usage reports for the month of May are as follows

	<u>2026</u>	<u>2025</u>
Soccer Turf	96 hrs	125.5 hrs
Football Turf	123 hrs	154 hrs
Tennis Courts	92.5 hrs	28 hrs
Volleyball Courts	6 hrs	33 hrs

RC United Girls Soccer Tournament

RC United will once again host its annual Girls Soccer Tournament from June 12–14 at the Terry Fox Sports Complex. The tournament welcomes numerous teams, athletes, coaches, families, and spectators from across Prince Edward Island and the Maritime region. Town staff will work closely with RC United to help ensure the event runs smoothly and that facilities are prepared for the busy tournament weekend.

TFSC Trail Project

Work continues to progress on the Terry Fox Sports Complex trail improvement project. The contractor has completed a significant portion of the site preparation work and is anticipating the start of paving during the latter part of next week, weather permitting.

Ball Fields

The usage reports for the month of May are as follows

	<u>2026</u>	<u>2025</u>
TFSC Upper	40 hrs	60.5 hrs
TFSC Lower	40 hrs	45 hrs
East Wiltshire	64 hrs	77.5 hrs
York Point	24 hrs	34.5 hrs

Upper Terry Fox Sports Complex Ball Field Project

The Upper Terry Fox Sports Complex ball field drainage improvement project is scheduled to begin on June 8. All required materials were delivered to the site between Wednesday and Friday of last week, allowing the project to proceed as planned.

This project is designed to address ongoing drainage issues that have affected the field for a couple of years. Following periods of significant rainfall, the field has often remained closed for up to three days due to poor drainage and unsafe playing conditions.

Poolside Park

Two capital improvement projects are currently underway at the Poolside Park Pool in preparation for the upcoming summer season. The first project involves the repair and levelling of sections of the pool deck to improve safety, accessibility, and the overall user experience. The second project is the replacement of the pool liner, which will help ensure the long-term integrity and operation of the facility. Both projects are progressing as planned and are expected to be completed by mid-June.

Parks, Trails & Community Spaces

The Town's community gardens officially opened on May 15, with all garden beds at the MacArthur Drive Community Gardens in use for the 2026 growing season. We still have beds available at Sunrise Cove Park.

Annual trail maintenance is now underway, with trail grooming and maintenance being completed on a two-week rotation throughout the season. These efforts help ensure the Town's trail network remains safe, accessible, and enjoyable for residents and visitors.

All neighbourhood parks have undergone their annual inspections, and staff have identified some minor repairs and maintenance items. Work on these repairs is scheduled to begin over the next couple week to ensure playgrounds and park amenities remain safe and in good condition for public use.

Preparation for the summer beautification season is also continuing, with the planting of Town flower beds scheduled to begin on June 8.

Activity Credit / APM Walking Subsidy Recap

- To date, 26 activity credits have been processed, providing \$1,015.00 in financial assistance to residents participating in recreation programs.
- To date, 7 walking subsidies have been approved, providing \$554.20 in support to residents who are enjoying the indoor walking track at the APM Centre.

OTHER BUSINESS

Staff Development – Field Maintenance Training

On June 1, Recreation Maintenance Technicians Ryan Richards and Daniel Gore attended a one-day Ball Field Maintenance training in Rothesay, New Brunswick, offered by Recreation New Brunswick.

The hands-on training focused on best practices for the maintenance and preparation of baseball and softball facilities. Additional training covered the use of field conditioners, turf mats, tarps, topdressing practices for infield turfgrass, and seasonal fertilization strategies. The knowledge and skills gained through this course will assist staff in maintaining high-quality, safe, and playable ball fields for user groups throughout the season while helping to extend the life and performance of the Town's recreation assets.

Respectfully Submitted
Kim Meunier

From: [Cory Stevenson](#)
To: [Kim Meunier](#)
Cc: [Jennifer Hanus](#)
Subject: Fwd: Question and Concern
Date: May 13, 2026 4:14:15 PM

For June's Park and Rec agenda. Thanks.

Cory Stevenson
Councillor, Town of Cornwall
902-940-0968

Begin forwarded message:

From: Heather Rodgers <heather.rodgers4@gmail.com>
Date: May 11, 2026 at 4:02:31 PM ADT
To: Cory Stevenson <cstevenson@cornwallpe.ca>, Minerva McCourt
<mmccourt@cornwallpe.ca>
Subject: Question and Concern

First of all thank you for the lovely Mother's Day Tea the Town put on...

