Town of Cornwall
Regular Council Meeting
October 28, 2026, 4:30 PM

1) **Call to Order**
2) **Land Acknowledgement**
3) **Approval of Agenda/Additions to Agenda**
4) **Conflict of Interest**
5) **Approval of Previous Minutes**
    a) Regular Meeting September 23, 2026
6) **Business Arising**
7) **Guests/Presentations/Petitions/Declaration** – RCMP Staff Sargent Nick Doyle
8) **Planning and Development – Deputy Mayor MacIsaac**
    a) **Minutes/Reports** – Didn't meet in October
    b) **Resolutions**
        i) Long Term Care Center – Height Restriction Exemption
9) **Committee of Council – Deputy Mayor MacIsaac**
    a) **Minutes/Reports**
        i) Minutes September 16, 2026
        ii) Second Quarter Financials
    b) **Resolutions**
        i) Lines of Credit Renewal & Increase (Utility)
        ii) Gifts from the Heart – Donation Request
10) **Environment and Sustainability – Councillor Herlihy**
    a) **Minutes/Reports** – Didn't meet in October
    b) **Resolutions**
11) **Municipal and Emergency Services – Councillor Frizzell**
    a) **Minutes/Reports** – Minutes (Draft) October 15, 2026
        i) Transit, NRFD, RCMP, Bylaw, Humane Society Reports
    b) **Resolutions**
        i) Transit Contract Renewal
12) **Parks and Recreation – Councillor Stevenson**
    a) **Minutes/Reports**– Manager's Report – October 2026
    b) **Resolutions**
13) **Public Works – Councillor Campbell**
    a) **Minutes/Reports** – Minutes (Draft) September 23, 2026
    b) **Resolutions**
        i) Tender Award – Municipal Parking Lot Snow Clearing
14) **Water/Sewer Utility – Councillor Stevenson**
    a) **Minutes/Reports** – Didn't meet in October
    b) **Resolutions**
15) **Correspondence**
    a) Thank You – Royal Canadian Legion Kingston Branch
16) **Other Business**
17) **In Camera**
18) **Adjournment**

Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, September 23, 2026
4:30 PM

Present:	**Mayor Minerva McCourt – presiding** **Councillor Steven Campbell** **Councillor Corey Frizzell** **Councillor Judy Herlihy** **Councillor Cory Stevenson**
Also:	**Kevin Coady – CAO** **Tracey Laybolt – Community/HR/IT Coordinator** **Paula Griffin – Manager of Planning and Development** **Geoff Baker – Manager of Engineering and Special Projects**
Regrets:	**Deputy Mayor Jill MacIsaac**

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm. MLA Tayte Willows was in attendance as well as staff member Bonnie MacLean.

LAND ACKNOWLEDGEMENT

Read

APPROVAL OF THE AGENDA

Councillor Stevenson moved, seconded by Councillor Campbell, that the agenda be approved as circulated with the addition of Correspondence by Councillors Stevenson and Frizzell.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil.

APPROVAL OF THE MINUTES

a) **August 26, 2026, Regular Council Meeting**: Councillor Campbell moved, seconded by Councillor Herlihy, that the minutes of the August 26, 2026, Regular Council Meeting be approved as circulated.

Motion Carried

DRAFT

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) **Minutes/Reports:**

i) **Minutes** – September 22, 2026 (draft) – included in the package.

b) **Resolutions:**

PL-28-2026 **Approval and Adoption of Official Plan Amendment OPA-2026-02 Amendment to the 2022 Official Plan – General Land Use Plan**

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: Council has received an application to redesignate the Future Land Use of PID 607960 from Public Service and Institutional to Multiple Family Residential;

Whereas: Pursuant to Section 2.2.1 and Section 22 of the *Zoning & Subdivision Control (Development) Bylaw #422* (the "Bylaw") Council may concurrently consider amendment to the Zoning Map, being Schedule "A" to the Bylaw, and the General Land Use Plan, being Part 5, Figure 5 of the *2022 Official Plan* (the "Official Plan");

And Whereas: the proposed amendment to the designation of said PID 607960 on the Zoning Map and General Land Use Plan was presented to the public at an open meeting held on August 6, 2026;

And Whereas: Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning, and the criteria for Official Plan and Bylaw amendments under Section 6.4 of the Official Plan and Section 22 of the Bylaw;

Therefore, be it Resolved: that Official Plan Amendment OPA-2026-02, an amendment to the General Land Use Plan, being Part 5, Figure 5 of the Official Plan, is hereby approved and adopted.

Motion Carried 4-0

PL-29-2026 **Bylaw #422M – Second Reading and Approval**
A Bylaw to Amend the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422 – Zoning Map

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning and developments, and the criteria for concurrent Official Plan and Bylaw amendments under Section 6.4 of the *2022 Official Plan* and Section 22 of the *Zoning & Subdivision Control (Development) Bylaw #422* (the "Bylaw");

And Whereas: Bylaw #422M, a bylaw to amend the Zoning Map, being Schedule "A" to the Bylaw, was read and approved for the first time at the Town of Cornwall regular council meeting held on August 26, 2026;

And Whereas: Bylaw #422M, a bylaw to amend the Zoning Map, being Schedule "A" to the Bylaw, was read and approved for the second time at the Town of Cornwall regular council meeting held on September 23, 2026;

Therefore, be it Resolved: That Bylaw #422M, a bylaw to amend the *Zoning & Subdivision Control (Development) Bylaw #422,* is hereby formally adopted as a Bylaw of the Town of Cornwall.

Motion Carried 4-0

PL-30-2026 **Formal Adoption of Bylaw #422M A Bylaw to Amend the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422 – Zoning Map**

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning and developments, and the criteria for concurrent Official Plan and Bylaw amendments under Section 6.4 of the *2022 Official Plan* and Section 22 of the *Zoning & Subdivision Control (Development) Bylaw #422* (the "Bylaw");

And Whereas: Bylaw #422M, a bylaw to amend the Zoning Map, being Schedule "A" to the Bylaw, was read and approved for the first time at the Town of Cornwall regular council meeting held on August 26, 2026;

And Whereas: Bylaw #422M, a bylaw to amend the Zoning Map, being Schedule "A" to the Bylaw, was read and approved for the second time at the Town of Cornwall regular council

meeting held on September 23, 2026;

Therefore, be it Resolved: That Bylaw #422M, a bylaw to amend the *Zoning & Subdivision Control (Development) Bylaw #422,* is hereby formally adopted as a Bylaw of the Town of Cornwall.

Motion Carried 4-0

PL-31-2026 **Variance (V-05-2026) – Silver Heron Lane (PID 635698)**

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: The Town received a Development Permit Application to construct an addition to a Single-family Dwelling located at 79 Silver Heron Lane, being PID 635698 (the "Property").

And Whereas: A subsequent Variance Application was received requesting a 41.6% front-yard setback Variance for the location of the proposed Single-family Dwelling addition.

And Whereas: Council considered the *2022 Official Plan* and the Town of Cornwall *Zoning and Subdivision Control (Development) Bylaw #422*, including Section 21.

Therefore, be it Resolved: That Council grant approval to allow a 41.6% front-yard setback Variance, relating to Development Permit Application C-138-26 at 79 Silver Heron Lane, being PID 635698, subject to entering into a Development Agreement with the Town.

Motion Carried 4-0

PL-32-2026 **Chris Cudmore - Housing Accelerator Fund Proposal**
York Point Meadows Subdivision – Phase 1A
(portion of PID 248997)

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: The Town received a proposal for funding under the Housing Accelerator Fund from Chris Cudmore (the "Developer") related to the development of Phase 1A of York Point Meadows Subdivision, being a part of PID 248997.

And Whereas: Phase 1A of York Point Meadows Subdivision was granted Preliminary Approval by Council Resolution PL-20-2026, which subdivision concept proposes seven (7) Lots with Semi-Detached Dwellings totaling 14 units.

And Whereas: Council has considered the Housing Accelerator Fund (HAF) requirements and

funding parameters to support housing in the Town.

Therefore, Be it Resolved: That Council grant approval for a commitment of $120,000.00 of Housing Accelerator Funding to the Developer for the purpose of assisting with the extension of water and sewer infrastructure along Ferry Road. This funding will be dispersed at such time that the extension of water and sewer infrastructure along Ferry Road identified in the Utility Agreement between Christopher Cudmore and the Town of Cornwall Water & Sewer Utility Corporation dated September 17, 2026, meets all conditions of said Agreement and is transferred to the Town.

Motion Carried 4-0

PL-33-2026 **Subdivision with Reduced Frontage – PID #444422 (TFSC)**

Moved by Councillor **Steven Campbell**
Seconded by Councillor **Corey Frizzell**

Whereas: The town received an application to sever one (1) lot (Lot 26-1) from PID No. 444422 Terry Fox Place as shown in Drawing 26030-S01 Revision # 1 prepared by CT Surveys and having a final revision date of dated September 18, 2026 (the "Plan");

And Whereas: The property in question is zoned Public Service and Institutional (PSI) which normally requires a Minimum Lot Frontage of 30.48m (100 ft) pursuant to the Section 20.4 of the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422 (the "Bylaw");

And Whereas: The proposed 24-foot Lot Frontage of the remaining lands of PID No. 444422 does not meet the Minimum Lot Frontage requirement of the Bylaw and will require Council approval pursuant to Section 23.4 of the Bylaw in order for the subdivision to be approved;

And Whereas: Council considered the *2022 Official Plan* and the Town of Cornwall *Zoning and Subdivision Control (Development) Bylaw #422*, including Sections 21 and 23.4.

Therefore, Be it Resolved: That Council grant approval for a Reduced Frontage to allow a 24-foot Lot Frontage for the remaining lands of PID No. 444422 on Terry Fox Place as shown on the Plan and relating to Subdivision Application SD-19-26.

Motion Carried 4-0

Manager Griffin noted that she has heard from Bell that the new tower is now operational.

COMMITTEE OF COUNCIL

a) **Minutes/Reports:**
   i) **Minutes** – August 19, 2026 - included in the package.
   ii) **Housing Accelerator Fund Update** – CAO Coady reported that the Town has exhausted three years of funding and is hoping for a fourth year. The funding has supported housing development and expanded municipal services.

b) **Resolutions:**

COC-35-2026 **Sale of Municipal Property (TFSC – LTC Home)**

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall (the "Town") desires a long-term care facility within its boundaries and has lobbied successive governments and providers for many years to have a long-term care facility located in the Town;

And Whereas: A provider of long-term care facilities, Pharmtech Inc., has been awarded a contract to build and operate a long-term care facility in the Town, through a Province of Prince Edward Island Request for Proposals competition;

And Whereas: The Town has land available for the facility, comprising 4.37 acres of provincial parcel no. 444422 (the "Property"), identified as Lot 26-1 on Drawing 26030-S01 prepared by CT Surveys, dated September 18, 2026 (the "Plan"), a copy of which is attached to this resolution;

And Whereas: The Town commissioned an appraisal of the Property in May 2026 and the appraisal valued the Property at $112,500 per acre;

Therefore, be it Resolved: That the Town sell and convey the Property to Pharmtech Inc. for the sum of four hundred and ninety-one thousand, six hundred and twenty-five dollars ($491,625.00), plus applicable HST, to enable the development of a long-term care facility in the Town;

Be it Further Resolved: That the Town rebate a portion of the municipal property tax payable by Pharmtech Inc. on the Property, which rebate shall apply only to the municipal portion of the property tax and shall be applied as follows, commencing with the first full property taxation year following the sale of the Property, said rebate amount shall begin at ninety percent (90%) and decrease annually by ten percentage points (10%) in accordance with the following schedule:

- **Year 1:** 90% rebate of the municipal tax portion
- **Year 2:** 80% rebate of the municipal tax portion

- **Year 3:** 70% rebate of the municipal tax portion
- **Year 4:** 60% rebate of the municipal tax portion
- **Year 5:** 50% rebate of the municipal tax portion
- **Year 6:** 40% rebate of the municipal tax portion
- **Year 7:** 30% rebate of the municipal tax portion
- **Year 8:** 20% rebate of the municipal tax portion
- **Year 9:** 10% rebate of the municipal tax portion
- **Year 10:** 0% rebate of the municipal tax portion

Following the conclusion of year 9, the rebate shall completely expire, and the Property shall be subject to one hundred percent (100%) of the levied municipal property taxes;

And be it Further Resolved: That the transfer of the Property to Pharmtech Inc. be subject to a covenant that Pharmtech Inc. commence construction of a long term care facility on the Property within two (2) years of the closing date and, if this covenant is not satisfied, at the Town's sole option Pharmtech Inc. shall be required to reinstate the Property to its condition on the closing date and convey the Property back to the Town free of all encumbrances;

And be it Further Resolved: That the Mayor and the Chief Administrative Officer (CAO) are hereby authorized and directed for and in the name of the Town to do all acts and things and to execute or cause to be executed all such documents as may be necessary or desirable in connection with the sale of the Property including, but not limited to, finalizing and executing: (i) the Agreement of Purchase and Sale; (ii) an agreement in relation to Pharmtech Inc.'s option to purchase Parcel REM (as depicted on the Plan) in the event the Town secures a satisfactory, alternate access for the remainder of Provincial Parcel No. 444422; and (iii) any other required closing documents.

Motion Carried 4-0

Councillor Frizzell gave kudos to Mayor McCourt, who has been advocating for this long-term care facility project for many years and thanked CAO Coady and staff for their support.

Councillor Campbell announced that the Citizens on Patrol chair, Karen Forrest, has resigned. He and Mayor McCourt attended her farewell gathering to thank her for her years of service. The remainder of the group will share responsibilities, and town staff will do a bit more of the administration work.

ENVIRONMENT AND SUSTAINABILITY

a) **Minutes/Reports:**

i) **Minutes** – September 14, 2026 (draft) – included in the package. Councillor Herlihy provided the following updates:
- The Committee opted to not host World Clean Up Day due to the number of events happening on the Island.

b) **Resolutions**: Nil

MUNICIPAL AND EMERGENCY SERVICES

a) **Minutes/Reports:**

i) **Minutes** – The Committee did not meet. Councillor Frizzell provided the following updates:

- Transit continues to trend upwards with 1880 for the midday run and 4885 overall compared to 3536 in 2025, up 38%. He noted the continued growth in transit use is great to see.
- NRFD reported 10 calls.
- RCMP reported 27 speed violations, up from 12 in 2025 and 442 year to date. The RCMP are showing an increased presence in the Town.
- Councillor Campbell commented that the recent fire at Westwood School, causing extensive damage, is quite concerning. There was another call-in a nearby area on a different night. Councillor Frizzell suggested that maybe homes in the area with cameras could check their footage

b) **Resolutions:** Nil

PARKS AND RECREATION

a) **Minutes/Reports:**

i) **Minutes** – The Committee did not meet.

ii) **Manager's Report – September** – included in the package. Councillor Stevenson provided the following updates:

- Football PEI will be hosting a large national tournament. Manager Meunier has been working closely with the organizing group to ensure that the event runs smoothly.
- Cornfest this coming weekend. Flyers are available at newsstands, online and on social media. Some of the events include Seniors' Lunch which is always a big hit, Trivia with Greg Lucas, who always does a great. Other events include the Annual Yard Sale, Cornhole Tournament, Pickleball Tournament, Family Fun Day sponsored by Fadi at Sam's Restaurant, Celebrity Corn Shucking and more! Councillor Frizzell will be coaching me for the corn shucking event. Maizie the mascot will be out and about throughout the events.
- The Lowther Park upgrades are going well.
- Recently did a tour of the Primrose Park upgrade with Manager Meunier. The Committee will be looking at additional items for the park.
- Staff inspected park entrances for posts that needed updating. Signs that need to be replaced have been ordered.
- The APM AGM will take place on October 20th at 7pm.

- Councillor Frizzell requested clarification on decreased field rental hours and was advised that it was due to a combination of: RC United not using turf, there have been fewer ball tournaments and inclement weather.

b) **Resolutions:**

PR-10-2026 **2027 National Flag Football Championship Sponsorship**

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Steven Campbell**

Whereas: Football PEI was granted the hosting of the 2027 National Flag Football Championships to be held May 22-24, 2027;

And Whereas: The Terry Fox Sports Complex is an ideal location with space for all games to be played in a central location and Football PEI has requested assistance from the Town of Cornwall in hosting this national event;

And Whereas: The particular responsibilities of both the Town of Cornwall and Football PEI in hosting the event will be determined at a later date; for clarity, it is the case that the event is Football PEIs, and the Town of Cornwall is committing to playing a supporting role in it;

Therefore, be it Resolved: That the Town of Cornwall will support Football PEI in hosting the National Flag Football Championships at the Terry Fox Sports Complex subject to further discussion.

Motion Carried 4-0

Councillor Frizzell noted that he has been to several of these tournaments. They are very impressive and well run, Thousands of people attend. This is very exciting for Cornwall, and he encourages everyone to check out some of the games.

PR-11-2026 **Girl Guides – Fundraising Donation**

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: A donation request for $500 was received from local Girl Guides who are traveling to a World Girl Guiding Centre in Switzerland in July of 2027;

And Whereas: The Parks and Recreation Policy allocates up to $400 for a local group travelling internationally;

And Whereas: The Town of Cornwall also maintains a general donation fund;

Therefore, be it Resolved: That the Town of Cornwall will donate $400 under the Parks and Recreation Donation Policy and $100 from the Town of Cornwall general donations fund for a total of a $500 donation to assist these local guides in this endeavour.

Motion Carried 4-0

PR-12-2026 **Main Street Banners Purchase**

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Steven Campbell**

Whereas: Funding of $4,000 has been received from Veterans affairs to purchase banners for light posts on Main Street commemorating our veterans;

And Whereas: The Town of Cornwall will use $4,000 from the Main Street Masterplan;

Therefore, be it Resolved: That the Town of Cornwall will purchase 78 banners thanking our veterans to be hung on the light poles along Main Street at an estimated cost of $8,000.

Motion Carried 4-0

PUBLIC WORKS

a) **Minutes/Reports:**
   i) **Minutes** – The Committee will be meeting this evening. Councillor Campbell will provide an update at next month's meeting.

b) **Resolutions:** Nil

WATER/SEWER UTILITY

a) **Minutes/Reports:**
   i) **Minutes:** The Committee did not meet. Councillor Stevenson did not have a report. Councillor Herlihy noted that CAWG and Town staff would once again be taking grade 8 students on a tour of the water tower and the naturalization gallery.

DRAFT

b) **Resolutions:**

U-11-2026 **Withdrawal of BCSF (Gas Tax Project #5.6.7. Inflow & Intrusion Study**

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Steven Campbell**

Whereas: The Town of Cornwall had allocated funds for project #5.6.7. the Inflow and Intrusion Study under the BCSF-CS (Gas Tax) funding and will not proceeding with the study at this time;

And Whereas: Allocation for the referenced project was approved in the original 5-year Capital Investment Plan under the BCSF-CS (Gas Tax) Program.in the amount of $150,000;

Therefore, be it Resolved: That the Town formally withdraw project #5.6.7. the Inflow and Intrusion Study BCSF-CS (Gas Tax) project and the funding of $150,000 from that project be attached to BCSF-CS Project #5.6.5. the Cornwall Road Water and Sewer Extension Phase 2.

Motion Carried 4-0

CORRESPONDENCE

Nil

OTHER BUSINESS

Councillor Frizzell gave deep condolences on the passing of Jack Myron, who was a long-time teacher and coach. Jack was born in Framingham and was a big Boston sports fan. Mayor McCourt noted that Jack worked at Tremploy after he retired from teaching. Councillor Stevenson had Jack as his grade 8 language arts teacher.

Councillor Frizzell gave condolences on the passing of Calvin "Pecker" MacDonald, who was a long-time colorful resident and could be seen driving around in his Mustang convertible. He was a distant cousin and close to Councillor Frizzell's mom.

Councillor Stevenson gave condolences to Eleanor and family on the passing of David Bolger, a retired UPEI professor of political studies. Councillor Stevenson took several courses from him and enjoyed many great chats.

Councillor Stevenson thanked Karen Forrest on her retirement from the Citizens on Patrol group. Karen had a strong commitment to Cornwall's safety and put a lot of effort into the position.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:22pm.

_____ _____

MAYOR CHIEF ADMINISTRATIVE OFFICER

DRAFT

TOWN OF CORNWALL
RESOLUTION

DATE:	**October 28, 2026**
COMMITTEE:	**Planning Committee**
MOTION NUMBER:	**PL-34-2026** **Height Restriction Exemption** **Main Street (portion of PID 444422)**
MOTION CARRIED	_____
MOTION LOST	_____
MOTION WITHDRAWN	_____

Moved by Councillor _____ **Jill MacIsaac**

Seconded by Councillor _____ **Steven Campbell**

Whereas: A proposal was received from Pharmtech Inc. for the development of a long-term care facility (the "Development") along Main Street, being a portion of PID 444422 (the "Property") and requested a Height Restriction Exemption to allow a building height up to 60 feet.

And Whereas: Council considered the *2022 Official Plan* and the *Zoning and Subdivision Control (Development) Bylaw #422* (the "Bylaw"), including Section 4.6.

Therefore, be it Resolved: That Council grant approval of the Height Restriction Exemption to permit a building height up to 60 feet, subject to requirements of Section 4.6 of the Bylaw, and further subject to the approval of a Development Permit and entering into a Development Agreement with the Town.

ARCHWORK
STUDIO

198 Grafton Street, Suite 104, Charlottetown, PE 902.629.ARCH info@archwork.ca www.archwork.ca

October 16, 2026

Town of Cornwall
Planning and Development Department
Cornwall, Prince Edward Island

RE: Request for Building Height Exemption
The Mount – Long-Term Care Facility, Cornwall, Prince Edward Island

To Whom It May Concern,

On behalf of ARCHwork STUDIO Inc., we respectfully request a building height exemption under Section 4.6(2) of the Town of Cornwall's Development Control Bylaw for the proposed development of The Mount Long-Term Care Facility in Cornwall, Prince Edward Island. The maximum building height requested is 60'-0" (18.29 metres).

The design balances the operational needs of a modern care facility with a welcoming, residential character appropriate to Cornwall. The requested height accommodates the proposed pitched roof and its architectural proportions.

Architectural Character and Roof Design

The proposed pitched roof reflects traditional Prince Edward Island architectural forms and avoids the institutional look of a flat roof. Its slopes and proportions are integral to the building's overall composition.

The roofline also breaks down the perceived mass of this substantial building and creates a more approachable scale.

Design Rationale and Community Compatibility

- Architectural Vernacular: The proposed roof design reinforces traditional architectural forms commonly associated with Prince Edward Island, contributing to a more familiar and contextually appropriate building character.
- Visual Articulation: The sloped roof forms help break down the perceived mass of the building, providing variation in the roofline and reducing the visual impact of the overall development.
- Residential Character: As a community care and long-term care facility, the building should convey a sense of home, comfort, and familiarity rather than the appearance of a conventional institutional complex.
- Architectural Proportion: The additional roof height is necessary to achieve appropriate roof slopes and proportions relative to the building's overall footprint, elevations, and architectural composition.

ARCHWORK
STUDIO

198 Grafton Street, Suite 104, Charlottetown, PE 902.629.ARCH info@archwork.ca www.archwork.ca

Purpose of the Requested Height Exemption

The additional height accommodates the architectural roof form; it is not intended to add occupied storeys or increase residential capacity.

In our professional opinion, the requested maximum building height of 60'-0" is warranted to achieve a cohesive design that reflects the architectural vernacular and residential character appropriate to a long-term care facility.

We respectfully request that the Town grant the building height exemption pursuant to Section 4.6(2) of the Development Control Bylaw, permitting a maximum building height of 60'-0" for the proposed development.

Sincerely,



Tim Phelan, M.Arch., MRAIC, AAPEI, NSAA, AANB
Principal Architect | Founding Partner
ARCHwork Studio Inc.

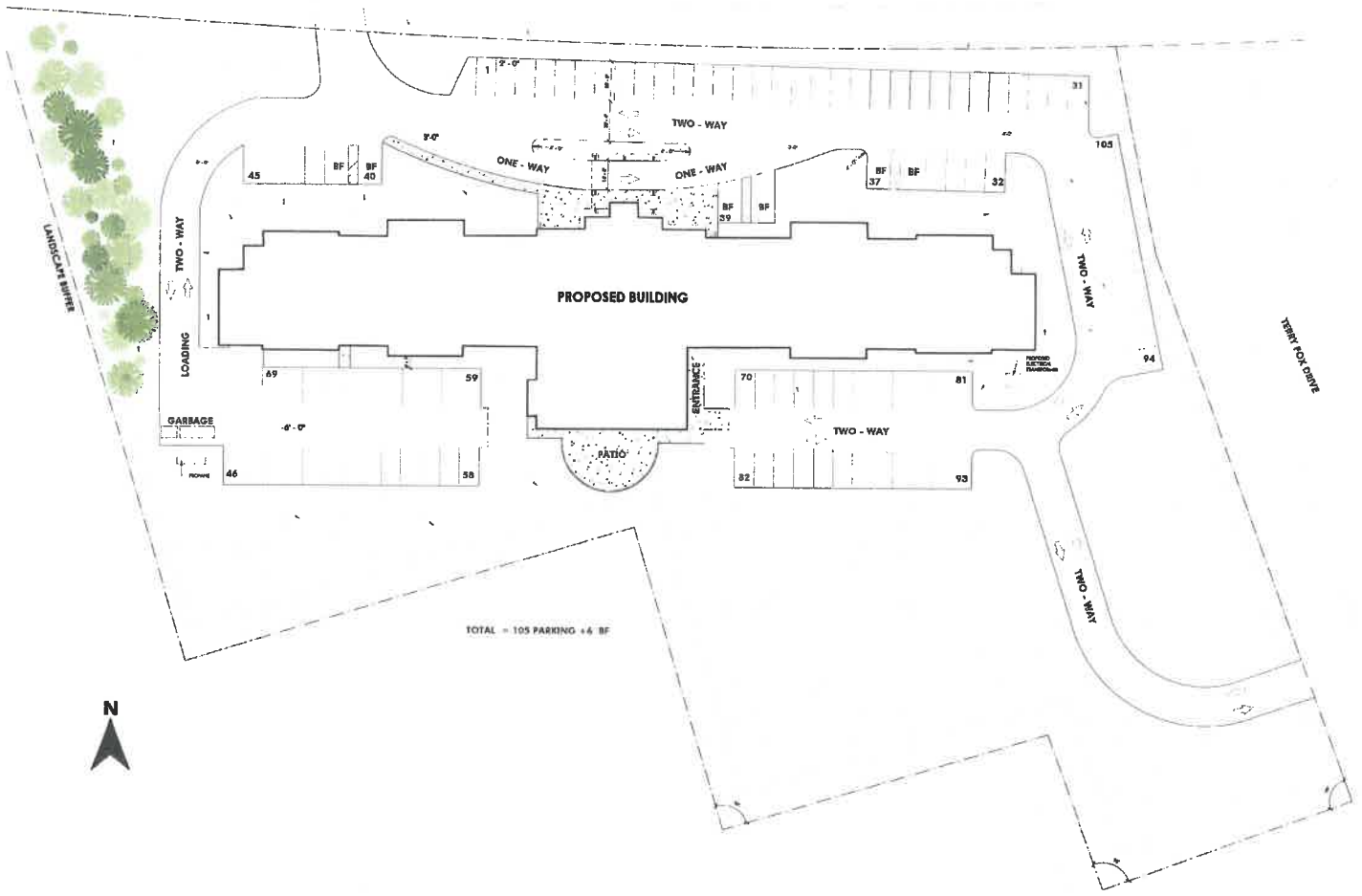
The Mount Cornwall



3 BUILDING PERSPECTIVE

ARCHWORK STUDIO

The Mount Cornwall



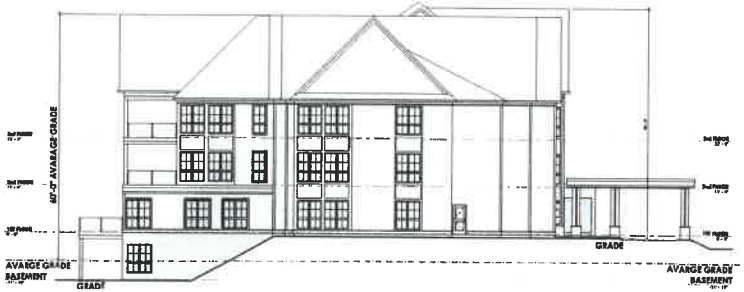
1 SITE PLAN AND PROPOSED BUILDING

ARCHWORK STUDIO

The Mount Cornwall



FRONT ELEVATION



SIDE ELEVATION

ARCHWORK STUDIO

Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
September 16, 2026, 4:30 PM

Chair: **Deputy Mayor Jill MacIsaac**

Present: **Mayor Minerva McCourt**
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Regrets: **Nil**

Also: **Kevin Coady - CAO**
Tracey Laybolt – Community/IT/HR Coordinator
Wendy MacKinnon – Manager of Corporate Services
Paula Griffin – Manager of Planning and Development

CALL TO ORDER

Deputy Mayor MacIsaac called the meeting to order at 4:30pm. There were three members of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Campbell that the agenda be approved as circulated with the addition of BCSF Application Withdrawal, section 13-c.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

August 19, 2026 - It was moved by Councillor Campbell and seconded by Councillor Frizzell that the minutes of August 19, 2026, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

Satya Sen/Julian Boyle – Pace PEI Program. Satya Sen from FPEIM and Julian Boyle from SwitchPACE Inc. thanked Council for the opportunity to speak on the updates to the Pace Program. The program provides financing allowing homeowners to complete home energy retrofits with no money down. The financing is repaid through affordable monthly payments and is secured by a municipal lien on the property.