A question and concern is about the lack of a park for the kids in West River Estates.

The kids are growing up and now racing around the streets on bikes etc as there is no where for them to safely play except for the street...I know the council is very much aware of the speeding and lack of stopping at Stop signs etc in this subdivision.

As well there are now 4 basketball nets set up ...not on their driveway but the net is on the road so the kids are gathering to play basketball.

On my way home from the Tea one of the kids just ran out in front of me chasing the basketball....thank goodness for auto stopping in my car

Please bring this to the attention of Council. I know there should be a space designed for a play area in the subdivision and planning should start for a park in the subdivision!

Heather Rodgers
Sent from my iPad

Date: April 16, 2026

To:
Cornwall Town Council
15 Mercedes Dr
Cornwall, PEI

Fr:
Bridgett MacCormac
565 Upper Meadow Bank Road
Meadow Bank, PE C0A 1H1
bridgett.maccormac@icloud.com
(902) 393-8210 ©, (902) 628-1325 (h)

Subject: Request for Approval to Place a commemorative jersey on the Ball Diamond fence in center field at the Terry Fox Center.

Dear Members of Cornwall Town Council,

I am writing to respectfully request permission to install a commemorative jersey on the center field fence at the Terry Fox Upper Ball Diamond in memory of Cornwall Area Minor Ball (CAMBA) Minhu Lee—a remarkable ball player and cherished friend whose impact is deeply felt within our community.

Beginning this season, we will be dedicating an annual tournament in July at the Upper Field at the Terry Fox Center in Minhu's honour. The proposed jersey installation would serve as a lasting tribute, recognizing both his athletic contributions and the character he brought to the game and those around him.

I will ensure that the display is securely installed, properly maintained, and respectfully presented at all times. Should the Town request its removal, or if it is deemed no longer appropriate to display, I will promptly take it down.

The design will be similar to the commemorative panel style jerseys displayed at the Victoria Park ball field in Charlottetown and constructed from durable PVC material to withstand outdoor conditions. I would be more than willing to comply with any guidelines or requirements set by the Town, and can provide further details regarding design if needed.

Thank you for considering this request and for your continued support of community initiatives. I look forward to your response.

Sincerely,
Bridgett MacCormac
Friend of the Family of Minhu Lee

Town of Cornwall – Everybody Plays Initiative

Financial Assistance Program Guidelines

ABOUT THE PROGRAM

The Town of Cornwall Everybody Plays Initiative is designed to provide financial assistance to children and youth who may not otherwise be able to participate in sport, recreation, cultural, and community programs due to financial barriers.

The goal of the program is to ensure that all children and youth in Cornwall can participate in healthy, active, inclusive, and meaningful recreation experiences regardless of family income.

Funding may be available for activities such as:

- Town of Cornwall direct delivered recreation programs
- Recognized community-based recreation and sport organizations
- Arts and cultural activities
- Fitness and wellness programs

The Everybody Plays Initiative is intended to help reduce barriers and encourage participation in programs that contribute to the physical, social, emotional, and personal development of children and youth within the Town.

ELIGIBILITY

Applicants must meet the following criteria:

- Parents or guardians may apply on behalf of a child or youth ages 0–17 years.
- The child/youth must be a resident of the Town of Cornwall.
- Assistance is intended for families experiencing financial barriers that would otherwise prevent participation.
- Funding is available for participation in:
 - Town of Cornwall direct delivered recreation programs.
 - Recognized community-based organizations and activities.
 - Arts and cultural activities
 - Fitness and wellness programs
- Applicants may request assistance with:
 - Registration/program fees
 - Required equipment or supplies
- The child/youth must be registered in an organized program, activity, or community organization.
- Funding approval is based on demonstrated financial need.

- Applicants who have received funding assistance for the same activity/program through provincial funding programs such as Canadian Tire Jumpstart Charities or Kid Sport are not eligible for additional funding through the Everybody Plays Initiative.
 - Funding assistance is available up to a maximum of **\$200.00 per child per calendar year**, subject to available program funding.
-

VERIFICATION OF NEED

Applicants will be asked to provide a written reference familiar with their family's situation who can verify financial need. References may include:

- Teacher / Guidance Counsellor
- Social Worker
- Clergy Member
- Healthcare Professional
- Program Leader
- Community Organization Referral

References should not be relatives or close personal friends.