The FPEIM handles funding, allocation of funds, and day-to-day recordkeeping. Municipalities must pass an enabling bylaw. The Town's role is to borrow its allocation from FPEIM at preferential rates with repayment to the Town coming from homeowner payments. Council thanked Satya and Julian for the information and will discuss the matter further. It was however noted that with the upcoming municipal election a decision on the program will be made by the incoming council.

PLANNING

a) Reports/Minutes – September 2, 2026 (draft) minutes – included in the package.

b) Information Items –

CAO Coady noted that the Information Items will be brought to next week's Council meeting as Resolutions.

Development Bylaw Amendment – Second Reading/Approval

Official Plan Amendment

c) Request for Decision –

Variance – 79 Silver Heron Lane

It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution to Council that Council grant approval to allow a 41.6% front-yard setback Variance, relating to Development Permit Application C-138-26 at 79 Silver Heron Lane, being PID 635698, subject to entering into a Development Agreement with the Town.

Housing Accelerator Fund Request – York Point Meadows Subdivision

It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution to Council that Council grant approval for a commitment of $120,000.00 of Housing Accelerator Funding to the Developer for the purpose of assisting with the extension of water and sewer infrastructure along Ferry Road. This funding will be dispersed at such time that the extension of water and sewer infrastructure along Ferry Road identified in the Utility Agreement between Christopher Cudmore and the Town of Cornwall Water & Sewer Utility Corporation dated September 17, 2026, meets all

conditions of said Agreement and is transferred to the Town.

COMMITTEE of COUNCIL - FINANCE/ADMINISTRATION

Housing Accelerator Fund Update – CAO Coady provided a summary of HAF funds dispersed and committed to date and reported that the Town has exhausted the first three years of funding. CAO Coady also noted that a tender for the sewer main extension along Main Street to the Terry Fox Sports Complex will be issued and will be funded with HAF funds as noted on the summary sheet.

Municipal Property Sale – TFSC

It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution to Council that the Town sell and convey a portion of PID# 444422 at the TFSC as depicted on the drawing by CT Surveys that was included in the package to Pharmtech Inc. for the sum of four hundred and ninety-one thousand, six hundred and twenty-five dollars ($491,625.00), plus applicable HST, to enable the development of a long-term care facility in the Town.

ENVIRONMENT and SUSTAINABILITY

a) Reports/Minutes – Minutes were not available for the package. Councillor Herlihy provided the following updates:

- The Committee met on September 4th after a summer hiatus.
- The water audits did not take place due to the loss of the summer student.
- There was a review of the *Property Maintenance Bylaw.*
- World Cleanup Day takes place on the same weekend as the 70-Mile Yard Sale and Shellfish Festival. It was decided not to hold a cleanup this year, with the other events happening on the same day.
- CAWG has reported a new invasive species called starwart at the bridge on Ferry Road. They are monitoring it and looking at options for it.

b) Information Items – Nil

c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

a) Reports/Minutes –
   (i) The Committee did not meet. Councillor Frizzell noted that the Committee will be reviewing the Transit contract and the *Animal Control Bylaw.*
   (ii) Municipal Service Reports (Transit/Fire/Police/Bylaw/Humane Society).

b) Information Items – Nil

c) Requests for Decision – Nil

PARKS and RECREATION

a) Reports/Minutes
   (i) Minutes – June 10, 2026 – included in the package.
   (ii) Manager's Report – September 2026 – included in the package. Councillor Stevenson provided the following updates:

- The Committee met recently after a summer break.
- Cornfest will take place in late September. There will not be a main event on Saturday night due to other events taking place.
- The Lowther Park upgrades are well underway.
- The Committee is exploring the pros and cons of a drone show in place of fireworks for Canada Day. He advised that they are waiting for feedback from the Town of Three Rivers on their recent show. Councillor Frizzell suggested that they also seek feedback from residents, as he has heard some negative reviews. Councillor Herlihy noted that even if the Town does try the drone show once, it is not obligated to continue if residents are not happy with it.
- The Communities 13 (APM Center) AGM will take place on October 20, 2026
- Mayor McCourt reminded Council of the Cenotaph Service on Sunday, September 20th at 2pm.
- There was discussion on the greenspace at Primrose Point and items that may be added later.
- Councillor Frizzell would like an update on park entrances, noting that many are missing posts and/or signage. Councillor Stevenson will have an update for next week's Council meeting.

b) Information Items –

Main Street Banners

Manager Meunier has been looking into options for the Veterans' banners which will be placed on the light poles along Main Street. Council reviewed a proof and passed along recommendations for the design.

It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall will purchase 78 banners thanking our veterans to be hung on the light poles along Main Street at an estimated cost of $8,000.

c) Requests for Decision –

National Flag Football Championship Request for Support

It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall will support Football PEI in hosting the National Flag Football Championships at the Terry Fox Sports Complex subject to further discussion.

Girl Guides – Donation Request

It was moved by Councillor Stevenson and seconded by Councillor Herlihy to bring forth a resolution to Council that the Town of Cornwall will donate $400 under the Parks and Recreation Donation Policy and $100 from the Town of Cornwall general donations fund for a total of a $500 donation to assist these local guides with their Switzerland 2027 trip fundraising.

PUBLIC WORKS

a) Reports/Minutes – The Committee did not meet. Councillor Campbell provided the following updates:
   - The next meeting will take place on September 23rd, the Committee will review previous action items and requests to the Province among other items.
   - Mayor McCourt requested that staff check the crosswalk at Centennial Drive as some lights do not appear to be working.
   - Councillor Herlihy requested an update on changing the speed limit on Main Street from 60km to 50km. There was uncertainty when this was previously discussed, but Councillor Campbell noted that there has been a request to make changes to the Mercedes Drive/Main Street area. There is also a future budget request for a permanent radar sign for the MacRae Drive area of Main Street.

a) Information Items – Nil

b) Requests for Decision – Nil

WATER/SEWER UTILITY

a) Reports/Minutes – The Committee did not meet. Councillor Stevenson provided the following updates:
   - Work is ongoing to fix the pressure valve issues as well as other warranty-covered deficiencies with the water tower. The warranty will reset once the deficiencies are corrected.
   - The Wastewater Strategy currently underway be available in February 2027.

b) Information Item – Nil

c) Requests for Decisions –

Withdrawal from the BCSF-CS Project Funding

It was moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac to bring forth a resolution to Council that the Town formally withdraw BCSF-CS (Gas Tax) project #5.6.7., the Inflow and Intrusion Study, and transfer the funding of $150,000 for that project to BCSF-CS (Gas Tax) Project #5.6.5. the Cornwall Road Water and Sewer Extension Phase 2.

CORRESPONDENCE

Nil

OTHER

Nil

IN CAMERA

Nil.

ADJOURNMENT

The meeting was adjourned at 6:13pm.

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Deputy Mayor Jill MacIsaac, Chair

TOWN OF CORNWALL
Comparitive Income Statement - Budget to Actuals
As of September 30, 2026

	Budget 2026-2027 Full Year	Actuals to September 2026	Budget 6/12 or Applicable Portion
REVENUE			
CIVIC CENTRE REVENUE			
Curling Club Rent	17,350.00	0.00	0.00
Other Income(Civic Centre Rental)	6,030.00	4,382.50	3,015.00
TOTAL: CIVIC CENTRE REVENUE	23,380.00	4,382.50	3,015.00
PARKS and RECREATION			
Recreation Programs - Winter	80,000.00	2,916.00	3,076.92
Recreation Programs - Fall	130,000.00	39,529.50	43,333.33
Recreation Programs - Summer	190,000.00	258,531.34	190,000.00
Recreation Programs - Spring	75,000.00	98,260.96	75,000.00
Events Revenue	32,000.00	28,566.10	32,000.00
Subtotal Programs	507,000.00	427,803.90	343,410.26
Sponsorship	1,595.00	0.00	797.50
Swimming Lessons	4,000.00	6,740.00	4,000.00
Pool Programs	11,000.00	11,420.75	11,000.00
Sub-total: Pool	15,000.00	18,160.75	15,000.00
Ball Field Rentals	10,000.00	883.37	1,250.00
Turf Field Rental	60,000.00	28,146.81	30,000.00
High Ropes Lease Rental	4,000.00	3,889.18	4,000.00
Court Rentals	10,000.00	1,495.00	1,666.67
Sub-total: Sport Field Rentals	84,000.00	34,414.36	36,916.67
Grants - Recreation	4,000.00	2,000.00	2,000.00
Grants - Wage Subsidies	75,000.00	30,331.90	37,500.00
Grants- Wage Subsidies Maintenance	30,000.00	6,311.08	15,000.00
Grants - Recreation Leadership	5,000.00	0.00	2,500.00
Sub-total: Grants	114,000.00	38,642.98	57,000.00
Miscellaneous revenue	2,000.00	208.00	1,000.00
TOTAL PARKS and RECREATION	723,595.00	519,229.99	454,124.42
OTHER REVENUE			
Municipal property taxes	3,593,535.80	1,856,824.20	1,796,767.90
Prov Property Tax Credit	1,158,520.45	598,621.80	579,260.23
Farm Tax Rebate	-5,300.00	-4,981.80	-5,300.00
Equalization Grant	490,821.72	264,062.10	245,410.86
MCEG Grant	443,257.80	108,274.55	221,628.90
Sewer & Water Utility	100,000.00	50,000.00	50,000.00
Investment Income	60,000.00	34,206.74	30,000.00
Investment Income from CADC	22,000.00	0.00	0.00
Building Permits & Subdivision fees	60,000.00	63,115.21	30,000.00
Fines	75,000.00	44,594.63	37,500.00
Charging Stations	3,500.00	2,047.99	1,750.00

Grant Wage Subsidy	7,500.00	0.00	3,750.00
Digital Sign Lease	7,200.00	3,600.00	3,600.00
Miscellaneous Revenue (Town Hall)	1,500.00	1,822.00	750.00
Transit	42,393.72	490.00	21,196.86
Government transfer for operations	0.00	631,145.00	0.00
Government transfers for capital	0.00	35,469.22	0.00
Contributions from Developer	0.00	29,000.00	0.00
Misc Revenue HST refund	0.00	9.91	0.00
Gas Tax Revenue	0.00	56,348.78	0.00
TOTAL OTHER REVENUE	6,059,929.49	3,774,650.33	3,016,314.75
TOTAL REVENUE	**$ 6,806,904.49**	**$ 4,298,262.82**	**$ 3,473,454.17**
EXPENSE			
SALARIES & BENEFITS			
Salaries - Administration	273,931.53	124,123.63	136,965.77
EI Expense	4,547.02	2,424.88	2,273.51
CPP Expense	13,646.16	8,095.92	8,528.85
WCB Expense	5,358.86	5,615.48	5,358.86
Pension Expense	13,601.18	6,150.74	6,800.59
Medical Expense	9,248.80	3,061.96	3,082.93
Retirement reserve	6,164.98	0.00	0.00
TOTAL SALARIES & BENEFITS	326,498.53	149,472.61	163,010.51
ADMINISTRATION			
Amortization - Admin	49,452.86	0.00	0.00
Amortization Intangible Assets	29,104.25	0.00	0.00
FCM Annual Meeting	21,000.00	15,034.84	15,750.00
Meetings/Events/Newsletter	10,000.00	111.92	833.33
Council Honorariums	83,709.27	34,663.80	34,878.86
Elections	48,000.00	0.00	0.00
Advertising	2,500.00	584.71	625.00
Debit Machine Charges	15,000.00	9,474.01	7,500.00
Donations	7,500.00	4,989.45	3,750.00
Scholarships	3,000.00	3,000.00	3,000.00
Insurance	92,436.75	89,786.88	92,436.75
OfficeSupplies/Postage/Photocopying	16,500.00	8,162.62	8,250.00
Telephone / Fax	37,500.00	20,800.01	18,750.00
Training/Development	2,500.00	475.00	625.00
Travel	2,000.00	630.01	1,000.00
Miscellaneous - Admin.	10,000.00	4,164.56	4,166.67
Staff Fund	1,500.00	1,500.00	1,500.00
Interest on Debt Retirement	39,699.94	12,656.67	13,233.31
Communities 13 Prop Tax	11,000.00	10,794.52	11,000.00
Communities 13 Capital Fund	23,000.00	0.00	0.00
TOTAL ADMINISTRATION	505,403.07	216,829.00	217,298.93