If the family is currently receiving support through a recognized assistance program, supporting documentation may be accepted in place of a reference.

The Town of Cornwall reserves the right to request additional information if required to complete the application review process.

APPLICATION PROCEDURE

- Applications should be submitted to the Town of Cornwall Parks & Recreation Department at least **three (3) weeks prior** to the start of the activity or program.
- Late applications may not receive approval in time for participation.
- Applications are reviewed on a first-come, first-served basis, subject to available funding.
- Families may be asked if they are able to contribute a portion of the activity or program cost.
- All applications and supporting information will remain confidential.
- Incomplete applications may delay the review process.

Applications may be submitted:

- In person at the Town of Cornwall
- By email

Applicants who require assistance completing the application form are encouraged to contact the Parks & Recreation Department.

FUNDING GUIDELINES

- Funding assistance is available up to a maximum of **\$200.00 per child per Town's fiscal year**. (April 1 – March 31)
- Funding amounts are determined based on individual family circumstances and available program funding.
- Assistance may be provided for registration fees and/or required equipment costs.
- Funding support may be partial or full depending on available funding and demonstrated need.
- Payments will generally be made directly to:
 - The organization offering the program, and/or
 - The supplier providing approved equipment.

Funding approval is not guaranteed and is dependent upon:

- Eligibility requirements being met
- Availability of program funds
- Completion of the application review process

The Town of Cornwall reserves the right to deny applications that do not meet program guidelines or where funding resources are unavailable.

CONFIDENTIALITY

All information provided through the Everybody Plays Initiative application process will remain confidential and will only be used for the purpose of determining eligibility for financial assistance.

Information collected will be handled in accordance with applicable privacy legislation and Town of Cornwall policies.

CONTACT INFORMATION

For more information about the Town of Cornwall Everybody Plays Initiative, please contact

Town of Cornwall Parks & Recreation Department
P h o n e : 902-894-3696 Email: kmeunier@cornwallpe.ca

**Together, we can help ensure every child has the opportunity
to play, grow, participate, and belong in our community!**



Town of CORNWALL

so much to offer...

EVERYBODY PLAYS INITIATIVE FINANCIAL ASSISTANCE APPLICATION

This application is for children and youth (0-18 years) who require financial assistance to participate in Town of Cornwall recreation programs and/or community-based organizations and activities.

1. CHILD / YOUTH INFORMATION

Child / Youth Name: _____ Date of Birth (DD/MM/YYYY): _____ Age: _____
School: _____

2. PARENT / GUARDIAN INFORMATION

Parent / Guardian Name: _____
Address: _____
Town / City: _____ Postal Code: _____
Phone Number: _____
Email Address: _____

3. PROGRAM / ACTIVITY INFORMATION

Name of Program / Activity: _____
Organization Offering Program: _____
Program Start Date (DD/MM/YYYY): _____
Program End Date (DD/MM/YYYY): _____
Type of Activity (select one):
☐ Sport ☐ Recreation ☐ Arts / Cultural ☐ Camp
Other: _____

4. FUNDING REQUEST

Please indicate the amount being requested:

Item	Cost
Registration Fees	\$ _____
Equipment / Supplies	\$ _____
Other (please specify):	\$ _____
TOTAL AMOUNT REQUESTED	\$ _____

Please Note: Maximum funding assistance is \$200.00 per child per calendar year.

5. OTHER FUNDING INFORMATION

Has the applicant received funding for this activity / program through another funding source?

☐ Yes ☐ No

If yes, please indicate source:

☐ Jumpstart ☐ KidSport ☐ Other: _____

Amount Received: \$ _____

Please Note: Applicants who have received funding through Jumpstart or KidSport for the same activity / program are not eligible for additional funding through the Everybody Plays Initiative.

6. FAMILY CONTRIBUTION

If possible, how much is the family able to contribute toward the cost of the activity? \$ _____

7. VERIFICATION OF NEED

Please provide the name of a reference familiar with your family's situation who can verify financial need.

Reference Name: _____ Organization / Relationship: _____

Phone Number: _____ Email Address: _____

References may include: Teacher, Coach, Social Worker, Community Support Worker, Clergy Member, Healthcare Professional, Program Leader, Community Organization Referral. References should not be relatives or close personal friends.

8. APPLICANT DECLARATION

I certify that the information provided in this application is accurate and complete to the best of my knowledge. I understand that incomplete or inaccurate information may affect the eligibility of this application.

I authorize the Town of Cornwall to contact the reference listed above for the purpose of verifying eligibility for financial assistance. I understand that funding approval is subject to available program funding and eligibility requirements.

Parent / Guardian Signature: _____ Date (DD/MM/YYYY): _____

OFFICE USE ONLY

Date Received: _____ Application Complete: ☐ Yes ☐ No

Reference Contacted: ☐ Yes ☐ No Approved: ☐ Yes ☐ No

Amount Approved: \$ _____

Approved By: _____

Date Approved (DD/MM/YYYY): _____

Notes: _____

SUBMISSION INFORMATION

Please submit completed applications to:
Town of Cornwall Parks & Recreation Department

☎ 902-894-7636

✉ kmeunier@cornwallpe.ca

Applications should be submitted at least three (3) weeks prior to the start of the activity or program. Late applications may not receive approval in time for participation.

Nylon 210 D



#82866 Service of Peace_Veterans

EMC Farm & Industrial Inc.

2500-1155, boul. René-Lévesque O
Montréal QC H3B 2K4
+15149475188
accounting@cbico.ca
EMCGLOBALINDUSTRIAL.COM
GST/HST Registration No.: 792884769RT0001
QST Registration No.: 1232329587TQ0001

Estimate

ADDRESS	SHIP TO	ESTIMATE	PO-11241
Manager Parks & Recreation	Manager Parks & Recreation	DATE	01/04/2026
Town of Cornwall	Town of Cornwall		
15 Mercedes Drive	15 Mercedes Drive		
PO Box 430	PO Box 430		
Cornwall PE C0A 1H0	Cornwall PE C0A 1H0		
	(902) 894-3696		

SERVICE	DESCRIPTION	TAX	QTY	RATE	AMOUNT
Sales	PVC Party Tent 20FT x 40FT	HST PE 2016	2	2,500.00	5,000.00
	Delivery Included				

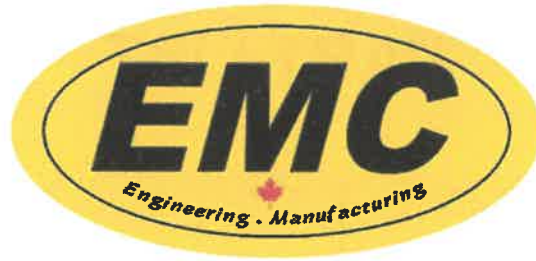
SUBTOTAL	5,000.00
HST (PE) 2016 @ 15%	750.00
TOTAL	CAD 5,750.00

TAX SUMMARY

	RATE	TAX	NET
HST (PE) 2016 @ 15%		750.00	5,000.00

Accepted By

Accepted Date



PARTY TENT ASSEMBLY MANUAL

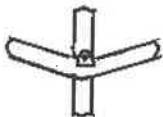
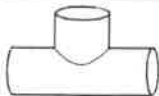
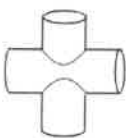
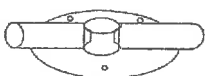
Model: EMC-PT2040