RECREATION EXPENSE			
Amortization - Recreation	593,583.95	0.00	0.00
Recreation Programs -Winter Expense	11,000.00	0.00	0.00
Recreation Programs - Fall Expense	13,500.00	1,611.84	2,250.00
APM Center Rental	15,000.00	2,446.50	3,750.00
Recreation Programs -Spring Expense	12,000.00	11,629.73	12,000.00
Recreation Programs -Summer Expense	30,000.00	27,819.63	30,000.00
Sub-total: Programs	81,500.00	43,507.70	48,000.00
BallFields	11,000.00	4,711.34	5,500.00
Volleyball/Basketball	2,500.00	0.00	0.00
Environmental Initiatives	7,500.00	2,796.98	3,750.00
Parks & Rec Equipment Maintenance	20,000.00	10,397.19	10,000.00
Parks Property Maintenance	17,000.00	6,288.47	8,500.00
Recreation Tools and Supplies	4,000.00	1,761.80	2,000.00
Sub-total: Parks Maintenance	41,000.00	25,955.78	20,500.00
Recreation Activity Credit	7,000.00	1,665.00	3,500.00
Events Expense	60,500.00	22,496.78	25,208.33
Pool - Chemicals	5,000.00	2,328.29	5,000.00
Pool - Propane	3,000.00	2,082.35	3,000.00
Pool - Maintenance	2,000.00	646.27	2,000.00
Pool - Miscellaneous	400.00	178.20	400.00
Sub-total: Pool	10,400.00	5,235.11	10,400.00
Stabilization Grant	0.00	12,295.48	0.00
Go PEI Grant	3,000.00	2,688.28	3,000.00
Sub-total: Grants	3,000.00	14,983.76	3,000.00
Recreation Training & Development	5,000.00	3,622.16	3,750.00
Recreation Travel	1,000.00	0.00	500.00
Salaries - Recreation	1,063,750.15	585,808.16	593,245.28
Recreation Benefits	166,349.26	89,710.27	92,771.70
Recreation Retirement Reserve	13,015.36	0.00	0.00
Subtotal Salaries and Benefits	1,243,114.77	675,518.43	686,016.98
2024 Polaris Ranger	200.00	0.00	100.00
2019 Ford Minibus	3,500.00	3,723.76	1,750.00
Recreation Tractor	1,500.00	405.46	750.00
Recreation Trailers	500.00	821.18	250.00
Van	2,000.00	206.25	500.00
2011 1 ton Ford Truck	3,000.00	276.97	750.00
2017 Chevy Silverado Truck	4,000.00	2,035.09	2,000.00
2008 Ford Ranger Truck	2,500.00	619.44	1,250.00
ATV	500.00	206.33	250.00
2012 Ford F150 Super Cab	4,000.00	1,353.31	2,000.00
2017 Ford F-150	4,000.00	907.22	1,000.00
Sub-total: Recreation Vehicles	25,700.00	10,555.01	10,600.00
TOTAL: PARKS AND RECREATION	2,092,798.72	803,539.73	820,725.31
TOWN FACILITIES			
Recreation Buildings - Amortization	80,972.94	0.00	0.00

Sub-total Amortization	80,972.94	0.00	0.00
Dry Storage Building Tower Lane	1,500.00	609.77	750.00
Sub-total Dry Storage Building	1,500.00	609.77	750.00
Civic Centre - Electricity	32,635.00	16,234.04	16,317.50
Civic Centre - Heat	12,075.00	4,334.77	6,037.50
Civic Centre -Maintenance & Repairs	30,000.00	12,154.63	15,000.00
Civic Centre - Taxes, sewer & water	14,000.00	5,747.00	7,000.00
Sub-total Civic Centre	88,710.00	38,470.44	44,355.00
Clubhouse Electricity	9,241.34	3,729.17	4,620.67
Clubhouse Heat	9,775.00	2,677.06	3,258.33
Clubhouse Maintenance and Repairs	10,000.00	3,717.97	5,000.00
Clubhouse Water and Sewer	2,500.00	1,359.63	1,250.00
Subtotal Clubhouse	31,516.34	11,483.83	14,129.00
Maint. Building Maint. & Repair	8,500.00	5,415.21	4,250.00
Maint. Building Taxes, Water & Sew.	5,700.00	5,085.50	5,700.00
Maint. Building Heat	7,475.00	1,512.80	1,868.75
Maint. Building Electricity	5,564.00	2,714.74	2,782.00
Maint. Building Subtotal	27,239.00	14,728.25	14,600.75
Terry Fox Sports Complex General	12,915.00	2,180.24	3,228.75
Ballfield Electricity	7,000.00	3,715.22	3,500.00
Turf Field - Electricity	12,239.78	5,281.60	6,119.89
Turf Field - Maintenance & Repair	2,500.00	642.11	1,250.00
Sub-Total Fields	34,654.78	11,819.17	14,098.64
Town Hall Electricity	26,108.00	10,849.42	13,054.00
Town Hall Maint. & Repair	25,000.00	12,761.03	12,500.00
Town Hall Taxes	22,000.00	20,439.92	22,000.00
Town Buildings Amortization	39,092.17	0.00	0.00
Subtotal Town Hall	112,200.17	44,050.37	47,554.00
TOTAL: TOWN FACILITIES	376,793.23	121,161.83	135,487.39
TOWN SERVICES			
Housing Accelerator Fund	0.00	618,850.00	0.00
Animal Control	13,329.36	6,666.00	6,664.68
Fire Dues	558,078.48	275,926.00	279,039.24
Policing Services	1,033,509.24	457,900.04	516,754.62
Citizens on Patrol	3,500.00	1,581.77	1,750.00
Charging Stations	4,500.00	2,316.74	2,250.00
Street Lights	119,590.44	54,978.59	59,795.22
Transit Expense	364,000.00	173,295.87	182,000.00
Accessible Transport - Taxi Service	7,618.26	0.00	0.00
Watershed Group	5,000.00	0.00	0.00
Pat and the Elephant	10,000.00	10,000.00	10,000.00
Meals on Wheels	5,000.00	5,000.00	5,000.00
Total Town Services	2,124,125.78	1,606,515.01	1,063,253.76
PLANNING			
Emergency Measures Planning	7,500.00	5,587.23	3,750.00
Annual Conference & Membership	500.00	0.00	250.00

Affordable Housing	23,500.00	6,505.55	7,833.33
Planning Training & Development	3,000.00	150.00	375.00
Salaries - Planning	295,772.23	138,809.71	147,886.12
Planning Benefits	52,381.67	27,425.00	26,190.84
Planning Retirement Reserve	6,058.59	0.00	0.00
Sub-total Salaries & Benefits	354,212.49	166,234.71	174,076.95
Planning Travel	550.00	0.00	0.00
Planning Vehicle	3,450.00	812.85	862.50
Planning Vehicle Amortization	2,432.49	0.00	0.00
Planning Tools/Equipment	1,000.00	0.00	0.00
TOTAL: PLANNING	396,144.98	179,290.34	187,147.78
PROFESSIONAL SERVICES			
Fed.Cdn. Municipalities	2,500.00	2,348.45	2,500.00
Fed. PEI Municipalities	14,000.00	13,698.17	14,000.00
Professional Fees -audit/accounting	15,000.00	10,660.77	11,250.00
Professional Fees - engineering	4,000.00	524.50	666.67
Professional Fees -- legal	30,000.00	11,166.40	12,500.00
Professional Fees - Planning	5,000.00	1,452.00	1,666.67
Professional Fees - other	5,000.00	463.48	625.00
Information Technology	57,017.00	40,440.99	40,387.04
Engagement	5,000.00	116.60	416.67
Bylaw Enforcement	6,240.00	3,168.00	3,120.00
TOTAL: PROFESSIONAL SERVICES	143,757.00	84,039.36	87,132.04
PUBLIC WORKS			
Amortization - Public Works	165,340.37	0.00	0.00
PW Maintenance and repairs	30,000.00	28,582.83	15,000.00
Snow Removal	32,000.00	1,257.84	1,315.07
Sidewalk Maintenance	25,000.00	0.00	0.00
Grass Cutting Contract	32,000.00	16,454.21	16,000.00
PW Tools and Supplies	7,500.00	749.64	1,250.00
Custodial Supplies	15,000.00	9,449.32	7,500.00
Training/Development	2,500.00	855.34	1,250.00
Salaries - Maintenance	388,816.10	184,877.39	194,408.05
Maintenance Benefits	70,384.48	34,992.23	35,192.24
Salaries-Retirement Reserve	10,392.08	0.00	0.00
Sub-total: Salaries & benefits	469,592.66	219,869.62	229,600.29
Taxes	2,000.00	1,354.67	2,000.00
Tractor & trailer operating	15,000.00	9,158.72	7,500.00
Snow Removal Equipment	20,000.00	7,113.50	8,333.33
2025 Ford F 150 Public Works	0.00	582.52	0.00
2015 Chev Silverado	3,500.00	360.42	1,750.00
Fuel Tanks - Bulk Fuel	17,250.00	10,444.06	8,625.00
Sub-total: vehicle operating	55,750.00	27,659.22	26,208.33
TOTAL: PUBLIC WORKS	836,683.03	306,232.69	300,123.69
TOTAL EXPENSE	**$ 6,802,204.34**	**$ 3,467,080.57**	**$ 2,974,179.42**

INCOME INCLUDING CAPITAL FUNDING	$ 4,700.15	$ 831,182.25	$ 499,274.75
Capital Funded From Operations - Budgeted	814,881.00	515,440.56	407,440.50
Funds Remaining	-$ 810,180.85	$ 315,741.69	$ 91,834.25
Amortization Funds	959,979.03	0.00	0.00
Used for Capital Debt Repayment	$ 149,218.93	$ 95,079.29	$ 93,261.83
Capital Reserve Funding	810,760.10	-95,079.29	-93,261.83
Total Capital Reserve Funding	$ 579.25	220,662.40	-$ 1,427.58

CORNWALL WATER AND SEWER CORPORATION
Comparitive Income Statement - Budget to Actuals
As of September 30, 2026

	Budget 2026-2027 Full Year	Actuals to September 2026	Budget 6/12 or Applicable Portion
REVENUE			
CURRENT REVENUE			
Rate - Sewer	1,177,648.92	605,855.41	588,824.46
Rate - Water	980,836.61	497,385.23	490,418.31
Frontage - Sewer & Water	16,164.25	8,840.71	8,082.13
Interest - Sewer & Water	20,000.00	13,506.25	10,000.00
Total Sewer & Water Revenues	2,194,649.78	1,125,587.60	1,097,324.89
Sewer & Water Inspections	1,500.00	400.00	750.00
Investment Income	1,000.00	7,675.95	500.00
Misc. Income	7,000.00	0.00	3,500.00
Government transfers for capital	0.00	180,871.98	0.00
Contributions for Capital	0.00	61,069.76	0.00
MCEG Grant	567,574.20	186,391.87	283,787.10
TOTAL OTHER REVENUE	577,074.20	436,409.56	288,537.10
TOTAL REVENUE	**$ 2,771,723.98**	**$ 1,561,997.16**	**$ 1,385,861.99**
EXPENSE			
ADMINISTRATION			
Administrative Fee	100,000.00	50,000.00	50,000.00
Council Honorarium Allocations	41,229.94	17,073.24	20,614.97
Salaries	550,433.80	278,268.96	275,216.90
Benefits	100,666.85	56,708.61	50,333.43
Retirement Reserve	8,653.09	11,763.18	8,653.09
Environmental Student	13,224.00	0.00	0.00
Amortization	639,482.70	0.00	0.00
Amortization - Intangible Assets	53,093.18	0.00	0.00
Debit Machine Charges	8,500.00	4,083.63	4,250.00
Insurance	82,965.10	80,586.70	82,965.10
Memberships	3,500.00	2,824.65	1,750.00
Equipment	5,000.00	1,154.28	2,500.00
Interest on Debt Retirement	186,902.49	57,114.88	93,451.25
Sewer Maintenance	50,000.00	18,305.55	25,000.00
Lagoon Maintenance	25,000.00	9,453.83	12,500.00
Water Maintenance	65,000.00	36,041.99	32,500.00
Water Conservation Program	8,000.00	900.39	4,000.00
Water tests & Inspections	20,000.00	8,406.20	10,000.00
Water School	5,000.00	4,653.47	5,000.00
Property Taxes	5,000.00	5,206.00	5,000.00
Power - Sewer	117,411.01	55,037.08	58,705.51
Power - Water	98,718.42	46,284.11	49,359.21
Sub-total: Power	216,129.43	101,321.19	108,064.72

Uniforms	2,550.00	2,931.64	1,275.00
Office Supplies	6,000.00	3,839.31	3,000.00
Postage	14,000.00	9,358.51	7,000.00
Professional Fees -audit/accounting	10,000.00	7,315.00	7,500.00
Professional fees - legal	2,500.00	0.00	1,250.00
Professional fees - engineering	8,000.00	5,150.10	4,000.00
Professional fees - other	4,000.00	0.00	2,000.00
Information Technology	17,000.00	13,819.18	12,750.00
Professional fees - subtotal	41,500.00	26,284.28	27,500.00
Training & Development	15,000.00	4,859.26	7,500.00
Telephone & Pager	4,000.00	1,975.77	2,000.00
2017 GMC Sierra	5,500.00	2,495.16	2,750.00
2008 Victor Cargo Trailer	1,000.00	0.00	500.00
2012 Blower	500.00	0.00	250.00
2012 Bushhog	500.00	0.00	250.00
2024 Ford F550 Crane Truck	2,500.00	1,174.68	1,250.00
2018 Ram Truck	3,500.00	2,298.87	1,750.00
2014 Magnum Mobile Generator	3,000.00	0.00	1,500.00
Subtotal Vehicles	16,500.00	5,968.71	8,250.00
Fuel Tanks - Bulk Fuel	17,250.00	10,444.02	8,625.00
TOTAL ADMINISTRATION	2,304,580.58	809,528.25	856,949.45
TOTAL EXPENSE	**$ 2,304,580.58**	**$ 809,528.25**	**$ 856,949.45**
INCOME INCLUDING CAPTIAL FUNDING	$ **467,143.40**	**$ 752,468.91**	**$ 528,912.55**
Capital Funded From Operations - Budgeted	534,760.00	478,712.06	401,070.00
Funds Remaining	-$ **67,616.60**	**$ 273,756.85**	**$ 127,842.55**
Amortization Funds	692,575.88	0.00	346,287.94
Used for Capital Debt Repayment	**273,229.45**	**77,014.21**	77,014.21
Capital Reserve Funding	**419,346.43**	**- 77,014.21**	**269,273.73**
Total Capital Reserve Funding	**351,729.83**	**196,742.64**	**397,116.28**

TOWN OF CORNWALL
RESOLUTION

DATE: October 28, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-36-2026 Lines of Credit Renewal and Increase

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town of Cornwall has an Operating Line of Credit for the Town general operating account of $1,000,000 and the Water and Sewer Utility operating account of $550,000 and these Lines of Credit must be approved on an annual basis;

And Whereas: The current interest rate on the LOCs is National bank of Canada Prime Rate less 0.50%;

And Whereas: As part of this annual renewal process, administration is recommending that the Utility Line of Credit also be increased to $1,000,000 to assist with bridge financing of major projects while waiting for approved infrastructure funding from senior levels of government to be received;

Therefore, be it Resolved: That the Town of Cornwall renew the Lines of Credit with the National Bank of Canada at an interest rate of Prime less 0.50%;

And be it further Resolved: That the Town increase the Utility Line of Credit to $1,000,000 from $550,000.