Size: W6m×L12m×H3m

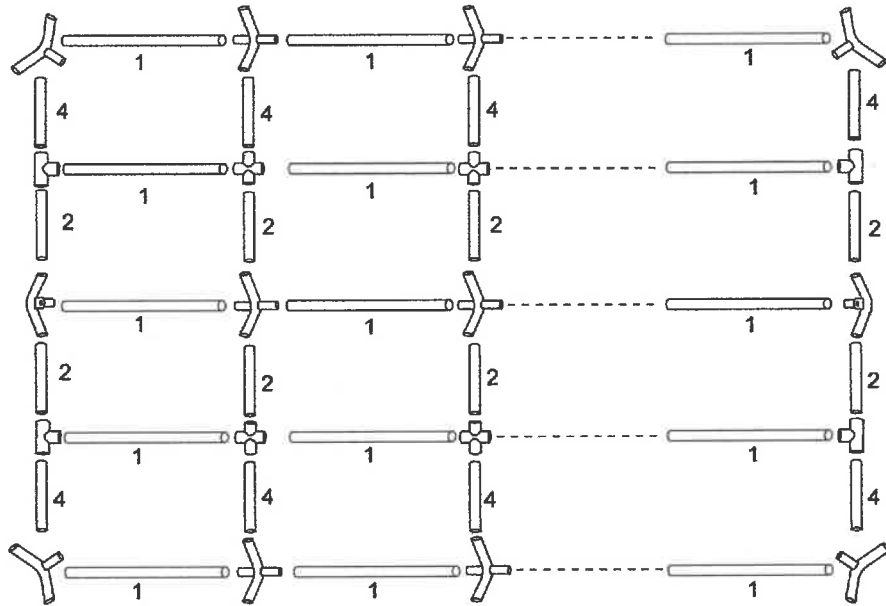


PART LIST

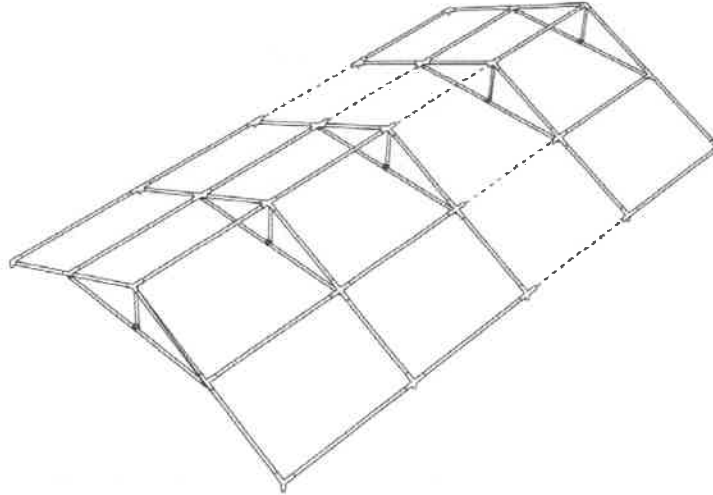
No.	Tube descriptions	Graph	Quantity
1#	1930mm Galvanized Pipe		48
2#	1495mm Galvanized Pipe		14
3#	1930mm Galvanized Pipe (leg tube)		10
4#	1495mm Galvanized Pipe		14
5#	1930mm Galvanized Pipe (leg tube)		4
	1390mm Reinforced bar on top part		14
	510mm Reinforced bar on top part		7

No.	Joint descriptions	Graph	Quantity
A	110°3 Way joint		4
B	110°4 Way joints		10
A1	140°3 Way joints		2
B1	140°4 Way joints		5
A2	Flat 3 Way joints		4
B2	Flat 4 Way joints		10
C	90° 3 Way joints (foot plate)		4
D	180° 3 Way joints (foot plate)		10
E	2 way joints for front and back door		4

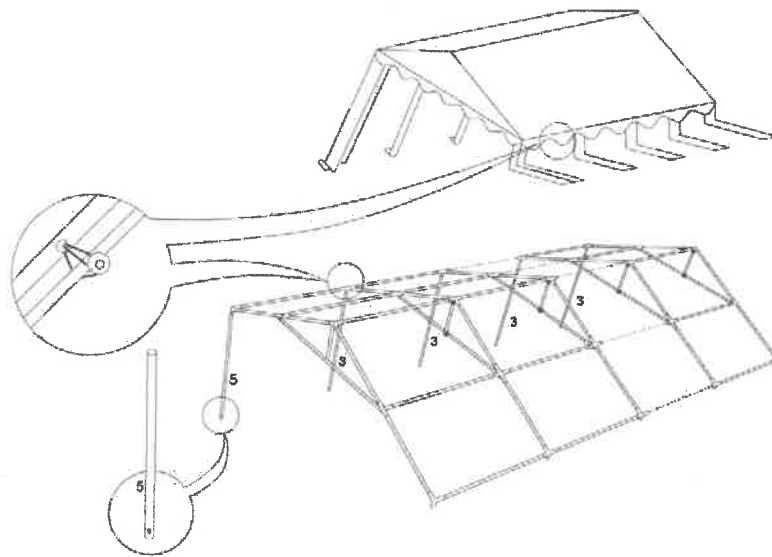
FRAME ASSEMBLY



1. Place all joints , 1495mm pipes and 1930mm pipes on the ground as shown. Push two pipes into the joints, use buttons to fix them.



2. Connect reinforced bars together with butterfly screws.

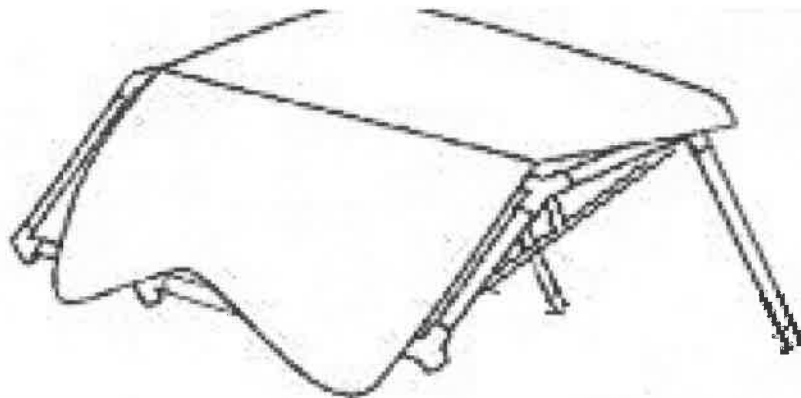
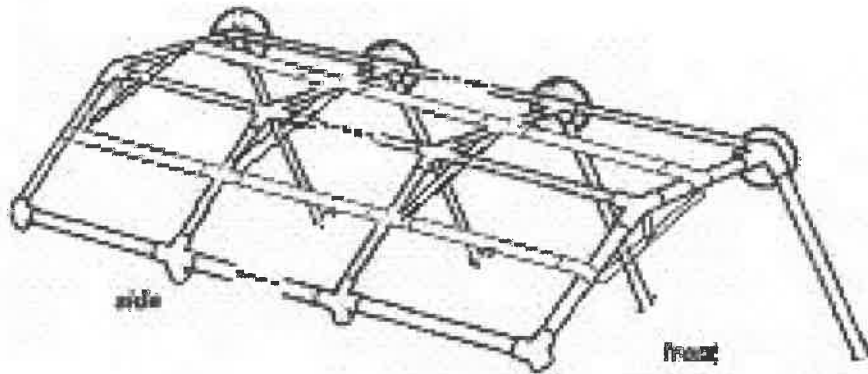