TOWN OF CORNWALL
RESOLUTION

DATE: October 28, 2026

DEPARTMENT: Committee of Council - "Gifts from the Heart" Donation

MOTION NUMBER: COC-37-2026

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Steven Campbell**

Seconded by Councillor _____ **Corey Frizzell**

Whereas: "Gifts from the Heart" is a vital community resource dedicated to meeting the needs of low income Islanders and will be hosting their annual Gifts from the Heart Silent Auction November 20, 2026;

And Whereas: The Town of Cornwall desires to assist "Gifts from the Heart" in their mission to assist low income Islanders;

Therefore, Be it Resolved: That the Town of Cornwall donate a gift basket containing five hundred dollars in local Town of Cornwall merchant gift cards, along with assorted Town of Cornwall branded merchandise.

TOWN OF CORNWALL
MUNICIPAL AND EMERGENCY SERVICES COMMITTEE
Thursday, October 15, 2026, at 4:30pm

Attendance:	Councillor Frizzell (Chair), Councillor Herlihy, Mayor Minerva McCourt
Staff:	Kevin Coady (CAO)
Others:	Councillor Campbell
Guests:	Donna Johnson – Bylaw Enforcement Officer
	Mike Cassidy – Trius Transit

1. **CALL TO ORDER**
Councillor Frizzell chaired the meeting which was called to order at 4:30pm.

2. **LAND ACKNOWLEDGEMENT**
Councillor Frizzell began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. **APPROVAL OF THE AGENDA**
It was moved by Councillor Herlihy and seconded by Mayor McCourt that the Agenda be approved as circulated.
CARRIED

4. **APPROVAL OF THE MINUTES**
It was moved by Councillor Herlihy and seconded by Mayor McCourt that the Minutes of July 8, 2026 be approved as circulated.
CARRIED

5. **DISCLOSURE OF CONFLICT OF INTEREST**
NIL

6. **PRESENTATIONS/DISCUSSION**
a. Bylaw Enforcement Officer Donna Johnson – Donna was delayed in traffic and discussion with Mike Cassidy was initiated until Donna's arrival at 4:44pm. Chair Frizzell welcomed Donna upon arrival and complimented her on the services she provides to the Town.

The Chair asked Donna what she has seen change during her tenure with the Town of Cornwall. Donna gave an approximate length of her time with the Town, CAO Coady noted he thought Donna had been with the Town for approximately seven years. Donna gave a brief overview of that time, the major change being brought on by the COVID pandemic, that is that "Notice of Violation" (NOV) documents are generally mailed out now as opposed to prior to COVID where they were hand delivered.

The Chair then asked Donna to walk the Committee through the bylaw complaint process. Donna noted that she is on the Vue Works system and receives complaints that have been put in through that system. She also receives complaints from designated staff members and the CAO. She has also received complaints while parked in her marked patrol unit. Donna noted the bulk of the complaints received are unsightly property related.

Once a complaint is received, Donna will visit the site, take notes and pictures and forward them to the CAO; they collaboratively along with the Property Maintenance Inspector, if the matter is related to property maintenance, decide on a path forward for any particular complaint. Often the Inspector or CAO will try a phone call, email or a visit with the property owner if they are known, before Donna will issue an NOV.

If an NOV is necessary, it will note the bylaw in question and cite the provisions of it that it's alleged are being violated. Generally, a two week period will be given in the NOV to bring the property into compliance. If this hasn't occurred a follow-up NOV or two will generally be sent out dependent upon the issue at hand.

If there is still non-compliance a letter from the Town's attorney will be sent. If that is still unsuccessful, Council will pass a resolution ordering the cleanup. These orders have to date proven successful and court services have not yet been necessary during her term with the Town.

The Chair thanked Donna for attending the meeting and in closing asked her if there was anything that Council could do to assist in her job, and if so to let them know. Donna left the meeting at 5:05.

b. The discussion with Mike Cassidy resumed upon the departure of the Bylaw Enforcement Officer. The initial portion of the discussion with Mike revolved around the transit ridership numbers for Cornwall. These numbers are increasing at a very impressive pace. The numbers are currently showing a twenty nine percent increase year to date from last year. This is in contrast to our partner municipalities in T3 Transit.

Transit operating contract renewal was discussed in general. The CAO informed the Committee that renewal negotiations have been ongoing between Trius Transit (the operator) and the Capital Area Transit Coordinating Committee or CATCC (the three municipalities) for a considerable amount of time.

The draft renewal is now substantially complete and will be discussed with the operator during the in camera session of this meeting.

7. **REPORTS**: (Transit, Fire, Police, Humane *reports were in the meeting package)*
   a. T3 Transit:
   b. North River Fire Department:
   c. RCMP:
   d. Bylaw Enforcement:
   e. Animal Control:

8. **ITEMS FOR DISCUSSION**

a. Cornwall has one transit shelter to install. This shelter is a replacement for the one that was damaged by a GFL truck a year ago at Keri Drive and Krista Lane. There has been no call to reinstall the shelter at that location and an alternate location with a higher profile and perhaps higher usage was discussed.

The Committee in discussion with Mr. Cassidy, decided upon a location by the Active Transportation trail at the entrance to the APM Center off Mercedes Drive as the prime location for this shelter. This shelter would serve the many neighbourhood residents that use transit; many of whom currently use the John Street stop which currently has no shelter. The transit bus would still travel into the APM Center for pickup and dropoff of riders.

9. **IN CAMERA MGA**

Councillor Herlihy moved, Seconded by Mayor McCourt that the meeting convene an *In Camera* session pursuant to MGA s.119(1)(e) to discuss the transit contract renewal.

CARRIED

10. **OTHER BUSINESS**

NIL

11. **ADJOURNMENT:**

Quorum was lost at 6:00pm and the meeting was adjourned.

COREY FRIZZELL, Chair
Councillor

KEVIN COADY
Chief Administrative Officer

DRAFT

Kevin Coady

From: Matthew Cassidy <mcassidy@coachatlantic.ca>
Sent: October 9, 2026 11:49 AM
To: Keenan, Anna; Kevin Coady; Jeremy Pierce; Corkum-Gorrill, Jessika; Jeremy Crosby
Cc: nsmallman@townofstratford.ca; Moghimi, Elmira
Subject: September Ridership Reports
Attachments: Charlottetown Stratford Ridership.pdf; Cornwall Mid Day Runs Sept.pdf; Cornwall Ridership September.pdf; September Accidents.pdf; September Breakdowns.pdf; September Complaints.pdf; September Marketing.pdf; Stratford Mid Day Runs Sept.pdf; Stratford Ridership September.pdf

Hello All,

Attached you will find our ridership report for all three Municipalities for the month of September.

Please note that UPEI and Holland College started a week later this compared to last year. If you compared the ridership for the last 3 weeks in Charlottetown and Stratford we were a head of the same time period for 2025. We are hoping this trend continues into October.

Here is a summary of the ridership from the expanded routes:

- East Royalty (Route 10) - 1,290
- Winsloe (Route 12) - 940
- Stratford Mid-day runs - 1,572
- Cornwall mid-day runs - 1,615

	September 2026	September 2025	% change	YTD 2026	YTD 2025	% Change
Charlottetown	135,036	139,449	(3.2%)	1,062,757	1,130,603	(6.0%)
Cornwall	4,795	3,783	26.8%	36,514	28,213	29.4%
Stratford	6,992	7,059	(0.1%)	57,678	58,192	(0.9%)

Please let me know if you have any questions or concerns.

MMC

Matthew Cassidy, CPA, CA | President
Coach Atlantic Transportation Group
m.902.393.5039 | o.902.566.5664 Ext101
a.7 Mount Edward Rd, Charlottetown, PE, C1A 5R7
coachatlantic.ca | maritimebus.com

CORNWALL RIDERSHIP - October 2026

Date	Day	Values Sum of Cornwall U	Sum of Cornwall Ups	Sum of Cornwall Offs	Sum of Cornwall Offs	Sum of Cornwall Ridership
09/01/2026	Tue	86	18	106	16	226
09/02/2026	Wed	88	20	97	19	224
09/03/2026	Thu	87	35	100	11	233
09/04/2026	Fri	60	14	68	7	149
09/05/2026	Sat	29	14	16	2	61
09/06/2026	Sun					0
09/07/2026	Mon					0
09/08/2026	Tue	104	18	106	8	236
09/09/2026	Wed	88	9	110	6	213
09/10/2026	Thu	94	12	100	3	209
09/11/2026	Fri	88	17	102	6	213
09/12/2026	Sat	35	17	29	7	88
09/13/2026	Sun					0
09/14/2026	Mon	92	16	113	9	230
09/15/2026	Tue	94	19	105	7	225
09/16/2026	Wed	99	17	104	11	231
09/17/2026	Thu	96	21	110	5	232
09/18/2026	Fri	81	18	88	8	195
09/19/2026	Sat	40	22	34	15	111
09/20/2026	Sun					0
09/21/2026	Mon	90	17	103	10	220
09/22/2026	Tue	95	11	98	8	212
09/23/2026	Wed	105	13	126	5	249
09/24/2026	Thu	86	11	91	7	195
09/25/2026	Fri	97	16	92	7	212
09/26/2026	Sat	40	21	32	10	103
09/27/2026	Sun					0
09/28/2026	Mon	98	15	92	9	214
09/29/2026	Tue	88	16	105	9	218
09/30/2026	Wed	38	12	31	15	96
10/01/2026	Thu					0
Grand Total		1,998	419	2,158	220	4795

Route # (All)

CORNWALL RIDERSHIP - October 2026

Day	Values Non Paying	Sum of Cornwall Ridership
Sun		0
Mon		664
Tue		1117
Wed		1013
Thu		869
Fri		769
Sat		363
Grand Total		4795

		2026	2025	2024
Total Ridership		4,795	3,783	3,323
Monday - Friday	Paying	4,432	3,435	3,062
	Non - Paying	-	-	-
	Working Days	21	21	20
	Average	211	164	153
Saturday	Paying	363	348	261
	Non - Paying	-	0	-
	Working Days	4	4	4
	Average	91	87	65

Date	Day	9:15 Drop Off Cornwall	9:15 Pick Up Cornwall	10:15 Drop Off Cornwall	10:15 Pick Up Cornwall	11:15 Drop Off Cornwall	11:15 Pick Up Cornwall	12:15 Drop Off Cornwall	12:15 Pick Up Cornwall	1:15 Drop Off Cornwall	1:15 Pick Up Cornwall	2:15 Drop Off Cornwall	2:15 Pick Up Cornwall	3:15 Drop Off Cornwall	3:15 Pick Up Cornwall	Total/da
09/01/2026	Tues	7	4	1	11	4	3	3	11	3	9	6	10	12	10	94
09/02/2026	Wed	5	7	2	10	3	4	2	6	10	9	3	9	15	13	98
09/03/2026	Thurs	3	7	1	12	3	13	1	12	5	7	7	6	10	12	99
09/04/2026	Fri	5	5	0	7	1	3	3	13	1	0	9	6	6	4	63
09/05/2026	Sat															0
09/06/2026	Sun															0
09/07/2026	Mon															0
09/08/2026	Tues	4	9	1	12	7	5	2	8	2	2	7	10	12	7	88
09/09/2026	Wed	4	2	2	8	2	3	3	6	7	4	9	7	9	6	72
09/10/2026	Thurs	3	11	2	6	4	2	4	3	4	2	6	8	12	3	70
09/11/2026	Fri	3	7	3	9	1	1	4	8	3	1	11	8	10	8	77
09/12/2026	Sat															0
09/13/2026	Sun															0
09/14/2026	Mon	7	9	2	9	3	1	3	7	3	5	6	6	10	6	77
09/15/2026	Tues	3	7	3	10	2	3	6	2	3	3	1	17	9	8	77
09/16/2026	Wed	4	10	2	4	3	2	1	6	3	2	7	11	14	5	74
09/17/2026	Thurs	8	8	3	3	2	5	4	4	4	2	3	17	11	4	78
09/18/2026	Fri	3	14	1	5	2	6	3	3	3	0	9	2	6	5	62
09/19/2026	Sat															0
09/20/2026	Sun															0
09/21/2026	Mon	7	10	2	3	4	2	2	4	4	3	5	2	8	11	67
09/22/2026	Tues	5	12	3	6	1	5	2	1	4	2	7	13	7	10	78
09/23/2026	Wed	6	11	4	5	5	1	1	4	14	2	5	9	13	9	89
09/24/2026	Thurs	6	11	2	5	2	4	5	2	2	1	10	10	5	3	68
09/25/2026	Fri	2	10	1	11	1	2	3	5	6	1	6	8	13	6	75
09/26/2026	Sat															0
09/27/2026	Sun															0
09/28/2026	Mon	5	10	3	5	3	6	3	7	2	4	4	16	9	3	80
09/29/2026	Tues	6	11	5	5	1	3	3	2	1	3	7	9	11	9	76
09/30/2026	Wed	2	2	0	4	0	7	0	2	1	6	4	11	8	6	53
10/01/2026	Thurs															0
		98	177	43	150	54	81	58	116	85	68	132	195	210	148	1615

NORTH RIVER FIRE DEPARTMENT

Town of Cornwall Statistics

September 2026

Call Type	Number
Fire Alarms	9
Water Rescue	1
Carbon Monoxide Alarm	1
Structure Fire	1