3. Insert leg tubes and connect the legs with ground bars.

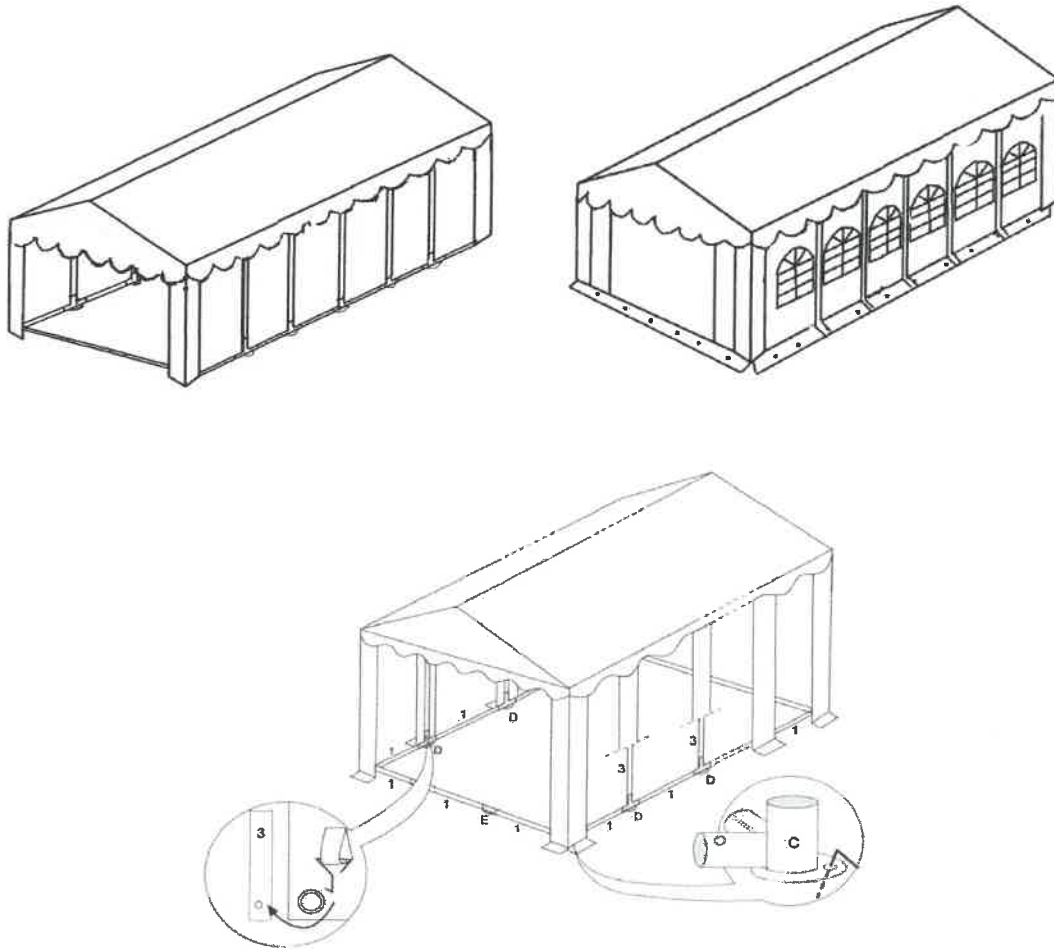
COVER ASSEMBLY

1. Start by lifting one of the frame and inserting legs.
2. Drape cover over frame.
3. Next, lift the other side of the frame and insert remaining legs.
4. Hung up the all side panels and door panels.

NOTE: Loosen the straps on the bottom of the legs when attach the cover. Adjust as needed after the canopy is assembled.



5. Inert the remaining legs and finish attaching cover to frame.
6. Then hung up the all side panels and set up the foot and the ground bar.



NOTE: Do not use the tent in strong wind!



MILLENNIUM TENTS
 Millennium Tents & Party Rentals Ltd.
 #3-9059 Shaughnessy Street
 Vancouver British Columbia V6P 6R9
 Canada

Estimate

Estimate# EST-5783

Bill To
Kim Meunier Cornwall, ON

Estimate Date	Reference#
Fri, May 29, 2026	Purchase- 20x20 MQs with walls

#	Item	Description	Qty	Rate	Amount
1	20x20 Marquee tent System	20' x 20' x 9' Marquee Tent (Complete Frame) and(18oz, UV Protected, Fire Rated NFPA-701, Blockout White Top)	2	3,650.00	7,300.00
2	Wall - 20' Solid (P)	9'x20' Solid wall, UV Protected, Fire Rated, Blockout with velcro on top and side buckles	3	400.00	1,200.00
3	Wall - 20' Zipper Solid Door Wall	9'x20' Solid Door wall middle zipper, UV Protected, Fire Rated, Blockout with velcro on top and side buckles	2	475.00	950.00
4	Wall - 20' Window (P)	9'x20' Window wall, UV Protected, Fire Rated, Blockout with velcro on top and side buckles	3	550.00	1,650.00
5	Gutter 20' (P)	Millennium Gutter System,20 FT with Velcro Ties	1	350.00	350.00
6	Delivery	TBD	1	0.00	0.00

We appreciate your business.

Sub Total 11,450.00

GST (5%) 572.50

PST (7%) 801.50

Total \$12,824.00

Terms & Conditions





H-9235 WITH OPTIONAL SIDE WALLS

EVENT TENTS

MADE IN THE USA

Worth the investment. Use year after year for outdoor events, dining and checking in at schools.

- Premium vinyl canopy top is UV, fire and water resistant.
- Strong, anodized aluminum frame with 2" diameter poles.
- Sorry, non-returnable.



EVENT TENTS WITH STAKES – For in-ground installation.

MODEL NO.	DESCRIPTION	SIZE L x W	SIDE HEIGHT	PEAK HEIGHT	WT. (LBS.)	PRICE EACH	ADD TO CART	
H-9234	48 person	20 x 20'	7'	12'	465	\$5,875	1	ADD
H-9235	64 person	20 x 30'			583	7,521	1	ADD
H-9236	96 person	20 x 40'			750	9,092	1	ADD

DROP SHIPS IN 2 DAYS VIA MOTOR FREIGHT

EVENT TENTS WITH BARRELS – For anchoring on concrete, asphalt or grass.

MODEL NO.	DESCRIPTION	SIZE L x W	SIDE HEIGHT	PEAK HEIGHT	WT. (LBS.)	PRICE EACH	ADD TO CART	
H-9246	48 person	20 x 20'	7'	12'	650	\$7,772	1	ADD
H-9247	64 person	20 x 30'			813	9,840	1	ADD
H-9248	96 person	20 x 40'			1,026	11,859	1	ADD

DROP SHIPS IN 10 DAYS VIA MOTOR FREIGHT

OPTIONAL EVENT TENT SIDE WALLS

MODEL NO.	TYPE	LENGTH	WT. (LBS.)	PRICE EACH	ADD TO CART	
H-9237	Solid	20'	18	\$394	1	ADD
H-9240		30'	27	503	1	ADD
H-9243		40'	36	646	1	ADD
H-9239	Clear	20'	20	415	1	ADD
H-9242		30'	30	530	1	ADD
H-9245		40'	40	700	1	ADD
H-9238*	Window	20'	18	510	1	ADD
H-9241*		30'	27	734	1	ADD
H-9244*		40'	36	986	1	ADD

DROP SHIPS IN 2 DAYS

* DROP SHIPS IN 20 DAYS

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Outdoor / Outdoor Shades / Gazebos / SKU: EFOS2511



20ft x 40ft Outdoor Heavy Duty Party Tent

By [Edrosie Inc](#)

4.5

[4 Reviews](#)

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FREE Delivery

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Sale

Anautica 8 -
Person Patio...

Add to Cart


6-Person
Rectangular...

Add to Cart


Outdoor
French 2 -...

Add to Cart


Killingly
Wicker

Add to Cart



PRODUCT SIZE



At a Glance


Overall Product Weight:
279.53 lb.


Mesh Screens Included



Warranty Length: 1 Year



Assembly Required

[See More](#)

Description

About This Product

Upgrade your outdoor events with our 20x40ft Party Tent. Built with a durable steel and aluminum frame, reinforced by galvanized steel and a white powder-coated finish, this tent ensures long-lasting stability. The weatherproof PE cloth with large PVC windows offers protection from rain, UV rays, and wind. Easy to assemble with no additional tools required, it provides a spacious and stylish shelter

[Show More](#)

Specifications

Return Policy



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\$1,879.99

(4)

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13 ft x 26 ft Outdoor Galvanized Steel Party Tent - Heavy Duty Removable Sidewall Wedding Tent

\$889.99 ~~\$1,019.99~~

(69)

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13 Ft. W x 13 Ft. D Outdoor Gazebo with Netting (Khaki&Copper)

\$429.99

(10)

Sponsored

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Customer Reviews

4.5
4 Reviews

★ 5	3
★ 4	0
★ 3	1
★ 2	0
★ 1	0

Showing 1-4 of 4 reviews

Filter by keyword

Most relevant

Dana US Verified Buyer

Dec. 31,
2025

Used for an outdoor wedding on October 4th. The weather was perfect and the tents made it so beautiful. They went up easily with a few friends and were of good

Jean Strathmore, AB Verified Buyer

May 26,
2026

Delivered right on time by a friendly FedEx driver. Communication was great. At first glance vinyl door seems lighter than my previous tent, hope the roof is thicker.

Debra La Salle, MI Incentivized Review

Mar. 19,
2025

I was impressed with the delivery. It came the day expected and the lady was very nice. My husband offered to lift the heavy boxes but she was able to do that without

Anonymous Verified Buyer

Jun. 11,
2025

Very good

Related Searches





EVENT DONATION APPLICATION

Individual/Organization Information		
Organization:		
Contact Person:	Title:	
Physical Address:	City:	Postal Code:
Home Phone:	Cell Phone:	Email:
Donation Category		
Donation Applying for: ☐ Sport ☐ Recreation		
Description		
What is the event you are hosting? _____ Please provide more information: (Where Event is being held? What type of Event)		
Participant/ Coach/Leader Signature		
X _____ Signature of Applicant	_____ Date	
OFFICE USE		
APPROVED: YES NO DATE: _____		
AMOUNT: _____ ACCOUNT: _____		
MANAGER SIGNATURE: _____		