Fire Calls

	2021	2022	2023	2024	2025	2026
December	6 (6)	7 (7)	4 (4)	9 (9)	9 (9)	12 (12)
January	7 (13)	7 (14)	7(11)	2 (11)	5 (14)	5 (17)
February	7 (20)	4 (18)	6(17)	5 (16)	9 (23)	5 (22)
March	3 (23)	9 (27)	3(20)	5 (21)	3 (26)	9 (31)
April	3 (26)	3 (30)	5 (25)	6 (27)	17 (43)	5 (36)
May	3 (29)	3 (33)	11 (36)	2 (29)	4 (47)	10 (46)
June	11 (40)	4 (37)	13 (49)	9 (38)	6 (53)	9 (55)
July	4 (44)	7 (44)	18 (67)	10 (48)	12 (65)	11 (66)
August	8 (52)	8 (52)	7 (74)	12 (60)	9 (74)	10 (76)
September	7 (59)	12 (64)	12 (86)	9 (69)	8 (82)	12 (88)
October	6 (65)	14 (78)	7 (93)	4 (73)	9 (91)	
November	4 (69)	13 (91)	7 (100)	2 (75)	9 (100)	
Cornwall Totals	69	91	100	75	100	
NRFD Overall Totals	186	241	291	222	269	

Call Types

	2021	2022	2023	2024	2025	2026
Motor Vehicle Collisions	12	16	14	14	21	11
Misc. Fire type calls	17	28	16	11	20	17
Fire Alarms	22	19	31	23	32	35
Medical First Responder	10	19	29	22	16	11
Carbon Monoxide Alarms	1	3	2	1	2	6
Structure Fires	1	1	2	0	0	2
Vehicle Fires	2	1	1	2	3	1
Water Rescue	3	0	0	0	1	1
Off-Road Rescue	0	1	0	0	0	
Ice Rescue	0	0	0	1	0	

L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)

Current as of: 2026-10-07

Occurrence Type and Sub-Type	Target Month			Year to Month		
	Sep 2026	Sep 2025	Sep 2024	2026	2025	2024
Crimes Against Persons						
Offences Related to Death	0	0	0	0	0	0
Sexual Offences	1	0	2	12	13	10
Assault	3	0	2	26	27	29
Kidnapping/Hostage/Abduction	0	0	0	1	0	0
Robbery	0	0	0	2	0	0
Extortion / Intimidation	0	0	0	0	1	0
Criminal Harassment	1	0	1	2	3	6
Indecent | Harassing Comm.	3	1	1	19	20	26
Uttering Threats	4	1	1	10	14	15
Property Crime						
Arson	1	0	0	1	0	1
Break and Enter	2	1	1	5	6	5
Unlawfully in a Dwelling House	0	0	0	2	2	0
Theft Over	0	0	0	1	2	2
Theft of Motor Vehicle	0	1	0	1	4	4
Theft of Other MV / Motorcycle	0	0	0	1	2	3
Take MV w/o Consent	0	0	0	0	1	0
Theft Under	3	0	3	21	22	29
Shoplifting	1	0	0	7	1	5
Theft (mail, bicycle, et al)	0	0	0	4	1	1
Theft from Motor Vehicle	1	0	0	3	9	7
Possession of Stolen Goods	0	0	0	0	2	1
Fraud	3	7	2	29	46	29
Identity Theft	0	0	0	0	1	0
Mischief	11	6	16	54	73	84
Drug Enforcement						
Possession	0	0	0	0	1	3
Trafficking	0	0	2	5	1	2
Import/Export	0	0	0	0	0	0
Production	0	0	0	0	0	1
Other	0	0	0	2	8	10
Traffic						
Dangerous Op of MV	0	1	0	4	3	1
Impaired by Alcohol	1	3	3	14	16	17
Impaired by Alcohol & Drug	0	0	1	1	1	3
Impaired by Drug	0	1	0	2	7	10
Failure/Refusal	0	0	0	0	1	3
Driving while Disqualified	0	2	2	10	9	9

L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)

Current as of: 2026-10-07

Occurrence Type and Sub-Type	Target Month			Year to Month		
	Sep 2026	Sep 2025	Sep 2024	2026	2025	2024
Fail to Stop or Remain	0	0	1	4	7	6
Seatbelt Violation	0	0	0	12	8	6
Intersection Violation	3	2	0	19	14	6
Speeding Violation	41	12	35	456	293	320
Insurance Violation	0	0	0	0	0	0
Road Side Suspension (Alcohol)	0	0	1	2	3	3
Road Side Suspension (Drug)	0	0	0	0	0	0
Collision - Fatal	0	0	0	0	0	0
Collision - Non - Fatal Injury	0	1	1	3	9	5
Collision - Reportable	2	3	1	28	38	24
Collision - Non Reportable	5	3	2	30	42	35
Off-Road Vehicle Collision	0	0	0	0	1	0
Municipal By-laws	0	0	0	0	0	0
Other Traffic Offence/Violation	31	36	38	489	443	375
Other Traffic Related Duties	14	12	13	176	106	133
Checkstop	0	3	2	12	28	26
Other						
911 Call	4	2	3	28	25	21
Breach of Court Order	0	1	2	14	8	22
Liquor Act	0	0	2	2	4	3
Mental Health Act	5	3	2	44	72	73
Missing Person	2	1	3	7	9	7
Municipal Bylaw - Other	0	0	0	2	1	2
[1] Other	61	40	53	458	429	357
Suspicious P|V|P	2	0	1	22	1	1
Trespass At Night	0	0	0	5	9	7
Total Founded & SUI Occurrences	**205**	**144**	**197**	**2,052**	**1,849**	**1,748**
Total Occurrences*	**217**	**155**	**213**	**2,135**	**1,943**	**1,871**

1Includes Assistance to General Public, Dog Act, False Alarms, and any occurrence type with "other activities" in the caption.

**Includes Unfounded and Unsubstantiated*

Report Limitations

The purpose of this report is to assist in trend analysis of various crimes and offences in the policing jurisdiction. It is intended for police managers as an aid in resource allocation and deployment. The contents of this report have been extracted from PROS based on first-line scoring, as near to the end of the reporting month as practical. As occurrences are subject to a monthly review process to ensure property reporting to Statistics Canada, the first-line scoring may be subject to changes after the report is disseminated. These changes may affect the total number of occurrences in the report categories. To account for this, the two months prior to the reporting month are included in the PROS extraction and the occurrences recalculated for any changes in the occurrence scoring process.

RCMP·GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Monthly Report
September 2026
Town of Cornwall

Prepared by:
L Division Criminal Analysis Section
2026-10-05

This report is intended for Official Use Only

Royal Canadian Mounted Police | Gendarmerie royale du Canada

Canada

Police Activity

Occurrence Summary

At 11, persons crimes rose from last month (+5) and were consistent with last August (14). Four of these involved indecent/harassing communications and 2 were assaults.

At 21, property crime was consistent with both last month and last year (also both 19 and 23). Mischief was the most frequent occurrence type with 9, followed by theft under $5000 (8) and fraud (2).

There were 2 drug enforcement occurrences reported in August, consistent with both last month and last year (0 and 1). Both involved members of the public reporting drug use or paraphernalia.

At 120, traffic enforcement was lower than last month (156) and significantly higher than last year (73). Year-over increases are seen in Speeding (+15) and "Other" traffic related offences and duties (combined +31). The was 1 dangerous operation occurrence as well as 3 impaired driving incidents. None of these resulted in charges. There were 7 reported collisions, none of which involved fatalities.

Overall, August 2026 recorded 260 occurrences with 248 founded or still under investigation. This level is slightly lower than last month (296/294) and higher than last year (197/187). It is also higher than the 12-month average for the Town (234/224).

Community Policing

Policing Initiatives

- Members attended the Cornwall Corn Festival
- Members attended Cornwall Cenotaph Service

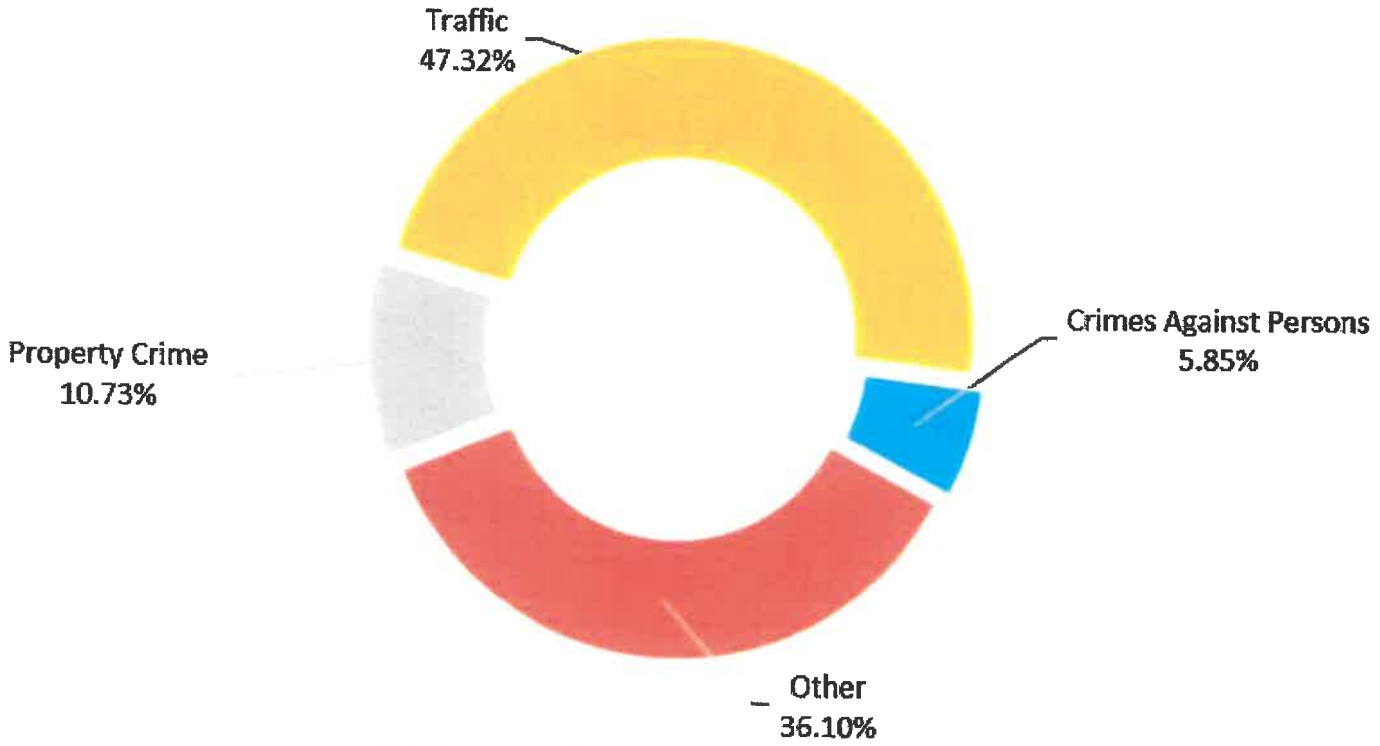


Selective Traffic Enforcement Program

- Members conducted 20 STEP files in July:
  - 3 on Ferry Road
  - 3 on Main Street
  - 2 on Meadow Bank Road
  - 1 each on Bonavista Drive, Capital Drive, Cornwall Road, John Street, Mill Road, Warren Grove Road and York Point Road

All Occurrences

Occurrences by Category - All Occurrence Types
Queens District RCMP (Cornwall)
September 2026



205 Founded/SUI of 217 Total Occurrences

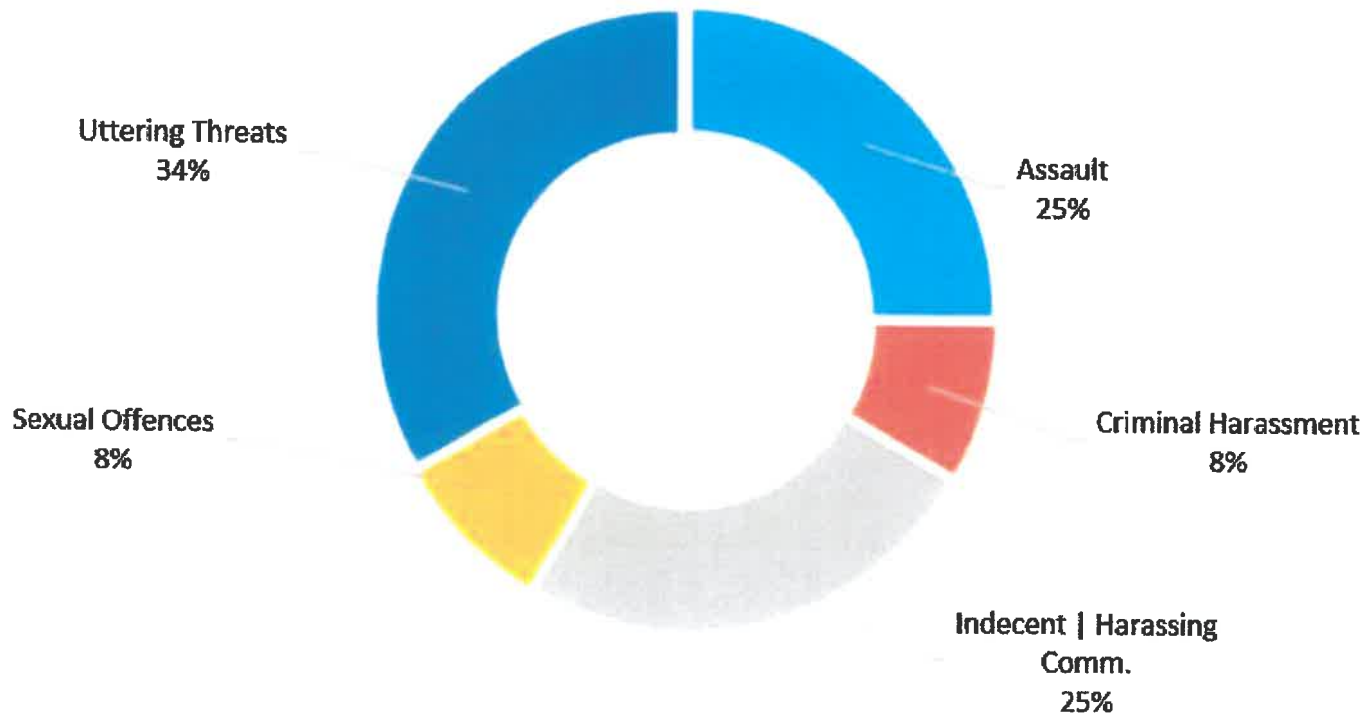
Royal Canadian Mounted Police / Gendarmerie royale du Canada

Canada

For Official Use Only

Occurrences - Person Crimes

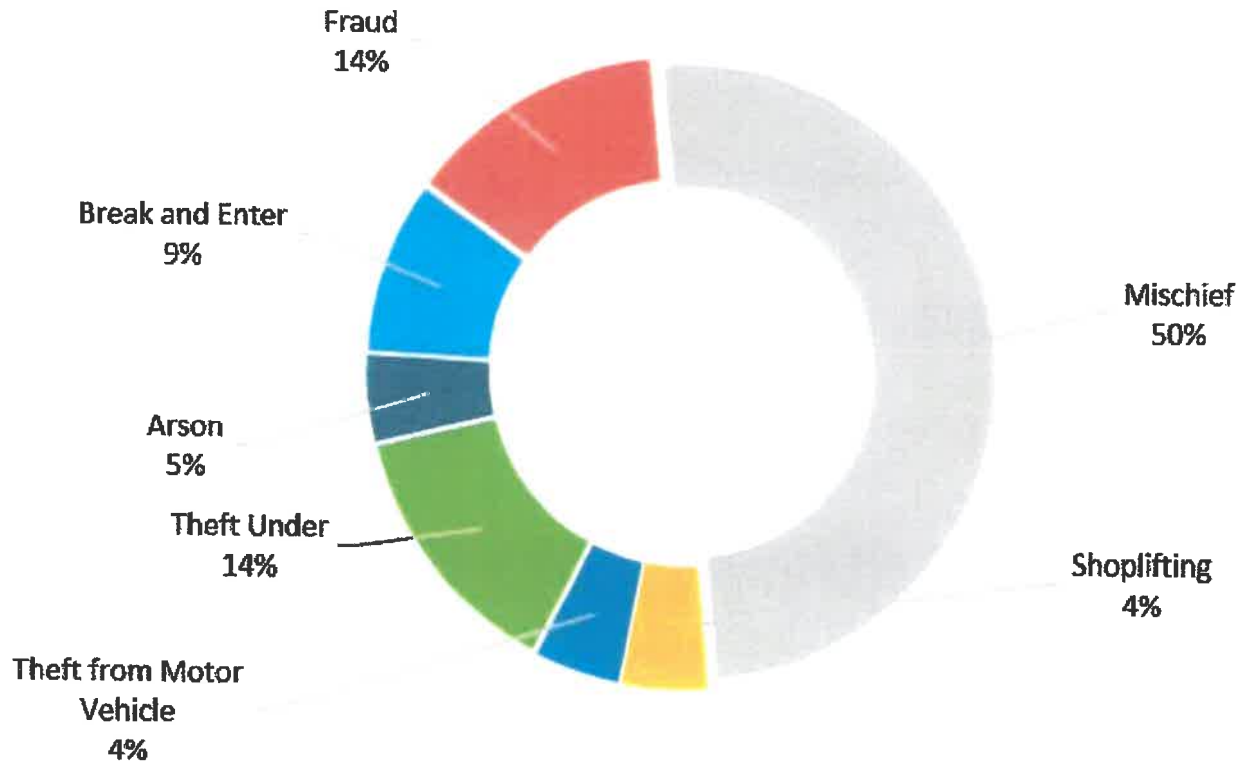
Occurrences by Category - Crimes against Persons
Queens District RCMP (Cornwall)
September 2026



12 Founded/SUI of 217 Total Occurrences

Occurrences - Property Crime

Occurrences by Category - Property Crime
Queens District RCMP (Cornwall)
September 2026



22 Founded/SUI of 217 Total Occurrences

Royal Canadian Mounted Police / Gendarmerie royale du Canada

Canada

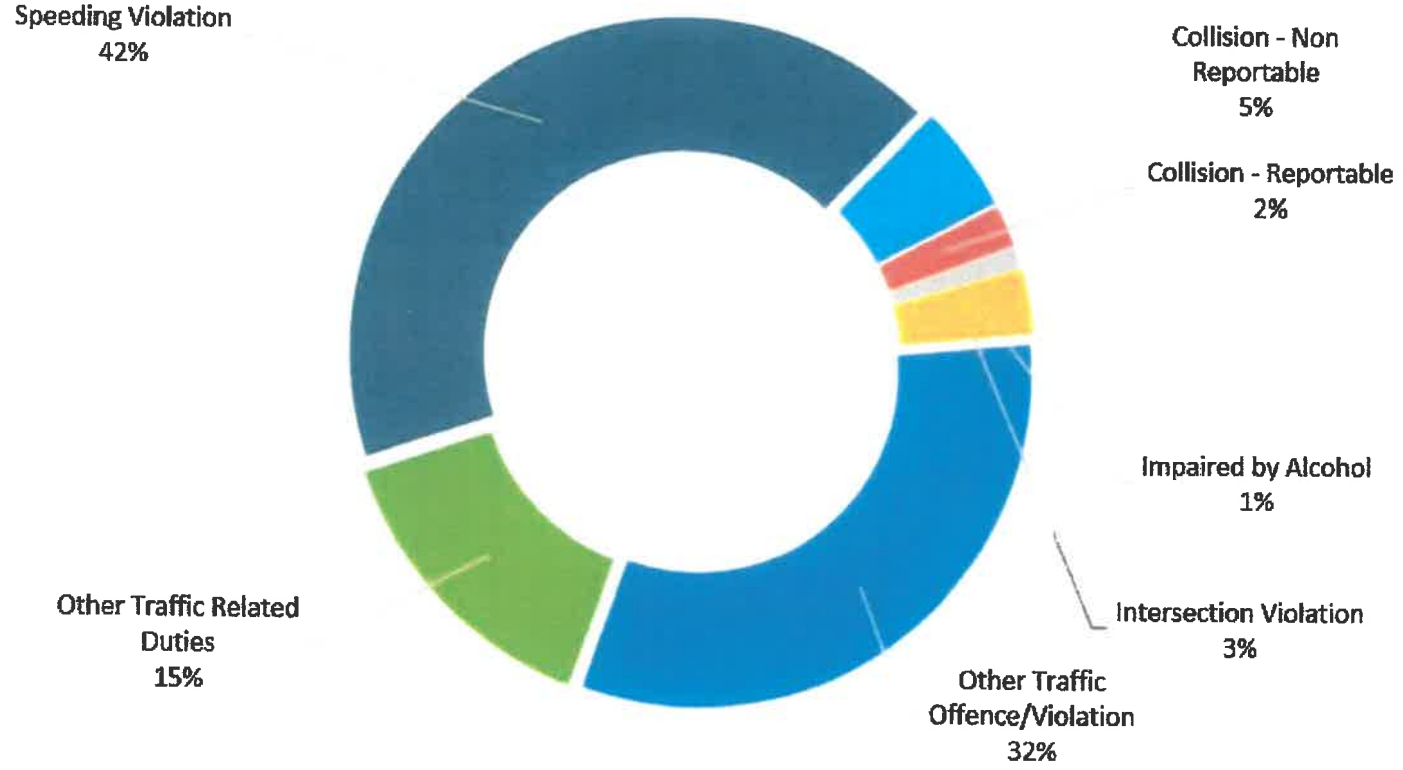
Occurrences - Drug Enforcement

Occurrences by Category - Drug Enforcement
Queens District RCMP (Cornwall)
September 2026

No occurrences reported in this period.

Occurrences - Traffic Occurrences

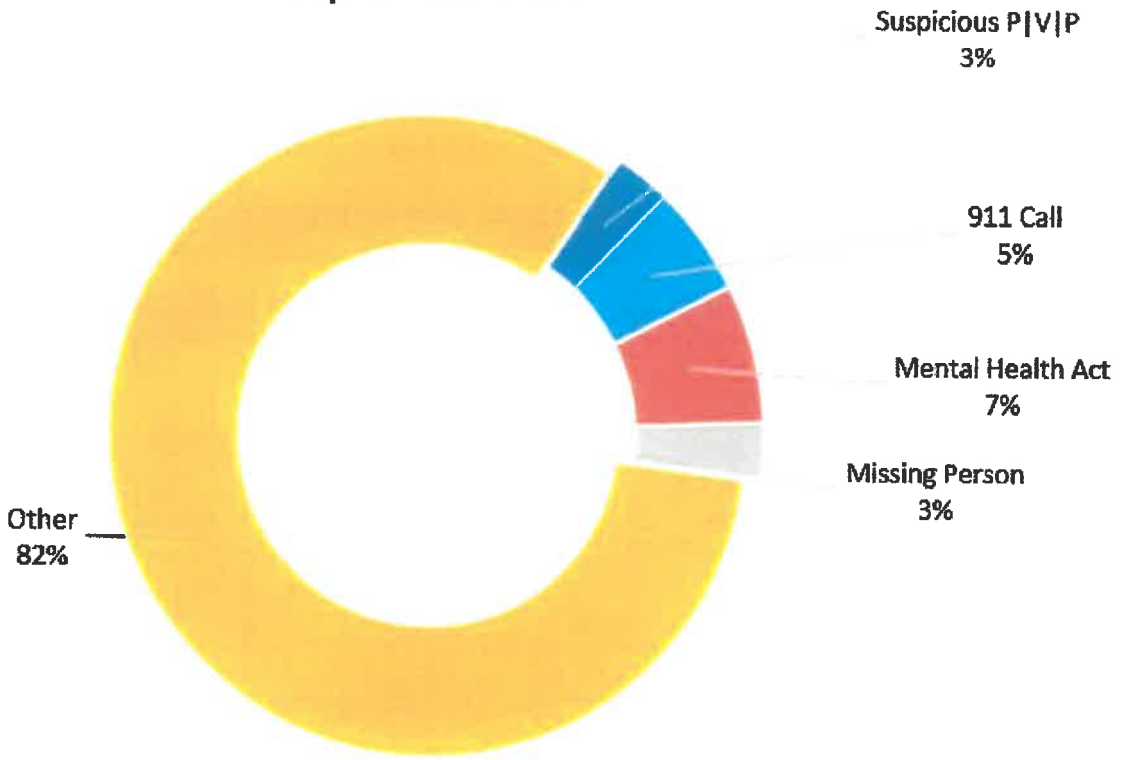
Occurrences by Category - Traffic Enforcement
Queens District RCMP (Cornwall)
September 2026



97 Founded/SUI of 217 Total Occurrences

Occurrences - Other Occurrences

Occurrences by Category - Other Occurrence Types
Queens District RCMP (Cornwall)
September 2026



74 Founded/SUI of 217 Total Occurrences

For Official Use Only

Summary Offence Tickets / Warnings / Defect Notices

'ype 'icket	Count	Fine Amount
.1(1)(a) - Driving passenger vehicle not registered	40	$7,290
.1(1)(b) - Driving passenger vehicle while registration expired	1	$250
.38(6) - Operating motor vehicle with improper glazing (tinting)	6	$1,500
.66 - Failing to obey traffic control signal or device	6	$1,500
.67(3)(a) - Entering intersection on yellow or amber light	2	$500
.76(3)(b)(i) - Speeding: 29 km /hr or less over limit	1	$250
.9(1)(a) - Operating vehicle with invalid inspection sticker	13	$1,540
90 - General offence provision to do anything contrary to the Act and regulations or failing to perform any act required by the Act or regulations	5	$750
98 - Failing to register vehicle purchased or acquired outside of PEI within 10 days	2	$300
0(a) - Operating vehicle not displaying valid number plates	1	$150
8 - Driving without being licensed to drive or with a license that is expired or invalid	1	$250

Summary Offence Tickets / Warnings / Defect Notices

Type	Count
Warning	33
11(1)(b) - Driving passenger vehicle while registration expired	1
166 - Failing to obey traffic control signal or device	1
176(2)(g) - Speeding in municipality	1
176(3)(b)(i) - Speeding: 29 km /hr or less over limit	23
19(1)(a) - Operating vehicle with invalid inspection sticker	3
20(5)(a) - Operating vehicle on a highway which does not display a valid number plate	1
253(3) - Failing to produce driver's license and registration permit on request by peace officer	1
324(4) - Failing to carry and produce valid insurance card to peace officer when requested	1
60(b) - Operating vehicle not displaying current registration sticker	1

Town of Cornwall - Summary of Month & Year to Date
(April 2026 - March 2027)

Category	Last Month YTD	September	YTD
By-Law Cases - New	5	0	5
By-Law Cases - Closed	3	0	3
Humane - New	8	3	11
Humane - Closed	7	2	9
Dog Act - New	2	0	2
Dog Act Closed	2	0	2
Stray Dogs to Shelter	0	0	0
Stray Dogs Returned to Owner	0	0	0
Stray Cats to Shelter	2	1	3
Stray Cats Returned to Owner	0	0	0
Community Patrols	86	19	105
Licenses Issued	3	0	3
For The Record - New	1	1	2
For The Record - Closed	1	1	2
Health & Wellness - New	1	0	1
Health & Wellness - Closed (bites that break skin)	2	0	2
Total	123	27	150

Charges for Boarding of Unclaimed Stray Dogs			
Board (5 days, $26 per day)	0	dogs @ $130	$0.00
Euthanasia ($75 per animal)	0	dogs @ $75	$0.00
		Total	$0.00

TOWN OF CORNWALL
RESOLUTION

DATE: October 28, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-37-2026 Transit Contract Renewal

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town of Cornwall, the Town of Stratford and the City of Charlottetown (the Municipalities) signed a Transit Service Agreement with Trius Transit (2007) Inc. (the Operator) for the provision of a turnkey municipal transit service in 2012;

And Whereas: This agreement was for an initial term ending in September 2015 with three options to renew for a period of ten years each conditional upon Trius providing satisfactory service to the Municipalities;

And Whereas: A governing body, the Charlottetown Area Transit Coordinating Committee (CATCC) was established by the Municipalities to administer the transit service;

And Whereas: The Operator has provided satisfactory service to the Municipalities under the agreement, and the agreement was to be renewed in 2025 if the service provided was satisfactory;

And Whereas: Upon initial review for renewal of the agreement the CATCC and the Operator agreed that the transit system has grown and changed significantly since the original signing, and a significant amount of the language in the original agreement does not reflect current standards and practices in the municipal transit industry and that a concurrent refresh of the agreement was warranted and negotiations for that renewal were commenced;

And Whereas: The CATCC and the Operator mutually agreed to extend, with some modification, the terms of the existing agreement on a month-to-month basis to allow sufficient time for comprehensive negotiations to refresh and renew the agreement;

And Whereas: CATCC and the Operator have now negotiated a renewal agreement, and such agreement has been considered at the Town of Cornwall Municipal and Emergency Services Committee meeting held October 15, 2026, and the Committee of Council meeting held October 21, 2026 and the Town of Cornwall is satisfied with the terms of the agreement;

Therefore, be it Resolved: That Town of Cornwall Council approve the updated Transit Service Agreement with Trius Transit (2007) Inc.as included with this resolution;

And be it Further Resolved: That the Mayor and the Chief Administrative Officer (CAO) are hereby authorized to execute this agreement on behalf of the Town.

TOWN OF CORNWALL

PARKS & RECREATION | MANAGER'S REPORT — OCTOBER 2026

EVENTS & COMMUNITY ENGAGEMENT

CORNFEST 2026 RECAP

Chair Yoga

- Approximately 50 participants.
- Strong participation in this popular seniors' activity.

Cornfest Seniors' Lunch

- Approximately 110 participants.
- Corn chowder, biscuits and pumpkin pie were served.
- Pumpkin pie generously donated by Mary's Bakery.

Dessert Bingo

- Over 50 participants.
- Desserts and prizes provided by Mary's Bakery.

Chocolate Bar Bingo

- 80 participants.
- Excellent attendance and various ages participating.

Adult Trivia

- 11 teams participated.
- Hosted at Sam's Family Restaurant, the festival's title sponsor.

Senior Indoor Pickleball Tournament

- 16 participants.
- Hosted at the APM Centre.

Outdoor Recreational Pickleball Tournament

- 19 participants.
- Held at the Terry Fox Sports Complex.
- Strong participation and great weather conditions.

Outdoor Competitive Pickleball Tournament

- 13 participants.
- Held at the Terry Fox Sports Complex.
- Cornfest-themed prizes awarded.

Cornhole & Washer Toss Tournament

- 5 participants.
- Held indoors at the Cornwall Civic Centre.
- Consider an outdoor location for future events, weather permitting.

Farmers Market & Community Yard Sale

- 25 registrants requesting 37 tables.
- 17 additional households participated in the community-wide yard sale.
- Great attendance by shoppers the day of the event.
- Staff will review the market location to improve accessibility, pedestrian flow and visibility.

Amazing Race

- 9 teams participated.
- Challenges were hosted at various locations throughout Cornwall.
- Excellent feedback received from participants and community partners.
- Local-business gift cards were awarded as prizes, receiving particularly positive feedback for supporting local businesses.

Cornviction Community Jail

- Successful first-year event held at Good's Independent Grocer.
- Raised $163.05 and a grocery cart of food for the local food bank.
- Positive community response and support from local RCMP members.
- Consider earlier promotion and electronic donation options to increase participation and fundraising.

Sam's Family Fun Day

- Strong community turnout for the festival's family celebration.
- Activities included inflatables, balloon twisting, face painting and live entertainment.
- Annual corn-shucking competition included community representatives and a children's competition. The winner of this year's event was local small business owner Jordon Doiron.
- Community corn boil and BBQ supported by the Event Committee and Women's Institute.
- A successful conclusion to Cornfest celebrations.

Sponsorship & Community Support

- The Town received positive sponsorship support from local businesses and community partners.
- Securing early sponsorship commitments remained challenging due to competing requests throughout the year.
- Staff are considering a coordinated annual sponsorship approach, with requests distributed earlier in the year to encourage timely confirmations and improve event planning.
- Appreciation is extended to all sponsors, volunteers and community partners who contributed to the festival's success.

Opportunities for 2027

- Review the Farmers Market location to improve accessibility, visibility and visitor flow.
- Promote "Cornviction" earlier and explore electronic donation options.

- Consider outdoor locations for select activities, weather permitting.
- Explore an annual sponsorship package to streamline requests and secure earlier

CORNBALL TOURNAMENT

- The event was held on October 3rd & 4th at the Terry Fox Sports Complex and York Point fields.
- There were 9 teams with more than 100 participants.
- Overall, great feedback on the weekend.
- Scheduling conflicts with other fall tournaments remain a challenge.

UPCOMING EVENTS

- **Halloween Event** – Saturday October 24, 2026
    - Children's Party – 3:30pm – 5:15pm
    - Haunted Trails Event – 6:15pm – 8:00pm
- **Youth Costume Dance Party** – Friday, October 30 from 6pm – 7:30pm
- **Walk of Honour & Remembrance** – Saturday, November 7th. This meaningful community event will provide an opportunity to honour our veterans and reflect on their service and sacrifice. Beginning at the Cenotaph at 11:00 a.m., participants will walk along Main Street, where they will have the opportunity to view the newly installed veterans' recognition banners, displayed as a tribute to all who have served our country. The walk will finish at Town Hall, where participants will be invited to gather for refreshments, conversation and community connection.
- **Veterans Dinner** – Saturday, November 7th at the Kingston Legion. Doors will open at 3:00pm with dinner being served at 4:00pm. The guest speaker for the event will be Dr. Trevor Jain.

CAMPS

- Before-school program: 30 registered; 2 staff assigned.
- Civic Centre after-school camp: 70 children registered.
- Sport & Adventure after-school camp at the Terry Fox Sports Complex: 14 children registered.
- After-school activities include sports, crafts, homework/quiet time, yoga and weekly make-your-own-snack sessions.

CHILDREN'S PROGRAMMING

- **Baking for Kids:** 13 participants registered.
- **Be You Girls Club:** 6 participants registered.
- **Beginner Hip Hop:** 10 participants registered.
- **Learn to Cook:** 5 participants registered.
- **Music and Movement:** 6 participants registered.
- **Nerf Night:** 18 participants registered.

- **Birthday Party Packages:** 6 parties hosted so far this fall, with continued interest and additional bookings anticipated.

ADULT RECREATION & FITNESS

- **Adult Co-ed Volleyball:** 24 registered – program at full capacity.
- **Intermediate Pickleball:** 28 registered.
- **Beginner Pickleball:** 8 registered.
- **Seniors' Outdoor Pickleball:** 10 registered.
- **Line Dancing:** 25 registered.
- **Ball Fitness:** 29 registered, with an average attendance of 22 per class.
- **Glow-in-the-Dark Dodgeball:** 16 participants.
- **Come Walk the Island:** 5 registered.
- **Adult Boot Camp:** began on October 14 and there are 14 registered.

SENIORS' PROGRAMS

- **Chair Yoga:** 62 registered, with an average attendance of approximately 50 per class.
- **Ball Fitness:** 29 registered and averaging 25 per class.
- **50+ Boot Camp:** 15 registered with most attending each week.
- **New Senior Cardio Drumming:** The program initially began with 13 registered and quickly climbed to 32 participants.
- **Weekly Dessert Bingo:** Approximately 25–30 participants each week.
- **Seniors' Lunch Program:** This program continues to see new participants each week. The average attendance is between 95 – 100. In the past, September to mid-October was generally slower, averaging approximately 65 people.
- **Western PEI Seniors' Bus Trip:** 17 participants.
- **Brackley Seniors' Bus Trip:** 24 registered – full capacity.

FACILITIES & FIELD USE

- Fall Terry Fox Sports Complex users include Holland College Soccer, Cornwall Timberwolves, Ultimate Adult League, Soccer PEI and co-ed soccer.
- The Town hosted the Provincial Cross Country meet throughout the facility on October 9t. There were over 800 participants as well as parents and family members.
- The Town will be hosting the PEISAA Association Soccer Championships on October 30th and 31st.
- Facility will close for the season on November 7th.

- Facility usage for September is as follows; (Note football turf is being used less hours per week due to enrollments).

Facility	2026 hours	2025 hours
Soccer turf	128	139
Football turf	105	148
Tennis courts	34	45
Volleyball courts	15	34
Upper grass field	5	0
TFSC Upper Field	30	22
TFSC Lower Field	64.5	48
East Wiltshire Fields	49.5	92
York Point Fields	26	11.5

COMMUNITY SUPPORT & ACCESS

- To date:
  - Activity-credit assistance: 53 registered totaling $ 2,065.00
  - APM Centre walking subsidies: 28 registered totaling $ 2,375.45

Respectfully submitted,
Kim Meunier
Manager of Parks & Recreation
Town of Cornwall

TOWN OF CORNWALL
PUBLIC WORKS COMMITTEE MEETING
Wednesday, September 23, 2026, at 5:30 PM

Chair:	Councillor Steven Campbell
Present:	Councillor Corey Frizzell
Staff:	Geoff Baker, Manager of Engineering and Capital Projects Kevin Coady, Chief Administrative Officer
Guests:	Tate Willows, MLA
Regrets:	Doug Longmoore, Infrastructure Manager

CALL TO ORDER
The meeting was called to order at 5:35 p.m. by Chair Campbell.

LAND ACKNOWLEDGEMENT
The Chair delivered the land acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and expressing respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF THE AGENDA
It was moved by Chair Campbell, seconded by Councillor Frizzell, that the agenda be approved as circulated, the motion carried.

DISCLOSURE OF CONFLICT OF INTEREST
None declared.

APPROVAL OF MINUTES
It was moved by Chair Campbell, seconded by Councillor Frizzell that the Public Works Committee minutes of June 22, 2026, be approved as circulated, the motion carried.

BUSINESS ARISING FROM MINUTES

STOP BARS

The Committee discussed the recently painted stop bars. Members noted that the markings improve visibility and give drivers a clear stopping point, particularly new drivers. The Committee suggested trying to get the bars painted earlier next year, including the Town completing the work and invoicing the Province.

SPEED HUMPS

The Committee was advised that all speed humps are scheduled to be removed by October 31. The Committee discussed a recent request for a speed hump, which came too late in the season to be addressed. The Committee discussed the speed hump request process, including whether

neighbourhood support should be demonstrated through a petition or another method. The Committee agreed that the process should be reviewed.

SEASONAL DECORATIONS

The Committee discussed adding winter-themed decorations to the existing decorations on Main Street and considering decorations for Cornwall Road. Suggestions included snowmen ($275 ea.), candy canes ($250 ea.), and Christmas Trees ($275 ea.), with winter themed decorations remaining in place after the Christmas Season. The Committee discussed purchasing six snowmen, six candy canes and six Christmas trees and arranging them so that some could remain in place through the winter.

SPEED RADAR SIGN

The Committee discussed including a new speed radar sign along Main Street near MacRae Drive in the 2027/28 Budget.

ACTION ITEMS

The Committee reviewed the following outstanding action items:

Audible Pedestrian Crossing Signals at John Street and Main Street

The Committee is aware that the signal has been ordered by the Province however there has been no update on the installation timeline. The Committee requested further follow up.

Mercedes Drive/Main Street Intersection Lighting

The Committee was informed that the intersection light requested from Maritime Electric to light the crosswalk, has been installed.

Mercedes Drive/ Lowther Street Intersection & Hyde Street/Bonavista Street Intersection

Waiting on the Province of PEI for updates and locations for future crosswalks and 4-way stop signs to be installed.

Remembrance Day Banners

The Committee received an update that 78 Remembrance Day banners were to be ordered for Main Street, using the approved $4,000 in funding through the Main Street Spatial Plan budget. The banners will be installed once they are received.

Canadian Flag Display

The Committee raised the possibility of installing a Canadian Flag on the Main Street light standards. Staff will confirm Canadian Flag regulations and standards, and the matter was left for consideration by a future Public Works Committee.

IN CAMERA
None.

MEETING TIME
It was noted that this was the final Public Works Committee meeting of the current Town Council term. The Chair thanks Manager Doug, Town staff, and Committee members for their contributions.

MEETING ADJOURNED AT 6:01p.m.

STEVEN CAMPBELL
CHAIR

DOUG LONGMOORE
INFRASTRUCTURE MANAGER

TOWN OF CORNWALL
RESOLUTION

DATE:	**October 28, 2026**
COMMITTEE:	**Public Works (PW)**
MOTION NUMBER:	**PW-04-2026 – Town Buildings Snow Removal**
MOTION CARRIED	_____
MOTION LOST	_____
MOTION WITHDRAWN	_____
Moved by Councillor	_____ **Steven Campbell**
Seconded by Councillor	_____ **Corey Frizzell**

RESOLVED:

Whereas: The Town issued a Request for Quotations for the provision of snow removal services at four Town properties for the 2026-2027 winter season, one quotation was received from Dowlings Groundworks Inc which quotation was reviewed at the Committee of Council meeting held October 21, 2026.;

And Whereas: Dowlings Groundworks Inc. provided this service last season and staff have reviewed the quotation and recommend awarding the contract to Dowlings Groundworks Inc.;

Therefore, be it Resolved: That Town Council award the 2026-2027 Town Buildings Snow Removal contract to Dowlings Groundworks Inc. at their quoted price of $30,265.75 plus HST, for the term of November 1, 2026 to April 30, 2027, with on-call sanding and salting paid at the per-occurrence rates set out in the quotation, plus HST.

Tracey

From: Kingston Legion Branch #30 <kingstonlegionpei@gmail.com>
Sent: September 27, 2026 10:04 AM
To: Minerva McCourt
Cc: Tracey
Subject: Kingston Legion Poppy Drape Project

Mayor McCourt, Council and Staff,
This email is to express our gratitude for allowing us to use the Community Office as a dropoff location for the knit/crochet poppies for our project. Cindy has picked up the bin and we would ask that anyone looking to drop off poppies going forward to please contact Cindy Crane at 902-569-4885.
We will keep you informed as the project progresses and we set a date and time for the unveiling.
Thanks again,
Cindy Crane Poppy Drape Chair
Alan Crane President
Kingston Legion